



Compton Creek Mosquito Abatement District
1224 South Santa Fe Ave. • Compton, CA 90221
Tel. / Fax: (310) 933-5321 • www.comptoncreekmad.org
e-mail: info@comptoncreekmad.org or comptoncreekmad@earthlink.net

**REGULAR MEETING
OF THE BOARD OF TRUSTEES OF THE
COMPTON CREEK MOSQUITO ABATEMENT DISTRICT
TO BE HELD AND HOSTED BY
TELECONFERENCE AT THE FOLLOWING LOCATION:**

**COMPTON CREEK MOSQUITO ABATEMENT DISTRICT HEADQUARTERS
1224 S. SANTA FE AVE. COMPTON, CA 90221**

**TELE-CONFERENCE TELEPHONE NUMBER – 1-(605) 475-4855
ACCESS CODE NUMBER – 721557#**

10:15 AM MONDAY JANUARY 10, 2022

AGENDA

Each item on the agenda, no matter how described, shall be deemed to include any appropriate motion, whether to adopt a minute motion, payment of any bill, approval of any matter or action, or any other action. Items listed "For Information" or "For Discussion" may also be subject of an "action" taken by the Board at the same meeting.

1. DETERMINATION OF A QUORUM

2. PLEDGE OF ALLEGIANCE

3. ADDITIONAL ITEMS TO THE AGENDA

Determine the need to add items to the agenda. In order for the Board to add an item to the agenda, it must make a determination that: (a) the item came to the attention of the Board after posting the agenda; (b) that there is a need for immediate action to be taken by the Board. If these two tests are met, the Board may add an item in question to the agenda for consideration consistent with provisions of the Brown Act.

4. PUBLIC COMMENTS

TRUSTEES:

President
Micah Ali
County of Los Angeles

Vice President
Janna Zurita
County of Los Angeles

Board Secretary
Margaret D. Comer
County of Los Angeles

Trustee
John Shelton
City of Long Beach

Trustee
Jonathan Bowers
City of Compton

General Manager
Mitchel R. Weinbaum

The District includes the communities of:
Compton, East Rancho Dominguez, Enterprise, Mona Park, North Long Beach,
Rosewood, West Rancho Dominguez and Willowbrook

5. CONSENT CALENDAR

Consent Calendar items are considered routine by the Board of Trustees and will be adopted in one motion. There are no separate discussions of these items unless a Board member so requests, in which event the item will be removed from the Consent Calendar and considered separately immediately following action on the remaining items.

A. MINUTES OF THE MEETING OF DECEMBER 13, 2021

Staff Recommendation: Approve the minutes of the District's previous meeting as submitted. An audio recording of this meeting is available at the District Office.

B. FINANCIAL STATEMENT FOR NOVEMBER 2021

Staff Recommendation: Approve this financial statement as submitted.

C. REQUISITIONS NUMBERS 20 THROUGH 22

Staff Recommendation: Approve these requisitions as submitted. These requisitions are the documents explaining all the District's expenditures for the month of January 2022.

6. GENERAL MANAGER'S REPORT

7. NEW BUSINESS

A. BOARD CONSIDERATION AND ACTION REGARDING RESOLUTION 01-2022, AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF LEGISLATIVE BODIES.

Staff Recommendation: Approve this resolution. Per AB 361, authorizes continued use of teleconferencing for Board meeting in accordance with the Brown Act.

B. CONSIDERATION/ACTION REGARDING APPROVAL OF DISTRICT'S 2020-2021 ANNUAL FINANCIAL AUDIT.

Background: The District's auditor will be available by phone to discuss and present the District's 2020-2021 financial audit for review, comment, and Board approval.

8. SET DATE FOR THE NEXT MEETING

9. ADJOURNMENT

Compton Creek Mosquito Abatement District
Agenda January 10, 2022, Page 4

In compliance with the Americans with Disabilities Act (ADA), if special assistance is needed to participate in the Board meeting, please contact General Manager Mitchel R. Weinbaum at (310) 933-5321 for assistance to enable the District to make reasonable accommodations.

All public records relating to an item on this agenda are available for public inspection at the time the record is distributed to all, or a majority of all, members of the Board. Such records shall be available at the District office located at 1224 S. Santa Fe Ave. Compton, CA 90221

EXHAUSTION OF ADMINISTRATIVE REMEDIES – If you challenge a District action in court, you may be limited to raising only those issues you or someone else raised at the public meeting described in this notice, or in written correspondence delivered to the District Manager at, or prior to, the public meeting. Any written correspondence delivered to the General Manager before the District's final action on a matter will become a part of the administrative record.

MICAH ALI
BOARD PRESIDENT

MARGARET COMER
BOARD SECRETARY

COMPTON CREEK MOSQUITO ABATEMENT DISTRICT

MINUTES OF DECEMBER 13, 2021

The meeting, by teleconference, was called to order at 10:22 a.m.

The following members were present for the meeting: Board President Ali, Vice-President Zurita, Board Secretary Comer and Trustee Bowers.

General Manager Weinbaum and Mr. Kevin Trommer were also present for the meeting.

PLEDGE OF ALLEGIANCE

Board President Ali led the members in the recital of the Pledge of Allegiance.

ADDITIONAL ITEMS TO THE AGENDA

There were none at this time.

PUBLIC COMMENTS

There were none at this time.

CONSENT CALENDAR

On motion by Mrs. Comer and seconded by Ms. Zurita, the Consent Calendar was opened for discussion. The Consent Calendar consisted of the minutes of the November 8, 2021 Board meeting, the financial statement for October 2021 and requisitions numbers 17 through 19. After discussion, the consent calendar was unanimously approved. A roll call vote was taken at this time: Trustee Bowers –yes, Board Secretary Comer-yes, Vice-President Zurita-yes, and Board President Ali-yes.

GENERAL MANAGER’S REPORT

General Manager Weinbaum discussed AB 361 and the possible use of Zoom meetings in the future. The Board discussed this item and after discussion, directed the General Manager to bring a plan to the Board for the upgrade to Zoom meetings for the District’s regular Board meetings.

NEW BUSINESS

The first item was Board consideration and action regarding Resolution 03-2021, authorizing remote teleconference meetings of legislative bodies. On motion by Mrs. Comer and seconded by Ms. Zurita, this item was opened for discussion. After discussion, the Board voted unanimously to approve this resolution. A roll call vote was taken at this time: Trustee Bowers –yes, Board Secretary Comer-yes, Vice-President Zurita-yes, and Board President Ali-yes.

The date for the next meeting was set for January 10, 2022, at 10:15 a.m. by teleconference.

There being no further business, the meeting was adjourned at 10:31 a.m. on motion by Ms. Zurita, seconded by Mrs. Comer and unanimously approved. A roll call vote was taken at this time: Trustee Bowers-yes, Board Secretary Comer-yes, Vice President Zurita-yes, and Board President Ali-yes.

MICAH ALI
BOARD PRESIDENT

MARGARET COMER
BOARD SECRETARY

CRAMMER INC.
8020 2ND STREET
DOWNEY, CALIFORNIA 90241
(562) 923-9436

BOARD OF DIRECTORS
COMPTON CREEK MOSQUITO ABATEMENT DISTRICT
1224 SO. SANTA FE AVENUE
COMPTON, CA. 90221

GENTLEMEN:

WE HAVE COMPILED THE ACCOMPANYING BALANCE SHEET OF COMPTON CREEK MOSQUITO ABATEMENT DISTRICT A CALIFORNIA CORPORATION, AS OF NOVEMBER 30, 2021, AND THE RELATED INCOME STATEMENT FOR THE ONE MONTH AND FIVE MONTHS THEN ENDED, IN ACCORDANCE WITH STANDARDS ESTABLISHED BY THE AMERICAN INSTITUTE OF CERTIFIED PUBLIC ACCOUNTANTS.

A COMPILATION IS LIMITED TO PRESENTING IN THE FORM OF FINANCIAL STATEMENTS INFORMATION THAT IS THE REPRESENTATION OF MANAGEMENT. WE HAVE NOT AUDITED OR REVIEWED THE ACCOMPANYING FINANCIAL STATEMENTS AND, ACCORDINGLY, DO NOT EXPRESS AN OPINION OR ANY OTHER FORM OF ASSURANCE ON THEM.

MANAGEMENT HAS ELECTED TO OMIT SUBSTANTIALLY ALL OF THE DISCLOSURES AND THE STATEMENTS OF CASH FLOWS REQUIRED BY GENERALLY ACCEPTED ACCOUNTING PRINCIPLES. IF THE OMITTED DISCLOSURES AND THE STATEMENTS OF CASH FLOWS WERE INCLUDED IN THE FINANCIAL STATEMENTS, THEY MIGHT INFLUENCE THE USER'S CONCLUSIONS ABOUT THE COMPANY'S FINANCIAL POSITION, RESULTS OF OPERATIONS, AND CASH FLOWS. ACCORDINGLY, THESE FINANCIAL STATEMENTS ARE NOT DESIGNED FOR THOSE WHO ARE NOT INFORMED ABOUT SUCH MATTERS.



January 3, 2022

COMPTON CREEK MOSQUITO ABATEMENT DISTRICT

Balance Sheet

Cash Basis

As of November 30, 2021

	<u>Nov 30, 21</u>
ASSETS	
Current Assets	
Checking/Savings	
1040 · Cash in County	656,982.78
1050 · B of A Checking Account	<u>15,739.14</u>
Total Checking/Savings	672,721.92
Other Current Assets	
1401 · Taxes Receivable	30,138.35
1402 · Interest Receivable	<u>1,114.09</u>
Total Other Current Assets	<u>31,252.44</u>
Total Current Assets	703,974.36
Fixed Assets	
1510 · Land	13,014.00
1520 · Building	11,981.00
1560 · Furniture & Equipment	148,364.41
1570 · Capital Improvements	100,694.81
1580 · Construction in Progress	<u>41,287.15</u>
Total Fixed Assets	<u>315,341.37</u>
TOTAL ASSETS	<u><u>1,019,315.73</u></u>

COMPTON CREEK MOSQUITO ABATEMENT DISTRICT
Balance Sheet

Cash Basis

As of November 30, 2021

	<u>Nov 30, 21</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
2210 · Federal Withholding Taxes	2,791.05
2220 · State Withholding Taxes	179.80
2240 · Accounts Payable	1,407.23
2340 · Deferred Revenues	23,468.09
2350 · Accrued Sick Leave	21,989.88
	<hr/>
Total Other Current Liabilities	49,836.05
	<hr/>
Total Current Liabilities	49,836.05
	<hr/>
Total Liabilities	49,836.05
Equity	
2750 · General Fixed Asset Fund	315,341.37
2800 · General Fund Balance	686,796.12
32000 · Retained Earnings	66,324.68
Net Income	-98,982.49
	<hr/>
Total Equity	969,479.68
	<hr/>
TOTAL LIABILITIES & EQUITY	<u>1,019,315.73</u>

COMPTON CREEK MOSQUITO ABATEMENT DISTRICT

Profit & Loss

November 2021

Cash Basis

	<u>Nov 21</u>	<u>Jul - Nov 21</u>	<u>% of Income</u>
Ordinary Income/Expense			
Income			
3001 · Taxes Current Secured	401.80	6,003.84	8.9%
3002 · Taxes Current Unsecured	198.85	1,836.79	4.4%
3003 · Taxes Prior Secured	3,626.84	7,695.55	79.9%
3004 · Taxes Prior Unsecured	0.00	397.82	0.0%
3801 · Interest Income	309.88	1,307.08	6.8%
3802 · Misc Income	0.00	1,659.89	0.0%
Total Income	<u>4,537.37</u>	<u>18,900.97</u>	<u>100.0%</u>
Net Ordinary Income	<u>4,537.37</u>	<u>18,900.97</u>	<u>100.0%</u>
Net Income	<u><u>4,537.37</u></u>	<u><u>18,900.97</u></u>	<u><u>100.0%</u></u>

COMPTON CREEK MOSQUITO ABATEMENT DISTRICT

Profit & Loss

November 2021

Cash Basis

	Nov 21	Jul - Nov 21	% of Expense
Expense			
6100 · Salaries	9,625.00	59,369.00	50.5%
6102 · Trustee Funds	500.00	2,500.00	2.6%
6110 · FICA Expense	774.57	4,734.71	4.1%
6131 · Laundry Expense	350.00	1,450.00	1.8%
6132 · Maintenance – Building	209.12	701.92	1.1%
6140 · Memberships	1,665.00	2,735.00	8.7%
6142 · Office Expense	34.17	871.15	0.2%
6145 · Public Education	3,045.95	12,229.75	16.0%
6150 · Professional Services	505.80	8,482.85	2.7%
6160 · Insecticides	0.00	238.96	0.0%
6162 · Gas, Oil, & Maintenance	556.91	556.91	2.9%
6171 · Travel & Transportation	175.21	-166.99	0.9%
6172 · Utilities	388.67	1,913.13	2.0%
6180 · CalPers Retirement	882.70	4,770.24	4.6%
6190 · Insurance - General	339.96	17,496.83	1.8%
Total Expense	19,053.06	117,883.46	100.0%
Net Ordinary Income	-14,515.69	-98,982.49	-76.2%
Net Income	-14,515.69	-98,982.49	-76.2%

COMPTON CREEK MOSQUITO ABATEMENT DISTRICT
GENERAL MANAGER’S REPORT FOR DECEMBER 2021

WEATHER

Temperatures at Noon: High – 70 Low – 56 Average – 66

Days Clear – 8 Overcast – 20

Service Requests – None Rain – 4.5”

OPERATIONAL REPORT

Cooler temperatures during the month helped slow any mosquito-breeding within the District. Weather and time permitting, District personnel found minimal mosquito-breeding sources during the month and no service requests from residents were recorded. Statistics reveal this was only a moderate year for rates of West Nile virus (WNV). The COVID-19 situation continues to alter the District’s operations, but it has not disrupted services to citizens.

Public areas of the District such as catch basins, box drains, and street gutters continue to be prioritized by the District. District personnel are in the field each day inspecting these areas and promptly treat any mosquito-breeding that is found

Due to the rain, no inspections of the Compton Creek were conducted, as they were not necessary.

There were no cases of mosquito-borne diseases for the District to report on. In Los Angeles County, levels of West Nile virus (WNV) activity are relatively the same as the previous COVID-19 impacted year. With Los Angeles County being the most populous in the State, the County again has the highest number of human cases in California, with 16 of the 112 cases reported.

MANAGER’S REPORT

The District has continued its public awareness campaign to promote public safety through effective mosquito control and shared public responsibility. Social media platforms are being updated daily with information, stories, and examples of how to protect yourself from mosquitoes. District personnel are also in the field each day distributing mosquito awareness literature promoting the District’s message directly to residents. Finally, the District participates in City-wide events, when available, with an informational booth, literature about mosquitoes, and swag for all attendees.

COVID-19

District employees are fully vaccinated against the COVID-19 virus. However, as a health safeguard, District personnel continue to wear masks and gloves when out in public. District vehicles will continue to be equipped with bottles of soap, disposable gloves, homemade masks, and respirators, as needed, for spraying purposes. District personnel are always masked and practice social distancing, including while working in the District shop and backyard.

Annexation

The annexation process is steadily moving forward despite some delays resulting from staffing issues at the District's surveying company that hindered their initial completion timetables. The surveyor has completed 6 of the 16 maps that are required. After every map has been completed and approved by the appropriate agencies, Los Angeles Local Agency Formation Commission (LALAFCO) will guide the District through the next steps in the process.

Continuing Education

As required by State law, District personnel must accumulate forty hours of instruction to keep their Mosquito Applicators License up to date. During the month, the General Manager participated in three video classes to continue to amass the necessary continuing education hours to keep his spray applicators license current.

Assembly Bill 361

As discussed at last month's regular Board meeting, Assembly Bill 361, under certain conditions declared by the Governor, relaxed requirements of the Brown Act (California Government Code 54950-54963), allowing government agencies to conduct their meetings virtually. Resolution 03-2021, unanimously passed by the Board at the December 2021 regular Board meeting is in effect for 30 days requiring the Board to pass a resolution every month to conduct a virtual meeting.

Audit

The District's auditors have completed the District's annual financial audit and State Controller's Report. Board approval of the financial audit will be on the January 2022 agenda and the auditors will be available during the January 2022 regular Board meeting to discuss the audit.

Video Conferencing

Members have discussed and asked that the District investigate upgrading from teleconferencing to video-conferencing using Zoom.us. The District currently has a free account that allows for more than three (3) participants but is limited in time to forty (40) minutes in length of meeting. Also discussed was obtaining computer 'tablets' for members for use during District meetings. There are many brands in the \$250-\$300-dollar range that are Wi-Fi capable and would be more than capable of conducting District business.

Meetings and Conferences

Health concerns permitting, the Mosquito and Vector Control Association of California (MVCAC) will be hosting their in-person annual conference in Sacramento from February 6-9, 2022, and the American Mosquito Control Association (AMCA) will be hosting their in-person annual

conference in Jacksonville, FL from February 28 through March 4, 2022. The AMCA also announced that their next two annual conferences will be held in Dallas, TX and Reno, NV.

Respectfully submitted,

Mitchel R. Weinbaum
General Manager

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE COMPTON CREEK MOSQUITO ABATEMENT DISTRICT AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODY OF COMPTON CREEK MOSQUITO ABATEMENT DISTRICT PURSUANT TO AB 361.

RESOLUTION 01-2022

WHEREAS, the Compton Creek Mosquito Abatement District is committed to preserving and nurturing public access and participation in meetings of the Board of Trustees; and

WHEREAS, all meetings of the Compton Creek Mosquito Abatement District's legislative bodies are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950-54963), so that any member of the public may attend, participate, and watch the District's legislative bodies conduct their business; and

WHEREAS, the Brown Act, Government Code section 54953(e), makes provisions for remote teleconferencing participation in meetings by members of a legislative body, without compliances with the requirements of Government Code section 54953 (b)(3), subject to the existence of certain conditions; and

WHEREAS, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558; and

WHEREAS, a proclamation is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the jurisdiction that are within the District's boundaries, caused by natural, technological, or human-caused caused disasters; and

WHEREAS, it is further required that state or local officials have imposed or recommended measures to promote social distancing, or, the legislative body meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, Governor Newsom's Executive Order N-15-21 declaring a state of emergency remains active; and

WHEREAS, State and local officials (including the County of Los Angeles) continue to impose or recommend measures to promote social distancing; and

WHEREAS, the Board previously found that meetings of the legislative bodies of the Compton Creek Mosquito Abatement District may be conducted without compliance with paragraph (3) of subdivision (b) of Government Code section 54953, as authorized by subdivision (e) of section 54953; and

WHEREAS, pursuant to provisions of the Brown Act, meeting agendas are posted at the District's headquarters facility and on the District's website.

NOW, THEREFORE, THE BOARD OF TRUSTEES OF THE COMPTON CREEK MOSQUITO ABATEMENT DISTRICT DOES HEREBY FIND AND RESOLVE AS FOLLOWS:

Section 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. Governor Emergency Active, and Social Distancing Remains in Effect. The Board hereby confirms that the State of Emergency proclaimed by the governor remains active, the Board has reconsidered the circumstances of the State of Emergency, and State and local officials (including the County of Los Angeles) continue to impose or recommend measures to promote social distancing.

Section 3. Remote Teleconferencing Meetings. The General Manager and the Board of the Compton Creek Mosquito Abatement District are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution, including conducting open and public meetings in accordance with government Code section 54953 (e) and other applicable provisions of the Brown Act.

Section 4. Effective Date of Resolution. This Resolution shall take effect immediately upon its adoption and shall be effective for 30 days unless further extended by the Board upon the Board's adoption of a subsequent resolution in accordance with Government Code section 54953 (e) (3) to extend the time during which the legislative body of the Compton Creek Mosquito Abatement District may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

PASSED and ADOPTED by the Board of Trustees of the Compton Creek Mosquito Abatement District, this ____ day of January 2022, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

**COMPTON CREEK MOSQUITO
ABATEMENT DISTRICT
FINANCIAL STATEMENTS
JUNE 30, 2021**

COMPTON CREEK MOSQUITO ABATEMENT DISTRICT

JUNE 30, 2021

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INDEPENDENT AUDITORS' REPORT

Board of Trustees
Compton Creek Mosquito Abatement District
Compton, California

Report on Financial Statements

We have audited the accompanying financial statements of the governmental activities of the General Fund of the Compton Creek Mosquito Abatement District (the District), as of and for the year ended June 30, 2021, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including assessment of the risks of material misstatement of the financial statement, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion of the effectiveness of the District's internal control. Accordingly, we express no such opinion. An audit

also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinions.


Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and the General Fund of the Compton Creek Mosquito Abatement District as of June 30, 2021, and the respective changes in financial position thereof and the respective budgetary comparison of the General Fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplemental Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consists of inquires of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquires, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because of the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.



Tahim and Associates,
A professional corporation
Anaheim, California

December 17, 2021

COMPTON CREEK MOSQUITO ABATEMENT DISTRICT
Management's Discussion and Analysis
For the Year Ending June 30, 2021

As management of the Compton Creek Mosquito Abatement District (District), we offer readers of the District's financial statements this narrative overview and analysis of the financial activities and performance of the District for the fiscal year ended June 30, 2021. Please read it in conjunction with additional information that we have furnished in the accompanying basic financial statements, which follow this section.

Financial Highlights

- The District's net position increased 5.6% or \$79,408 to \$1,426,497 because of this year's operations.
- During the year, the District's property taxes, and benefits assessment revenue increased by 4.4% or \$16,010 to \$381,457.
- Total revenues from all sources increased 2.6% or \$9,591 to \$385,330, from the prior year, which is primarily the result of increased assessment and miscellaneous income.
- Total expenses decreased 26.43% or \$109,882 to \$305,922 due to decreased expenditures relating to public education campaign.
- Total cost for the District's general fund programs was under the 2021 adopted final budget by 15.1% or \$53,199 due to funds allocated for the increased costs related to the District's Public Education campaign and the decreased costs related to the District's professional services expense, travel and transportation expense and tax collection expenses

Using This Financial Report

This annual report consists of a series of financial statements. The Statement of net position and the Statement of Activities provide information about the activities and performance of the District using accounting methods similar to those used by private sector companies. The Statement of net position includes all of the District's investments in resources (assets) and the obligations to creditors (liabilities). It also provides the basis for computing a rate of return, evaluating the capital structure of the District, and assessing the liquidity and financial flexibility of the District. All of the current year's revenue and expenses are accounted for in the Statement of Activities. This statement measures the success of the District's operations over the past year and can be used to determine the District's net operating reserves and credit worthiness.

District Activities

The District is an independent special district, organized since 1927 to specifically control mosquitoes. The District amplified its efforts to fight West Nile virus beginning in 2003 when the virus first appeared in California, and is now working to identify and control the invasive Asian tiger

COMPTON CREEK MOSQUITO ABATEMENT DISTRICT
Management's Discussion and Analysis
For the Year Ending June 30, 2021

mosquito in the likely event it reaches the District boundaries. District personnel modified techniques and enhanced disease surveillance and increased source identification and treatment efforts and realigned areas to attain operational efficiencies.

Fiscal year 2017-2018 was a period of increased efforts in the District's Public Education program and a continued emphasis on controlling vector-borne diseases such as West Nile virus, identifying new emerging threats such as the Asian tiger mosquito, and dealing with new potential sources resulting from the widespread implementation of municipal water recapture devices.

The District continues to provide services and manage its funds prudently and judiciously based on mosquito control needs and the ability of the District to collect revenues from two principal sources: 1) property (benefit) assessments, and 2) shared distribution of the county's 1% property tax levy. Property assessment and property tax revenues are collected by the County Treasurer and received by the District according to a "disbursement schedule" administered by the County. The authorized General Reserve is utilized to defray District expenses between the beginning of a fiscal year and the time of distribution of the tax receipts in a fiscal year.

The General Manager reported to the Board on the deteriorating condition of the District's current headquarters' building. Termites, lack of heating and air conditioning, the need for a temperature-controlled pesticide building and the need to comply with current Americans with Disabilities Act building entry and usage requirements were some of the items named in the report. The Board elected to retain legal counsel to examine the feasibility of replacing the District's current structure and replacing it with a completely new structure.

Government-wide Financial Statements

Statement of Net position and Statement of Activities

One of the most important questions asked about the District's finances is, "Is the District better off or worse off as a result of this year's activities?" The Statement of net position and the Statement of Activities report information about the District in a way that helps answer this question. These statements include all assets and liabilities using the *accrual basis of accounting*, which is similar to the accounting used by most private sector companies. All of the current year's revenues and expenses are taken into account regardless of when the cash is received or paid.

These two statements report the District's *net position* and changes in them. Think of the District's net position – the difference between assets and liabilities – as one way to measure the District's financial health, or *financial position*. Over time, *increases or decreases* in the District's net position are one indicator of whether its *financial health* is improving or deteriorating. You will need to consider other non-financial factors; however, such as changes in the District's property tax and assessment base to assess the *overall health* of the District.

COMPTON CREEK MOSQUITO ABATEMENT DISTRICT
Management's Discussion and Analysis
For the Year Ending June 30, 2021

Governmental Funds Financial Statements

Balance Sheet and Statement of Revenues, Expenditures and Changes in Fund Balance

Governmental funds are used to account for essentially the same functions reported as *governmental activities* in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on *near term inflows and outflows of spendable resources*, as well as on *balances of spendable resources* available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for *governmental funds* with similar information presented for *governmental activities* in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures and changes in fund balance provide a reconciliation to facilitate this comparison between *governmental funds* and *governmental activities*.

Notes to the Basic Financial Statements

The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The notes to the basic financial statements can be found on page 13.

Other Information

The basic financial statements also present information concerning the District's budgetary information and compliance. The information can be found on page 12.

COMPTON CREEK MOSQUITO ABATEMENT DISTRICT
Management's Discussion and Analysis
For the Year Ending June 30, 2021

Government – Wide Financial Analysis

Condensed Statement of Net Position

	<u>2021</u>	<u>2020</u>	<u>Changes</u>
Assets:			
Current Assets	\$ 845,945	\$ 760,840	\$ 85,105
Capital Assets, net	82,826	99,476	(16,650)
Net Pension Asset	509,548	501,395	8,153
Deferred Outflow of Resources	<u>19,194</u>	<u>21,783</u>	<u>(2,589)</u>
Total Assets	<u>\$ 1,457,513</u>	<u>\$ 1,383,494</u>	<u>\$ 74,019</u>
Liabilities:			
Current liabilities	\$ 7,585	\$ 7,999	\$ (414)
Long Term Liabilities	21,990	21,047	943
Deferred Inflow of Resources	<u>1,441</u>	<u>7,359</u>	<u>(5,918)</u>
Total Liabilities	<u>\$ 31,016</u>	<u>\$ 36,405</u>	<u>\$ (5,389)</u>
Net position:			
Invested in Capital Assets	\$ 82,826	\$ 99,476	\$ (16,650)
Unrestricted	<u>1,343,671</u>	<u>1,247,613</u>	<u>96,058</u>
Total Net Position	<u>\$ 1,426,497</u>	<u>\$ 1,347,089</u>	<u>\$ 79,408</u>

As noted earlier, net position may serve over time as a useful indicator of a government's financial position. In the case of the District, assets of the District exceeded liabilities by \$ 1,426,497. A portion of the District's net position, \$82,826, reflects its investment in capital assets. The District uses these capital assets for operations; consequently, these assets are *not* available for future spending. At the end of fiscal year 2021, the District reflected a positive balance in its unrestricted net position of \$1,343,671 that may be utilized in future years. The District receives the bulk of its funding from the Los Angeles Tax Collector at the end of December and April, which coincides with the property tax payment dates of December 10 and April 10.

COMPTON CREEK MOSQUITO ABATEMENT DISTRICT
Management's Discussion and Analysis
For the Year Ending June 30, 2021

Condensed Statement of Activities

	<u>2021</u>	<u>2020</u>	<u>Change</u>
Total: Revenues:	\$ 385,330	\$ 375,739	\$ 9,591
Total Expenditures:	<u>305,922</u>	<u>415,804</u>	<u>(109,812)</u>
Change in net position	79,408	(40,065)	119,473
Net position – beginning of period	<u>1,347,089</u>	<u>1,387,154</u>	<u>(40,065)</u>
Net position – end of period	<u>\$ 1,426,497</u>	<u>\$ 1,347,089</u>	<u>\$ 79,408</u>

The statement of activities shows how the District's net position changed during the fiscal year. In the case of the District, net position increased by \$79,408 during the fiscal year ended June 30, 2021.

General Fund Budgetary Highlights

The final actual expenditures for the General Fund at year-end were \$53,199 less than budgeted. The variance is a result of the District's conservative and prudent budgeting policies. Actual revenues were greater than the anticipated budget by \$26,283. The General Fund budget to actual comparison schedule can be found on page 12.

Capital Asset Administration

Changes in capital assets for the year were as follows:

	<u>Balance</u> <u>2020</u>	<u>Additions</u>	<u>Deletions</u>	<u>Balance</u> <u>2021</u>
Non-depreciable assets	\$ 54,302	\$ -	\$ -	\$ 54,302
Depreciable assets	259,869	1,170	-	261,039
Accumulated depreciation	<u>(214,695)</u>	<u>(17,820)</u>	<u>-</u>	<u>(232,515)</u>
Total capital assets, net	<u>\$ 99,476</u>	<u>\$ (16,650)</u>	<u>\$ -</u>	<u>\$ 82,826</u>

At the end of fiscal year 2021, the District's invested in capital assets amounted to \$82,826 (net of accumulated depreciation). This investment in capital assets includes buildings and improvements, vehicles, equipment, machinery and furniture and fixtures.

COMPTON CREEK MOSQUITO ABATEMENT DISTRICT
Management's Discussion and Analysis
For the Year Ending June 30, 2021

Conditions Affecting Current Financial Position

West Nile Virus is now pandemic to Southern California and to date the District has been able to control the spread of this disease. However, in future years, this disease, as well as other vector-borne diseases being introduced into Southern California by newly introduced invasive mosquito species, may potentially require much greater expenditures to suppress spreading disease throughout the District, thus creating the need to increase property assessments to fund major disease outbreaks.

In 2016, the District voted unanimously to begin the District Modernization Program consisting of demolishing District headquarters and replacing it with a new building. Planning, architectural designs and building and land valuations have been performed and work continues towards completion. This project has been temporarily shelved as a result of the ongoing COVID-19 pandemic.

The Board set aside \$300,000 (three hundred thousand) of the District's reserve funds – through resolution – in order to fund costs of the District's Modernization Program project. However, to date, only a small amount of funds has been expended for this project and our focus was sidelined during the year due mainly to the time and efforts needed in dealing with the invasive *Aedes* mosquito that is now endemic in the District as well as safety precautions and constituent trepidation around COVID-19. Further, once the COVID-19 pandemic has subsided – hopefully in the current fiscal year – we will resume pursuing the District's modernization program.

This invasive mosquito species requires the extra expenditure of funds to meet the increased demand of resident service requests, namely through increased personnel and chemicals. Further, this invasive species displays a different breeding and habitat preference that mandates a separate treatment and prevention plan. Plans have been created to address this issue in the near and future years.

Increased District exposure to the public is essential to disseminate the District message of public safety through increased public awareness and the District took these necessary steps which is shown in the increased amount of the District's Public Education Program.

The invasive *Aedes* mosquito is now endemic in the District and increased public awareness is essential in working to control mosquitoes. The District is already experienced in this matter as public awareness and education is the District's first step in its Integrated Mosquito Management Program, which is approved by the State of California's Department of Public Health. We have funded a variety of such programs, including biannually creating and distributing direct mailers to all residences in the District, employing a billboard advertising campaign, and hosting/staging a "Compton Creek Mosquito/Earth Day Jazz Festival."

The District has only one full-time employee subject to the CalPERS employee benefits programs. When a new full-time employee is hired to assume the General Manager's responsibilities (when he retires), they will be subject to rules established by CalPERS relative to current benefit programs.

COMPTON CREEK MOSQUITO ABATEMENT DISTRICT
Management's Discussion and Analysis
For the Year Ending June 30, 2021

Requests for Information

The District's basic financial statements are designed to present users with a general overview of the District's finances and to demonstrate the District's accountability. If you have any questions about the report or need additional information, please contact the District's General Manager, Mitchel R. Weinbaum, at the Compton Creek Mosquito Abatement District, 1224 S. Santa Fe Avenue, Compton, CA 90221 or (310) 933-5321.

COMPTON CREEK MOSQUITO ABATEMENT DISTRICT
STATEMENT OF NET POSITION AND GOVERNMENTAL FUND BALANCE SHEET
JUNE 30, 2021

	General Fund	Adjustments	Statement of Net Position
Assets:			
Cash on deposit with County Treasurer	\$ 752,440	\$ -	\$ 752,440
Cash in bank	22,471	-	22,471
Taxes receivable	30,138	-	30,138
Interest receivable	1,114	-	1,114
Prepaid OPEB costs	-	39,781	39,781
Capital assets, net of accumulated depreciation	-	82,826	82,826
Net Pension Asset	-	509,548	509,548
Deferred Outflows of Resources:			
Deferred OPEB Outflows	-	2,780	2,780
Deferred Pension Outflows	-	16,414	16,414
Total Assets and Deferred Outflows	\$ 806,164	\$ 651,349	\$ 1,457,513
Liabilities:			
Current Liabilities:			
Accounts payable	\$ 7,585	\$ -	\$ 7,585
Long Term Liabilities:			
Compensated absences	-	21,990	21,990
Total Liabilities	7,585	21,990	29,575
Deferred Inflows of Resources:			
Deferred tax revenue	23,468	(23,468)	-
Deferred Pension Inflows	-	1,441	1,441
Total Deferred Inflows of Resources	23,468	(22,027)	1,441
Total Liabilities and Deferred Inflows	31,053	(37)	31,016
Fund Balances/Net Assets:			
Fund Balances:			
Unassigned	775,112	(775,112)	-
Total Fund Balances	775,112	(775,112)	-
Total Liabilities and Fund Balances	\$ 806,164	\$ (775,149)	\$ 31,016
Net Assets:			
Invested in capital assets, net of related debt		82,826	82,826
Unrestricted		1,343,671	1,343,671
Total Net Assets		\$ 1,426,497	\$ 1,426,497

See Independent Accountants' Audit Report and Accompanying Notes to the Financial Statements.

**COMPTON CREEK MOSQUITO ABATEMENT DISTRICT
STATEMENT OF ACTIVITIES AND GOVERNMENTAL
FUND REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
YEAR ENDED JUNE 30, 2021**

	<u>General Fund</u>	<u>Adjustments</u>	<u>Statement of Activities</u>
Revenues:			
Property taxes	\$ 376,410	\$ 5,047	\$ 381,457
Interest	3,458		3,458
Misc. Income	414		414
Total Revenues	<u>380,283</u>	<u>5,047</u>	<u>385,330</u>
Expenditures:			
Salaries	145,728	943	146,672
Retirement	12,637	(8,811)	3,826
Postemployment benefits		(2,760)	(2,760)
Trustee fees	6,000	-	6,000
Payroll tax	11,952	-	11,952
Insurance	16,042	-	16,042
Maintenance - building and equipment	5,143	-	5,143
Laundry	2,929	-	2,929
Memberships	3,065	-	3,065
Professional services	31,192	-	31,192
Office	1,551	-	1,551
Public education	56,423	-	56,424
Gas and oil	890	-	890
Travel and transportation	1,469	-	1,469
Utilities	3,710	-	3,710
Fixed Assets	1,170	(1,170)	-
Depreciation	-	17,820	17,820
Total Expenditures	<u>299,901</u>	<u>6,022</u>	<u>305,922</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	80,382	(975)	79,408
Fund Balance/Net Assets:			
Beginning of year	694,730	652,359	1,347,089
End of year	<u>\$ 775,112</u>	<u>\$ 651,384</u>	<u>\$ 1,426,497</u>

See Independent Accountants' Audit Report and Accompanying Notes to the Financial Statements.

**COMPTON CREEK MOSQUITO ABATEMENT DISTRICT
BUDGETARY COMPARISON STATEMENT
GENERAL FUND
YEAR ENDED JUNE 30, 2021**

	<u>Budget Amounts</u>		<u>Actual</u>	<u>Variance with</u>
	<u>Original</u>	<u>Final</u>	<u>Amounts</u>	<u>Final Budget</u> <u>Positive</u> <u>(Negative)</u>
Budgetary Fund Balance, July 1	\$ 694,730	\$ 694,730	\$ 694,730	\$ -
Resources (Inflows):				
Property taxes	354,000	354,000	376,410	22,410
Interest	-	-	3,458	3,458
			414	414
Amounts Available for Appropriation	1,048,730	1,048,730	1,075,013	26,283
Charges to Appropriation (Outflow):				
Salaries	138,000	138,000	145,728	(7,728)
Calpers Retirement	11,000	11,000	12,637	(1,637)
Trustee fees	6,000	6,000	6,000	-
Payroll tax	12,250	12,250	11,952	298
Employee group health insurance	-	-	-	-
State unemployment insurance	1,250	1,250	-	1,250
Insurance (General)	15,500	15,500	16,042	(542)
Maintenance - building	2,000	2,000	5,255	(3,255)
Maintenance - equipment	600	600	(112)	712
Laundry	3,400	3,400	2,929	471
Memberships	6,400	6,400	3,065	3,335
Professional services	54,500	54,500	31,192	23,308
Office	3,300	3,300	1,551	1,749
Public education	35,000	35,000	56,423	(21,423)
Gas and oil	10,000	10,000	890	9,110
Travel and transportation	21,000	21,000	1,469	19,531
Utilities	4,000	4,000	3,710	290
Miscellaneous	400	400	-	400
Tax collection	13,000	13,000	-	13,000
MVCAC research	500	500	-	500
Insecticides	500	500	-	500
Vacation Reimbursement	4,000	4,000	-	4,000
Scientific equipment	500	500	-	500
West Nile Virus	10,000	10,000	-	10,000
Purchase of Fixed Assets	-	-	1,170	(1,170)
	353,100	353,100	299,900	53,199
Budgetary Fund Balance, June 30	\$ 695,630	\$ 695,630	\$ 775,112	\$ 79,482

See Independent Accountants' Audit Report and Accompanying Notes to the Financial Statements.

COMPTON CREEK MOSQUITO ABATEMENT DISTRICT
Notes to the Financial Statements
June 30, 2021

Note 1: Organization and Summary of Significant Accounting Policies

a. Description of the Reporting Entity

The Compton Creek Mosquito Abatement District (the "District") is organized and operated under a fund accounting concept. The records are maintained on a modified cash basis. At year-end, the records are converted to an accrual basis for statement purposes. The budget to actual comparison for revenues and expenditures is presented on the accrual basis upon which the District's budget is prepared.

The General Fund's primary source of revenue is property taxes and benefit assessments levied on real and personal property within the District and interest revenue earned on cash deposited with the County Treasurer. All operating expenses and capital improvements are paid from the General Fund.

In fiscal year 1981-82, the District adopted a method of accounting for property tax revenue in accordance with generally accepted accounting principles which indicates that property tax revenues are recognized when they are "due, or past due and receivable within the current period or expected to be collected soon enough thereafter to be used to pay liabilities of the current period. Such time thereafter shall not exceed 60 days." The District therefore recognizes as property tax revenue all property taxes receivable for which receipt is expected within 60 days of fiscal year-end. Property taxes receivable not expected to be received within 60 days are designated as deferred revenue.

The District implemented the provisions of GASB Statement No. 34, which requires a new financial statement presentation, beginning in fiscal year 2003-2004. The details of the reporting model are stated in the following paragraphs.

b. Government-Wide and Fund Financial Statements

The government-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all activities of the Compton Creek Mosquito Abatement District.

c. Measurement Focus, Basis of Accounting and Financial Statement Presentation

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied.

COMPTON CREEK MOSQUITO ABATEMENT DISTRICT
Notes to the Financial Statements
June 30, 2021

Note 1: Organization and Summary of Significant Accounting Policies - Continued

Governmental fund financial statements are reported using the current financial resources measurements focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

Taxes and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. Only the portion of special assessments receivable due within the current fiscal period is susceptible to accrual as revenue of the current period. All other revenue items are measurable and available only when the government receives cash.

The District reports the following major governmental funds:

The General Fund is the general operating fund of the District. All general tax receipts and fee revenue not allocated by law, Board policy or contractual agreement to other funds are accounted for in the General Fund. General Fund expenditures include operations traditionally associated with activities, which are not required to be accounted for, or paid by another fund.

Private-sector standards of accounting and financial reporting issued prior to December 1989, generally are followed in the government-wide fund financial statements to the extent that those standards do not conflict with or contradict guidance of the Governmental Accounting Standards Board.

When both restricted and unrestricted resources are available for use, it is the government's policy to use restricted resources first, and then unrestricted resources as they are needed.

d. Assets, Liabilities and Net Assets or Equity

Cash and Investments

All cash and investments of the District are invested by the County Treasurer. Investments are reported at fair value.

See Independent Accountants' Audit Report.

COMPTON CREEK MOSQUITO ABATEMENT DISTRICT
Notes to the Financial Statements
June 30, 2021

Note 1: Organization and Summary of Significant Accounting Policies - Continued

Receivables and Payables

All trade and property tax receivable are shown net of allowance for uncollectible.

Under California Law, property taxes are assessed and collected by the counties up to 1% of assessed value, plus other increases approved by voters. Taxes are levied on July 1 and are payable in two installments on December 10 and April 10. The property taxes go into a pool and are allocated to the cities and special districts based on a complex formula. Property tax revenue is recognized in the fiscal year for which the taxes have been levied providing they become available. Available means then due, or past due and receivable within the current period, and collected within the current period or expected to be collected soon enough thereafter to be used to pay liabilities of the current period. The Compton Creek Mosquito Abatement District accrues revenue only for those taxes, which are received within 60 days after year-end.

Prepaid Costs

Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items in both government-wide and fund financial statements. It is the District's policy to report the fund balances in the governmental fund types as nonspendable for amounts equal to the prepaid items in the fund-level statements, since these amounts are not available for appropriation.

Capital Assets

Capital assets, which include property, plant, and equipment, are reported in the applicable governmental or business-type activities columns in the government-wide financial statements. Capital assets are defined by the District as assets with an initial, individual cost of more than \$500 and an estimated useful life more than one year. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized.

Major outlays for capital assets and improvements are capitalized as projects are

COMPTON CREEK MOSQUITO ABATEMENT DISTRICT
Notes to the Financial Statements
June 30, 2021

Note 1: Organization and Summary of Significant Accounting Policies - Continued

constructed. Interest incurred during the construction phase of capital assets of business-type activities is included as part of the capitalized value of the assets constructed.

Property, plant, and equipment of the primary government, as well as the component units, are depreciated using the straight-line method over the following estimated useful lives:

<u>Assets</u>	<u>Years</u>
Structure and improvements	60
Computer equipment	5
Automotive equipment	5
Furniture, fixture, and other equipment	5

Compensated Absences

Sick leave is payable when an employee is unable to work because of illness. The District's policy grants employees 12 days, 96 hours, of sick pay per year. Any sick leave earned above 176 hours is compensated to the employee at a rate of 50%. The total amount of liability for unused sick pay benefits are accrued when incurred in the Statement of Net Position. The District utilizes its General Fund in the governmental fund financial statements to account for the short-term portion of its liability. The short-term portion is determined to be the amount due to employees for future absences, which is attributable to services already rendered, and which is expected to be paid during the next fiscal year. All unused sick leave is compensated upon termination.

The District grants the Manager 20 days or 160 hours of vacation a year. Vacation pay is payable to employees at the time a vacation is taken. The employee can accumulate up to 160 hours of unused vacation. Any unused vacation more than 160 hours is compensated to the employee.

e. Reconciliation of Government-Wide and Fund Financial Statements

The governmental fund balance sheet includes reconciliation between fund balance - governmental funds and net assets of governmental activities as reported in the government-wide statement of net position. A reconciliation of Governmental Fund balances to net position is as follows:

See Independent Accountants' Audit Report.

COMPTON CREEK MOSQUITO ABATEMENT DISTRICT
Notes to the Financial Statements
June 30, 2021

Note 1: Organization and Summary of Significant Accounting Policies - Continued

Governmental Funds-Ending Fund Balances	<u>\$ 775,112</u>
Capital Assets:	
Capital Assets, Not Being Depreciated	54,302
Capital Assets, Being Depreciated	261,039
Accumulated Depreciation	<u>(232,515)</u>
	<u>82,826</u>
Deferred Inflows and Outflows:	
Deferred revenue recognized as current revenue, since revenue recognition is not based upon availability criteria	23,468
Deferred postemployment benefits outflows	2,780
Deferred pension Inflows	(1,441)
Deferred pension Outflows	<u>16,414</u>
	<u>41,221</u>
Other Adjustments	
Net Pension Asset	509,548
Compensated absences not payable in the current year	(21,990)
Prepaid postemployment benefits	<u>39,781</u>
	<u>527,338</u>
Net adjustment to increase fund balances of governmental funds to arrive at Statement of Net Assets	<u>651,385</u>
 Government -Wide Statement of Net Position- Total Net Assets	 <u><u>\$ 1,426,497</u></u>

Explanation of certain differences between the governmental fund statement of revenues, expenditures and changes in fund balances and the government-wide statement of activities:

See Independent Accountants' Audit Report.

COMPTON CREEK MOSQUITO ABATEMENT DISTRICT
Notes to the Financial Statements
June 30, 2021

Note 1: Organization and Summary of Significant Accounting Policies - Continued

The governmental fund statement of revenues, expenditures and changes in fund balances includes reconciliation between net changes in fund balances - of total governmental funds and changes in net assets of governmental activities as reported in the government-wide statement of activities. The reconciliation of the changes in fund balance with the changes in net position is as follows:

Government Funds-Changes in Fund Balance	\$ 80,382
Capital outlay which is capitalized rather than expensed	1,170
Depreciation expense	(17,820)
Deferred revenue recognized as current revenue, since revenue recognition is not based upon availability criteria	5,047
Compensated absences reported in the Statement of Activities, not requiring additional expenditure in the governmental funds	(943)
Postemployment benefits	2,760
Recognition of Pension Asset	8,811
Net adjustments to increase net changes in fund balances of Governmental Funds to arrive at changes in the Statement of Activities	(974)
Statement of Activity-Changes in Net Position	\$ 79,408

f. Pensions

For the purpose of measuring the net pension liability, deferred outflows and inflows of resources related to pensions, and pension expense, information about the fiduciary net position and additions to and deductions from the fiduciary net position have been determined on the same basis as they are reported by the CalPERS Financial Office. For this purpose, benefit payments are recognized when currently due and payable in accordance with the benefit terms. Investments are reported at fair value. CalPERS audited financial statements are publicly available reports that can be obtained from CalPERS.

GASB 68 requires that the reported results must pertain to liability and asset information within certain defined timeframes. For this report, the following timeframes are used.

See Independent Accountants' Audit Report.

COMPTON CREEK MOSQUITO ABATEMENT DISTRICT
Notes to the Financial Statements
June 30, 2021

Note 1: Organization and Summary of Significant Accounting Policies - Continued

Valuation Date	June 30, 2019
Measurement Date	June 30, 2020
Measurement Period	July 1, 2019, to June 30, 2020

Note 2: Stewardship, Compliance and Accountability

a. General Budget Policies

The Board of Trustee's approves each year's preliminary budget submitted by the District Manager prior to the beginning of the new fiscal year. The Board conducts public hearings prior to adoption of the final budget on or before October 1 of each year. The Board, where required during the period, also approves supplemental appropriations. In most cases, expenditures may not exceed appropriations at the department level. All operating budget appropriations lapse at the fiscal year end.

b. Budget Basis of Accounting

Budgets for governmental funds are adopted on a basis consistent with generally accepted accounting principles (GAAP).

Note 3: Cash and Investments

As of June 30, 2021, cash and investments were reported in the accompanying financial statements as follows:

Cash on deposit with County Treasurer	\$ 752,440
Cash in bank	<u>22,471</u>
Total	<u><u>\$ 774,911</u></u>

The District maintains a cash and investment pool that is available for use in the general fund. The District has adopted an investment policy that authorizes it to invest with the County Treasurer or a bank.

Deposits

On June 30, 2021, the total carrying amounts of the District's deposits with banks were \$22,471 and the bank balance was \$22,471.

See Independent Accountants' Audit Report.

COMPTON CREEK MOSQUITO ABATEMENT DISTRICT
Notes to the Financial Statements
June 30, 2021

. Note 3: Cash and Investments - Continued

The California Government Code requires California banks and savings and loan associations to secure an entity's deposits by pledging government securities with a value of 110% of an entity's deposits. California law also allows financial institutions to secure an entity's deposits by pledging first trust deed mortgage notes having a value of 150% of an entity's total deposits. The entity's Treasurer may waive the collateral requirement for deposits which are fully insured up to \$250,000 by the FDIC. The collateral for deposits in federal and state-chartered banks is held in safekeeping by an authorized Agent of Depository recognized by the State of California Department of Banking. The collateral for deposits with savings and loan associations is generally held in safekeeping by the Federal Home Loan Bank in San Francisco, California as an Agent of Depository. These securities are physically held in an undivided pool for all California public District depositors. Under Government Code Section 53655, the placement of securities by a bank or savings and loan association with an "Agent of Depository" has the effect of perfecting the security interest in the name of the local governmental agency. Accordingly, all collateral held by California Agents of Depository are held for, and in the name of, the local governmental agency.

Disclosures Relating to Interest Rate Risk

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value is to changes in market interest rates. One of the ways that the District manages its exposure to interest rate risk is by maintaining a significant portion of District investments in short-term investments with the County investment pool, which provides adequate cash flow and liquidity as needed for operations. On June 30, 2021, the District's funds were invested in accounts held by the investment institutions at various interest rates. There are no investments with a maturity date exceeding than one year thereby minimizing the risk of lower interest rates.

Cash on deposit with County Treasurer cannot be assigned a credit risk category because the District does not own specific securities. However, the County Treasurer's policies and practices regarding the credit and market risks have been determined acceptable to the District's investment policies.

	<u>Fair Value</u>
Cash on deposit with Los Angeles County Treasurer	<u>\$ 752,440</u>

See Independent Accountants' Audit Report.

COMPTON CREEK MOSQUITO ABATEMENT DISTRICT
Notes to the Financial Statements
June 30, 2021

Note 3: Cash and Investments - Continued

GASB Statement No. 31

The District adopted GASB Statement No. 31, Accounting and Financial Reporting for Certain Investments and for External Investment Pools. GASB Statement No. 31 establishes fair value standards for investments and accordingly, the District reports its investments at fair value in the balance sheet. All investment income, including changes in the fair value of investments, is recognized as revenue in the operating statement.

Custodial Credit Risk

The custodial credit risk for deposits is the risk that, in the event of the failure of a depository financial institution, a government will not be able to recover deposits or will not be able to recover collateral securities that are in the possession of an outside party.

The custodial credit risk for investments is the risk that, in the event of the failure of the counterparty to a transaction, a government will not be able to recover the value of investment or collateral securities that are in the possession of an outside party.

As of June 30, 2021, the District's deposits were under the bank's FDIC limit and therefore were not exposed to custodial credit risk. The banks are required to collateralize the District's deposits by pledging government securities, as previously described under "Deposits."

Concentration of Credit Risk

The District's investment policy does not impose restrictions for certain types of investments with any one issuer, however GASB Statement No. 40 requires a separate disclosure if any single issuer comprises more than 5% of the total investment value. As of June 30, 2021, all the District's deposits were with the Bank of America and the County of Los Angeles.

Investment in LA County Pooled Surplus Investments (LA County Pool)

The District is an involuntary participant in the Los Angeles County Pooled Surplus Investments (LA County Pool) which is under the direct authority of the Los Angeles Treasurer and Tax Collector and governed by the California Government Code. The fair value of the District's investment in this pool is reported in the accompanying

COMPTON CREEK MOSQUITO ABATEMENT DISTRICT
Notes to the Financial Statements
June 30, 2021

Note 3: Cash and Investments - Continued

financial statements at amounts based upon the District's pro-rata share of the fair value provided by LA County for the entire LA County Pooled Surplus Investment portfolio (in relation to the amortized cost of the portfolio). The balance available for withdrawal is based on the accounting records maintained by the Los Angeles County Auditor Controller, which are recorded on an amortized cost basis.

Note 4: Capital Assets

Capital asset activity for the year ended June 30, 2021, was as follows:

	Beginning Balance	Increases	Decreases	Ending Balance
Governmental Activities:				
Capital assets, not being depreciated:				
Land	\$ 13,014	\$ -	\$ -	\$ 13,014
Construction in Progress	41,288	-	-	41,288
Total Capital Assets, Not Being Depreciated	<u>54,302</u>	<u>-</u>	<u>-</u>	<u>54,302</u>
Capital assets, being depreciated:				
Building and improvements	112,676	-	-	112,676
Furniture, fixtures and equipment	147,193	1,170	-	148,363
Total Capital Assets, Being Depreciated	<u>259,869</u>	<u>1,170</u>	<u>-</u>	<u>261,039</u>
Less accumulated depreciation:				
Building and improvements	(53,630)	(3,904)	-	(57,534)
Furniture, fixtures and equipment	(161,065)	(13,916)	-	(174,981)
Total Accumulated Depreciation	<u>(214,695)</u>	<u>(17,820)</u>	<u>-</u>	<u>(232,515)</u>
Total Capital Assets, Being Depreciated, Net	<u>45,174</u>	<u>(16,650)</u>	<u>-</u>	<u>28,524</u>
Governmental Activities Capital Assets, Net	<u>\$ 99,476</u>	<u>\$ (16,650)</u>	<u>\$ -</u>	<u>\$ 82,826</u>

Note 5: Pension Plan Obligations

The District contributes to the California Public Employees' Retirement System (CalPERS), an agent multiple-employer public employee retirement system that acts as a

COMPTON CREEK MOSQUITO ABATEMENT DISTRICT
Notes to the Financial Statements
June 30, 2021

Note 5: Pension Plan Obligations - Continued

common investment and administrative agent for participating public entities within the State of California.

All full-time District employees participate in CalPERS. Benefits vest after five years of service. District employees who retire at or after the age of sixty with five years of credited service are entitled to an annual retirement benefit, payable monthly for life, in an amount equal to two percent per year of employment, of their average salary during their last 36 months of employment. The District, through CalPERS, also provides death and disability benefits. These benefit provisions and all other requirements are established by state statute and action of the District's Board of Trustees.

District employees are required to contribute seven percent of their annual salary to CalPERS. The District's Board of Trustees passed Board Resolution 03-06 which sets forth the District's position on employee contributions to the Plan. The resolution allows for the District to make the contribution on behalf of its employees if the District retains its super funded status with CalPERS. The District is required to contribute the remaining amounts necessary to fund the benefits for its members using the actuarial basis adopted by the CalPERS Board of Administration.

General Information about the Pension Plan

Plan description - The Plan is a cost-sharing multiple-employer defined benefit pension plan administered by the California Public Employees' Retirement System (CalPERS).

Benefits provided – Eligible employees are provided a "2% at 60" retirement benefit formula. The monthly retirement allowance is determined by age at retirement, years of service credit, and final compensation. The basic benefit is 2% of final compensation for each year of credited service upon retirement at age 60. If retirement is earlier than age 60, the percentage of final compensation decreases for each quarter year of attained age. If the retirement is deferred beyond age 60, the percentage of final compensation increases for each quarter year to age 63.

Contributions – Section 20814(c) of the California Public Employees' Retirement Law requires that the employer contribution rates for all public employers be determined on an annual basis by the actuary and shall be effective on the July 1 following notice of a change in the rate. The total plan contributions are determined through the CalPERS' annual actuarial process. For public agency cost-sharing plans covered by either the Miscellaneous or Safety risk pools, the Plan's actuarially determined rate is based on the estimated amount necessary to pay the Plan's allocated share of the risk pool's costs of benefits earned by employees during the year, and any unfunded accrued liability. The employer is required to contribute the difference between the actuarially determined rate

COMPTON CREEK MOSQUITO ABATEMENT DISTRICT
Notes to the Financial Statements
June 30, 2021

Note 5: Pension Plan Obligations - Continued

and the contribution rate of employees. For the measurement period ended June 30, 2020, the active employee contribution rate is 7.00% of annual pay. The average employer's contribution rate is 8.346% of annual payroll. Employer contribution rates may change if plan contracts are amended.

Pension Liabilities, Pension Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions – On June 30, 2021, the District reported an asset of \$509,548 for its proportionate share of the net pension liability. The net pension liability was measured as of June 30, 2020, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date. The District's proportion of the net pension liability was based on a projection of the District's long-term share of contributions to the pension plan relative to the projected contributions of all participating special districts, actuarially determined.

For the year ended June 30, 2021, the District recognized pension income of \$8,811. On June 30, 2021, the District reported deferred outflows of resources of \$16,414 and deferred inflow of resources of \$1,441.

Actuarial assumptions – For the period ended June 30, 2021, the total pension liability was determined by rolling forward the June 30, 2020, total pension liability. The June 30, 2021 total pension liabilities were based on the following actuarial methods and assumptions:

Valuation Date	June 30, 2019
Actuarial Cost Method	Entry Age Normal in accordance with the GASB 68
Asset Valuation Method	Actuarial Value of Assets
Actuarial Assumptions:	
Inflation	2.50%
Salary Increases	Varies by Entry Age and Service
Investment Rate of Return	7.15% net of investment and administrative expenses
Mortality Rate Table	Based on the 2010 CalPERS experience study
Payroll Growth	2.75%
Retirement Age	Based on the 2010 CalPERS experience study

See Independent Accountants' Audit Report.

COMPTON CREEK MOSQUITO ABATEMENT DISTRICT
Notes to the Financial Statements
June 30, 2021

Note 6: Postemployment Healthcare Benefits

During the year, the District implemented Governmental Accounting Standards Board pronouncement 75 (GASB 75) which requires the recording of the total actuarially determined liability of future postemployment benefits instead of the actuarial liability of the required annual payments that GASB 45 previously required. A prior period adjustment was made to record the effects on prior years. GASB 75 requires that the reported results must pertain to liability and asset information within certain defined timeframes. For this report, the following time frames are used.

Valuation Date	June 30, 2019
Measurement Date	June 30, 2020
Measurement Period	July 1, 2019, to June 30, 2020

Plan Description

The District provides other postemployment benefits (OPEB) through the Public Employees' Medical and Hospital Care Act (PEMHCA), an agent multiple-employer defined benefit health-care plan administered by the California Public Employees Retirement System (PERS). The plan provides lifetime healthcare insurance for eligible retirees and their spouses. The plan does not issue a publicly available financial report.

Funding Policy

On August 1, 2011, the District opened a nonrefundable trust account with CalPERS, California Employers Retiree Benefit Trust Fund (CERBT), and has made contributions to this account to pre-fund these benefits. This fund covers the OPEB benefits for all full-time, vested District employees.

Employees Covered

As of the June 30, 2020, actuarial valuation, the following current and former employees were covered by the benefit terms under the plan:

Active Employees	1
Inactive Employees Receiving Benefits	0
Inactive Employees Entitled to But Not Receiving Benefits	0

See Independent Accountants' Audit Report.

COMPTON CREEK MOSQUITO ABATEMENT DISTRICT
Notes to the Financial Statements
June 30, 2021

Note 6: Postemployment Healthcare Benefits - Continued

Actuarial Assumptions

The following assumptions were used in the June 30, 2020, valuation.

Discount Rate	7.00%
Inflation	2.75%
Payroll Increases	2.75% per year
Trend	4.00% per year

OPEB Expense (Income)

The following items comprise the OPEB Expense (Income) for the year:

Service Cost	\$ -
Interest on Total OPEB Liability	3,913
Investment Income	(4,273)
Administrative Expense	47
	<hr/>
OPEB Expense (Income)	<u>\$ (313)</u>

Changes in OPEB Liability

Because Compton Creek Mosquito Abatement District concluded that it would be too expensive and time-consuming to rerun prior valuations under GASB 75, the District used Paragraph 244 of GASB 75 for the transition. Consequently, to determine the beginning Net OPEB Liability (NOL), we used a "roll-back" technique. The following table shows the results of the roll-back.

COMPTON CREEK MOSQUITO ABATEMENT DISTRICT
Notes to the Financial Statements
June 30, 2021

Note 6: Postemployment Healthcare Benefits - Continued

Changes in Net OPEB Liability as of June 30, 2020

	<u>Total OPEB Liability</u>	<u>Fiduciary Net Position</u>	<u>Fiduciary Net Position</u>
Roll back balance at June 30, 2019	\$ 56,350	\$ 95,818	\$ (39,468)
Service Cost	-	-	-
Interest on TOL	3,913	-	3,913
Employer Contributions	-	-	-
Employee Contributions	-	-	-
Expected Income	-	6,706	(6,706)
Investment Income	-	(3,321)	3,321
Administrative Expense	-	(47)	47
Benefit Payments	-	-	-
Other	(888)	-	(888)
Net Change during 2019-20	<u>3,025</u>	<u>3,338</u>	<u>(313)</u>
Balance at June 30, 2020	<u>\$ 59,375</u>	<u>\$ 99,156</u>	<u>\$ (39,781)</u>

Deferred Inflows and Outflows

Certain types of TOL charges are subject to deferral, as are investment gains and losses. On June 30, 2021, the District had Deferred OPEB Outflows of \$2,780.

Note 7 Fund Equity

In the fund financial statements, government funds report the following fund balance classifications:

Nonspendable includes amounts that cannot be spent because they are either (a) not in spendable form or (b) legally or contractually required to be maintained intact.

Restricted includes amounts that are constrained on the use of resources by either (a) external creditors, grantors, contributors, or laws of regulations of other governments or (b) by law through constitutional provisions or enabling legislation.

Committed includes amounts that can only be used for specific purposes pursuant to constraints imposed by formal action of the government's highest authority, the Board of Trustees. The formal action that is required to be taken to establish, modify or rescind a fund balance commitment is through Board resolution. The governing board has adopted, by various resolutions, commitments of fund equity in the follow amounts.

COMPTON CREEK MOSQUITO ABATEMENT DISTRICT
Notes to the Financial Statements
June 30, 2021

Note 7 Fund Equity - Continued

<u>Purpose</u>	<u>Amount</u>
District Modernization Project	\$300,000

Assigned includes amounts that are constrained by the government's intent to be used for specific purposes but are neither restricted nor committed. The Board of Trustees is authorized to assign amounts to a specific purpose.

Unassigned includes the residual amounts that have not been restricted, committed, or assigned to specific purposes.

An individual governmental fund could include Nonspendable resources and amounts that are restricted or unrestricted (committed, assigned or unassigned) or any combination of those classifications. Restricted or unrestricted amounts are considered spent when expenditure is incurred for purposes for which both restricted and unrestricted fund balance is available, and amounts are considered to have been spent when expenditure is incurred for purposes for which amounts in any of those unrestricted fund balance classifications can be used.

Note 8: Risk Management

The District is exposed to various risks of loss related to torts, theft of, damage to and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The District, as a member of the Vector Control Joint Powers Authority (VCJPA) participates in self-insured pools to manage the potential liabilities that may occur from the previously named sources. The VCJPA is a consortium of thirty-five mosquito abatement and/or vector control districts in the State of California. The VCJPA's purpose is to arrange and administer programs of self-insured losses and to purchase excess or group insurance coverage. The day-to-day business is handled by a risk management group contracted by the VCJPA. The District participates in the liability and property programs of the VCJPA as follows:

- General and auto liability, public officials and employees' errors and omissions
- Workers' compensation
- Property damage
- Auto physical damage
- Business travel (optional insurance policy)
- Group fidelity (optional insurance policy)

See Independent Accountants' Audit Report.

COMPTON CREEK MOSQUITO ABATEMENT DISTRICT
Notes to the Financial Statements
June 30, 2021

Note 8: Risk Management - Continued

The District is covered for the first \$1,000,000 of each general liability claim and \$500,000 of each workers compensation claim through the VCJPA. The District has the right to receive dividends, if declared by the Board of Directors for a program year in which the District participated, and the obligation to pay assessments based on a formula which, among other expenses, charges the District's account for liability losses under \$10,000 and worker's compensation losses under \$25,000. The VCJPA participates in an excess pool which provides general liability coverage from \$1,000,000 to \$29,000,000 and in an excess pool which provides worker's compensation coverage over \$500,000 to \$5,000,000 and purchases excess insurance above \$5,000,000 up to the statutory limit. The VCJPA can be contacted directly for additional financial information.

Settled claims have not exceeded any of the coverage amounts in any of the last three fiscal years and there were no reductions in the District's insurance coverage during the year ended

June 30, 2021, liabilities are recorded when it is probable that a loss has been incurred and the amount of the loss can be reasonably estimated net of the respective insurance coverage. Liabilities include an amount for claims that have been incurred but not reported (IBNR). There were no IBNR claims payables as of June 30, 2021.

Note 9: COVID-19 Pandemic

The spread of the coronavirus and its variants significant negative impacts throughout the world, including in Southern California. The World Health Organization declared the COVID-19 outbreak to be a pandemic, and states of emergency were declared by the United States, the State of California, and numerous counties through the State, including Los Angeles County of which, comprises the service area of the District.

The District is assessing the effects the ongoing COVID-19 outbreak will have on the District and its business and operations. The degree of impact to the District's finances and operations is difficult to predict due to the evolving nature of the COVID-19 pandemic, including uncertainties relating to (i) the ultimate extent of the geographic spread of the virus; (ii) the duration and severity of the outbreak; (iii) the extent of the disruption to or decline in the local and global economies and financial markets; (iv) the degree to which business closures, increased unemployment, housing foreclosures and or other economic consequences may negatively affect future property values in the District's service area and or the District's property tax levy receipts , and reduce the District's revenues; (v) the extent to which a protracted disruption in the

COMPTON CREEK MOSQUITO ABATEMENT DISTRICT
Notes to the Financial Statements
June 30, 2021

Note 9: COVID-19 Pandemic - Continued

manufacturing or construction industry may affect supply chains or further delay construction schedules for, or the implementation of, the District's capital improvement programs; and (vi) what additional actions may be taken or required by governmental authorities to contain and respond to the outbreak and what costs or impacts of such actions may be. The restrictions and limitations instituted related to COVID-19 will likely remain in place for some period and may increase, that the ongoing economic downturn may continue for many months and an economic recession has been projected as likely to occur, and that the recovery may be prolonged. As a result, the District's finances and operations may be adversely impacted by COVID-19.

See Independent Accountants' Audit Report.



Compton Creek Mosquito Abatement District
1224 South Santa Fe Ave. • Compton, CA 90221
Tel. / Fax: (310) 933-5321 • www.comptoncreekmad.org
e-mail: info@comptoncreekmad.org or comptoncreekmad@earthlink.net

TRUSTEES:

President

Micah Ali

County of Los Angeles

Vice President

Janna Zurita

County of Los Angeles

Board Secretary

Margaret D. Comer

County of Los Angeles

Trustee

John Shelton

City of Long Beach

Trustee

Jonathan Bowers

City of Compton

General Manager

Mitchel R. Weinbaum

**REGULAR MEETING
OF THE BOARD OF TRUSTEES OF THE
COMPTON CREEK MOSQUITO ABATEMENT DISTRICT
TO BE HELD AND HOSTED BY
TELECONFERENCE AT THE FOLLOWING LOCATION:**

**COMPTON CREEK MOSQUITO ABATEMENT DISTRICT HEADQUARTERS
1224 S. SANTA FE AVE. COMPTON, CA 90221**

**TELECONFERENCE TELEPHONE NUMBER – 1-(605) 475-4855
ACCESS CODE NUMBER – 721557#**

10:15 AM MONDAY FEBRUARY 7, 2022

AGENDA

Each item on the agenda, no matter how described, shall be deemed to include any appropriate motion, whether to adopt a minute motion, payment of any bill, approval of any matter or action, or any other action. Items listed "For Information" or "For Discussion" may also be subject of an "action" taken by the Board at the same meeting.

1. DETERMINATION OF A QUORUM

2. PLEDGE OF ALLEGIANCE

3. ADDITIONAL ITEMS TO THE AGENDA

Determine the need to add items to the agenda. In order for the Board to add an item to the agenda, it must make a determination that: (a) the item came to the attention of the Board after posting the agenda; (b) that there is a need for immediate action to be taken by the Board. If these two tests are met, the Board may add an item in question to the agenda for consideration consistent with provisions of the Brown Act.

4. PUBLIC COMMENTS

The District includes the communities of:

**Compton, East Rancho Dominguez, Enterprise, Mona Park, North Long Beach,
Rosewood, West Rancho Dominguez and Willowbrook**

5. CONSENT CALENDAR

Consent Calendar items are considered routine by the Board of Trustees and will be adopted in one motion. There are no separate discussions of these items unless a Board member so requests, in which event the item will be removed from the Consent Calendar and considered separately immediately following action on the remaining items.

A. MINUTES OF THE MEETING OF JANUARY 10, 2022

Staff Recommendation: Approve the minutes of the District's previous meeting as submitted. An audio recording of this meeting is available at the District Office.

B. FINANCIAL STATEMENT FOR DEC. 2021

Staff Recommendation: Approve this financial statement as submitted.

C. REQUISITIONS NUMBERS 22 THROUGH 24

Staff Recommendation: Approve these requisitions as submitted. These requisitions are the documents explaining all the District's expenditures for the month of February 2022.

6. GENERAL MANAGER'S REPORT

7. NEW BUSINESS

**A. BOARD CONSIDERATION AND ACTION REGARDING RESOLUTION
02-2022, AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF
LEGISLATIVE BODIES.**

Staff Recommendation: Approve this resolution. Per AB 361,
authorizes continued use of teleconferencing
for Board meeting in accordance with the
Brown Act.

8. SET DATE FOR THE NEXT MEETING

9. ADJOURNMENT

In compliance with the Americans with Disabilities Act (ADA), if special assistance is needed to participate in the Board meeting, please contact General Manager Mitchel R. Weinbaum at (310) 933-5321 for assistance to enable the District to make reasonable accommodations.

All public records relating to an item on this agenda are available for public inspection at the time the record is distributed to all, or a majority of all, members of the Board. Such records shall be available at the District office located at 1224 S. Santa Fe Ave. Compton, CA 90221

EXHAUSTION OF ADMINISTRATIVE REMEDIES – If you challenge a District action in court, you may be limited to raising only those issues you or someone else raised at the public meeting described in this notice, or in written correspondence delivered to the District Manager at, or prior to, the public meeting. Any written correspondence delivered to the General Manager before the District's final action on a matter will become a part of the administrative record.

MICAH ALI
BOARD PRESIDENT

MARGARET COMER
BOARD SECRETARY

COMPTON CREEK MOSQUITO ABATEMENT DISTRICT

MINUTES OF JANUARY 10, 2022

The meeting, by teleconference, was called to order at 10:19 a.m.

The following members were present for the meeting: Board President Ali, Vice-President Zurita, Board Secretary Comer and Trustees Shelton and Bowers.

General Manager Weinbaum, Mr. Kevin Trommer and Ms. Patty Tseng and Mr. Johnny Zhen of Tahim & Associates were also present for the meeting.

PLEDGE OF ALLEGIANCE

Board President Ali led the members in the recital of the Pledge of Allegiance.

ADDITIONAL ITEMS TO THE AGENDA

There were none at this time.

PUBLIC COMMENTS

There were none at this time.

CONSENT CALENDAR

On motion by Ms. Zurita and seconded by Mrs. Comer, the Consent Calendar was opened for discussion. The Consent Calendar consisted of the minutes of the December 13, 2021 Board meeting, the financial statement for November 2021 and requisitions numbers 20 through 22. After discussion, the consent calendar was unanimously approved. A roll call vote was taken at this time: Trustee Bowers –yes, Trustee Shelton-yes, Board Secretary Comer-yes, Vice-President Zurita-yes, and Board President Ali-yes.

GENERAL MANAGER’S REPORT

General Manager Weinbaum discussed AB 361 and the possible use of Zoom meetings in the future. The Board discussed this item and after discussion, directed the General Manager to bring a plan to the Board for the upgrade to Zoom meetings for the District’s regular Board meetings.

The purchase of Tablets for District Trustees for Zoom meetings was discussed. Types, models, and costs were discussed, and the Manager was asked to bring a cost analysis to the Board for the purchase of two tablets for Trustee use.

NEW BUSINESS

The first item was Board consideration and action regarding Resolution 03-2021, authorizing remote teleconference meetings of legislative bodies. On motion by Mr. Shelton and seconded by Mrs. Comer, this item was opened for discussion. After discussion, the Board voted

unanimously to approve this resolution. A roll call vote was taken at this time: Trustee Bowers –yes, Trustee Shelton-yes, Board Secretary Comer-yes, Vice-President Zurita-yes, and Board President Ali-yes.

The next item was Board consideration/action regarding approval of the District’s annual financial audit. On motion by Mrs. Comer and seconded by Mr. Shelton, this item was opened for discussion. After discussion and after all questions were asked and answered, the 2020-2021 financial audit was approved on a majority vote. A roll call vote was taken at this time: Trustee Bowers –yes, Trustee Shelton-yes, Board Secretary Comer-yes, Vice-President Zurita-no vote, and Board President Ali-yes.

The date for the next meeting was set for February 7, 2022, at 10:15 a.m. by teleconference.

There being no further business, the meeting was adjourned at 10:31 a.m. on motion by Mrs. Comer, seconded by Mr. Shelton and approved by a majority vote. A roll call vote was taken at this time: Trustee Bowers-yes, Trustee Shelton-yes, Board Secretary Comer-yes, Vice President Zurita-no vote, and Board President Ali-yes.

MICAH ALI
BOARD PRESIDENT

MARGARET COMER
BOARD SECRETARY

CRAMMER INC.
8020 2ND STREET
DOWNEY, CALIFORNIA 90241
(562) 923-9436

BOARD OF DIRECTORS
COMPTON CREEK MOSQUITO ABATEMENT DISTRICT
1224 SO. SANTA FE AVENUE
COMPTON, CA. 90221

GENTLEMEN:

WE HAVE COMPILED THE ACCOMPANYING BALANCE SHEET OF COMPTON CREEK MOSQUITO ABATEMENT DISTRICT A CALIFORNIA CORPORATION, AS OF DECEMBER 31, 2021, AND THE RELATED INCOME STATEMENT FOR THE ONE MONTH AND SIX MONTHS THEN ENDED, IN ACCORDANCE WITH STANDARDS ESTABLISHED BY THE AMERICAN INSTITUTE OF CERTIFIED PUBLIC ACCOUNTANTS.

A COMPILATION IS LIMITED TO PRESENTING IN THE FORM OF FINANCIAL STATEMENTS INFORMATION THAT IS THE REPRESENTATION OF MANAGEMENT. WE HAVE NOT AUDITED OR REVIEWED THE ACCOMPANYING FINANCIAL STATEMENTS AND, ACCORDINGLY, DO NOT EXPRESS AN OPINION OR ANY OTHER FORM OF ASSURANCE ON THEM.

MANAGEMENT HAS ELECTED TO OMIT SUBSTANTIALLY ALL OF THE DISCLOSURES AND THE STATEMENTS OF CASH FLOWS REQUIRED BY GENERALLY ACCEPTED ACCOUNTING PRINCIPLES. IF THE OMITTED DISCLOSURES AND THE STATEMENTS OF CASH FLOWS WERE INCLUDED IN THE FINANCIAL STATEMENTS, THEY MIGHT INFLUENCE THE USER'S CONCLUSIONS ABOUT THE COMPANY'S FINANCIAL POSITION, RESULTS OF OPERATIONS, AND CASH FLOWS. ACCORDINGLY, THESE FINANCIAL STATEMENTS ARE NOT DESIGNED FOR THOSE WHO ARE NOT INFORMED ABOUT SUCH MATTERS.



February 2, 2022

COMPTON CREEK MOSQUITO ABATEMENT DISTRICT

Balance Sheet

Cash Basis

As of December 31, 2021

	<u>Dec 31, 21</u>
ASSETS	
Current Assets	
Checking/Savings	
1040 · Cash in County	768,379.56
1050 · B of A Checking Account	17,138.06
	<hr/>
Total Checking/Savings	785,517.62
Other Current Assets	
1401 · Taxes Receivable	30,138.35
1402 · Interest Receivable	1,114.09
	<hr/>
Total Other Current Assets	31,252.44
	<hr/>
Total Current Assets	816,770.06
Fixed Assets	
1510 · Land	13,014.00
1520 · Building	11,981.00
1560 · Furniture & Equipment	148,364.41
1570 · Capital Improvements	100,694.81
1580 · Construction in Progress	41,287.15
	<hr/>
Total Fixed Assets	315,341.37
	<hr/>
TOTAL ASSETS	<u><u>1,132,111.43</u></u>

COMPTON CREEK MOSQUITO ABATEMENT DISTRICT
Balance Sheet

Cash Basis

As of December 31, 2021

	<u>Dec 31, 21</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
2210 · Federal Withholding Taxes	2,791.05
2220 · State Withholding Taxes	929.80
2240 · Accounts Payable	1,407.23
2340 · Deferred Revenues	23,468.09
2350 · Accrued Sick Leave	21,989.88
	<hr/>
Total Other Current Liabilities	50,586.05
	<hr/>
Total Current Liabilities	50,586.05
	<hr/>
Total Liabilities	50,586.05
Equity	
2750 · General Fixed Asset Fund	315,341.37
2800 · General Fund Balance	686,796.12
32000 · Retained Earnings	66,324.68
Net Income	13,063.21
	<hr/>
Total Equity	1,081,525.38
	<hr/>
TOTAL LIABILITIES & EQUITY	<u>1,132,111.43</u>

COMPTON CREEK MOSQUITO ABATEMENT DISTRICT

Profit & Loss

Cash Basis

December 2021

	<u>Dec 21</u>	<u>Jul - Dec 21</u>	<u>% of Income</u>
Ordinary Income/Expense			
Income			
3001 · Taxes Current Secured	126,163.41	132,167.25	99.4%
3002 · Taxes Current Unsecured	0.00	1,836.79	0.0%
3003 · Taxes Prior Secured	47.20	7,742.75	0.0%
3004 · Taxes Prior Unsecured	272.67	670.49	0.2%
3801 · Interest Income	463.95	1,771.03	0.4%
3802 · Misc Income	0.00	1,659.89	0.0%
Total Income	<u>126,947.23</u>	<u>145,848.20</u>	<u>100.0%</u>
Net Ordinary Income	<u>126,947.23</u>	<u>145,848.20</u>	<u>100.0%</u>
Net Income	<u><u>126,947.23</u></u>	<u><u>145,848.20</u></u>	<u><u>100.0%</u></u>

COMPTON CREEK MOSQUITO ABATEMENT DISTRICT

Profit & Loss

December 2021

Cash Basis

	<u>Dec 21</u>	<u>Jul - Dec 21</u>	<u>% of Expense</u>
Expense			
6100 · Salaries	9,625.00	68,994.00	64.6%
6102 · Trustee Funds	500.00	3,000.00	3.4%
6110 · FICA Expense	774.57	5,509.28	5.2%
6131 · Laundry Expense	0.00	1,450.00	0.0%
6132 · Maintenance – Building	0.00	701.92	0.0%
6140 · Memberships	0.00	2,735.00	0.0%
6142 · Office Expense	119.57	990.72	0.8%
6145 · Public Education	3,684.26	15,914.01	24.7%
6150 · Professional Services	195.00	8,677.85	1.3%
6160 · Insecticides	0.00	238.96	0.0%
6162 · Gas, Oil, & Maintenance	116.38	673.29	0.8%
6171 · Travel & Transportation	0.00	-166.99	0.0%
6172 · Utilities	411.92	2,325.05	2.8%
6180 · CalPers Retirement	882.70	5,652.94	5.9%
6190 · Insurance - General	-1,407.87	16,088.96	-9.4%
Total Expense	<u>14,901.53</u>	<u>132,784.99</u>	<u>100.0%</u>
Net Ordinary Income	<u>112,045.70</u>	<u>13,063.21</u>	<u>751.9%</u>
Net Income	<u><u>112,045.70</u></u>	<u><u>13,063.21</u></u>	<u><u>751.9%</u></u>

COMPTON CREEK MOSQUITO ABATEMENT DISTRICT

GENERAL MANAGER’S REPORT FOR JANUARY 2022

WEATHER

Temperatures at Noon: High – 74 Low – 48 Ave. – 64

Days Clear – 10 Overcast – 10

Service Requests – None Rain – None

OPERATIONAL REPORT

The District’s winter surveillance program continued throughout the month. District personnel continue to routinely inspect public areas such as street gutters, catch basins, box drains, etc. for any evidence of mosquito breeding. Due to last month’s rain, District personnel increased their search efforts to identify mosquito breeding. However, no mosquito breeding was located during any of these inspections.

Regarding the Compton Creek, last month’s rain flushed out any remaining pockets of standing water, thereby eliminating any chance for mosquito breeding to occur. Further, the areas of the creek that were cleared out by the Army Corps of Engineers (ACE) have allowed water to flow freely. Throughout the year, this area will be monitored for any evidence that would suggest a buildup of vegetation that could restrict the flow of water. If a potential buildup is identified, it will be dealt with quickly.

Vehicle and shop maintenance were accomplished by District personnel during the month. Spraying equipment was inspected, serviced, and readied for calibration, a requirement that is performed every year. Weed control has started in the backyard and all refuse generated has been disposed of.

With regard to West Nile virus (WNV) and other mosquito-borne diseases, there is no new information to report on. No reports have been filed in the State, County, or the District. It is anticipated the WNV hotline will be activated on April 11, 2022.

MANAGER’S REPORT

The District has continued its public awareness campaign to promote public safety through effective mosquito control and shared public responsibility. Social media platforms are being updated daily with information, stories, and best practices for how to protect yourself from mosquitoes. District personnel are also in the field each day distributing mosquito awareness literature and promoting the District’s message directly to residents. Finally, the District

participates in City-wide events, when available, with an informational booth, literature about mosquitoes, and swag for all attendees.

COVID-19

As a health safeguard against COVID-19, District personnel wear masks and gloves when out in public. District vehicles are equipped with bottles of soap, disposable gloves, homemade masks, and respirators, if needed, for spraying purposes. District personnel are always masked and practice social distancing, including when working in the District shop and backyard.

Annexation

There is not much to report this month. The annexation process has stalled because of staffing issues at the Los Angeles Local Agency Formation Commission (LALAFCO). The surveyor has completed 6 of the 16 maps that are required and is waiting for approval of these maps from LALAFCO. After every map has been completed and approved by the appropriate agencies, LALAFCO will guide the District through the next steps in the process.

Conflict of Interest Form 700

It is time for all Board members and the General Manager to complete their annual Form 700, Conflict of Interest Statements. Copies will be provided to members to sign, and all will be filed with the Los Angeles County Executive Office. Any individual who files with multiple agencies should kindly provide a copy to the District for filing as well.

Business Tax Filing/W-2's

We have received all of the necessary information needed to complete federal and individual tax forms. All data has been compiled, tabulated, and finalized. All Federal tax forms were completed and sent to their respective agencies and all District employees and Board members received their W-2 forms on January 15, 2022.

NPDES

To be able to spray pesticides into waters of the United States, our District and all other Districts in the State of California, are required to have a National Pollution Discharge Elimination System (NPDES) permit and file a report with the State Water Resources Control Board (SWRCB) at the beginning of each year reporting on their spraying efforts into the waters of the United States. Our District has only one area of concern, the Compton Creek and we do not spray any chemicals into the creek. Nevertheless, the District is still required to submit a report, which was completed and submitted on January 11th.

Computer Tablets

At January's regular Board meeting, I was instructed to obtain information concerning computer tablets for Board members. After extensive research and speaking with people with knowledge of these subjects, it has been decided that the Apple iPad would be the best option for the District. Costs are relatively the same as other brands and the iPad is easy to set-up and use, especially for folks who do not use computers often. These tablets can be purchased through a service provider and be a 'turn-key' item and be ready for use when purchased. Costs would be

\$124.00 per month for two and would include the purchase of the tablets and wi-fi/cellular capability.

Meetings and Conferences

Health concerns permitting, the Mosquito and Vector Control Association of California (MVCAC) will be hosting their in-person annual conference in Sacramento from February 6-9, 2022, and the American Mosquito Control Association (AMCA) will be hosting their in-person annual conference in Jacksonville, FL from February 28 through March 4, 2022. The AMCA also announced that their next two annual conferences will be held in Dallas, TX and Reno, NV

Respectfully submitted,

Mitchel R. Weinbaum
General Manager

CERBT Account Update Summary

Compton Creek Mosquito Abatement District

as of December 31, 2021

OPEB Valuation Report Summary

OPEB Actuarial Valuation Report by Total Compensation Systems, Inc.	
Valuation Date	6/30/2019
Measurement Date	6/30/2019
Total OPEB Liability (TOL)	\$56,350
Valuation Assets	\$95,818
Net OPEB Liability (NOL)	(\$39,468)
Funded Status	170%
Actuarially Determined Contribution (ADC)	\$0
CERBT Asset Allocation Strategy	Strategy 1
Discount Rate	7.00%

CERBT Account Summary

As of December 31, 2021	Strategy 1
Initial contribution (06/06/2012)	\$55,000
Additional contributions	\$0
Disbursements	\$0
CERBT expenses	(\$785)
Investment earnings	\$77,726
Total assets	\$131,941
Annualized net rate of return (06/06/2012-12/31/2021 = 9.57 years)	9.68%

Cash Flow Summary by Fiscal Year

Fiscal Year	Contributions	Disbursements	Cumulative Investment Gains (Losses)	Cumulative Fees	Cumulative Ending Assets
2006-07	\$0	\$0	\$0	\$0	\$0
2007-08	\$0	\$0	\$0	\$0	\$0
2008-09	\$0	\$0	\$0	\$0	\$0
2009-10	\$0	\$0	\$0	\$0	\$0
2010-11	\$0	\$0	\$0	\$0	\$0
2011-12	\$55,000	\$0	\$1,906	(\$4)	\$56,902
2012-13	\$0	\$0	\$8,607	(\$97)	\$63,510
2013-14	\$0	\$0	\$20,359	(\$194)	\$75,166
2014-15	\$0	\$0	\$20,274	(\$269)	\$75,005
2015-16	\$0	\$0	\$21,053	(\$331)	\$75,722
2016-17	\$0	\$0	\$29,083	(\$399)	\$83,684
2017-18	\$0	\$0	\$35,775	(\$474)	\$90,301
2018-19	\$0	\$0	\$41,388	(\$551)	\$95,837
2019-20	\$0	\$0	\$44,814	(\$633)	\$99,180
2020-21	\$0	\$0	\$72,113	(\$730)	\$126,383
as of 12/31/2021	\$55,000	\$0	\$77,726	(\$785)	\$131,941

CERBT/CEPPT Investment Returns Outperform Benchmarks

Periods ended November 30, 2021

Fund	Assets	1 Month	3 Months	FYTD	1 Year	3 Years	5 Years	10 Years	ITD
CERBT Strategy 1 (Inception June 1, 2007)	\$14,257,799,070	-1.84%	-1.29%	1.42%	14.35%	13.45%	10.99%	9.26%	6.20%
Benchmark		-1.87%	-1.34%	1.34%	14.14%	13.17%	10.65%	8.92%	5.79%
CERBT Strategy 2 (Inception October 1, 2011)	\$1,934,821,232	-1.30%	-0.94%	1.52%	10.63%	12.03%	9.46%	7.90%	8.24%
Benchmark		-1.32%	-0.97%	1.46%	10.45%	11.82%	9.14%	7.57%	7.95%
CERBT Strategy 3 (Inception January 1, 2012)	\$851,347,899	-0.79%	-0.45%	1.84%	8.10%	10.54%	7.86%	-	6.51%
Benchmark		-0.80%	-0.47%	1.81%	7.98%	10.37%	7.61%	-	6.21%
CERBT Total	\$17,043,968,201								
CEPPT Strategy 1 (Inception October 1, 2019)	\$43,108,251	-1.07%	-1.16%	0.98%	9.28%	-	-	-	10.17%
Benchmark		-1.10%	-1.22%	0.93%	9.16%	-	-	-	10.15%
CEPPT Strategy 2 (Inception January 1, 2020)	\$21,181,911	-0.31%	-0.83%	0.79%	4.02%	-	-	-	6.01%
Benchmark		-0.32%	-0.85%	0.77%	3.86%	-	-	-	5.86%
CEPPT Total	\$64,290,162								

CERBT Expected Rates of Return & Risk

Portfolios	CERBT Strategy 1	CERBT Strategy 2	CERBT Strategy 3
Expected Return	7.59%	7.01%	6.22%
Risk	11.83%	9.24%	7.28%

CERBT Portfolio Details

Asset Classification	Benchmark	CERBT Strategy 1	CERBT Strategy 2	CERBT Strategy 3
Global Equity	MSCI All Country World Index	59% ±5%	40% ±5%	22% ±5%
Fixed Income	Barclays Capital Long Liability Index (CERBT)	25% ±5%	43% ±5%	49% ±5%
Global Real Estate (REITs)	FTSE EPRA/NAREIT Developed Liquid Index	8% ±5%	8% ±5%	8% ±5%
Treasury Inflation Protected Securities (TIPS)	Barclays Capital Global Real: US TIPS Index	5% ±3%	5% ±3%	16% ±3%
Commodities	S&P GSCI Total Return Index	3% ±3%	4% ±3%	5% ±3%
Cash	3-Month Treasury Bill	0% +2%	0% +2%	0% +2%

Total Participation Cost Fee Rate

- Total all-inclusive cost of participation
 - Combines administrative, custodial, and investment fees
 - Separate trust funds
 - Self-funded, fee rate may change in the future
 - Fee is applied daily to assets under management
 - 10 basis points - CERBT
 - 25 basis points - CEPPT

CEPPT/CERBT Consistently Low Fee Rate History

Fiscal Year	CERBT	CEPPT
2007-2008	2.00 basis points	-
2008-2009	6.00 basis points	-
2009-2010	9.00 basis points	-
2010-2011	12.00 basis points	-
2011-2012	12.00 basis points	-
2012-2013	15.00 basis points	-
2013-2014	14.00 basis points	-
2014-2015	10.00 basis points	-
2015-2016	10.00 basis points	-
2016-2017	10.00 basis points	-
2017-2018	10.00 basis points	-
2018-2019	10.00 basis points	-
2019-2020	10.00 basis points	25.00 basis points
2020-2021	10.00 basis points	25.00 basis points
2021-2022	10.00 basis points	25.00 basis points

606 Prefunding Program Employers

591 CERBT and 58 CEPPT

- State of California
- 154 Cities or Towns
- 10 Counties
- 79 School Employers
- 31 Courts
- 331 Special Districts and other Public Agencies
 - (100 Water, 36 Sanitation, 33 Fire, 25 Transportation)

Financial Reporting

- CERBT is the Plan
 - Provides audited and compliant GASB 74 report in a Schedule of Changes in Fiduciary Net Position (FNP)
 - Published in February each year

FNP Fiscal Year	Availability
2015-16	Available at https://www.calpers.ca.gov/cerbt
2016-17	
2017-18	
2018-19	
2019-20	
2020-21	January 2022

Questions? Where to Get Trust Fund Information?

Name	Title	E-mail	Desk	Mobile
Matt Goss	Outreach & Support Program Manager	Matthew.Goss@calpers.ca.gov	(916) 795-9071	(916) 382-6487
Karen Lookingbill	Outreach & Support Manager	Karen.Lookingbill@calpers.ca.gov	(916) 795-1387	(916) 501-2219
Vic Anderson	Outreach & Support Manager	Victor.Anderson@calpers.ca.gov	(916) 795-3739	(916) 281-8214
Jasper Jacobs	Outreach & Support Analyst	Jasper.Jacobs@calpers.ca.gov	(916) 795-0432	(916) 717-3886
Colleen Cain-Herrback	Administration & Reporting Program Manager	Colleen.Cain-Herrback@calpers.ca.gov	(916) 795-2474	(916) 505-2506
Robert Sharp	Assistant Division Chief	Robert.Sharp@calpers.ca.gov	(916) 795-3878	(916) 397-0756

Program E-mail Addresses	Prefunding Programs Webpages
CERBT4U@calpers.ca.gov – Questions & Document Submittal	www.calpers.ca.gov/CERBT
CEPPT4U@calpers.ca.gov – Questions & Document Submittal	www.calpers.ca.gov/CEPPT
CERBTACCOUNT@calpers.ca.gov – Online Record Keeping System	

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE COMPTON CREEK MOSQUITO ABATEMENT DISTRICT AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODY OF COMPTON CREEK MOSQUITO ABATEMENT DISTRICT PURSUANT TO AB 361.

RESOLUTION 02-2022

WHEREAS, the Compton Creek Mosquito Abatement District is committed to preserving and nurturing public access and participation in meetings of the Board of Trustees; and

WHEREAS, all meetings of the Compton Creek Mosquito Abatement District's legislative bodies are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950-54963), so that any member of the public may attend, participate, and watch the District's legislative bodies conduct their business; and

WHEREAS, the Brown Act, Government Code section 54953(e), makes provisions for remote teleconferencing participation in meetings by members of a legislative body, without compliances with the requirements of Government Code section 54953 (b)(3), subject to the existence of certain conditions; and

WHEREAS, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558; and

WHEREAS, a proclamation is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the jurisdiction that are within the District's boundaries, caused by natural, technological, or human-caused caused disasters; and

WHEREAS, it is further required that state or local officials have imposed or recommended measures to promote social distancing, or, the legislative body meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, Governor Newsom's Executive Order N-15-21 declaring a state of emergency remains active; and

WHEREAS, State and local officials (including the County of Los Angeles) continue to impose or recommend measures to promote social distancing; and

WHEREAS, the Board previously found that meetings of the legislative bodies of the Compton Creek Mosquito Abatement District may be conducted without compliance with paragraph (3) of subdivision (b) of Government Code section 54953, as authorized by subdivision (e) of section 54953; and

WHEREAS, pursuant to provisions of the Brown Act, meeting agendas are posted at the District's headquarters facility and on the District's website.

NOW, THEREFORE, THE BOARD OF TRUSTEES OF THE COMPTON CREEK MOSQUITO ABATEMENT DISTRICT DOES HEREBY FIND AND RESOLVE AS FOLLOWS:

Section 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. Governor Emergency Active, and Social Distancing Remains in Effect. The Board hereby confirms that the State of Emergency proclaimed by the governor remains active, the Board has reconsidered the circumstances of the State of Emergency, and State and local officials (including the County of Los Angeles) continue to impose or recommend measures to promote social distancing.

Section 3. Remote Teleconferencing Meetings. The General Manager and the Board of the Compton Creek Mosquito Abatement District are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution, including conducting open and public meetings in accordance with government Code section 54953 (e) and other applicable provisions of the Brown Act.

Section 4. Effective Date of Resolution. This Resolution shall take effect immediately upon its adoption and shall be effective for 30 days unless further extended by the Board upon the Board's adoption of a subsequent resolution in accordance with Government Code section 54953 (e) (3) to extend the time during which the legislative body of the Compton Creek Mosquito Abatement District may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

PASSED and ADOPTED by the Board of Trustees of the Compton Creek Mosquito Abatement District, this ____ day of February 2022, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:



Compton Creek Mosquito Abatement District
1224 South Santa Fe Ave. • Compton, CA 90221
Tel. / Fax: (310) 933-5321 • www.comptoncreekmad.org
e-mail: info@comptoncreekmad.org or comptoncreekmad@earthlink.net

TRUSTEES:

President

Micah Ali
County of Los Angeles

Vice President

Janna Zurita
County of Los Angeles

Board Secretary

Margaret D. Comer
County of Los Angeles

Trustee

John Shelton
City of Long Beach

Trustee

Jonathan Bowers
City of Compton

General Manager

Mitchel R. Weinbaum

**REGULAR MEETING
OF THE BOARD OF TRUSTEES OF THE
COMPTON CREEK MOSQUITO ABATEMENT DISTRICT
TO BE HELD AND HOSTED BY
TELECONFERENCE AT THE FOLLOWING LOCATION:**

**COMPTON CREEK MOSQUITO ABATEMENT DISTRICT HEADQUARTERS
1224 S. SANTA FE AVE. COMPTON, CA 90221**

**TELECONFERENCE TELEPHONE NUMBER – 1-(605) 475-4855
ACCESS CODE NUMBER – 721557#**

10:15 AM MONDAY MARCH 7, 2022

AGENDA

Each item on the agenda, no matter how described, shall be deemed to include any appropriate motion, whether to adopt a minute motion, payment of any bill, approval of any matter or action, or any other action. Items listed "For Information" or "For Discussion" may also be subject of an "action" taken by the Board at the same meeting.

1. DETERMINATION OF A QUORUM

2. PLEDGE OF ALLEGIANCE

3. ADDITIONAL ITEMS TO THE AGENDA

Determine the need to add items to the agenda. In order for the Board to add an item to the agenda, it must make a determination that: (a) the item came to the attention of the Board after posting the agenda; (b) that there is a need for immediate action to be taken by the Board. If these two tests are met, the Board may add an item in question to the agenda for consideration consistent with provisions of the Brown Act.

4. PUBLIC COMMENTS

The District includes the communities of:

**Compton, East Rancho Dominguez, Enterprise, Mona Park, North Long Beach,
Rosewood, West Rancho Dominguez and Willowbrook**

5. CONSENT CALENDAR

Consent Calendar items are considered routine by the Board of Trustees and will be adopted in one motion. There are no separate discussions of these items unless a Board member so requests, in which event the item will be removed from the Consent Calendar and considered separately immediately following action on the remaining items.

A. MINUTES OF THE MEETING OF FEBRUARY 7, 2022

Staff Recommendation: Approve the minutes of the District's previous meeting as submitted. An audio recording of this meeting is available at the District Office.

B. FINANCIAL STATEMENT FOR JANUARY 2022

Staff Recommendation: Approve this financial statement as submitted.

C. REQUISITIONS NUMBERS 25 THROUGH 27

Staff Recommendation: Approve these requisitions as submitted. These requisitions are the documents explaining all the District's expenditures for the month of March 2022.

6. GENERAL MANAGER'S REPORT

7. NEW BUSINESS

**A. BOARD CONSIDERATION AND ACTION REGARDING RESOLUTION
03-2022, AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF
LEGISLATIVE BODIES.**

Staff Recommendation: Approve this resolution. Per AB 361,
authorizes continued use of teleconferencing
for Board meeting in accordance with the
Brown Act.

8. SET DATE FOR THE NEXT MEETING

9. ADJOURNMENT

In compliance with the Americans with Disabilities Act (ADA), if special assistance is needed to participate in the Board meeting, please contact General Manager Mitchel R. Weinbaum at (310) 933-5321 for assistance to enable the District to make reasonable accommodations.

All public records relating to an item on this agenda are available for public inspection at the time the record is distributed to all, or a majority of all, members of the Board. Such records shall be available at the District office located at 1224 S. Santa Fe Ave. Compton, CA 90221

EXHAUSTION OF ADMINISTRATIVE REMEDIES – If you challenge a District action in court, you may be limited to raising only those issues you or someone else raised at the public meeting described in this notice, or in written correspondence delivered to the District Manager at, or prior to, the public meeting. Any written correspondence delivered to the General Manager before the District’s final action on a matter will become a part of the administrative record.

MICAH ALI
BOARD PRESIDENT

MARGARET COMER
BOARD SECRETARY



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**REGULAR MEETING
OF THE BOARD OF TRUSTEES OF THE
COMPTON CREEK MOSQUITO ABATEMENT DISTRICT
TO BE HELD AND HOSTED BY
TELECONFERENCE AT THE FOLLOWING LOCATION:**

**COMPTON CREEK MOSQUITO ABATEMENT DISTRICT HEADQUARTERS
1224 S. SANTA FE AVE. COMPTON, CA 90221**

TELE-CONFERENCE TELEPHONE NUMBER – 1-(605) 475-4855

ACCESS CODE NUMBER – 721557#

10:15 AM MONDAY APRIL 11, 2022

AGENDA

Each item on the agenda, no matter how described, shall be deemed to include any appropriate motion, whether to adopt a minute motion, payment of any bill, approval of any matter or action, or any other action. Items listed "For Information" or "For Discussion" may also be subject of an "action" taken by the Board at the same meeting.

1. DETERMINATION OF A QUORUM

2. PLEDGE OF ALLEGIANCE

3. ADDITIONAL ITEMS TO THE AGENDA

Determine the need to add items to the agenda. In order for the Board to add an item to the agenda, it must make a determination that: (a) the item came to the attention of the Board after posting the agenda; (b) that there is a need for immediate action to be taken by the Board. If these two tests are met, the Board may add an item in question to the agenda for consideration consistent with provisions of the Brown Act.

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Board Secretary

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County of Los Angeles

Trustee

John Shelton

City of Long Beach

Trustee

Jonathan Bowers

City of Compton

General Manager

Mitchel R. Weinbaum

5. NEW BUSINESS

A. BOARD CONSIDERATION AND ACTION REGARDING RESOLUTION 04-2022, AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF LEGISLATIVE BODIES.

Staff Recommendation: Approve this resolution. Per AB 361, authorizes continued use of teleconferencing for Board meeting in accordance with the Brown Act.

6. CONSENT CALENDAR

Consent Calendar items are considered routine by the Board of Trustees and will be adopted in one motion. There are no separate discussions of these items unless a Board member so requests, in which event the item will be removed from the Consent Calendar and considered separately immediately following action on the remaining items.

A. MINUTES OF THE MEETING OF MARCH 7, 2022

Staff Recommendation: Approve the minutes of the District's previous meeting as submitted. An audio recording of this meeting is available at the District Office.

B. FINANCIAL STATEMENTS FOR JAN. & FEB. 2022

Staff Recommendation: Approve these financial statements as submitted.

C. REQUISITIONS NUMBERS 29 THROUGH 31

Staff Recommendation: Approve these requisitions as submitted. These requisitions are the documents explaining all the District's expenditures for the month of April 2022.

7. GENERAL MANAGER'S REPORT

8. SET DATE FOR THE NEXT MEETING

9. ADJOURNMENT

In compliance with the Americans with Disabilities Act (ADA), if special assistance is needed to participate in the Board meeting, please contact General Manager Mitchel R. Weinbaum at (310) 933-5321 for assistance to enable the District to make reasonable accommodations.

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MICAH ALI
BOARD PRESIDENT

MARGARET COMER
BOARD SECRETARY

To: Board of Trustees
From: Mitchel R. Weinbaum, General Manager
Re: Closed Session Telephone and Access Code Numbers

Dear Trustees,

For our special meeting on Monday April 25, 2022, we will call in on the regular number listed on the agenda. When we go in closed session, we hang up from the phone call and connect with the following number and access code that is known only to the Board:

Telephone number: 1-800-356-8278
Access Code Number: 391348

When we have completed the closed session, we will hang up from that number and call the number listed on the agenda so we may complete the special meeting.

Please call me if you have any questions

MRW



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**REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE
COMPTON CREEK MOSQUITO ABATEMENT DISTRICT
TO BE HELD AND HOSTED BY
TELECONFERENCE AT THE FOLLOWING LOCATION:**

**COMPTON CREEK MOSQUITO ABATEMENT DISTRICT HEADQUARTERS
1224 S. SANTA FE AVE. COMPTON, CA 90221**

**TELECONFERENCE TELEPHONE NUMBER – 1-(605)-475-4855
ACCESS CODE NUMBER – 721557#**

10:45 AM MONDAY MAY 9, 2022

AGENDA

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- 1. DETERMINATION OF A QUORUM**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ADDITIONAL ITEMS TO THE AGENDA**

Determine the need to add items to the agenda. In order for the Board to add an item to the agenda, it must make a determination that: (a) the item came to the attention of the Board after posting the agenda; (b) that there is a need for immediate action to be taken by the Board. If these two tests are met, the Board may add an item in question to the agenda for consideration consistent with provisions of the Brown Act.

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Rosewood, West Rancho Dominguez and Willowbrook**

4 PUBLIC COMMENTS

5. CONSENT CALENDAR

Consent Calendar items are considered routine by the Board of Trustees and will be adopted in one motion. There are no separate discussions of these items unless a Board member so requests, in which event the item will be removed from the Consent Calendar and considered separately immediately following action on the remaining items

A. MINUTES OF THE MEETINGS OF APRIL 11, AND APRIL 25, 2022

Staff Recommendation: Approve these minutes of the District's previous meetings as submitted. An audio recording of these meetings are available at the District Office.

B. FINANCIAL STATEMENT FOR MARCH 2022

Staff Recommendation: Approve this financial statement as submitted.

C. REQUISITIONS NUMBERS 32 THROUGH 35

Staff Recommendation: Approve these requisitions as submitted. These requisitions are the documents explaining all the District's expenditures for the month of May 2022.

6. GENERALS MANAGER'S REPORT

7. NEW BUSINESS

A. BOARD CONSIDERATION AND ACTION REGARDING RESOLUTION 05-2022, AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF LEGISLATIVE BODIES.

Staff Recommendation: Approve this resolution. Per AB 361, authorizes continued use of teleconferencing for Board meeting in accordance with the Brown Act

B BOARD APPROVAL OF THE DISTRICT'S PROPOSED BUDGET FOR FISCAL YEAR 2022-2023.

Staff Recommendation: Approve this Proposed Budget for fiscal year 2022-2023. The Proposed Budget is presented in May so the Board can examine, discuss, and make recommendations for incorporation into the Amended Budget, which will be included on the June agenda for approval.

8. SET DATE FOR THE NEXT MEETING:

9. ADJOURNMENT

In compliance with the Americans with Disabilities Act (ADA), if special assistance is needed to participate in the Board meeting, please contact General Manager Mitchel R. Weinbaum at (310) 933-5321 for assistance to enable the District to make reasonable accommodations.

All public records relating to an item on this agenda are available for public inspection at the time the record is distributed to all, or a majority of all, members of the Board. Such records shall be available at the District office located at 1224 S. Santa Fe Ave. Compton, CA 90221

EXHAUSTION OF ADMINISTRATIVE REMEDIES – If you challenge a District action in court, you may be limited to raising only those issues you or someone else raised at the public meeting described in this notice, or in written correspondence delivered to the District Manager at, or prior to, the public meeting. Any written correspondence delivered to the General Manager before the District's final action on a matter will become a part of the administrative record.

MICAH ALI
BOARD PRESIDENT

MARGARET COMER
BOARD SECRETARY

COMPTON CREEK MOSQUITO ABATEMENT DISTRICT

MINUTES OF APRIL 11, 2022

The meeting, by teleconference, was called to order at 10:20 a.m.

The following members were present for the meeting: Board President Ali, Vice-President Zurita, Board Secretary Comer and Trustees Shelton and Bowers.

General Manager Weinbaum and Mr. Kevin Trommer were also present for the meeting.

PLEDGE OF ALLEGIANCE

Board President Ali led the members in the recital of the Pledge of Allegiance.

ADDITIONAL ITEMS TO THE AGENDA

There were none at this time.

PUBLIC COMMENTS

There were none at this time.

NEW BUSINESS

The first item was Board consideration and action regarding Resolution 04-2022, authorizing remote teleconference meetings of legislative bodies. On motion by Ms. Zurita and seconded by Mrs. Comer, this item was opened for discussion. After discussion, the Board voted unanimously to approve this resolution. A roll call vote was taken at this time: Trustee Bowers –yes, Trustee Shelton–yes, Board Secretary Comer–yes, Vice-President Zurita–yes, and Board President Ali–yes

CONSENT CALENDAR

On motion by Ms. Zurita and seconded by Mr. Shelton, the Consent Calendar was opened for discussion. The Consent Calendar consisted of the minutes of the March 7, 2022 Board meeting, the financial statements of January 2022 and February 2022, and requisitions numbers 29 through 31. After discussion, the consent calendar was unanimously approved. A roll call vote was taken at this time: Trustee Bowers –yes, Trustee Shelton–yes, Board Secretary Comer–yes, Vice-President Zurita–yes, and Board President Ali–yes.

GENERAL MANAGER’S REPORT

General Manager Weinbaum presented an oral and written report on district activities. After all questions were asked and answered, it was moved by Mrs. Comer and seconded by Mr. Shelton to receive and file the General Manager’s Report. After discussion, the consent calendar was unanimously approved. A roll call vote was taken at this time: Trustee Bowers – yes, Trustee Shelton–yes, Board Secretary Comer–yes, Vice-President Zurita–yes, and Board President Ali–yes.

SET DATE FOR NEXT MEETING

Board President Ali called for a Special meeting to held by phone-conference on April 25, 2022 at 10:15 a.m. to discuss a closed session issue.

The date for the next Regular meeting was set for May 9, 2022, at 10:15 a.m. by phone-conference.

There being no further business, the meeting was adjourned at 10:27 a.m. on motion by Mr. Shelton, seconded by Mrs. Comer and unanimously approved. A roll call vote was taken at this time: Trustee Bowers-yes, Trustee Shelton-yes, Board Secretary Comer-yes, Vice President Zurita-yes, and Board President Ali-yes.

MICAH ALI
BOARD PRESIDENT

MARGARET COMER
BOARD SECRETARY

COMPTON CREEK MOSQUITO ABATEMENT DISTRICT

MINUTES OF APRIL 25, 2022

The meeting, by teleconference, was called to order at 10:23 a.m.

The following members were present for the meeting: Board President Ali, Vice-President Zurita, Board Secretary Comer and Trustees Shelton and Bowers.

General Manager Weinbaum was also present for the meeting.

PLEDGE OF ALLEGIANCE

Board President Ali led the members in the recital of the Pledge of Allegiance.

ADDITIONAL ITEMS TO THE AGENDA

There were none at this time.

PUBLIC COMMENTS

There were none at this time.

BOARD ENTERS INTO CLOSED SESSION

Pursuant to California Code 54956.7, at 10:25 a.m. on motion by Mr. Shelton and seconded by Mrs. Comer, the Board voted unanimously to move into closed session. A rollcall vote was taken at this time: Trustee Bowers-yes, Trustee Shelton-yes, Board Secretary Comer-yes, Vice-President Zurita-yes and Board President-yes.

CLOSED SESSION ENDS, BOARD RE-ENTERS SPECIAL MEETING

At 11:17 a.m., on motion by Ms. Zurita and seconded by Mrs. Comer the Board voted unanimously to re-enter into the Special meeting. A rollcall vote was taken at this time: Trustee Bowers-yes, Trustee Shelton-yes, Board Secretary Comer-yes, Vice-President Zurita-yes and Board President-yes.

REPORT FROM CLOSED SESSION

There was no report.

ADJOURNMENT

On motion by Mr. Shelton and seconded by Mrs. Comer, the Board voted unanimously to adjourn the Special meeting at 11:18 a.m. A rollcall vote was taken at this time: Trustee Bowers-yes, Trustee Shelton-yes, Board Secretary Comer-yes, Vice-President Zurita-yes and Board President-

CRAMMER INC.
8020 2ND STREET
DOWNEY, CALIFORNIA 90241
(562) 923-9436

BOARD OF DIRECTORS
COMPTON CREEK MOSQUITO ABATEMENT DISTRICT
1224 SO. SANTA FE AVENUE
COMPTON, CA. 90221

GENTLEMEN:

WE HAVE COMPILED THE ACCOMPANYING BALANCE SHEET OF COMPTON CREEK MOSQUITO ABATEMENT DISTRICT A CALIFORNIA CORPORATION, AS OF MARCH 31, 2022, AND THE RELATED INCOME STATEMENT FOR THE ONE MONTH AND NINE MONTHS THEN ENDED, IN ACCORDANCE WITH STANDARDS ESTABLISHED BY THE AMERICAN INSTITUTE OF CERTIFIED PUBLIC ACCOUNTANTS.

A COMPILATION IS LIMITED TO PRESENTING IN THE FORM OF FINANCIAL STATEMENTS INFORMATION THAT IS THE REPRESENTATION OF MANAGEMENT. WE HAVE NOT AUDITED OR REVIEWED THE ACCOMPANYING FINANCIAL STATEMENTS AND, ACCORDINGLY, DO NOT EXPRESS AN OPINION OR ANY OTHER FORM OF ASSURANCE ON THEM.

MANAGEMENT HAS ELECTED TO OMIT SUBSTANTIALLY ALL OF THE DISCLOSURES AND THE STATEMENTS OF CASH FLOWS REQUIRED BY GENERALLY ACCEPTED ACCOUNTING PRINCIPLES. IF THE OMITTED DISCLOSURES AND THE STATEMENTS OF CASH FLOWS WERE INCLUDED IN THE FINANCIAL STATEMENTS, THEY MIGHT INFLUENCE THE USER'S CONCLUSIONS ABOUT THE COMPANY'S FINANCIAL POSITION, RESULTS OF OPERATIONS, AND CASH FLOWS. ACCORDINGLY, THESE FINANCIAL STATEMENTS ARE NOT DESIGNED FOR THOSE WHO ARE NOT INFORMED ABOUT SUCH MATTERS.



April 8, 2022

COMPTON CREEK MOSQUITO ABATEMENT DISTRICT

Balance Sheet

As of March 31, 2022

Cash Basis

	<u>Mar 31, 22</u>
ASSETS	
Current Assets	
Checking/Savings	
1040 · Cash in County	796,479.22
1050 · B of A Checking Account	<u>18,703.21</u>
Total Checking/Savings	815,182.43
Other Current Assets	
1401 · Taxes Receivable	30,138.35
1402 · Interest Receivable	<u>1,114.09</u>
Total Other Current Assets	<u>31,252.44</u>
Total Current Assets	846,434.87
Fixed Assets	
1510 · Land	13,014.00
1520 · Building	11,981.00
1560 · Furniture & Equipment	148,364.41
1570 · Capital Improvements	100,694.81
1580 · Construction in Progress	<u>41,287.15</u>
Total Fixed Assets	<u>315,341.37</u>
TOTAL ASSETS	<u><u>1,161,776.24</u></u>

COMPTON CREEK MOSQUITO ABATEMENT DISTRICT

Balance Sheet

As of March 31, 2022

Cash Basis

	<u>Mar 31, 22</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
2210 · Federal Withholding Taxes	2,791.05
2220 · State Withholding Taxes	497.22
2240 · Accounts Payable	1,407.23
2340 · Deferred Revenues	23,468.09
2350 · Accrued Sick Leave	21,989.88
	<hr/>
Total Other Current Liabilities	50,153.47
	<hr/>
Total Current Liabilities	50,153.47
	<hr/>
Total Liabilities	50,153.47
Equity	
2750 · General Fixed Asset Fund	315,341.37
2800 · General Fund Balance	686,796.12
32000 · Retained Earnings	66,324.68
Net Income	43,160.60
	<hr/>
Total Equity	1,111,622.77
	<hr/>
TOTAL LIABILITIES & EQUITY	<u>1,161,776.24</u>

COMPTON CREEK MOSQUITO ABATEMENT DISTRICT
Profit & Loss

Cash Basis

March 2022

	Mar 22	Jul '21 - Mar 22	% of Income
Ordinary Income/Expense			
Income			
3001 · Taxes Current Secured	413.11	192,787.24	33.5%
3002 · Taxes Current Unsecured	317.68	2,154.47	25.8%
3003 · Taxes Prior Secured	-23.95	6,564.08	-1.9%
3004 · Taxes Prior Unsecured	368.92	1,920.10	30.0%
3801 · Interest Income	155.79	2,411.77	12.6%
3802 · Misc Income	0.00	1,872.47	0.0%
Total Income	1,231.55	207,710.13	100.0%
Net Ordinary Income	1,231.55	207,710.13	100.0%
Net Income	1,231.55	207,710.13	100.0%

COMPTON CREEK MOSQUITO ABATEMENT DISTRICT

Profit & Loss

March 2022

Cash Basis

	<u>Mar 22</u>	<u>Jul '21 - Mar 22</u>	<u>% of Expense</u>
Expense			
6100 · Salaries	9,625.00	97,869.00	37.2%
6102 · Trustee Funds	500.00	4,215.30	1.9%
6110 · FICA Expense	774.57	7,825.34	3.0%
6131 · Laundry Expense	216.08	2,090.87	0.8%
6132 · Maintenance – Building	0.00	1,745.39	0.0%
6140 · Memberships	0.00	2,735.00	0.0%
6142 · Office Expense	0.00	1,139.11	0.0%
6145 · Public Education	3,000.00	-2,794.09	11.6%
6150 · Professional Services	10,245.00	19,571.85	39.6%
6160 · Insecticides	0.00	238.96	0.0%
6162 · Gas, Oil, & Maintenance	311.50	992.44	1.2%
6171 · Travel & Transportation	0.00	-166.99	0.0%
6172 · Utilities	310.78	4,182.03	1.2%
6180 · CalPers Retirement	882.70	8,301.04	3.4%
6190 · Insurance - General	0.00	16,604.28	0.0%
Total Expense	<u>25,865.63</u>	<u>164,549.53</u>	<u>100.0%</u>
Net Ordinary Income	<u>-24,634.08</u>	<u>43,160.60</u>	<u>-95.2%</u>
Net Income	<u>-24,634.08</u>	<u>43,160.60</u>	<u>-95.2%</u>

COMPTON CREEK MOSQUITO ABATEMENT DISTRICT

GENERAL MANAGER'S REPORT FOR APRIL 2022

WEATHER

Temperatures at Noon: High – 78 Low – 54 Ave. – 64

Days Clear – 9 Overcast – 12

Service Requests – None Rain – Trace

OPERATIONAL REPORT

This month, the District's Seasonal Technician began his six-month work cycle. After watching safety videos, reviewing mosquito and District operations, and having the spray vehicle readied for use, the District has officially started its regular spraying operations routine. Unseasonably cool nighttime temperatures have slowed the onset of the mosquito-breeding season. During regular inspections, mosquito-breeding was found in only five locations and the District received zero calls from the public asking for service requests.

Neglected swimming pools received the District's full attention during the month. Neglected swimming pools are the main source of the *Culex* mosquito in the District as they collect rainwater during the rainy season. District personnel work with residents of these swimming pools to relieve this mosquito hazard by either pumping water from the pool into underground sewer lines or by applying pesticides. This month, District personnel inspected 159 swimming pools, pumped out the water from seven, and treated five, a low number for this time of year.

Regarding the Compton Creek, two inspections were performed during the month. The Army Corps of Engineers cleared out vegetation and debris this month, removing any areas where water could accumulate and thus removing the potential for mosquito breeding.

Vehicle and shop maintenance were accomplished by District personnel during the month. Spraying equipment was inspected, serviced, and readied for calibration – a requirement that is performed every year. Weed control has been completed in the backyard and all refuse generated has been disposed of. The fishpond has been drained and cleaned, providing a safe habitat for the fish.

Regarding West Nile virus (WNV) and other mosquito-borne diseases, there is no new information to report on. No reports have been filed in the State, County, or the District. The WNV hotline was activated on April 18, 2022.

MANAGER'S REPORT

PUBLIC EDUCATION

The District has continued its public awareness campaign to promote public safety through effective mosquito control and shared public responsibility. Social media platforms are being updated daily with information, stories, and best practices for how to protect yourself from mosquitoes. District personnel are also in the field each day distributing mosquito awareness literature and promoting the District's message directly to residents. Finally, the District participates in City-wide events, when available, with an informational booth, literature about mosquitoes, and swag for all attendees.

COVID-19

As a health safeguard against COVID-19, District personnel wear masks and gloves when out in public. District vehicles are equipped with bottles of soap, disposable gloves, homemade masks, and respirators, if needed, for spraying purposes. District personnel are always masked and practice social distancing, including when working in the District shop and backyard.

PROPOSED BUDGET 2022-2023

All paperwork required to produce and present the District's fiscal year 2022-2023 Budget have been completed and will be part of the Board meeting documents sent to all members for the May 9, 2022, regular Board meeting, where approving this proposed budget will be an action item. If any changes are required to the proposed budget, they will be incorporated into a new amended budget. The final agreed upon budget and the other legal documents required to enact the District's benefit assessment charge will be presented for the Board's review and approval at the District's public meeting to be held in June 2022.

Annexation

There is not much to report this month. The annexation process has stalled because of staffing issues at the Los Angeles Local Agency Formation Commission (LALAFCO). The surveyor has completed 6 of the 16 maps that are required and is waiting for approval of these maps from LALAFCO. After every map has been completed and approved by the appropriate agencies, LALAFCO will guide the District through the next steps in the process.

DOMAIN NAME

This month, the District was able to re-register its domain name, comptoncreekmad.org for ten years. The District's email and social media accounts will remain intact for the next ten years.

Meetings and Conferences

Health concerns permitting, the next conference is the American Mosquito Control Association (AMCA) Washington, DC event. Member Districts can meet with legislators to convey the needs of the AMCA and their own Districts. This event is scheduled for May 17-18, 2022, and is normally hosted at the Hilton Hotel in Alexandria, VA. If anyone would like to attend, please let me know.

The Mosquito & Vector Control Association of California (MVCAC) announced their 2023 annual conference will be held at the Disneyland Hotel in Anaheim on January 29-31, 2023.

Respectfully submitted:

Mitchel R. Weinbaum,
General Manager

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE COMPTON CREEK MOSQUITO ABATEMENT DISTRICT AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODY OF COMPTON CREEK MOSQUITO ABATEMENT DISTRICT PURSUANT TO AB 361.

RESOLUTION 05-2022

WHEREAS, the Compton Creek Mosquito Abatement District is committed to preserving and nurturing public access and participation in meetings of the Board of Trustees; and

WHEREAS, all meetings of the Compton Creek Mosquito Abatement District's legislative bodies are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950-54963), so that any member of the public may attend, participate, and watch the District's legislative bodies conduct their business; and

WHEREAS, the Brown Act, Government Code section 54953(e), makes provisions for remote teleconferencing participation in meetings by members of a legislative body, without compliances with the requirements of Government Code section 54953 (b)(3), subject to the existence of certain conditions; and

WHEREAS, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558; and

WHEREAS, a proclamation is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the jurisdiction that are within the District's boundaries, caused by natural, technological, or human-caused caused disasters; and

WHEREAS, it is further required that state or local officials have imposed or recommended measures to promote social distancing, or, the legislative body meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, Governor Newsom's Executive Order N-15-21 declaring a state of emergency remains active; and

WHEREAS, State and local officials (including the County of Los Angeles) continue to impose or recommend measures to promote social distancing; and

WHEREAS, the Board previously found that meetings of the legislative bodies of the Compton Creek Mosquito Abatement District may be conducted without compliance with paragraph (3) of subdivision (b) of Government Code section 54953, as authorized by subdivision (e) of section 54953; and

WHEREAS, pursuant to provisions of the Brown Act, meeting agendas are posted at the District's headquarters facility and on the District's website.

NOW, THEREFORE, THE BOARD OF TRUSTEES OF THE COMPTON CREEK MOSQUITO ABATEMENT DISTRICT DOES HEREBY FIND AND RESOLVE AS FOLLOWS:

Section 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. Governor Emergency Active, and Social Distancing Remains in Effect. The Board hereby confirms that the State of Emergency proclaimed by the governor remains active, the Board has reconsidered the circumstances of the State of Emergency, and State and local officials (including the County of Los Angeles) continue to impose or recommend measures to promote social distancing.

Section 3. Remote Teleconferencing Meetings. The General Manager and the Board of the Compton Creek Mosquito Abatement District are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution, including conducting open and public meetings in accordance with government Code section 54953 (e) and other applicable provisions of the Brown Act.

Section 4. Effective Date of Resolution. This Resolution shall take effect immediately upon its adoption and shall be effective for 30 days unless further extended by the Board upon the Board's adoption of a subsequent resolution in accordance with Government Code section 54953 (e) (3) to extend the time during which the legislative body of the Compton Creek Mosquito Abatement District may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

PASSED and ADOPTED by the Board of Trustees of the Compton Creek Mosquito Abatement District, this ____ day of May 2022, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

To: Board of Trustees
From: Mitchel R. Weinbaum, General Manager
Subject: Proposed Budget for Fiscal Year 2022-2023

Honorable Trustees:

Attached you will find the Proposed Budget and other related budget documents for fiscal year 2022-2023. This balanced, Proposed Budget continues to build on the excellent work that the Board has undertaken in recent years to protect the public's health from mosquito-borne diseases. By increasing the frequency, quality, and overall number of avenues for our public education outreach, we have taken definitive strides toward our goal of reaching all residents throughout the District.

Financially, the District is in excellent shape due to the Board's continued fiscal responsibility and careful budgetary planning. Furthermore, while many public agencies are struggling to meet their PERS retirement obligations, the District's retirement account is 180% funded and its Other Post-Retirement Benefits account is over 170% funded due to its prudent planning.

This Proposed Budget varies less than one percent from last year's budget for a total of \$355,900. There is a two dollar an hour raise for the District's seasonal technician. He did not receive an increase last year and he has assumed additional responsibilities because of circumstances with District personnel. All other accounts reflect expenditures from prior fiscal years. All expenditures are in-line with taxes received.

BENEFIT ASSESSMENT

Historically, the District has kept costs down by keeping equipment and materials in good working order and utilizing them correctly to maximize their life span. An example of this is the District's spray vehicle, a 2007 Jeep.

For the last ten years, the District has kept its benefit assessment charge at \$ 9.00 to replenish its reserve funds to proper levels to ensure that the District would be able to operate normally in case of any fiscal or public health emergency. At the end of the 2021-2022 fiscal year, the District will have approximately \$300,000 in reserves which equates to one full year of operating expenses in reserves.

This year, staff proposes and recommends that the Board keep the benefit assessment charge at the same rate as the prior fiscal year in order to fund the District's modernization project and to ensure that, no matter the circumstance, the District will be able to perform its primary function – the protection of its residents from mosquitoes and mosquito-borne diseases.

COMPTON CREEK MOSQUITO ABATEMENT DISTRICT

ESTIMATED BUDGET 2022 – 2023

Salaries.....	\$	139,500
Maintenance & Operations.....		216,400
Capital Outlay.....		<u>0</u>
	\$	355,900

Estimated Budget & Reserves

Estimated Budget.....	\$	355,900
Restricted Reserves.....		50,000
Assigned Reserves.....		<u>300,000</u>
	\$	705,900

Funds to be Raised by Taxes

Estimated Budget & Reserves.....	\$	705,900
Less Estimated Cash – 06/30/22.....	\$	744,041
Estimated Revenue from Property Taxes.....	\$	150,000
Amount to be raised by the Benefit Assessment.....	\$	207,000
Total to be raised by taxes and other sources.....	\$	357,000

To continue the building out of the District's reserves and after having kept the Benefit Assessment (BA) charge the same the previous seven years, it is proposed that the BA be kept at \$9.00 per parcel this fiscal year.

Please note: The Benefit Assessment charge will vary depending upon parcel size and land usage

PROPOSED BUDGET 2022-2023

<u>ACCOUNT NUMBER</u>	<u>MONTHLY SALARY</u>	<u>POSITION</u>	
#6100	\$ 9,624.99 \$ 24.00 per hour		MANAGER SEASONAL \$ 139,500.00
	MAINTENANCE and OPERATIONS	2021-2022	2022-2023
#6102	TRUSTEE FEES	\$ 6,000.00	6,000.00
#6110	FICA	12,500.00	11,500.00
#6111	HEALTH INSURANCE	00	00
#6120	WEST NILE VIRUS	10,000.00	10,000.00
#6121	UNEMPLOYMENT INSURANCE	1,250.00	1,300.00
#6130	MAINTENANCE OF EQUIPMENT	600.00	1,500.00
#6131	LAUNDRY	3,400.00	3,300.00
#6132	MAINTENANCE of BUILDING	2,000.00	12,200.00
#6140	MEMBERSHIPS, DUES	6,400.00	6,700.00
#6141	MISCELLANEOUS	400.00	400.00
#6142	OFFICE EXPENSE	3,300.00	5,000.00
#6143	MVCAC RESEARCH FEES	500.00	500.00
#6145	PUBLIC EDUCATION	35,000.00	35,000.00
#6150	PROFESSIONAL SERVICES	54,500.00	39,000.00
#6151	DISTRICT MODERNIZATION PROJECT	00	00
#6157	VACATION REIMBURSEMENT	4,000.00	4,000.00
#6160	INSECTICIDES	500.00	500.00

#6162	GAS, OIL & VEHICLE MAINT.	10,000.00	12,000.00
#6165	SCIENTIFIC	500.00	500.00
#6170	TAX COLLECTION EXPENSE	13,000.00	13,000.00
#6171	TRAVEL & TRANSPORTATION	21,000.00	21,000.00
#6172	UTLITIES	4,000.00	4,000.00
#6180	PERS – RETIREMENT	11,000.00	11,000.00
#6190	INSURANCE – GENERAL	15,500.00	18,000.00
#6191	INSURANCE – RETRO ADJUSTMENTS	00	00
#6195	EQUIPMENT PURCHASE	<u>00</u>	<u>00</u>
		\$ 353,100.00	\$ 355,900.00

#6100

SALARIES

No increase for the General Manager.

The Seasonal Technician has assumed additional responsibilities and he did not receive an increase last year. I propose a two dollar (2) an hour increase to twenty-four (24) per hour.

General Manager: \$ 115,499.88

Seasonal:	\$	24.00	
		<u>x 990</u>	hours
	\$	23,760	

Total:	\$ 115,499.88
	<u>+ 23,760.00</u>
	\$139,260.00 rounded off to \$139,500

\$ 139,500 required for this account.

#6102

TRUSTEE FEES

California Health & Safety Code, Section 2030 reads as follows:

- (a) The members of the board of trustees shall serve without compensation.
- (b) The members of the board of trustees may receive their actual and necessary travelling and incidental expenses incurred while on official business. In lieu of paying for actual expenses, the board of trustees may by resolution provide for the allowance and payment to each trustee a sum not to exceed one hundred dollars (\$100) per month for expenses incurred while on official business. A trustee may waive the payments permitted by this subdivision.
- (c) Notwithstanding subdivision (a), the secretary of the board of trustees may receive compensation in an amount determined by the board of trustees.
- (d) Reimbursement for these expenses is subject to Sections 53232.2 and 53232.3 of the Government Code.

\$ 6000 required for this account.

#6110

FICA

This amount is dependent on employees and Trustee compensation. Employers are federally obligated to pay 7.65% of all employee salaries to this fund.

$$\begin{array}{r}
 \$ 145,600.00 \\
 \underline{\quad \times \quad 7.65\%} \\
 \$ 11,138.40 \text{ rounded off to } \$11,500
 \end{array}$$

\$ 11,500.00 required for this account

#6120

WEST NILE VIRUS

This account is dedicated to any extra operational funds needed for control and surveillance of the West Nile virus. I recommend that the Board continue this funding for the foreseeable future while the West Nile virus threat is with us.

\$ 10,000 required for this account.

#6121

UNEMPLOYMENT INSURANCE

This amount is determined by each employee’s first \$7,000.00 earned in the calendar year. This amount is then multiplied by a percentage factor determined by the State’s Employment Development Dept. This year’s percentage factor, at the time of this writing remains the same at 6.2%, however with unemployment claims at record levels, an across the board increase may ensue. A 2% increase is added to current levels

$$\begin{array}{r}
 \$ 20,000.00 \text{ – subject wages} \\
 \underline{\quad \times \quad 6.2\%} \\
 \$ 1,240.00 \text{ rounded to } \$1,300
 \end{array}$$

\$ 1,300 required for this account.

#6130 MAINTENANCE OF EQUIPMENT

Anticipated expenses for 2022-2023:

Computer service	\$	1000.00
Typewriter service		400.00
Copy Machine service		<u>100.00</u>
	\$	1,500.00

\$ 1,500 required for this account.

#6131 LAUNDRY

The District has a contract with Cintas through 2024. When obtaining quotes from uniform companies last year, Cintas was by far the lowest, one of the reasons being that the District has been with Cintas for so long.

Last fiscal year, the District spent \$3,000 on this account. An anticipated 7% increase in rate will bring the total to:

\$ 3,000.00	\$ 3,000.00
<u>X 7%</u>	<u>+ 210.00</u>
\$ 210.00	\$ 3,210.00 rounded to 3,300.00

\$ 3,300 required for this account.

#6132 MAINTENANCE OF BUILDING

A one-time issue needs to be addressed; a bird exclusion cage needs to be constructed over the fishpond.

Bird exclusion cage	\$	10,000.00
Building alarm + permit		900.00
Fire bottle service		300.00
Fish food		500.00
Miscellaneous		<u>500.00</u>
	\$	12,200.00

\$ 12,200 required for this account.

#6140

MEMBERSHIPS, DUES

MVCAC corporate dues fluctuate each year. Dues are determined by a member’s operational expenses for the prior fiscal year multiplied by a factor determined by the Association, .009%.

MVCAC Corporate membership dues	\$	3,600.00
AMCA memberships		500.00
Calif. Special District Assn.		1,400.00
NACCHO		800.00
Employees’ State Health Certificates		375.00
LAFCO		<u>150.00</u>
	\$	6,700.00

\$ 6,700 required for this account.

#6141

MISCELLANEOUS

This account is for items or other expenditures that are not covered in the rest of the budget. The amount remains the same as last year,

\$ 400 required for this account.

#6142

OFFICE EXPENSE

Anticipated expenses for 2022-2023:

Computer supplies/programs/fees	\$	600.00
Postage		400.00
Toner for printer		1,000.00
Printing/copying/paper		250.00
Internet/Telephones		2,200.00
Bottled water		100.00
Office supplies		<u>250.00</u>
	\$	4,795.00

\$ 5,000 required for this account.

#6143

MVCAC RESEARCH FEES

In 2021-2022, the Mosquito Research Program (MRP) that was supported by the State and the UC was discontinued. At times, the District has donated \$500 for research fees.

\$ 500 required for this account.

#6145

PUBLIC EDUCATION

Funding the District’s PE efforts, its number one step in controlling mosquitoes is a priority and should include but not be limited to the following:

Printing – educational materials	\$	34,000.00
Other undetermined materials		<u>1,000.00</u>
	\$	35,000.00

\$ 35,000 required for this account.

#6150

PROFESSIONAL SERVICES

Last year, the District budgeted \$50,300 for this account and spent \$17,780. One-time costs associated with the District annexation plan are included in the account.

Anticipated expenses for 2022-2023:

Auditor	\$	10,000.00
Accountant		2,400.00
Attorney, Consultant		5,000.00
Newspaper publishing		1,500.00
LA County Assessor		1,500.00
Board of Equalization		15,800.00
Training classes/webinars		300.00
CalPERS – GASB 68 & 74/75		2000.00
Safe Deposit Box		<u>75.00</u>
	\$	38,575.00 =

\$ 39,000 required for this account.

#6157

VACATION & SICK LEAVE REIMBURSEMENT

This account is dedicated to paying for unused vacation and/or sick leave for the District’s General Manager as per the District’s Policy Manual. District policy is to buy back vacation and sick leave hours at half-rate.

\$5,000 required for this account.

#6160

INSECTICIDES

Last year, the District spent \$500 in this account. The cost of pesticide expenses will be same as the prior fiscal year \$500

\$500 required for this account.

#6162

GAS, OIL & VEHICLE MAINTENANCE

The price of fuel and oil fluctuates rapidly. The District has two new vehicles that are maintained regularly so that they function properly and safely. Still, there are unforeseen circumstances, breakdowns, tires, etc.

Last year, the District budgeted \$11,500 in this account and spent \$8,600. Staff proposes raising the amount to reflect the increase in fuel and maintenance.

\$12,000 required for this account.

#6165

SCIENTIFIC EXPENSES

The District will again perform surveillance operations this year. Shipping materials, equipment to operate the mosquito traps, materials to test dead birds are some of the regular supplies that will be needed throughout the mosquito breeding season.

\$ 500 required for this account.

#6170

TAX COLLECTION EXPENSE

Last year the County charged \$11,800 for Tax Collection expenses. This year this account needs to be raised to reflect actual costs.

\$ 13,000 required for this account.

#6171

TRAVEL & TRANSPORTATION

The District belongs to four organizations, the Mosquito & Vector Control Association of California, (MVCAC), the American Mosquito Control Association, (AMCA), the California Special District Association, (CSDA) and the National Association of City and County Health Officers (NACCHO) who hold annual conferences throughout the year. Per District policy, members and the General Manager are allotted \$3,500 for travel to these conferences.

The following is a list of anticipated travel for 2022-2023:

July 2022	NACCHO Annual Conference,
Aug 24-27, 2022	CSDA Annual Conference
Jan-31 - Feb. 2, 2023	MVCAC Annual Conference Disneyland
Feb 26-Mar 5, 2023	AMCA Annual Conference Salt Lake City, UT
April 2023	MVCAC Legislative Day Sacramento
May 2023	AMCA Legislative Days Washington DC

\$ 21,000 required for this account.

#6172 UTILITIES

Last year, the District budgeted \$4,000 and spent \$3,710. This account will Remain the same to reflect actual costs.

\$ 4,000 required for this account.

#6180 PERS – RETIREMENT

As per CalPERS, the District’s contribution rate for 2022-2023, will be 9.3% of affected payroll. To help offset costs to Social Security, \$133.33 is deducted from employee’s payroll and the contribution amount is calculated accordingly.

\$ 9,624.99
 - 133.33
 \$ 9,491.66

\$ 9,491.66
 X 9.3%
 \$ 882.73 X 12 months = \$10,592.70 rounded to \$11,000

\$11,000.00 required for this account.

#6190 INSURANCE – GENERAL

Beginning in 1990. for insurances other than health, the District has been a member of self-insured group consisting of other mosquito and vector control districts, the Vector Control Joint Powers Agency (VCJPA).

For 2020-2021, the District will have a small increase of 4.86%. The District’s insurance policies premiums for 2020-2021:

Workers Compensation	\$	7,396
Liability		4,500
Auto Physical Damage		188
Property		380
General Fund		<u>3,673</u>
	\$	16,137 rounded to 16,500.00

\$ 16,500 required for this account.

#6191 INSURANCE – RETROSPECTIVE ADJUSTMENTS

The District’s insurance, Vector Control Joint Powers Agency (VCJPA,) after annual actuary valuations performed has stated there will not be a retrospective for the fiscal year.

#6195 EQUIPMENT PURCHASE

No equipment purchases anticipated for the year



Compton Creek Mosquito Abatement District
1224 South Santa Fe Ave. • Compton, CA 90221
Tel. / Fax: (310) 933-5321 • www.comptoncreekmad.org
e-mail: info@comptoncreekmad.org or comptoncreekmad@earthlink.net

TRUSTEES:

President
Micah Ali
County of Los Angeles

Vice President
Janna Zurita
County of Los Angeles

Board Secretary
Margaret D. Comer
County of Los Angeles

Trustee
John Shelton
City of Long Beach

Trustee
Jonathan Bowers
City of Compton

General Manager
Mitchel R. Weinbaum

**REGULAR MEETING AND PUBLIC HEARING
OF THE BOARD OF TRUSTEES OF THE
COMPTON CREEK MOSQUITO ABATEMENT DISTRICT
TO BE HELD AND HOSTED BY
TELECONFERENCE AT THE FOLLOWING LOCATION:**

**COMPTON CREEK MOSQUITO ABATEMENT DISTRICT HEADQUARTERS
1224 S. SANTA FE AVE. COMPTON, CA 90221**

**TELE-CONFERENCE TELEPHONE NUMBER – 1-(605) 475-4855
ACCESS CODE NUMBER – 721557#**

10:45 AM MONDAY JUNE 13, 2022

AGENDA

Each item on the agenda, no matter how described, shall be deemed to include any appropriate motion, whether to adopt a minute motion, payment of any bill, approval of any matter or action, or any other action. Items listed "For Information" or "For Discussion" may also be subject of an "action" taken by the Board at the same meeting.

1. DETERMINATION OF A QUORUM

2. PLEDGE OF ALLEGIANCE

3. ADDITIONAL ITEMS TO THE AGENDA

Determine the need to add items to the agenda. In order for the Board to add an item to the agenda, it must make a determination that: (a) the item came to the attention of the Board after posting the agenda; (b) that there is a need for immediate action to be taken by the Board. If these two tests are met, the Board may add an item in question to the agenda for consideration consistent with provisions of the Brown Act.

The District includes the communities of:
**Compton, East Rancho Dominguez, Enterprise, Mona Park, North Long Beach,
Rosewood, West Rancho Dominguez and Willowbrook**

4. PUBLIC COMMENTS

5. NEW BUSINESS

A. BOARD CONSIDERATION AND ACTION REGARDING RESOLUTION 06-2022, AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF LEGISLATIVE BODIES.

Staff Recommendation: Approve this resolution. Per AB 361, authorizes continued use of teleconferencing for Board meeting in accordance with the Brown Act.

6. CONSENT CALENDAR

Consent Calendar items are considered routine by the Board of Trustees and will be adopted in one motion. There are no separate discussions of these items unless a Board member so requests, in which event the item will be removed from the Consent Calendar and considered separately immediately following action on the remaining items.

A. MINUTES OF THE MEETING OF MAY 9, 2022

Staff Recommendation: Approve the minutes of the District's previous meeting as submitted. An audio recording of this meeting is available at the District Office.

B. FINANCIAL STATEMENT FOR APRIL 2022

Staff Recommendation: Approve this financial statement as submitted.

C. REQUISITIONS NUMBERS 35 THROUGH 37

Staff Recommendation: Approve these requisitions as submitted. These requisitions are the documents explaining all the District's expenditures for the month of June 2022.

7. GENERAL MANAGER'S REPORT

8. NEW BUSINESS

B.1 OPEN PUBLIC HEARING ON IMPLEMENTATION OF THE DISTRICT'S BENEFIT ASSESSMENT FOR MOSQUITO CONTROL FOR FISCAL YEAR 2022-2023.

B.2 BOARD ACCEPTS PUBLIC COMMENTS PERTAINING TO THE IMPLEMENTATION OF THE BENEFIT ASSESSMENT FOR MOSQUITO CONTROL FOR FISCAL YEAR 2022-2023.
Pursuant to Government Code § 54954.3, this time is reserved for members of the public to address the Board relative to the Benefit Assessment, the Benefit Assessment Report and Resolution 07-2022. There will be a three (3) minute time limit per speaker.

B.3 CLOSE THE PUBLIC HEARING ON IMPLEMENTATION OF THE DISTRICT'S BENEFIT ASSESSMENT FOR MOSQUITO CONTROL FOR FISCAL YEAR 2022-2023.
The public meeting is closed so that the regular meeting can be reopened.

- C. BOARD APPROVAL OF THE DISTRICT'S BENEFIT ASSESSMENT REPORT FOR FISCAL YEAR 2022-2023.**
Staff Recommendation: Approve. This report is one of the legal documents describing the need for the Benefit Assessment for for fiscal year 2022-2023

- D. BOARD APPROVAL OF RESOLUTION 07-2022, PROPOSING A BENEFIT ASSESSMENT FOR MOSQUITO CONTROL.**
Staff Recommendation: Approve. This Resolution is the legal document that the District utilizes each year to enact the Benefit Assessment. By approving this Resolution, the the Benefit Assessment charge will remain at \$9.00 per parcel for fiscal year 2022-2023.

- E. BOARD APPROVAL OF THE DISTRICT'S AMENDED BUDGET FOR FISCAL YEAR 2022-2023.**
Staff Recommendation: Approve. This document describes the District's anticipated expenses for fiscal year 2022-2023.

8. **SET DATE FOR THE NEXT MEETING:**
9. **ADJOURNMENT**

In compliance with the Americans with Disabilities Act (ADA), if special assistance is needed to participate in the Board meeting, please contact General Manager Mitchel R. Weinbaum at (310) 933-5321 for assistance to enable the District to make reasonable accommodations.

All public records relating to an item on this agenda are available for public inspection at the time the record is distributed to all, or a majority of all, members of the Board. Such records shall be available at the District office located at 1224 S. Santa Fe Ave. Compton, CA 90221

EXHAUSTION OF ADMINISTRATIVE REMEDIES – If you challenge a District action in court, you may be limited to raising only those issues you or someone else raised at the public meeting described in this notice, or in written correspondence delivered to the District Manager at, or prior to, the public meeting. Any written correspondence delivered to the General Manager before the District’s final action on a matter will become a part of the administrative record.

MICAH ALI
BOARD PRESIDENT

MARGARET COMER
BOARD SECRETARY

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE COMPTON CREEK MOSQUITO ABATEMENT DISTRICT AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODY OF COMPTON CREEK MOSQUITO ABATEMENT DISTRICT PURSUANT TO AB 361.

RESOLUTION 06-2022

WHEREAS, the Compton Creek Mosquito Abatement District is committed to preserving and nurturing public access and participation in meetings of the Board of Trustees; and

WHEREAS, all meetings of the Compton Creek Mosquito Abatement District's legislative bodies are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950-54963), so that any member of the public may attend, participate, and watch the District's legislative bodies conduct their business; and

WHEREAS, the Brown Act, Government Code section 54953(e), makes provisions for remote teleconferencing participation in meetings by members of a legislative body, without compliances with the requirements of Government Code section 54953 (b)(3), subject to the existence of certain conditions; and

WHEREAS, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558; and

WHEREAS, a proclamation is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the jurisdiction that are within the District's boundaries, caused by natural, technological, or human-caused caused disasters; and

WHEREAS, it is further required that state or local officials have imposed or recommended measures to promote social distancing, or, the legislative body meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, Governor Newsom's Executive Order N-15-21 declaring a state of emergency remains active; and

WHEREAS, State and local officials (including the County of Los Angeles) continue to impose or recommend measures to promote social distancing; and

WHEREAS, the Board previously found that meetings of the legislative bodies of the Compton Creek Mosquito Abatement District may be conducted without compliance with paragraph (3) of subdivision (b) of Government Code section 54953, as authorized by subdivision (e) of section 54953; and

WHEREAS, pursuant to provisions of the Brown Act, meeting agendas are posted at the District's headquarters facility and on the District's website.

NOW, THEREFORE, THE BOARD OF TRUSTEES OF THE COMPTON CREEK MOSQUITO ABATEMENT DISTRICT DOES HEREBY FIND AND RESOLVE AS FOLLOWS:

Section 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. Governor Emergency Active, and Social Distancing Remains in Effect. The Board hereby confirms that the State of Emergency proclaimed by the governor remains active, the Board has reconsidered the circumstances of the State of Emergency, and State and local officials (including the County of Los Angeles) continue to impose or recommend measures to promote social distancing.

Section 3. Remote Teleconferencing Meetings. The General Manager and the Board of the Compton Creek Mosquito Abatement District are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution, including conducting open and public meetings in accordance with government Code section 54953 (e) and other applicable provisions of the Brown Act.

Section 4. Effective Date of Resolution. This Resolution shall take effect immediately upon its adoption and shall be effective for 30 days unless further extended by the Board upon the Board's adoption of a subsequent resolution in accordance with Government Code section 54953 (e) (3) to extend the time during which the legislative body of the Compton Creek Mosquito Abatement District may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

PASSED and ADOPTED by the Board of Trustees of the Compton Creek Mosquito Abatement District, this ____ day of June 2022, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

COMPTON CREEK MOSQUITO ABATEMENT DISTRICT

MINUTES OF MAY 9, 2022

The meeting, by teleconference, was called to order at 10:54 a.m.

The following members were present for the meeting: Board President Ali, Vice-President Zurita, Board Secretary Comer and Trustees Shelton and Bowers.

General Manager Weinbaum and Mr. Kevin Trommer were also present for the meeting.

PLEDGE OF ALLEGIANCE

Board President Ali led the members in the recital of the Pledge of Allegiance.

ADDITIONAL ITEMS TO THE AGENDA

There were none at this time.

PUBLIC COMMENTS

There were none at this time.

CONSENT CALENDAR

On motion by Ms. Zurita and seconded by Mrs. Comer, the Consent Calendar was opened for discussion. The Consent Calendar consisted of the minutes of the April 11 and the April 25, 2022 Board meetings, the financial statement of March 2022, and requisitions numbers 32 through 35. After discussion, the consent calendar was unanimously approved. A roll call vote was taken at this time: Trustee Bowers –yes, Trustee Shelton-yes, Board Secretary Comer-yes, Vice-President Zurita-yes, and Board President Ali-yes.

GENERAL MANAGER'S REPORT

General Manager Weinbaum presented an oral and written report on District activities. He noted that mosquito breeding sites are few at this time and that District personnel have been working in the field. He also explained the mechanisms required to enact the benefit assessment. Questions were asked about these requirements and the Manager was asked to present to the Board, a more detailed report of these requirements. After all questions were asked and answered, it was moved by Mrs. Comer and seconded by Mr. Shelton to receive and file the General Manager's Report. After discussion, the consent calendar was unanimously approved. A roll call vote was taken at this time: Trustee Bowers –yes, Trustee Shelton-yes, Board Secretary Comer-yes, Vice-President Zurita-yes, and Board President Ali-yes.

NEW BUSINESS

At the time, Board President Ali asked for a motion combining items 7A, Board consideration and action regarding Resolution 05-2022, authorizing remote teleconference meetings of Legislative Bodies. and 7B, Board approval of the District's Proposed Budget for Fiscal Year

2022-2023. On motion by Ms. Zurita and seconded by Mrs. Comer, these items were opened for discussion. After discussion, the Board voted unanimously to approve these items. A roll call vote was taken at this time: Trustee Bowers –yes, Trustee Shelton-yes, Board Secretary Comer-yes, Vice-President Zurita-yes, and Board President Ali-yes.

SET DATE FOR NEXT MEETING

The date for the next Regular meeting was set for June 13, 2022, at 10:45 a.m. by phone-conference.

There being no further business, the meeting was adjourned at 11:09 a.m. on motion by Mrs. Comer, seconded by Ms. Zurita and unanimously approved. A roll call vote was taken at this time: Trustee Bowers-yes, Trustee Shelton-yes, Board Secretary Comer-yes, Vice President Zurita-yes, and Board President Ali-yes.

CRAMMER INC.
8020 2ND STREET
DOWNEY, CALIFORNIA 90241
(562) 923-9436

BOARD OF DIRECTORS
COMPTON CREEK MOSQUITO ABATEMENT DISTRICT
1224 SO. SANTA FE AVENUE
COMPTON, CA. 90221

GENTLEMEN:

WE HAVE COMPILED THE ACCOMPANYING BALANCE SHEET OF COMPTON CREEK MOSQUITO ABATEMENT DISTRICT A CALIFORNIA CORPORATION, AS OF APRIL 30, 2022, AND THE RELATED INCOME STATEMENT FOR THE ONE MONTH AND TEN MONTHS THEN ENDED, IN ACCORDANCE WITH STANDARDS ESTABLISHED BY THE AMERICAN INSTITUTE OF CERTIFIED PUBLIC ACCOUNTANTS.

A COMPILATION IS LIMITED TO PRESENTING IN THE FORM OF FINANCIAL STATEMENTS INFORMATION THAT IS THE REPRESENTATION OF MANAGEMENT. WE HAVE NOT AUDITED OR REVIEWED THE ACCOMPANYING FINANCIAL STATEMENTS AND, ACCORDINGLY, DO NOT EXPRESS AN OPINION OR ANY OTHER FORM OF ASSURANCE ON THEM.

MANAGEMENT HAS ELECTED TO OMIT SUBSTANTIALLY ALL OF THE DISCLOSURES AND THE STATEMENTS OF CASH FLOWS REQUIRED BY GENERALLY ACCEPTED ACCOUNTING PRINCIPLES. IF THE OMITTED DISCLOSURES AND THE STATEMENTS OF CASH FLOWS WERE INCLUDED IN THE FINANCIAL STATEMENTS, THEY MIGHT INFLUENCE THE USER'S CONCLUSIONS ABOUT THE COMPANY'S FINANCIAL POSITION, RESULTS OF OPERATIONS, AND CASH FLOWS. ACCORDINGLY, THESE FINANCIAL STATEMENTS ARE NOT DESIGNED FOR THOSE WHO ARE NOT INFORMED ABOUT SUCH MATTERS.



May 17, 2022

COMPTON CREEK MOSQUITO ABATEMENT DISTRICT

Balance Sheet

Cash Basis

As of April 30, 2022

	<u>Apr 30, 22</u>
ASSETS	
Current Assets	
Checking/Savings	
1040 · Cash in County	881,311.07
1050 · B of A Checking Account	<u>15,709.14</u>
Total Checking/Savings	897,020.21
Other Current Assets	
1401 · Taxes Receivable	30,138.35
1402 · Interest Receivable	<u>1,114.09</u>
Total Other Current Assets	<u>31,252.44</u>
Total Current Assets	928,272.65
Fixed Assets	
1510 · Land	13,014.00
1520 · Building	11,981.00
1560 · Furniture & Equipment	148,364.41
1570 · Capital Improvements	100,694.81
1580 · Construction in Progress	<u>41,287.15</u>
Total Fixed Assets	<u>315,341.37</u>
TOTAL ASSETS	<u><u>1,243,614.02</u></u>

COMPTON CREEK MOSQUITO ABATEMENT DISTRICT

Balance Sheet

As of April 30, 2022

Cash Basis

	<u>Apr 30, 22</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
2210 · Federal Withholding Taxes	2,791.25
2220 · State Withholding Taxes	-1,560.38
2240 · Accounts Payable	1,407.23
2340 · Deferred Revenues	23,468.09
2350 · Accrued Sick Leave	21,989.88
	<hr/>
Total Other Current Liabilities	48,096.07
	<hr/>
Total Current Liabilities	48,096.07
	<hr/>
Total Liabilities	48,096.07
Equity	
2750 · General Fixed Asset Fund	315,341.37
2800 · General Fund Balance	686,796.12
32000 · Retained Earnings	66,324.68
Net Income	127,055.78
	<hr/>
Total Equity	1,195,517.95
	<hr/>
TOTAL LIABILITIES & EQUITY	<u>1,243,614.02</u>

COMPTON CREEK MOSQUITO ABATEMENT DISTRICT
Profit & Loss

April 2022

Cash Basis

	<u>Apr 22</u>	<u>Jul '21 - Apr 22</u>	<u>% of Income</u>
Ordinary Income/Expense			
Income			
3001 · Taxes Current Secured	105,556.11	298,343.35	99.6%
3002 · Taxes Current Unsecured	0.00	2,154.47	0.0%
3003 · Taxes Prior Secured	-28.83	6,535.25	-0.0%
3004 · Taxes Prior Unsecured	193.76	2,113.86	0.2%
3801 · Interest Income	272.69	2,684.46	0.3%
3802 · Misc Income	0.00	1,872.47	0.0%
Total Income	<u>105,993.73</u>	<u>313,703.86</u>	<u>100.0%</u>
Net Ordinary Income	<u>105,993.73</u>	<u>313,703.86</u>	<u>100.0%</u>
Net Income	<u><u>105,993.73</u></u>	<u><u>313,703.86</u></u>	<u><u>100.0%</u></u>

COMPTON CREEK MOSQUITO ABATEMENT DISTRICT

Profit & Loss

April 2022

Cash Basis

	<u>Apr 22</u>	<u>Jul '21 - Apr 22</u>	<u>% of Expense</u>
Expense			
6100 · Salaries	13,321.00	111,190.00	60.3%
6102 · Trustee Funds	500.00	4,715.30	2.3%
6110 · FICA Expense	1,057.53	8,882.87	4.8%
6131 · Laundry Expense	450.00	2,540.87	2.0%
6132 · Maintenance – Building	1,395.88	3,141.27	6.3%
6140 · Memberships	346.00	3,081.00	1.6%
6142 · Office Expense	38.14	1,177.25	0.2%
6145 · Public Education	3,045.95	251.86	13.8%
6150 · Professional Services	195.00	19,766.85	0.9%
6160 · Insecticides	0.00	238.96	0.0%
6162 · Gas, Oil, & Maintenance	382.71	1,375.15	1.7%
6171 · Travel & Transportation	0.00	-166.99	0.0%
6172 · Utilities	263.12	4,445.15	1.2%
6180 · CalPers Retirement	865.15	9,166.19	3.9%
6190 · Insurance - General	238.07	16,842.35	1.1%
Total Expense	<u>22,098.55</u>	<u>186,648.08</u>	<u>100.0%</u>
Net Ordinary Income	<u>83,895.18</u>	<u>127,055.78</u>	<u>379.6%</u>
Net Income	<u>83,895.18</u>	<u>127,055.78</u>	<u>379.6%</u>

COMPTON CREEK MOSQUITO ABATEMENT DISTRICT

GENERAL MANAGER'S REPORT FOR MAY 2022

WEATHER

Temperatures at Noon: High – 76 Low – 56 Ave. – 64

Days Clear – 7 Overcast – 14

Service Requests – None Rain – None

OPERATIONAL REPORT

The District's 2022 mosquito season has had a slow start due to zero rainfall and cool nighttime temperatures that have helped minimize local mosquito populations. District personnel are out in the field each day to inspect and spray public areas that contain standing water to prevent mosquito breeding and educate residents about both the dangers of mosquitoes and how they can help reduce the number of mosquitoes in their community.

Neglected swimming pools continued to receive the District's full attention during the month. Neglected swimming pools are the primary source of the *Culex* mosquito in the District as they collect rainwater during the rainy season. District personnel work with local residents with these neglected swimming pools to mitigate this mosquito hazard by either pumping water from the pool into underground sewer lines or by applying pesticides. This month, District personnel inspected 15 swimming pools and found no evidence of mosquito breeding.

The District performed two inspections of the Compton Creek during the month. The Army Corps of Engineers continues to clear out vegetation and debris, minimizing any areas where water could accumulate, thus removing the potential for mosquito breeding.

District personnel completed vehicle and shop maintenance during the month. Spraying equipment was inspected, serviced, and readied for calibration – a requirement that is performed every year. District vehicles were comprehensively inspected, and all required maintenance was completed.

There is no new information regarding West Nile virus (WNV) and other mosquito-borne diseases, and no reports have been filed in the State, County, or the District. The WNV hotline was activated on April 18, 2022.

MANAGER'S REPORT

PUBLIC EDUCATION

The District has continued its public awareness campaign to promote public safety through effective mosquito control and shared public responsibility. Social media platforms are being updated daily with information, stories, and best practices for how to protect yourself from mosquitoes. District personnel are also in the field each day distributing mosquito awareness literature and promoting the District's message directly to residents. Finally, the District participates in City-wide events, when available, with an informational booth, literature about mosquitoes, and swag for all attendees.

COVID-19

As a health safeguard against COVID-19, District personnel wear masks and gloves when out in public. District vehicles are equipped with bottles of soap, disposable gloves, homemade masks, and respirators, if needed, for spraying purposes. District personnel are always masked and practice social distancing, including when working in the District shop and backyard.

PROPOSED BUDGET 2022-2023

All documents required to produce and present the District's fiscal year 2022-2023 budget have been completed and will be part of the Board meeting documents sent to all members for the June 13, 2022, regular Board meeting, where approving the amended budget and associated documents will be an action item. The amended budget and the other legal documents required to enact the District's benefit assessment charge will be presented for the Board's review and approval at the District's public meeting to be held on June 13, 2022.

Annexation

There is not much to report this month. The annexation process has stalled because of staffing issues at the Los Angeles Local Agency Formation Commission (LALAFCO). The surveyor has completed 6 of the 16 maps that are required and is waiting for approval of these maps from LALAFCO. After every map has been completed and approved by the appropriate agencies, LALAFCO will guide the District through the next steps in the process.

Meetings and Conferences

There are no conferences scheduled until the beginning of next year, when the Mosquito & Vector Control Association of California will hold its annual conference from January 29 to February 1, 2023, at the Disneyland Hotel in Anaheim from January 29 to February 1, 2023. Additionally, the American Mosquito Control Association announced that they will hold their annual conference from February 27 to March 3, 2023, in Reno, NV.

Respectfully submitted:

Mitchel R. Weinbaum,
General Manager

MEMORANDUM

To: Board of Trustees
From: Mitchel R. Weinbaum, General Manager
Date: May 25, 2022
Subject: Questions regarding Notice of Public Hearing

Honorable Trustees:

At the May 9, 2022, Board meeting, I was asked to clarify the District's obligations under Proposition 218 in connection with distribution of a Notice of Public Hearing (NOPH) within the community before a public body considers a proposed benefit assessment (BA) on property owners. This memo summarizes our findings and outlines the key requirements under Proposition 218.

Process Outlined Under Proposition 218

- Initial Process – When a local government initially proposes a Benefit Assessment, they must:
 - Determine the amount of BA by resolution.
 - Advertise the NOPH through social media and local newspapers, explaining the need for the BA.
 - Send the NOPH to all appointing cities and any County Supervisors in the agency's jurisdiction.
 - Send a ballot to all taxable properties asking them to approve the BA.
 - Receive a 50% + 1 result after all ballots are received and tabulated in order for the proposed BA to be enacted.
- Increasing a Benefit Assessment – If a local government would like to increase a previously approved BA, they must:
 - Follow the same process as if they were first enacting the Benefit Assessment.
- Maintaining an Existing Benefit Assessment – If a local government is maintaining a previously approved BA at its existing tax rate, they must:
 - Publish the NOPH in a local newspaper.
 - Post the NOPH on an agency's social media pages and website.
 - Sent to the agency's appointing bodies.
 - There is **NO** requirement to notify all taxable properties.

After discussing the issue with District Counsel, the District only has to comply with the requirements outlined under the third bullet, pertaining to maintaining a previously approved BA at its existing tax rate. As such, the District must publish this NOPH in a local newspaper, post it on agency social media sites, and send a copy to the agency's appointing bodies. In our case,

these bodies would be the City of Compton, the City of Long Beach, and the Los Angeles County Board of Supervisors.

Ultimately, we conclude that there are no requirements to distribute the NOPH to local residents. Historically as a courtesy, this District has sent NOPHs to any residents who have previously called the District to request information or mosquito services. Going forward, we will strictly follow the letter of Prop 218.

Please let me know if you have any questions or would like additional information on any of the items covered in this memorandum.

Respectfully submitted,

Mitchel R. Weinbaum

COMPTON CREEK MOSQUITO ABATEMENT DISTRICT

ANNUAL BENEFIT ASSESSMENT REPORT

JUNE 2022

I. INTRODUCTION – Prior to fiscal year 2022-2023

The Compton Creek Mosquito Abatement District (District) was first formed in 1927 and covers an area of about 12 ½ square miles. The District includes the entire City of Compton, a portion of North Long Beach, and the unincorporated areas of East Rancho Dominguez, Enterprise, Mona Park, Rosewood, West Rancho Dominguez, and Willowbrook in Los Angeles County.

The District is governed by a Board of Trustees; each city and county have representation on the Board. This is an example of governance through local representation.

Mosquito control is necessary on a continuous, routine, and area-wide basis to protect the health of the citizenry and enhance the economic development, recreational use, and enjoyment of outdoor living.

Mosquitoes constitute a significant threat to the region's economic and public health. Through their bites, female mosquitoes can transmit certain diseases, which impact both man and animals. The primary diseases of concern in the District include West Nile virus, St. Louis Encephalitis, Heart of Dog, Dengue Fever, Chikungunya Disease, and possibly Zika virus. The bites of mosquitoes can also cause allergic reactions in some people.

Mosquitoes breed in stagnant water, which in the District, is found in: poorly maintained swimming pools, fishponds, curbs, gutters, catch basins, old tires, any container that can hold water, open and underground storm drains, and other similar locales.

Various methods are used to control mosquito breeding. Public education is the most effective method. Source reduction and Biological control, the use of mosquito-eating fish (*Gambusia Affinis*), are also highly effective in controlling mosquitoes. When necessary, chemicals are used to suppress mosquito-breeding sites. Weed control is essential along unimproved drains, which prevents water from pooling.

A surveillance program is critically necessary. To know the extent of breeding, the specific species of mosquito, and the effect of control measures, mosquito traps are placed at strategic locations. Mosquito adults and larvae are collected and identified. They are also tested to determine if they are resistant to chemicals.

Based on the availability of time and funding, the District will focus its control efforts on other insects, such as midges.

Beginning in 1995-1996, the District was also tasked with the control of the Africanized Honeybee (AHB). These bees have slowly moved towards Los Angeles County, with their arrival in early 1999. However, the District ultimately discontinued this service in 2003-2004.

Following Proposition 13, the property tax revenue received by the District decreased by 60%. To cope with this decrease in revenue, the District reduced the number of employees, reduced the number of mosquito sources that had been under control, and stopped the replacement of vehicles, among other measures.

Following Proposition 13, the District's major source of revenue comes through the share of property taxes received from the County. The amount of funds received generally varies from year to year, greatly complicating our ability to create long-term plans and budgets.

The District's mosquito surveillance program currently utilizes one light trap and has eliminated the practice of collecting larvae samples.

The primary principle of mosquito control is that of 'area-wide' control. Currently, all mosquito breeding sources are being monitored and controlled.

II. NEED FOR BENEFIT ASSESSMENT

A. Historically – Prior to and after Proposition 13

The policy of the Board of Trustees has been one of prudent fiduciary duty - keeping the tax rate as low as possible, not encumbering funds, and increasing the tax rate only when necessary to meet financial needs. Fiscal matters have been under the control of the Board of Trustees, who have historically held the line on spending.

B. Problems prior to fiscal year 2020-2021 and corrective steps taken in 2021-2022.

1. The Board of Trustees does not have any control over the amount tax monies received; this policy is set by Proposition 13.
2. Difficulties in making long-range plans involving fiscal matters.

There are four components to the District's integrated mosquito management (IMM) program: 1. public education, 2. source reduction, 3. biological control, and 4. chemical control.

The following is a brief description of these four components along with other mosquito control components that need to be increased, adjusted, or upgraded.

a. Public Awareness and Educational Programs.

In earlier years, little was done in this area. Activities were limited to a single Public Service Announcement that was published annually in the local newspaper.

Corrective steps: News releases will be repeated during 2022-2023. Public Service Announcements (PSA) are shown on the local cable access channel. The Manager is available to speak to/with any group about mosquito control.

In 2018-2019, the District participated with other Mosquito and Vector Control Districts in airing PSA's on various radio stations in Southern California and during Los Angeles Dodgers radio broadcasts.

The District presents its educational school program to 7th graders throughout the year. This program is designed to teach students the importance of mosquitoes and what they can do to protect themselves and the community they live in. The program consists of a PowerPoint presentation, student workbooks, insect trays, live insects, information/promotional item, and in-person instruction. The COVID pandemic has affected the District's ability to teach these students, however, when events allow, District personnel will be back at schools presenting its educational program.

On April 20, 2019, the District hosted its seventh Mosquito Awareness Day event at Davis Middle School in Compton, highlighting services available to residents in promoting water conservation and mosquito control. The District also participated in many community events in order to promote and advance the District's message.

In May 2020, the District distributed mailers to every residence within the District's boundaries informing residents of the dangers

of mosquitoes and the diseases they transmit as well as preventative tips.

The District also secured billboard displays on main thoroughfares (Highway 91) from April through June 2020.

This year, the District continued to expand its presence on social media platforms and continued to improve its website with increased information about mosquitoes. The District leveraged its position as a Public Health Agency to share critical information about the COVID19 pandemic, especially coupled with the “shelter-at-home” orders. The District is now linked up with more than 350 entities from the State Department of Public Health, County Government, City Government, and others to help inform residents of the District’s role in public health.

b. Source Reduction

There are very few opportunities for source reduction throughout the District. Residents of neglected swimming pools are asked to drain their pools to eliminate standing water – a potential mosquito breeding ground hazard. Areas of clogged street gutters and catch basins are occasionally cleared by District personnel to prevent and remove standing water.

The District worked closely with the City of Compton to remove silt and debris that impaired the flow of water through the City’s portion of the Compton Creek, thus relieving that portion of the creek from mosquito breeding concerns.

c. Biological Control

Gambusia affinis, ‘mosquito fish’, are used to a limited degree. The fish are raised in the fishpond in the District’s backyard and are distributed to residents on an ‘as-needed’ basis.

d. Surveillance/Evaluation

All known mosquito-breeding sources have been routinely checked once every seven days, mid-April to mid-September. This includes collecting larvae and treating / controlling any mosquito breeding.

This frequency has since been increased to once every five days from May to October.

Corrective steps: A permanent employee was hired in 1987 and a seasonal technician is hired each year to work from April through September to perform regular spraying operations. In 2005, the District, using funding provided on a one-time basis from the State, purchased a new right-hand drive Jeep to handle all spraying operations.

e. Surveys

Surveys are now conducted routinely as part of our surveillance program. When a service request is received, every effort is made to find the unknown breeding source.

Surveys are made in several directions from the source that is found. Very often, there will be other sources, but this requires a great deal of time.

Surveys should be made routinely within a sphere of influence of areas adjacent to the District boundaries. The use of airplane surveillance would be beneficial. For example, an aerial view of swimming pools can identify the stagnant swimming pools.

Corrective steps: In 2006, aerial surveillance was performed to identify stagnant swimming pools and has been routinely utilized since. With the advent of 'Google Earth' and other computer-generated images, District personnel can now inspect all properties within the District for mosquito breeding sources when necessary

f. Weed Control

There are several unimproved channels that breed mosquitoes, namely the Compton Creek. If weeds were kept under control in real time, mosquito breeding would be greatly reduced. However, weed control is done only by request from the United States Army Corps of Engineers (ACE), the agency with jurisdiction over the area.

To be more effective, weed control should be District-wide and routinely performed throughout the months of March-April and October-November.

Corrective steps: The ACE has been performing weed control in the Compton Creek area since the 2001, however more needs to be done. In 2016-2017, ACE crews worked in the creek to restore the flow of water and cut out a multitude of overgrown vegetation in the channel. In 2016-2017, the District also contracted with the Los Angeles Conservation Corps to restore water flow in the creek.

In 2018, the United States Army Corps of Engineers (ACE) provided water flow relief by removing thirty years of debris and sediment that had built-up in the creek.

In 2020-2021, the United States Army Corps of Engineers (ACE) again provided maintenance by removing debris and sediment to allow the free flow of water decreasing the chance for mosquito-breeding to occur

g. Larviciding Program

This is a critical component that directly informs our efforts related to (a-f) above. This step requires an evaluation of the effectiveness of the control, and whether too little or too much chemical was used.

Spray equipment is calibrated once each season. This should be done once each month during the mosquito-breeding season.

Corrective steps: Calibration is being done once a month in accordance with State-recommended best practices.

h. Liaison with City Planning and Building Departments.

The District works with and shares best practices with the above-mentioned departments, so that mosquito-breeding sources are not built into new developments.

Corrective steps: There have been many improvements. The District now receives the minutes of the Planning Commission after each meeting. The General Manager inspects each new building site for potential mosquito source problems. The General Manager, as representative of the District is an active participant on the Compton Creek Revitalization Task Force.

i. Liaison with other Government Agencies.

At present, cooperation and collaboration is limited to problems that arise. Contacts and relationships with other agencies should be developed to help proactively prevent problems that may arise.

Corrective steps: The District is now a member of the East Rancho Dominguez Task Force, the County West Nile and Zika virus Committees, and the Compton Creek Task Force.

j. Enforcement Program.

Letters of notice are only occasionally sent to property owners to correct a single breeding source. This should be done more often.

Follow-up is normally required, especially on neglected swimming pools. This is a time-consuming, but necessary part of the program.

Corrective steps: Assistance is now available from the Compton Code Enforcement Department and the County Health Department. The District approved Resolution 01-14, which details the due process procedures needed if the District wishes to file an Abatement Notice against a citizen or entity to force them to clean their public nuisance.

k. Employee Training Program.

Employee training should be increased from the occasional training program to at least once or more per year, depending on the availability and the use of new chemicals and equipment.

Corrective steps: During 2021-2022 full- and part-time staff attended 40+ hours of continuing education classes required and sanctioned by the State of California for District employees to keep their state applicators certifications up-to-date and current.

l. Office Program.

The District does not have an office staff. All office-related functions are performed by the General Manager. The General Manager prepares all written correspondence and does part of the bookkeeping.

The telephone is answered by the General Manager between 7:00 a.m. and 4:00 p.m. An answering machine records all calls not answered by the General Manager.

Corrective steps: The General Manager had been spending about 50% of his time doing mosquito control, rather than managerial duties. *Managerial duties have been reduced to 10% because of the assistance of the seasonal employee and the purchase of updated computer programs.*

m. Entomological Program.

Testing the resistance of mosquitoes to chemicals is an essential step of a good control program. The District does not have the capabilities to perform this operation. As a result, identification of mosquitoes is limited; this needs to be increased.

There is also a need to do basic research on the St. Louis Encephalitis virus and West Nile virus (WNV), especially its relationship to climatic conditions.

Finally, more needs to be done entomologically to determine the effectiveness of the District's overall mosquito control program.

Corrective steps: The General Manager performs the Identification of all mosquito samples. If there are any problems, an outside entomologist is used. Pesticides are rotated as needed to ensure effective control

n. Supervision.

The General Manager had been spending about 50% of his time doing mosquito control work. This has been reduced to about 10%.

o. Replacement Vehicles.

There is a need to develop a replacement rotation for District vehicles.

Corrective steps: In 2005, the District replaced its 1987 right-hand drive spray vehicle with a 2007 Jeep right-hand drive spray vehicle. The District also currently has a 2016 and a 2018 pick-up truck.

III BENEFIT ASSESSMENT 2021-2022

At the budget hearing, fiscal year 2021-2022, the Board of Trustees established a basic rate of \$9.00 per parcel, with an extra 46 cents added to parcels over the one-unit criteria previously established. Of the \$9.00 collected, the net amount received by the District is just under \$8.55. The difference between these two figures is the cost for the County to prepare the database and to collect the funds

The following is an outline of the District's accomplishments and expanded mosquito control services that were enabled by the benefit assessment.

- A. The seven-day control cycle has been decreased to a five-day control cycle, enabling better overall mosquito control.
- B. Field staff are dedicating additional time to make surveys adjacent to where service requests are received.
- C. More time is spent on collaborating with other governmental agencies.
- D. With the addition of the seasonal employee, the surveillance and control program will be extended April through September. The District's light trap will be operational April through September.
- E. The new vehicles and equipment continue to be an asset to the spray and inspection program.

BENEFIT ASSESSMENT 2022-2023

The District will continue to enact the robust, enriched program outlined above and any other actions that have commenced, but not yet been completed. During the 1987-1988 fiscal year, the District took the necessary steps to start the process to participate in the Public Employees Retirement System (PERS). By joining the PERS retirement program, the District's employees were eligible to join the PERS health plan. In the 1993-1994 fiscal year, the District elected to join the Vector Control Joint Powers Agency (VCJPA), which provided the District with all its insurance needs, other than health insurance, at a substantial savings.

In 1996, the Howard Jarvis Taxpayers Association's proposed initiative, the Right to Vote on Taxes Act (the Act), was passed by the State's voters. By passing this initiative, it put the District's previous taxing ability, the Service Charge in an indefensible position. It is therefore proposed that the District continue the Benefit Assessment for the upcoming fiscal year. The Benefit Assessment is allowed under the 'Act' if this document shows how, it is a benefit to the land that is assessed.

The question then arises: how does this benefit assessment show benefit to the land? By providing mosquito and vector control services within the District, the land becomes more habitable for the people to live on, which in turn increases the value of the land, and proves to be an overall benefit to the land. Land that contains mosquito breeding and/or other vectors is not desirable, and people will not want to live on the land, thereby decreasing the value of the land, and making the land worthless.

If mosquitoes or other vectors can breed in commercial areas, catastrophic events will occur. Business owners would be forced to close and move, thereby taking needed tax dollars with them, forcing workers to be displaced and find jobs in other areas and other cities. If there are no jobs in the area, nobody would want to live or move there, thus decreasing the value of the land.

If one parcel of residential land is neglected and mosquitoes and/or other vectors can breed there, it can and will affect all other parcels within the area since mosquitoes and other vectors do not know boundaries. If people cannot live on the land that they own, they will want to move, thereby taking their earning power with them. In summation, if businesses leave the area because of vector-borne diseases, it forces citizens in the area to leave as well. If there are no jobs or people in the area, land valuations will have to decrease, which will create a negative aspect for the land.

Recognizing the deterioration of its existing Headquarters building, the District has begun taking the steps to replace the current structure. The District's current structure was first constructed in 1962 and needs many improvements to bring it into compliance with California law and regulatory requirements including, but not limited to, compliance with the Americans with Disabilities Act (ADA). After considering the costs associated with ADA compliance, the District opted to plan for and begin the process to completely replace the existing structure with a new state-of-the-art, and ADA compliant, facility. The District contracted with an architectural firm, with the final project completion date originally projected for 2020-2021.

However, realizing that the scope of the project and financial lending terms were outside of the District's feasible financial framework in a given year, the District earmarked \$300,000 in reserve funds for the project with the intent of allocating additional funding each year to ease the District's financial burden. To raise awareness and support for the remaining funding allocations, the District plans to increase the number of public education events that are staged throughout the District, culminating in a city-wide music festival and community event that promotes mosquito awareness and shared responsibility.

PROPOSED SOLUTION – RECOMMENDATION

To alleviate the fiscal problems of the District and have control over its budgeting – necessary to develop and maintain an adequate mosquito control program with sufficient staff, equipment, and necessary facilities, the law governing mosquito abatement districts has been amended. It

now provides that ‘the District Board may... levy, by resolution or ordinance, a benefit assessment... against all parcels of land within the District to pay for the cost of inspection and protection against mosquitoes, flies, or other vectors.’ The schedule of changes shall be made, reviewed, and adopted annually after notice and public hearing in conjunction with the schedule.

RECOMMENDATION: It is recommended that the Board of Trustees establish a gradual assessment fee that is determined by land usage and parcel size. Simply put, all parcels less than or equal to one unit will be charged the same rate. One unit will be equal to residential parcels less than or equal to one-acre, agricultural parcels less than or equal to five acres, and commercial parcels less than or equal to twenty acres. All parcels greater than one unit will be charged the basic rate plus the direct cost proportional to unit size.

V. ADVANTAGE OF BENEFIT ASSESSMENT

Through a Benefit Assessment, the Board of Trustees will be able to plan for future fiscal programs of the District, thereby making it possible to protect the residents of the Compton Creek Mosquito Abatement District from potentially deadly and disease-transmitting mosquitoes as well as providing adequate facilities, equipment, and staff to perform such operations.

A. Authority

The levying of a benefit assessment is authorized by the Health and Safety Code, State of California, Division 3, Chapter 1, Article 1, Sections 2081, 2082 and 2083

B. Purpose

The purpose of the benefit assessment is to supplement other, but limited, revenues sufficiently in order to provide a mosquito abatement program that protects the residents of the District from disease carrying and potentially deadly pest mosquitoes; to protect the value of the land within the boundaries of the District; to provide adequate facilities and staff to perform such protection; and equipment to carry the District’s mission.

C. Concept

Targeting sources of water-mosquito-breeding; mosquitoes must have water upon which to lay their eggs, for the larvae to hatch, and for the life cycle to be repeated, that is egg to adult.

There are many sources of water in the District, such as rain, watering lawns, washing cars, sidewalks, drains and basins, driveways and buildings, creeks, rivers, etc.

In the urban areas of the District, water run-off travels through a network of gutters, catch basins, sumps, open flood control channels, and underground drainage systems, before ultimately being emptied into the ocean. Water originating at one place will often cause mosquito breeding a long distance away.

D. Concept – Benefit Assessment

As administrators of a mosquito abatement district, the concern over and prevention of mosquito-transmitted diseases is paramount. The District is also concerned with the allergic reaction and discomfort that mosquitoes cause.

Mosquitoes must have water in which to breed, completing their life cycle from egg to adult. The District is home to a species of mosquito that breeds in any kind of container, receptacle, or place that will contain water. Since water is used for such a wide range of purposes, it is ubiquitously present and facilitates mosquito breeding, especially in areas where residents of the District live, i.e. homes, apartments, etc. Therefore, the potential for mosquito breeding to occur is high throughout the District. Inspecting for and locating this mosquito breeding is the District's primary directive in protecting the public's health. Preventing this mosquito breeding requires an adequate mosquito control program that can protect the public's health against disease transmission, allergic reaction, and discomfort caused by pest mosquitoes.

Through biting, the female mosquito can transmit certain diseases which impact both man and animals. Diseases of concern in the District include malaria, arthropod-borne encephalitis, West Nile virus, Zika, and heartworm of dog.

1. There is a potential for mosquito breeding to occur on all parcels in the District.
2. Mosquitoes do not recognize boundaries of any type; they fly considerable distances. Therefore, an area-wide mosquito control program is vital to protect the health of the public.
3. The District responds to all service requests (complaints from residents in the District). The following is a list of mosquito breeding sources that were found during the period of April 2021-2022.

<u>NUMBER OF SERVICE REQUESTS</u>		<u>MOSQUITO BREEDING SOURCES</u>
	32	Adult mosquitoes
	23	Swimming pools
	4	Street gutters
	2	Catch basins
Other pests	24	Ponded water
Crane flies	8	Rodents
Midges	0	Water leaks

E. Number of Parcels in the District

There are approximately 22,968 parcels in the District, which is 12 ½ square miles in size.

F. Mechanics of getting the Benefit Assessment on the Tax Roll

1. Los Angeles County Department of Data Processing will prepare the necessary tapes from the Assessor's tape, using the tax rate areas provided by the County Auditor-Controller, Tax Division.
2. County Auditor-Controller, Tax Division assigns the District an account number.
3. The estimated cost for the County to collect the Benefit Assessment is \$15,000.00 for the year.

G. Time Schedule

May 28, 2022	Publish legal ad in Long Beach Press-Telegram detailing the public meeting.
May 28, 2022	Send out 138 notices of the Public Hearing to property owners in the District. Send notices to two Mayors and one County Supervisor.
June 13, 2022	District holds public meeting, approves or disapproves benefit assessment charge.

June 30, 2022	Resolution must be given to County Auditor-Controller
June 30, 2022	County Assessor must be given amount of benefit assessment.
June 30, 2022	County Assessor must give amount of benefit assessment to County Auditor-Controller.
July 1, 2022	2022-2023 Benefit Assessment will become effective.

VII. Publication – Notice of Public Meeting

The notice of the public meeting was published as a display ad, at least one-eighth (1/8) of a page in size. A copy of this notice is included in this report.

VIII. Exemption from the California Environmental Quality Act

Since the proposed benefit assessment is for the purpose of meeting the operational expenses, purchasing or leasing supplies, equipment or materials, meeting financial reserves, needs and requirements necessary to maintain service within existing service areas, all relating to the inspection and protection of the public from mosquitoes, the establishment of this benefit assessment is exempt from the provisions of the California Environmental Quality Act pursuant to Public Resources Code Section 21080(b).

A RESOLUTION OF
THE COMPTON CREEK MOSQUITO ABATEMENT DISTRICT
PROPOSING TO ADOPT AN ASSESSMENT FOR THE PURPOSE OF
UNDERTAKING VECTOR SURVEILLANCE AND CONTROL PROJECTS OF
COMMON BENEFIT TO
THE COMPTON CREEK MOSQUITO ABATEMENT DISTRICT AND
ADOPT AN ASSESSMENT IN CONNECTION THEREWITH

RESOLUTION 07-2022

WHEREAS, the Compton Creek Mosquito Abatement District (the 'District') is an independent special district formed and governed pursuant to California Health and Safety Code Section 2000 et. Seq; and

WHEREAS, the jurisdiction and service areas of the District encompass the City of Compton, North Long Beach and the unincorporated areas of East Rancho Dominguez, West Rancho Dominguez, Rosewood, Enterprise, Mona Park and Willowbrook of Los Angeles County; and

WHEREAS, the District is governed by a Board of Trustees representing the respective cities and the County of Los Angeles; and

WHEREAS, the District is authorized to take all necessary or proper action to Control mosquitoes and other vectors within the District boundaries or in territory not in the District but so situated that mosquitoes and other vectors may disperse into the District; and

WHEREAS, mosquitoes and other vectors can transmit diseases which affect

humans and animals, including malaria, West Nile virus, arthropod-borne encephalitis, human dengue fever, heartworm of dog; and

WHEREAS, vector surveillance and control is necessary on a continuous, routine, and area-wide basis to protect the public health and welfare, prevent the loss of property value, and enhance the economic development, recreational use and enjoyment of property and the environment; and

WHEREAS, California Health and Safety Code Section 2003 authorizes the District to impose an assessment for vector surveillance and control projects which are of common benefit to the area within its service; and

WHEREAS, any assessment imposed by the District on property within the District shall be used solely for vector control and surveillance purposes; and

WHEREAS, adequate surveillance and control of vectors and the diseases they transmit would not be possible without levying an assessment, and the vector control and surveillances services include manpower, control programs, pesticide purchasing, public education, and encephalitis and vector diseases surveillance programs, and capital replacement; and

WHEREAS, the financial impact on the District following the passage of Proposition 13 caused a decrease in funds of approximately 60%, and the state of California has passed legislation to appropriate as much as 35% of the District's ad Valorem property taxes beginning fiscal year 1992 and shifted those monies to support

education; and

WHEREAS, the District's efforts to improve the delivery of essential health services by implementing an assessment in 1998-1999 will promote and continue the county-wide goals and policies of the 1980 County of Los Angeles General Plan to improve the quality and accessibility of critical urban public health services as a key factor in maintaining neighborhood quality and promoting equal opportunity, and to mitigate hazards and adverse impacts of water supply systems on the health and safety of residents; and

WHEREAS, the Board of Trustees of the District has received and reviewed a preliminary report of the General Manager recommending an assessment to be levied per parcel within the District boundaries, which shall not be more than the reasonable cost of providing service for mosquito and general vector control; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Compton Creek Mosquito Abatement District as follows:

1. The Board of Trustees of the Compton Creek Mosquito Abatement District proposes the adoption of the per parcel assessment set forth in Exhibit 'B' attached hereto for fiscal year 2022-2023, and for every fiscal year thereafter so long as vectors remain in existence for the purpose of funding vector control and surveillance activities and projects within the District, which assessment is authorized by and imposed pursuant to California Health and Safety Code

Section 2003, which assessment shall not exceed the reasonable cost of providing the service(s), and which shall be based on the benefit received by the property assessed, and which assessment to property in general shall be based on the proportional cost to the District of providing vector control service, based on the District's receipt of property tax collected;

2. If the assessment is adopted, the Board of Trustees of the Compton Creek Mosquito Abatement District will annually review budget requirements and set the assessment for the forthcoming fiscal year, which determination shall be based upon the reasonable cost of providing the service, the benefit received by the property assessed, and the relative costs to the District within its general boundaries based upon receipts from property taxes;
3. The assessment shall be collected by the Los Angeles County Tax Collector in the same manner as ad valorem taxes and proceeds shall become a regular part of the District budget of direct and indirect costs, excluding capital improvements, except that the County of Los Angeles shall deduct its reasonable costs incurred for its collection and services before remittal of the balance to the District;
4. The cost of mosquito control and surveillance shall not exceed the amount of \$ 9.00 per one unit parcel in any fiscal year for the life of the project;
5. A public meeting will be held for the purpose of receiving public testimony concerning the proposed assessment, shall be held on June 13, 2022. At that

time, after public testimony, the Board will consider adopting this assessment.

The notice of public meeting have been provided in accordance with

California Government Code Section 54954.6.

6. By adopting the 2022-2023 budget, The Board of Trustees of the Compton Creek Mosquito Abatement District will set the benefit assessment rate for fiscal year 2022-2023 at nine (9) dollars per one unit parcel.

I, Margaret Comer, the undersigned Secretary of the Board of Trustees of the Compton Creek Mosquito Abatement District, hereby certify that I am the Secretary of said Special District, and the foregoing is a full, true, and correct copy of the Resolution passed by the Board of Trustees thereof at a meeting of said Board held on the day and at the place herein specified, and that said Resolution has never been revoked, rescinded, or set aside, and is now in full force and effect.

PASSED AND ADOPTED by the Board of Trustees of the Compton Creek Mosquito Abatement District on June 13, 2022, by the following vote:

Margaret Comer,
Secretary, Board of Trustees

AYES:

NOES:

ABSENT:

ABSTAIN:

Micah Ali,
Board President

To: Board of Trustees
From: Mitchel R. Weinbaum, General Manager
Subject: Amended Budget for Fiscal Year 2022-2023

Honorable Trustees:

Attached you will find the Amended Budget and other related budget documents for fiscal year 2022-2023. This balanced, Proposed Budget continues to build on the excellent work that the Board has undertaken in recent years to protect the public's health from mosquito-borne diseases. By increasing the frequency, quality, and overall number of avenues for our public education outreach, we have taken definitive strides toward our goal of reaching all residents throughout the District.

Financially, the District is in excellent shape due to the Board's continued fiscal responsibility and careful budgetary planning. Furthermore, while many public agencies are struggling to meet their PERS retirement obligations, the District's retirement account is 180% funded and its Other Post-Retirement Benefits account is over 170% funded due to its prudent planning.

This Amended Budget varies less than one percent from last year's budget for a total of \$355,900. There is a two dollar an hour raise for the District's seasonal technician. He did not receive an increase last year and he has assumed additional responsibilities because of circumstances with District personnel. All other accounts reflect expenditures from prior fiscal years. All expenditures are in-line with taxes received.

BENEFIT ASSESSMENT

Historically, the District has kept costs down by keeping equipment and materials in good working order and utilizing them correctly to maximize their life span. An example of this is the District's spray vehicle, a 2007 Jeep.

For the last ten years, the District has kept its benefit assessment charge at \$ 9.00 to replenish its reserve funds to proper levels to ensure that the District would be able to operate normally in case of any fiscal or public health emergency. At the end of the 2021-2022 fiscal year, the District will have approximately \$300,000 in reserves which equates to one full year of operating expenses in reserves.

This year, staff proposes and recommends that the Board keep the benefit assessment charge at the same rate as the prior fiscal year in order to fund the District's modernization project and to ensure that, no matter the circumstance, the District will be able to perform its primary function – the protection of its residents from mosquitoes and mosquito-borne diseases.

COMPTON CREEK MOSQUITO ABATEMENT DISTRICT

ESTIMATED BUDGET 2022 – 2023

Salaries.....	\$ 139,500
Maintenance & Operations.....	216,400
Capital Outlay.....	<u>0</u>
	\$ 355,900

Estimated Budget & Reserves

Estimated Budget.....	\$ 355,900
Restricted Reserves.....	50,000
Assigned Reserves.....	<u>300,000</u>
	\$ 705,900

Funds to be Raised by Taxes

Estimated Budget & Reserves.....	\$ 705,900
Less Estimated Cash – 06/30/22.....	\$ 744,041
Estimated Revenue from Property Taxes.....	\$ 150,000
Amount to be raised by the Benefit Assessment.....	\$ 207,000
Total to be raised by taxes and other sources.....	\$ 357,000

To continue the building out of the District's reserves and after having kept the Benefit Assessment (BA) charge the same the previous seven years, it is proposed that the BA be kept at \$9.00 per parcel this fiscal year.

Please note: The Benefit Assessment charge will vary depending upon parcel size and land usage

AMENDED BUDGET 2022-2023

<u>ACCOUNT NUMBER</u>	<u>MONTHLY SALARY</u>	<u>POSITION</u>	
#6100	\$ 9,624.99 \$ 24.00 per hour		MANAGER SEASONAL \$ 139,500.00
	MAINTENANCE and OPERATIONS	2021-2022	2022-2023
#6102	TRUSTEE FEES	\$ 6,000.00	6,000.00
#6110	FICA	12,500.00	11,500.00
#6111	HEALTH INSURANCE	00	00
#6120	WEST NILE VIRUS	10,000.00	10,000.00
#6121	UNEMPLOYMENT INSURANCE	1,250.00	1,300.00
#6130	MAINTENANCE OF EQUIPMENT	600.00	1,500.00
#6131	LAUNDRY	3,400.00	3,300.00
#6132	MAINTENANCE of BUILDING	2,000.00	12,200.00
#6140	MEMBERSHIPS, DUES	6,400.00	6,700.00
#6141	MISCELLANEOUS	400.00	400.00
#6142	OFFICE EXPENSE	3,300.00	5,000.00
#6143	MVCAC RESEARCH FEES	500.00	500.00
#6145	PUBLIC EDUCATION	35,000.00	35,000.00
#6150	PROFESSIONAL SERVICES	54,500.00	39,000.00
#6151	DISTRICT MODERNIZATION PROJECT	00	00
#6157	VACATION REIMBURSEMENT	4,000.00	4,000.00
#6160	INSECTICIDES	500.00	500.00

#6162	GAS, OIL & VEHICLE MAINT.	10,000.00	12,000.00
#6165	SCIENTIFIC	500.00	500.00
#6170	TAX COLLECTION EXPENSE	13,000.00	13,000.00
#6171	TRAVEL & TRANSPORTATION	21,000.00	21,000.00
#6172	UTLITIES	4,000.00	4,000.00
#6180	PERS – RETIREMENT	11,000.00	11,000.00
#6190	INSURANCE – GENERAL	15,500.00	18,000.00
#6191	INSURANCE – RETRO ADJUSTMENTS	00	00
#6195	EQUIPMENT PURCHASE	<u>00</u>	<u>00</u>
		\$ 353,100.00	\$ 355,900.00

#6100

SALARIES

No increase for the General Manager.

The Seasonal Technician has assumed additional responsibilities and he did not receive an increase last year. I propose a two dollar (2) an hour increase to twenty-four (24) per hour.

General Manager: \$ 115,499.88

Seasonal: \$ 24.00
 x 990 hours
 \$ 23,760

Total: \$ 115,499.88
 + 23,760.00
 \$139,260.00 rounded off to \$139,500

\$ 139,500 required for this account.

#6102

TRUSTEE FEES

California Health & Safety Code, Section 2030 reads as follows:

- (a) The members of the board of trustees shall serve without compensation.
- (b) The members of the board of trustees may receive their actual and necessary travelling and incidental expenses incurred while on official business. In lieu of paying for actual expenses, the board of trustees may by resolution provide for the allowance and payment to each trustee a sum not to exceed one hundred dollars (\$100) per month for expenses incurred while on official business. A trustee may waive the payments permitted by this subdivision.
- (c) Notwithstanding subdivision (a), the secretary of the board of trustees may receive compensation in an amount determined by the board of trustees.
- (d) Reimbursement for these expenses is subject to Sections 53232.2 and 53232.3 of the Government Code.

\$ 6000 required for this account.

#6110

FICA

This amount is dependent on employees and Trustee compensation. Employers are federally obligated to pay 7.65% of all employee salaries to this fund.

$$\begin{array}{r}
 \$ 145,600.00 \\
 \underline{\quad \times \quad 7.65\%} \\
 \$ 11,138.40 \text{ rounded off to } \$11,500
 \end{array}$$

\$ 11,500.00 required for this account

#6120

WEST NILE VIRUS

This account is dedicated to any extra operational funds needed for control and surveillance of the West Nile virus. I recommend that the Board continue this funding for the foreseeable future while the West Nile virus threat is with us.

\$ 10,000 required for this account.

#6121

UNEMPLOYMENT INSURANCE

This amount is determined by each employee's first \$7,000.00 earned in the calendar year. This amount is then multiplied by a percentage factor determined by the State's Employment Development Dept. This year's percentage factor, at the time of this writing remains the same at 6.2%, however with unemployment claims at record levels, an across the board increase may ensue. A 2% increase is added to current levels

$$\begin{array}{r}
 \$ 20,000.00 - \text{subject wages} \\
 \underline{\quad \times \quad 6.2\%} \\
 \$ 1,240.00 \text{ rounded to } \$1,300
 \end{array}$$

\$ 1,300 required for this account.

#6130 MAINTENANCE OF EQUIPMENT

Anticipated expenses for 2022-2023:

Computer service	\$	1000.00
Typewriter service		400.00
Copy Machine service		<u>100.00</u>
	\$	1,500.00

\$ 1,500 required for this account.

#6131 LAUNDRY

The District has a contract with Cintas through 2024. When obtaining quotes from uniform companies last year, Cintas was by far the lowest, one of the reasons being that the District has been with Cintas for so long.

Last fiscal year, the District spent \$3,000 on this account. An anticipated 7% increase in rate will bring the total to:

\$ 3,000.00	\$ 3,000.00
<u>X 7%</u>	<u>+ 210.00</u>
\$ 210.00	\$ 3,210.00 rounded to 3,300.00

\$ 3,300 required for this account.

#6132 MAINTENANCE OF BUILDING

A one-time issue needs to be addressed; a bird exclusion cage needs to be constructed over the fishpond.

Bird exclusion cage	\$	10,000.00
Building alarm + permit		900.00
Fire bottle service		300.00
Fish food		500.00
Miscellaneous		<u>500.00</u>
	\$	12,200.00

\$ 12,200 required for this account.

#6140

MEMBERSHIPS, DUES

MVCAC corporate dues fluctuate each year. Dues are determined by a member’s operational expenses for the prior fiscal year multiplied by a factor determined by the Association, .009%.

MVCAC Corporate membership dues	\$	3,600.00
AMCA memberships		500.00
Calif. Special District Assn.		1,400.00
NACCHO		800.00
Employees’ State Health Certificates		375.00
LAFCO		<u>150.00</u>
	\$	6,700.00

\$ 6,700 required for this account.

#6141

MISCELLANEOUS

This account is for items or other expenditures that are not covered in the rest of the budget. The amount remains the same as last year,

\$ 400 required for this account.

#6142

OFFICE EXPENSE

Anticipated expenses for 2022-2023:

Computer supplies/programs/fees	\$	600.00
Postage		400.00
Toner for printer		1,000.00
Printing/copying/paper		250.00
Internet/Telephones		2,200.00
Bottled water		100.00
Office supplies		<u>250.00</u>
	\$	4,795.00

\$ 5,000 required for this account.

#6143

MVCAC RESEARCH FEES

In 2021-2022, the Mosquito Research Program (MRP) that was supported by the State and the UC was discontinued. At times, the District has donated \$500 for research fees.

\$ 500 required for this account.

#6145

PUBLIC EDUCATION

Funding the District’s PE efforts, its number one step in controlling mosquitoes is a priority and should include but not be limited to the following:

Printing – educational materials	\$	34,000.00
Other undetermined materials		<u>1,000.00</u>
	\$	35,000.00

\$ 35,000 required for this account.

#6150

PROFESSIONAL SERVICES

Last year, the District budgeted \$50,300 for this account and spent \$17,780. One-time costs associated with the District annexation plan are included in the account.

Anticipated expenses for 2022-2023:

Auditor	\$	10,000.00
Accountant		2,400.00
Attorney, Consultant		5,000.00
Newspaper publishing		1,500.00
LA County Assessor		1,500.00
Board of Equalization		15,800.00
Training classes/webinars		300.00
CalPERS – GASB 68 & 74/75		2000.00
Safe Deposit Box		<u>75.00</u>
	\$	38,575.00 =

\$ 39,000 required for this account.

#6157

VACATION & SICK LEAVE REIMBURSEMENT

This account is dedicated to paying for unused vacation and/or sick leave for the District’s General Manager as per the District’s Policy Manual. District policy is to buy back vacation and sick leave hours at half-rate.

\$5,000 required for this account.

#6160

INSECTICIDES

Last year, the District spent \$500 in this account. The cost of pesticide expenses will be same as the prior fiscal year \$500

\$500 required for this account.

#6162

GAS, OIL & VEHICLE MAINTENANCE

The price of fuel and oil fluctuates rapidly. The District has two new vehicles that are maintained regularly so that they function properly and safely. Still, there are unforeseen circumstances, breakdowns, tires, etc.

Last year, the District budgeted \$11,500 in this account and spent \$8,600. Staff proposes raising the amount to reflect the increase in fuel and maintenance.

\$12,000 required for this account.

#6165

SCIENTIFIC EXPENSES

The District will again perform surveillance operations this year. Shipping materials, equipment to operate the mosquito traps, materials to test dead birds are some of the regular supplies that will be needed throughout the mosquito breeding season.

\$ 500 required for this account.

#6170

TAX COLLECTION EXPENSE

Last year the County charged \$11,800 for Tax Collection expenses. This year this account needs to be raised to reflect actual costs.

\$ 13,000 required for this account.

#6171

TRAVEL & TRANSPORTATION

The District belongs to four organizations, the Mosquito & Vector Control Association of California, (MVCAC), the American Mosquito Control Association, (AMCA), the California Special District Association, (CSDA) and the National Association of City and County Health Officers (NACCHO) who hold annual conferences throughout the year. Per District policy, members and the General Manager are allotted \$3,500 for travel to these conferences.

The following is a list of anticipated travel for 2022-2023:

July 2022	NACCHO Annual Conference,
Aug 24-27, 2022	CSDA Annual Conference
Jan-31 - Feb. 2, 2023	MVCAC Annual Conference Disneyland
Feb 26-Mar 5, 2023	AMCA Annual Conference Salt Lake City, UT
April 2023	MVCAC Legislative Day Sacramento
May 2023	AMCA Legislative Days Washington DC

\$ 21,000 required for this account.

#6172 UTILITIES

Last year, the District budgeted \$4,000 and spent \$3,710. This account will Remain the same to reflect actual costs.

\$ 4,000 required for this account.

#6180 PERS – RETIREMENT

As per CalPERS, the District’s contribution rate for 2022-2023, will be 9.3% of affected payroll. To help offset costs to Social Security, \$133.33 is deducted from employee’s payroll and the contribution amount is calculated accordingly.

\$ 9,624.99
 - 133.33
 \$ 9,491.66

\$ 9,491.66
 X 9.3%
 \$ 882.73 X 12 months = \$10,592.70 rounded to \$11,000

\$11,000.00 required for this account.

#6190 INSURANCE – GENERAL

Beginning in 1990. for insurances other than health, the District has been a member of self-insured group consisting of other mosquito and vector control districts, the Vector Control Joint Powers Agency (VCJPA).

For 2020-2021, the District will have a small increase of 4.86%. The District's insurance policies premiums for 2020-2021:

Workers Compensation	\$	7,396
Liability		4,500
Auto Physical Damage		188
Property		380
General Fund		<u>3,673</u>
	\$	16,137 rounded to 16,500.00

\$ 16,500 required for this account.

#6191 INSURANCE – RETROSPECTIVE ADJUSTMENTS

The District's insurance, Vector Control Joint Powers Agency (VCJPA,) after annual actuary valuations performed has stated there will not be a retrospective for the fiscal year.

#6195 EQUIPMENT PURCHASE

No equipment purchases anticipated for the year



Compton Creek Mosquito Abatement District
1224 South Santa Fe Ave. • Compton, CA 90221
Tel. / Fax: (310) 933-5321 • www.comptoncreekmad.org
e-mail: info@comptoncreekmad.org or comptoncreekmad@earthlink.net

TRUSTEES:

President
Micah Ali
County of Los Angeles

Vice President
Janna Zurita
County of Los Angeles

Board Secretary
Margaret D. Comer
County of Los Angeles

Trustee
John Shelton
City of Long Beach

Trustee
Jonathan Bowers
City of Compton

General Manager
Mitchel R. Weinbaum

**REGULAR MEETING AND PUBLIC HEARING
OF THE BOARD OF TRUSTEES OF THE
COMPTON CREEK MOSQUITO ABATEMENT DISTRICT
TO BE HELD AND HOSTED BY
TELECONFERENCE AT THE FOLLOWING LOCATION:**

**COMPTON CREEK MOSQUITO ABATEMENT DISTRICT HEADQUARTERS
1224 S. SANTA FE AVE. COMPTON, CA 90221**

**TELE-CONFERENCE TELEPHONE NUMBER – 1-(605) 475-4855
ACCESS CODE NUMBER – 721557#**

10:45 AM TUESDAY JULY 18, 2022

AGENDA

Each item on the agenda, no matter how described, shall be deemed to include any appropriate motion, whether to adopt a minute motion, payment of any bill, approval of any matter or action, or any other action. Items listed "For Information" or "For Discussion" may also be subject of an "action" taken by the Board at the same meeting.

1. DETERMINATION OF A QUORUM

2. PLEDGE OF ALLEGIANCE

3. ADDITIONAL ITEMS TO THE AGENDA

Determine the need to add items to the agenda. In order for the Board to add an item to the agenda, it must make a determination that: (a) the item came to the attention of the Board after posting the agenda; (b) that there is a need for immediate action to be taken by the Board. If these two tests are met, the Board may add an item in question to the agenda for consideration consistent with provisions of the Brown Act.

4. PUBLIC COMMENTS

The District includes the communities of:

**Compton, East Rancho Dominguez, Enterprise, Mona Park, North Long Beach,
Rosewood, West Rancho Dominguez and Willowbrook**

5. NEW BUSINESS

A. BOARD CONSIDERATION AND ACTION REGARDING RESOLUTION 06-2022, AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF LEGISLATIVE BODIES.

Staff Recommendation: Approve this resolution. Per AB 361, authorizes continued use of teleconferencing for Board meeting in accordance with the Brown Act.

6. CONSENT CALENDAR

Consent Calendar items are considered routine by the Board of Trustees and will be adopted in one motion. There are no separate discussions of these items unless a Board member so requests, in which event the item will be removed from the Consent Calendar and considered separately immediately following action on the remaining items.

A. MINUTES OF THE MEETING OF JUNE 13, 2022

Staff Recommendation: Approve the minutes of the District's previous meeting as submitted. An audio recording of this meeting is available at the District Office.

B. FINANCIAL STATEMENT FOR MAY 2022

Staff Recommendation: Approve this financial statement as submitted.

C. REQUISITIONS NUMBERS 1 THROUGH 3

Staff Recommendation: Approve these requisitions as submitted. These requisitions are the documents explaining all the District's expenditures for the month of July 2022.

8. SET DATE FOR THE NEXT MEETING:

9. ADJOURNMENT

In compliance with the Americans with Disabilities Act (ADA), if special assistance is needed to participate in the Board meeting, please contact General Manager Mitchel R. Weinbaum at (310) 933-5321 for assistance to enable the District to make reasonable accommodations.

All public records relating to an item on this agenda are available for public inspection at the time the record is distributed to all, or a majority of all, members of the Board. Such records shall be available at the District office located at 1224 S. Santa Fe Ave. Compton, CA 90221

EXHAUSTION OF ADMINISTRATIVE REMEDIES – If you challenge a District action in court, you may be limited to raising only those issues you or someone else raised at the public meeting described in this notice, or in written correspondence delivered to the District Manager at, or prior to, the public meeting. Any written correspondence delivered to the General Manager before the District’s final action on a matter will become a part of the administrative record.

MICAH ALI
BOARD PRESIDENT

MARGARET COMER
BOARD SECRETARY

:

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE COMPTON CREEK MOSQUITO ABATEMENT DISTRICT AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODY OF COMPTON CREEK MOSQUITO ABATEMENT DISTRICT PURSUANT TO AB 361.

RESOLUTION 08-2022

WHEREAS, the Compton Creek Mosquito Abatement District is committed to preserving and nurturing public access and participation in meetings of the Board of Trustees; and

WHEREAS, all meetings of the Compton Creek Mosquito Abatement District's legislative bodies are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950-54963), so that any member of the public may attend, participate, and watch the District's legislative bodies conduct their business; and

WHEREAS, the Brown Act, Government Code section 54953(e), makes provisions for remote teleconferencing participation in meetings by members of a legislative body, without compliances with the requirements of Government Code section 54953 (b)(3), subject to the existence of certain conditions; and

WHEREAS, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558; and

WHEREAS, a proclamation is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the jurisdiction that are within the District's boundaries, caused by natural, technological, or human-caused caused disasters; and

WHEREAS, it is further required that state or local officials have imposed or recommended measures to promote social distancing, or, the legislative body meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, Governor Newsom's Executive Order N-15-21 declaring a state of emergency remains active; and

WHEREAS, State and local officials (including the County of Los Angeles) continue to impose or recommend measures to promote social distancing; and

WHEREAS, the Board previously found that meetings of the legislative bodies of the Compton Creek Mosquito Abatement District may be conducted without compliance with paragraph (3) of subdivision (b) of Government Code section 54953, as authorized by subdivision (e) of section 54953; and

WHEREAS, pursuant to provisions of the Brown Act, meeting agendas are posted at the District's headquarters facility and on the District's website.

NOW, THEREFORE, THE BOARD OF TRUSTEES OF THE COMPTON CREEK MOSQUITO ABATEMENT DISTRICT DOES HEREBY FIND AND RESOLVE AS FOLLOWS:

Section 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. Governor Emergency Active, and Social Distancing Remains in Effect. The Board hereby confirms that the State of Emergency proclaimed by the governor remains active, the Board has reconsidered the circumstances of the State of Emergency, and State and local officials (including the County of Los Angeles) continue to impose or recommend measures to promote social distancing.

Section 3. Remote Teleconferencing Meetings. The General Manager and the Board of the Compton Creek Mosquito Abatement District are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution, including conducting open and public meetings in accordance with government Code section 54953 (e) and other applicable provisions of the Brown Act.

Section 4. Effective Date of Resolution. This Resolution shall take effect immediately upon its adoption and shall be effective for 30 days unless further extended by the Board upon the Board's adoption of a subsequent resolution in accordance with Government Code section 54953 (e) (3) to extend the time during which the legislative body of the Compton Creek Mosquito Abatement District may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

PASSED and ADOPTED by the Board of Trustees of the Compton Creek Mosquito Abatement District, this ____ day of July 2022, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN

COMPTON CREEK MOSQUITO ABATEMENT DISTRICT

MINUTES OF JUNE 13, 2022

The meeting, by tele-conference, was called to order at 10:47 a.m.

The following members were present for the meeting: Board President Ali, Vice-President Zurita, Board Secretary Comer and Trustees Shelton and Bowers.

General Manager Weinbaum and Mr. Kevin Trommer were also present for the meeting.

PLEDGE OF ALLEGIANCE

Board President Ali led the members in the recital of the Pledge of Allegiance.

ADDITIONAL ITEMS TO THE AGENDA

There were none at this time.

PUBLIC COMMENTS

There were none at this time.

NEW BUSINESS

The first item was Board consideration and action regarding Resolution 07-2022, authorizing remote teleconference meetings of legislative bodies. On motion by Ms. Zurita and seconded by Mrs. Comer, this item was opened for discussion. After discussion, the Board voted unanimously to approve this resolution. A roll call vote was taken at this time: Trustee Bowers –yes, Trustee Shelton=yes, Board Secretary Comer=yes, Vice=President Zurita=yes and Board President Ali=yes.

CONSENT CALENDAR

On motion by Mrs. Comer and seconded by Ms. Zurita the Consent Calendar was opened for discussion. The Consent Calendar consisted of the minutes of the May 9, 2022 Board meeting, the financial statement for April 2022 and requisitions numbers 35 through 37. After discussion, the consent calendar was unanimously approved. A roll call vote was taken at this time: Trustee Bowers–yes, Trustee Shelton=yes, Board Secretary Comer=yes, Vice-President Zurita=yes, and Board President Ali=yes.

GENERAL MANAGER’S REPORT

General Manager Weinbaum presented an oral and written report on District activities for the month. He reported on the low amount of mosquito-breeding found during inspections and the lack of resident service requests. He explained the steps that will be taken to include the District’s benefit assessment on the county tax rolls and updated everyone on the upcoming conferences that are available for members to attend.

At the May 9, 2022 Board meeting, the General Manager was asked about the Notice of Public Hearing (NOPH) distribution. After consulting with District counsel, General Manager Weinbaum distributed a memo to the Board outlining all steps required by Proposition 218, which governs how a benefit assessment is created and maintained.

NEW BUSINESS

The first item was to open the public hearing on implementation of the District's Benefit Assessment for fiscal year 2022-2023. On motion by Mr. Shelton and seconded by Mr. Bowers, the public hearing was opened.

The next item was Board accepting public comments pertaining to the implementation of the Benefit Assessment for fiscal year 2022-2023. There were no comments from the public.

The next item was to close the public hearing on implementation of the Benefit Assessment for fiscal year 2022-2023. On motion by Mrs. Comer and seconded by Ms. Zurita, this item was unanimously approved. A roll call vote was taken at this time: Trustee Bowers –yes, Trustee Shelton-yes, Board Secretary Comer-yes, Vice-President Zurita-yes, and Board President Ali-yes.

The next item was Board approval of the District's Benefit Assessment Report for fiscal year 2022-2023. On motion by Ms. Zurita and seconded by Mrs. Comer, this item was opened for discussion. After discussion and after all questions were asked and answered, the Board voted unanimously to approve this document. A roll call vote was taken at this time: Trustee Bowers –yes, Trustee Shelton-yes, Board Secretary Comer-yes, Vice-President Zurita-yes, and Board President Ali-yes.

The next item was Board approval of Resolution 07-2022, proposing a benefit assessment for mosquito control. On motion by Mrs. Comer and seconded by Mr. Bowers, this item was opened for discussion. It was noted that by approving this resolution, the Benefit Assessment rate will remain the same as the previous year, \$9.00 (nine) per parcel. After discussion and after all questions were asked and answered, the Board voted unanimously to approve this document. A roll call vote was taken at this time: Trustee Bowers –yes, Trustee Shelton-yes, Board Secretary Comer-yes, Vice-President Zurita-yes, and Board President Ali-yes.

The next item was Board approval of the District's Amended Budget for fiscal year 2022-2023. On motion by Ms. Zurita and seconded by Mr. Bowers, this item was opened for discussion. After discussion and after all questions were asked and answered, the Board voted unanimously to approve this document. A roll call vote was taken at this time: Trustee Bowers –yes, Trustee Shelton-yes, Board Secretary Comer-yes, Vice-President Zurita-yes, and Board President Ali-yes.

The date for the next meeting was set for July 18, 2022 at 10:45 a.m. by tele-conference.

There being no further business, the meeting was adjourned at 11:22 a.m. on motion by Mr. Shelton, seconded by Ms. Zurita and unanimously approved. A roll call vote was taken at this time: Trustee Bowers-yes, Trustee Shelton-yes, Board Secretary Comer-yes, Vice President Zurita-yes, and Board President Ali-yes.

MICAH ALI
BOARD PRESIDENT

MARGARET COMER
BOARD SECRETARY

CRAMMER INC.
8020 2ND STREET
DOWNEY, CALIFORNIA 90241
(562) 923-9436

BOARD OF DIRECTORS
COMPTON CREEK MOSQUITO ABATEMENT DISTRICT
1224 SO. SANTA FE AVENUE
COMPTON, CA. 90221

GENTLEMEN:

WE HAVE COMPILED THE ACCOMPANYING BALANCE SHEET OF COMPTON CREEK MOSQUITO ABATEMENT DISTRICT A CALIFORNIA CORPORATION, AS OF MAY 31, 2022, AND THE RELATED INCOME STATEMENT FOR THE ONE MONTH AND ELEVEN MONTHS THEN ENDED, IN ACCORDANCE WITH STANDARDS ESTABLISHED BY THE AMERICAN INSTITUTE OF CERTIFIED PUBLIC ACCOUNTANTS.

A COMPILATION IS LIMITED TO PRESENTING IN THE FORM OF FINANCIAL STATEMENTS INFORMATION THAT IS THE REPRESENTATION OF MANAGEMENT. WE HAVE NOT AUDITED OR REVIEWED THE ACCOMPANYING FINANCIAL STATEMENTS AND, ACCORDINGLY, DO NOT EXPRESS AN OPINION OR ANY OTHER FORM OF ASSURANCE ON THEM.

MANAGEMENT HAS ELECTED TO OMIT SUBSTANTIALLY ALL OF THE DISCLOSURES AND THE STATEMENTS OF CASH FLOWS REQUIRED BY GENERALLY ACCEPTED ACCOUNTING PRINCIPLES. IF THE OMITTED DISCLOSURES AND THE STATEMENTS OF CASH FLOWS WERE INCLUDED IN THE FINANCIAL STATEMENTS, THEY MIGHT INFLUENCE THE USER'S CONCLUSIONS ABOUT THE COMPANY'S FINANCIAL POSITION, RESULTS OF OPERATIONS, AND CASH FLOWS. ACCORDINGLY, THESE FINANCIAL STATEMENTS ARE NOT DESIGNED FOR THOSE WHO ARE NOT INFORMED ABOUT SUCH MATTERS.



June 9, 2022

COMPTON CREEK MOSQUITO ABATEMENT DISTRICT

Balance Sheet

As of May 31, 2022

Cash Basis

	<u>May 31, 22</u>
ASSETS	
Current Assets	
Checking/Savings	
1040 · Cash in County	880,406.25
1050 · B of A Checking Account	<u>25,203.88</u>
Total Checking/Savings	905,610.13
Other Current Assets	
1401 · Taxes Receivable	30,138.35
1402 · Interest Receivable	<u>1,114.09</u>
Total Other Current Assets	<u>31,252.44</u>
Total Current Assets	936,862.57
Fixed Assets	
1510 · Land	13,014.00
1520 · Building	11,981.00
1560 · Furniture & Equipment	148,364.41
1570 · Capital Improvements	100,694.81
1580 · Construction in Progress	<u>41,287.15</u>
Total Fixed Assets	<u>315,341.37</u>
TOTAL ASSETS	<u><u>1,252,203.94</u></u>

COMPTON CREEK MOSQUITO ABATEMENT DISTRICT
Balance Sheet
As of May 31, 2022

Cash Basis

	<u>May 31, 22</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
2210 · Federal Withholding Taxes	3,320.65
2220 · State Withholding Taxes	-829.38
2240 · Accounts Payable	1,407.23
2340 · Deferred Revenues	23,468.09
2350 · Accrued Sick Leave	21,989.88
	<hr/>
Total Other Current Liabilities	49,356.47
	<hr/>
Total Current Liabilities	49,356.47
	<hr/>
Total Liabilities	49,356.47
Equity	
2750 · General Fixed Asset Fund	315,341.37
2800 · General Fund Balance	686,796.12
32000 · Retained Earnings	66,324.68
Net Income	134,385.30
	<hr/>
Total Equity	1,202,847.47
	<hr/>
TOTAL LIABILITIES & EQUITY	<u>1,252,203.94</u>

COMPTON CREEK MOSQUITO ABATEMENT DISTRICT

Profit & Loss

May 2022

Cash Basis

	<u>May 22</u>	<u>Jul '21 - May 22</u>	<u>% of Income</u>
Ordinary Income/Expense			
Income			
3001 · Taxes Current Secured	31,964.43	330,307.78	97.4%
3002 · Taxes Current Unsecured	608.26	2,762.73	1.9%
3003 · Taxes Prior Secured	-111.93	6,423.32	-0.3%
3004 · Taxes Prior Unsecured	0.00	2,113.86	0.0%
3801 · Interest Income	340.14	3,024.60	1.0%
3802 · Misc Income	0.00	1,872.47	0.0%
Total Income	<u>32,800.90</u>	<u>346,504.76</u>	100.0%
Net Ordinary Income	<u>32,800.90</u>	<u>346,504.76</u>	100.0%
Net Income	<u><u>32,800.90</u></u>	<u><u>346,504.76</u></u>	<u>100.0%</u>

COMPTON CREEK MOSQUITO ABATEMENT DISTRICT

Profit & Loss

May 2022

Cash Basis

	<u>May 22</u>	<u>Jul '21 - May 22</u>	<u>% of Expense</u>
Expense			
6100 · Salaries	15,257.00	126,447.00	59.9%
6102 · Trustee Funds	500.00	5,215.30	2.0%
6110 · FICA Expense	1,205.41	10,088.28	4.7%
6131 · Laundry Expense	350.00	2,890.87	1.4%
6132 · Maintenance – Building	164.86	3,306.13	0.6%
6140 · Memberships	0.00	3,081.00	0.0%
6142 · Office Expense	204.58	1,381.83	0.8%
6145 · Public Education	3,340.95	3,592.81	13.1%
6150 · Professional Services	195.00	19,961.85	0.8%
6160 · Insecticides	365.69	604.65	1.4%
6162 · Gas, Oil, & Maintenance	2,119.41	3,494.56	8.3%
6171 · Travel & Transportation	0.00	-166.99	0.0%
6172 · Utilities	389.47	4,834.62	1.5%
6180 · CalPers Retirement	882.70	10,048.89	3.5%
6190 · Insurance - General	496.31	17,338.66	1.9%
Total Expense	<u>25,471.38</u>	<u>212,119.46</u>	<u>100.0%</u>
Net Ordinary Income	<u>7,329.52</u>	<u>134,385.30</u>	<u>28.8%</u>
Net Income	<u>7,329.52</u>	<u>134,385.30</u>	<u>28.8%</u>

COMPTON CREEK MOSQUITO ABATEMENT DISTRICT

GENERAL MANAGER'S REPORT FOR JUNE 2022

WEATHER

Temperatures at Noon: High – 84 Low – 62 Ave. – 66

Days Clear – 12 Overcast – 10

Service Requests – None Rain – None

OPERATIONAL REPORT

The District's inspection and spraying program continued on a full-time basis during the month. District personnel are fully engaged in working to control mosquito-breeding sources and searching for unknown mosquito-breeding sites. District personnel speak with residents each day to inquire about potential mosquito-breeding sources and to provide them with literature on how to protect themselves from mosquitoes. Very little mosquito-breeding was found during the month, and that is normal for this time of the year.

Our previous efforts to work with residents to drain standing water from neglected swimming pools is now paying dividends. Neglected swimming pools are the main source of the mosquito that transmits West Nile virus, *Culex quinquefasciatus* in the District. Twenty-two swimming pools were inspected this month and no mosquito-breeding was found during any of these inspections.

Regarding the Compton Creek, one inspection was performed, and no mosquito-breeding was found in this area.

Mosquito breeding in public areas such as street gutters, box drains and catch basins continues to be the number one focus for spraying because most of the mosquito-breeding found in the District comes from these public areas. During the month, we applied pesticides more than 300 times in these areas, and we have been able to control all instances of breeding that have been found.

Regarding West Nile virus (WNV) and other mosquito-borne diseases, there have been no human cases to report. Of the mosquito pools, which are mosquito samples sent by mosquito districts throughout the State for testing at the State Laboratory at UC Davis, less than 10% of the tested samples have been positive for WNV. Of the crows and ravens, which are the main spreaders of WNV, around 5% have tested positive for WNV

MANAGER'S REPORT

PUBLIC EDUCATION

The District has continued its public awareness campaign to promote public safety through effective mosquito control and shared public responsibility. Social media platforms are being updated daily with information, stories, and best practices for how to protect yourself from mosquitoes. District personnel are also in the field each day distributing mosquito awareness literature and promoting the District's message directly to residents. Finally, the District participates in City-wide events, when available, with an informational booth, literature about mosquitoes, and swag for all attendees.

COVID-19

As a health safeguard against COVID-19, District personnel wear masks and gloves when out in public. District vehicles are equipped with bottles of soap, disposable gloves, homemade masks, and respirators, if needed, for spraying purposes. District personnel are always masked and practice social distancing, including when working in the District shop and backyard.

ANNEXATION

There is still not much to report this month. The annexation process has stalled because of staffing issues at both the surveyor and the Los Angeles Local Agency Formation Commission (LALAFCO). The surveyor has completed 6 of the 16 maps that are required and is waiting for approval of these maps from LALAFCO. After every map has been completed and approved by the appropriate agencies, LALAFCO will guide the District through the next steps in the process.

MEETINGS AND CONFERENCES

The California Special District Association (CSDA) will be hosting their annual conference at the JW Marriott in Palm Desert from August 22-25. Rooms are limited and the cut-off date to secure a room is July 22. If anyone would like to attend this conference, please let me know.

Respectfully submitted,

Mitchel R. Weinbaum



Compton Creek Mosquito Abatement District
1224 South Santa Fe Ave. • Compton, CA 90221
Tel. / Fax: (310) 933-5321 • www.comptoncreekmad.org
e-mail: info@comptoncreekmad.org or comptoncreekmad@earthlink.net

TRUSTEES:

President
Micah Ali
County of Los Angeles

Vice President
Janna Zurita
County of Los Angeles

Board Secretary
Margaret D. Comer
County of Los Angeles

Trustee
John Shelton
City of Long Beach

Trustee
Jonathan Bowers
City of Compton

General Manager
Mitchel R. Weinbaum

**REGULAR MEETING
OF THE BOARD OF TRUSTEES OF THE
COMPTON CREEK MOSQUITO ABATEMENT DISTRICT
TO BE HELD AND HOSTED BY
TELECONFERENCE AT THE FOLLOWING LOCATION:**

**COMPTON CREEK MOSQUITO ABATEMENT DISTRICT HEADQUARTERS
1224 S. SANTA FE AVE. COMPTON, CA 90221**

**TELECONFERENCE TELEPHONE NUMBER – 1-(605) 475-4855
ACCESS CODE NUMBER – 721557#**

10:45 AM MONDAY AUGUST 8, 2022

AGENDA

Each item on the agenda, no matter how described, shall be deemed to include any appropriate motion, whether to adopt a minute motion, payment of any bill, approval of any matter or action, or any other action. Items listed "For Information" or "For Discussion" may also be subject of an "action" taken by the Board at the same meeting.

1. DETERMINATION OF A QUORUM

2. PLEDGE OF ALLEGIANCE

3. ADDITIONAL ITEMS TO THE AGENDA

Determine the need to add items to the agenda. In order for the Board to add an item to the agenda, it must make a determination that: (a) the item came to the attention of the Board after posting the agenda; (b) that there is a need for immediate action to be taken by the Board. If these two tests are met, the Board may add an item in question to the agenda for consideration consistent with provisions of the Brown Act.

4. PUBLIC COMMENTS

The District includes the communities of:

**Compton, East Rancho Dominguez, Enterprise, Mona Park, North Long Beach,
Rosewood, West Rancho Dominguez and Willowbrook**

5. CONSENT CALENDAR

Consent Calendar items are considered routine by the Board of Trustees and will be adopted in one motion. There are no separate discussions of these items unless a Board member so requests, in which event the item will be removed from the Consent Calendar and considered separately immediately following action on the remaining items.

A. MINUTES OF THE MEETING OF JULY 18, 2022

Staff Recommendation: Approve the minutes of the District's previous meeting as submitted. An audio recording of this meeting is available at the District Office.

B. FINANCIAL STATEMENT FOR JUNE 2022

Staff Recommendation: Approve this financial statement as submitted.

C. REQUISITIONS NUMBERS 4 THROUGH 6

Staff Recommendation: Approve these requisitions as submitted. These requisitions are the documents explaining all the District's expenditures for the month of July 2022.

6. GENERAL MANAGER'S REPORT

7. NEW BUSINESS

A. BOARD CONSIDERATION AND ACTION REGARDING RESOLUTION 09-2022, AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF LEGISLATIVE BODIES.

Staff Recommendation: Approve this resolution. Per AB 361, authorizes continued use of teleconferencing for Board meeting in accordance with the Brown Act.

B. BOARD CONSIDERATION AND ACTION REGARDING CONTRACT WITH THE DISTRICT'S AUDITOR, MS. ANN TAHIM, CPA.

Staff Recommendation: Approve contract with Ms. Ann Tahim, CPA for audit services in an amount not to exceed \$ 10,050.00. Ms. Tahim has over 25 years of experience and was selected as the best choice after advertising for bids in the Long Beach Press-Telegram in July.

C. BOARD CONSIDERATION OF RESOLUTION 10-2022, AUTHORIZING FUNDS IN THE DISTRICT'S RESERVES TO BE ENCUMBERED FOR THE PURCHASE OF A VEHICLE FOR DISTRICT USE.

Staff Recommendation: Approve this Resolution that sets aside \$50,000 (fifty thousand) dollars from reserves for the purchase of a District vehicle for use in the future.

D. BOARD CONSIDERATION OF RESOLUTION 11-2022, AUTHORIZING FUNDS IN IN THE DISTRICT'S RESERVES TO BE ENCUMBERED FOR THE DISTRICT'S MODERNIZATION PLAN.

Staff Recommendation: Approve this Resolution that sets aside \$350,000 (three-hundred fifty thousand) Dollars from District reserves for the District's Modernization Plan.

8. SET DATE FOR THE NEXT MEETING

9. ADJOURNMENT

8. SET DATE FOR THE NEXT MEETING

9. ADJOURNMENT

In compliance with the Americans with Disabilities Act (ADA), if special assistance is needed to participate in the Board meeting, please contact General Manager Mitchel R. Weinbaum at (310) 933-5321 for assistance to enable the District to make reasonable accommodations.

All public records relating to an item on this agenda are available for public inspection at the time the record is distributed to all, or a majority of all, members of the Board. Such records shall be available at the District office located at 1224 S. Santa Fe Ave. Compton, CA 90221

EXHAUSTION OF ADMINISTRATIVE REMEDIES – If you challenge a District action in court, you may be limited to raising only those issues you or someone else raised at the public meeting described in this notice, or in written correspondence delivered to the District Manager at, or prior to, the public meeting. Any written correspondence delivered to the General Manager before the District's final action on a matter will become a part of the administrative record.

MICAH ALI
BOARD PRESIDENT

MARGARET COMER
BOARD SECRETARY

COMPTON CREEK MOSQUITO ABATEMENT DISTRICT

MINUTES OF JULY 18, 2022

The meeting, by teleconference, was called to order at 10:47 a.m.

The following members were present for the meeting: Board President Ali, Vice-President Zurita, Board Secretary Comer and Trustees Shelton and Bowers.

General Manager Weinbaum, and Mr. Kevin Trommer were also present for the meeting.

PLEDGE OF ALLEGIANCE

Board President Ali led the members in the recital of the Pledge of Allegiance.

ADDITIONAL ITEMS TO THE AGENDA

General Manager Weinbaum stated he had one item to be added to the agenda, the Manager's Report. He noted that this report had been distributed to all members and posted on the District website, however, he did not include this item on the agenda. At this time, on motion by Mrs. Comer and seconded by Ms. Zurita, this item was opened for discussion, President Ali asked if there were any comments from the public pertaining to Item three, Additional items to the Agenda. Hearing none, the Board voted unanimously to include the Manager's Report as Item seven on the agenda. A roll call vote was taken: Trustee Bowers-yes, Trustee Shelton-yes, Secretary Comer-yes, Vice-President Zurita-yes, Board President Ali-yes

PUBLIC COMMENTS

There were none at this time.

NEW BUSINESS

The first item was Board consideration and action regarding Resolution 08-2022, authorizing remote teleconference meetings of legislative bodies. On motion by Mrs. Comer and seconded by Ms. Zurita this item was opened for discussion. After discussion, the Board voted unanimously to approve this resolution. A roll call vote was taken at this time: Trustee Bowers-yes, Trustee Shelton-yes, Board Secretary Comer-yes, Vice-President Zurita-yes and Board President Ali-yes.

CONSENT CALENDAR

On motion by Mr. Bowers and seconded by Mrs. Comer, the Consent Calendar was opened for discussion. The Consent Calendar consisted of the minutes of the June 13, 2022, Board meeting, the financial statement for May 2022 and requisitions numbers 1 through 3. After discussion, the consent calendar was unanimously approved. A roll call vote was taken at this time: Trustee Bowers-yes, Trustee Shelton-yes, Board Secretary Comer-yes, Vice-President Zurita-yes, and Board President Ali-yes.

GENERAL MANAGER'S REPORT

The General Manager presented an oral and written report on District activities for the month. He noted mosquito breeding is at a lower amount than usual, stating that mosquito-breeding is being found in lessor number of areas in the District. He noted that no human cases of West Nile virus (WNV), the prevalent mosquito-borne virus in Southern California had been reported and stated that mosquitoes being tested in the State laboratory have begun to see positive WNV results.

The General Manager stated that though water is still flowing in the Compton Creek, vegetation and silt is beginning to build-up in the area where the soft bottom portion of the creek meets with the cemented area. Questions were asked of the General Manager about clean-up and maintenance, clarification of what agency has jurisdiction of what area of the creek. After discussion, the General Manager was directed to obtain these and other answers about the creek and report back to the Board at the August Board meeting

The date for the next meeting was set for August 8, 2022, at 10:45 a.m. by phone-conference.

There being no further business, the meeting was adjourned at 11:17 a.m. on motion by Ms. Zurita, seconded by Mrs. Comer and unanimously approved. A roll call vote was taken at this time: Trustee Bowers-yes, Trustee Shelton-yes, Board Secretary Comer-yes, Vice-President Zurita-yes and Board President Ali-yes.

Micah Ali
Board President

Margaret Comer
Board Secretary

CRAMMER INC.
8020 2ND STREET
DOWNEY, CALIFORNIA 90241
(562) 923-9436

BOARD OF DIRECTORS
COMPTON CREEK MOSQUITO ABATEMENT DISTRICT
1224 SO. SANTA FE AVENUE
COMPTON, CA. 90221

GENTLEMEN:

WE HAVE COMPILED THE ACCOMPANYING BALANCE SHEET OF COMPTON CREEK MOSQUITO ABATEMENT DISTRICT A CALIFORNIA CORPORATION, AS OF JUNE 30, 2022, AND THE RELATED INCOME STATEMENT FOR THE ONE MONTH AND TWELVE MONTHS THEN ENDED, IN ACCORDANCE WITH STANDARDS ESTABLISHED BY THE AMERICAN INSTITUTE OF CERTIFIED PUBLIC ACCOUNTANTS.

A COMPILATION IS LIMITED TO PRESENTING IN THE FORM OF FINANCIAL STATEMENTS INFORMATION THAT IS THE REPRESENTATION OF MANAGEMENT. WE HAVE NOT AUDITED OR REVIEWED THE ACCOMPANYING FINANCIAL STATEMENTS AND, ACCORDINGLY, DO NOT EXPRESS AN OPINION OR ANY OTHER FORM OF ASSURANCE ON THEM.

MANAGEMENT HAS ELECTED TO OMIT SUBSTANTIALLY ALL OF THE DISCLOSURES AND THE STATEMENTS OF CASH FLOWS REQUIRED BY GENERALLY ACCEPTED ACCOUNTING PRINCIPLES. IF THE OMITTED DISCLOSURES AND THE STATEMENTS OF CASH FLOWS WERE INCLUDED IN THE FINANCIAL STATEMENTS, THEY MIGHT INFLUENCE THE USER'S CONCLUSIONS ABOUT THE COMPANY'S FINANCIAL POSITION, RESULTS OF OPERATIONS, AND CASH FLOWS. ACCORDINGLY, THESE FINANCIAL STATEMENTS ARE NOT DESIGNED FOR THOSE WHO ARE NOT INFORMED ABOUT SUCH MATTERS.



July 20, 2022

COMPTON CREEK MOSQUITO ABATEMENT DISTRICT
Balance Sheet
As of June 30, 2022

Cash Basis

	<u>Jun 30, 22</u>
ASSETS	
Current Assets	
Checking/Savings	
1040 · Cash in County	877,484.31
1050 · B of A Checking Account	27,028.70
	<hr/>
Total Checking/Savings	904,513.01
Other Current Assets	
1401 · Taxes Receivable	30,138.35
1402 · Interest Receivable	1,114.09
	<hr/>
Total Other Current Assets	31,252.44
	<hr/>
Total Current Assets	935,765.45
Fixed Assets	
1510 · Land	13,014.00
1520 · Building	11,981.00
1560 · Furniture & Equipment	148,364.41
1570 · Capital Improvements	100,694.81
1580 · Construction in Progress	41,287.15
	<hr/>
Total Fixed Assets	315,341.37
	<hr/>
TOTAL ASSETS	<u><u>1,251,106.82</u></u>

COMPTON CREEK MOSQUITO ABATEMENT DISTRICT

Balance Sheet

As of June 30, 2022

Cash Basis

	<u>Jun 30, 22</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
2210 · Federal Withholding Taxes	2,842.03
2220 · State Withholding Taxes	-147.38
2240 · Accounts Payable	1,407.23
2340 · Deferred Revenues	23,468.09
2350 · Accrued Sick Leave	21,989.88
	<hr/>
Total Other Current Liabilities	49,559.85
	<hr/>
Total Current Liabilities	49,559.85
	<hr/>
Total Liabilities	49,559.85
Equity	
2750 · General Fixed Asset Fund	315,341.37
2800 · General Fund Balance	686,796.12
32000 · Retained Earnings	66,324.68
Net Income	133,084.80
	<hr/>
Total Equity	1,201,546.97
	<hr/>
TOTAL LIABILITIES & EQUITY	<u>1,251,106.82</u>

COMPTON CREEK MOSQUITO ABATEMENT DISTRICT

Profit & Loss

June 2022

Cash Basis

	Jun 22	Jul '21 - Jun 22	% of Income
Ordinary Income/Expense			
Income			
3001 · Taxes Current Secured	21,610.64	351,918.42	97.0%
3002 · Taxes Current Unsecured	0.72	2,763.45	0.0%
3003 · Taxes Prior Secured	66.29	6,489.61	0.3%
3004 · Taxes Prior Unsecured	0.79	2,114.65	0.0%
3801 · Interest Income	598.35	3,622.95	2.7%
3802 · Misc Income	0.00	1,872.47	0.0%
Total Income	22,276.79	368,781.55	100.0%
Net Ordinary Income	22,276.79	368,781.55	100.0%
Net Income	22,276.79	368,781.55	100.0%

COMPTON CREEK MOSQUITO ABATEMENT DISTRICT

Profit & Loss

June 2022

Cash Basis

	<u>Jun 22</u>	<u>Jul '21 - Jun 22</u>	<u>% of Expense</u>
Expense			
6100 · Salaries	11,561.00	138,008.00	49.0%
6102 · Trustee Funds	500.00	5,715.30	2.1%
6110 · FICA Expense	922.79	11,011.07	3.9%
6131 · Laundry Expense	375.00	3,265.87	1.6%
6132 · Maintenance – Building	2,579.43	5,885.56	10.9%
6140 · Memberships	0.00	3,081.00	0.0%
6142 · Office Expense	977.59	2,359.42	4.1%
6145 · Public Education	3,045.95	6,638.76	12.9%
6150 · Professional Services	815.66	20,777.51	3.5%
6160 · Insecticides	0.00	604.65	0.0%
6162 · Gas, Oil, & Maintenance	1,371.12	4,865.68	5.8%
6171 · Travel & Transportation	0.00	-166.99	0.0%
6172 · Utilities	295.29	5,129.91	1.3%
6180 · CalPers Retirement	882.70	10,931.59	3.7%
6190 · Insurance - General	250.76	17,589.42	1.1%
Total Expense	<u>23,577.29</u>	<u>235,696.75</u>	<u>100.0%</u>
Net Ordinary Income	<u>-1,300.50</u>	<u>133,084.80</u>	<u>-5.5%</u>
Net Income	<u>-1,300.50</u>	<u>133,084.80</u>	<u>-5.5%</u>



Compton Creek Mosquito Abatement District
1224 South Santa Fe Ave. • Compton, CA 90221
Tel. / Fax: (310) 933-5321 • www.comptoncreekmad.org
e-mail: info@comptoncreekmad.org or comptoncreekmad@earthlink.net

August 15, 2022

TRUSTEES:

President

Micah Ali

County of Los Angeles

Vice President

Janna Zurita

County of Los Angeles

Board Secretary

Margaret D. Comer

County of Los Angeles

Trustee

John Shelton

City of Long Beach

Trustee

Jonathan Bowers

City of Compton

General Manager

Mitchel R. Weinbaum

REQUISITION #4

Sal & Bills 1st ½ Aug. 2022

<u>#6100</u>	Mitchel R. Weinbaum						
<u>GROSS</u>	<u>FED TAX</u>	<u>STATE</u>	<u>FICA</u>	<u>PERS</u>	<u>CU</u>	<u>NET</u>	
\$4812.50	\$775.00	\$325.00	\$368.16	\$332.22	\$350.00	\$ 2662.12	
<u>#6100</u>	Claude R. Sparks						
<u>GROSS</u>	<u>FED TAX</u>	<u>STATE</u>	<u>FICA</u>				
\$2112.00	\$245.00	\$ 40.00	\$161.58			\$ 1665.42	
<u>#6180</u>	CalPERS (MRW + District)					\$ 773.57	
	Mitchel R. Weinbaum					\$ 350.00	
<u>#6172</u>	The Gas Co.					\$ 26.15	
<u>#6131</u>	Cintas					\$ 375.00	
<u>#6132</u>	US Bank					\$ 219.39	
<u>#6140</u>	US Bank					\$ 155.00	
<u>#6142</u>	US Bank					\$ 1.36	
<u>#6145</u>	US Bank					\$ 63.90	
<u>#6162</u>	US Bank					\$ 14.65	
<u>#6172</u>	AT&T Mobility					\$ 110.00	

The District includes the communities of:

Compton, East Rancho Dominguez, Enterprise, Mona Park, North Long Beach,
Rosewood, West Rancho Dominguez and Willowbrook



Compton Creek Mosquito Abatement District
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e-mail: info@comptoncreekmad.org or comptoncreekmad@earthlink.net

TRUSTEES:

President

Micah Ali
County of Los Angeles

#6171

US Bank (CSDA Reg. x 2)

\$ 1300.00

Vice President

Janna Zurita
County of Los Angeles

#6172

US Bank

\$ 117.97

Board Secretary

Margaret D. Comer
County of Los Angeles

#6132

City of Compton (Alarm Permit)

\$ 40.00

Trustee

John Shelton
City of Long Beach

Trustee

Jonathan Bowers
City of Compton

General Manager

Mitchel R. Weinbaum

APPROVED: _____

DATE: ____/____/____

The District includes the communities of:

Compton, East Rancho Dominguez, Enterprise, Mona Park, North Long Beach,
Rosewood, West Rancho Dominguez and Willowbrook



Compton Creek Mosquito Abatement District
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 e-mail: info@comptoncreekmad.org or comptoncreekmad@earthlink.net

August 8, 2022

TRUSTEES:

President
Micah Ali
County of Los Angeles

Vice President
Janna Zurita
County of Los Angeles

Board Secretary
Margaret D. Comer
County of Los Angeles


Trustee
John Shelton
City of Long Beach

Trustee
Jonathan Bowers
City of Compton

General Manager
Mitchel R. Weinbaum

REQUISITION # 5
Trustee Fees, July 2022

#6102	Micah Ali				
<u>GROSS</u>	<u>FED TAX</u>	<u>STATE TAX</u>	<u>FICA</u>		<u>NET</u>
\$100.00	0	0	\$7.65	\$	92.35
#6102	Janna Zurita				
<u>GROSS</u>	<u>FED TAX</u>	<u>STATE TAX</u>	<u>FICA</u>		
\$100.00	0	0	\$7.65	\$	92.35
#6102	Margaret Comer				
<u>GROSS</u>	<u>FED TAX</u>	<u>STATE TAX</u>	<u>FICA</u>		
\$100.00	0	0	\$7.65	\$	92.35
#6102	Jon Shelton				
<u>GROSS</u>	<u>FED TAX</u>	<u>STATE TAX</u>	<u>FICA</u>		
\$100.00	0	0	\$7.65	\$	92.35
#6102	Jonathan Bowers				
<u>GROSS</u>	<u>FED TAX</u>	<u>STATE TAX</u>	<u>FICA</u>		
\$100.00	0	0	\$7.65	\$	92.35

APPROVED:  DATE: / /

The District includes the communities of:
 Compton, East Rancho Dominguez, Enterprise, Mona Park, North Long Beach,
 Rosewood, West Rancho Dominguez and Willowbrook



Compton Creek Mosquito Abatement District
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 e-mail: info@comptoncreekmad.org or comptoncreekmad@earthlink.net

August 31, 2022

REQUISITION #6

Sal & Bills 2nd ½ Aug. 2022

TRUSTEES:

President

Micah Ali
 County of Los Angeles

Vice President

Janna Zurita
 County of Los Angeles

Board Secretary

Margaret D. Comer
 County of Los Angeles

Trustee

John Shelton
 City of Long Beach

Trustee

Jonathan Bowers
 City of Compton

General Manager

Mitchel R. Weinbaum

#6100	Mitchel R. Weinbaum						
<u>GROSS</u>	<u>FED TAX</u>	<u>STATE</u>	<u>FICA</u>	<u>PERS</u>	<u>CU</u>	<u>NET</u>	
\$4812.50	\$775.00	\$325.00	\$368.16	\$332.22	\$350.00	\$ 2662.12	
#6100	Claude R. Sparks						
<u>GROSS</u>	<u>FED TAX</u>	<u>STATE</u>	<u>FICA</u>				
\$2304.00	\$265.00	\$ 48.00	\$176.26			\$ 1814.74	
	Compton Creek MAD: #2200 - \$2060.00		#6110 - \$2224.82			\$ 4142.02	
#6180	CalPERS (MRW + District)					\$ 773.57	
	Mitchel R. Weinbaum					\$ 350.00	
#6172	Compton Water Dept.					\$ 79.06	
#6172	SoCal Edison					\$ 76.60	
#6150	Crammer & King Services					\$ 195.00	
#6145	Kevin Trommer					\$ 3000.00	

APPROVED: _____ DATE ___/___/___

The District includes the communities of:
 Compton, East Rancho Dominguez, Enterprise, Mona Park, North Long Beach,
 Rosewood, West Rancho Dominguez and Willowbrook

COMPTON CREEK MOSQUITO ABATEMENT DISTRICT

GENERAL MANAGER’S REPORT FOR JULY 2022

WEATHER

Temperatures at Noon: High – 88 Low – 66 Ave. – 74

Days clear – 18 Overcast – 2

Service Requests – One Rain – None

OPERATIONAL REPORT

The District’s inspection and spray program continued throughout the month on a full-time basis. District technicians are in the field every day working to identify and control mosquito breeding sources within the District, especially sources in public areas such as street gutters and catch basins. When performing District duties, District personnel always try to speak to residents and distribute information about mosquitoes and the little things they can do to contribute to the battle to control mosquitoes.

The District continues to work with residents to drain standing water from neglected swimming pools. This month, District personnel performed 7 swimming pool inspections, with no mosquito breeding found.

Public areas of the District are always the priority focus of the District every month. Now that mosquito breeding has been found in the District’s street gutters, box drains, and catch basins in certain areas, District personnel are putting most of their time and efforts into containing these sources. Virtually all streets in the District hold some amount of standing water, and these are the areas of most concern to the District. This month, 323 inspections were performed in these public areas.

No inspections of the Compton Creek were performed this month. I was able to use binoculars and confirm that the water was still flowing. Though previous maintenance work performed by the Army Corps of Engineers (ACE) continues to pay dividends, silt and vegetation have begun to accumulate in the soft-bottom portion of the creek, impeding water flow a bit. Action needs to happen to get control of this situation, and steps have been taken to relieve this situation. As directed by the Board at the July 18, 2022, Board meeting, I have spoken with the new Operations Director for the ACE, who explained the situation, which will be presented to the Board at the August 8, 2022, Board meeting.

Mosquitoes are now beginning to test positive for West Nile Virus (WNV) in the Los Angeles County, mostly in the San Fernando Valley and the eastern areas of the county. There is no evidence of WNV here in the District. Most of the trouble spots in the State are in the San Joaquin

Valley. There are five human cases to report on - all are either in the San Joaquin Valley or in Mariposa County.

MANAGER'S REPORT

The District has continued its public awareness campaign to promote public safety through effective mosquito control and shared public responsibility. Social media platforms are being updated daily with information, stories, and best practices for how to protect yourself from mosquitoes. District technicians are also in the field each day, distributing mosquito awareness literature and promoting the District's message directly to residents. Finally, the District participates in City-wide events, when available, with an informational booth, literature about mosquitoes, and swag for all attendees.

On July 16, the District spoke about mosquitoes at the Town Hall meeting hosted by Compton City Councilwoman Deidre Duhart at Gonzales Park. There were about twenty-five residents in attendance. I spoke for about 15 minutes and left District literature behind for the attendees.

COVID-19

Both District employees are fully vaccinated against the COVID-19 virus. However, as a health safeguard, District personnel continue to wear masks and gloves when out in public. District vehicles will continue to be equipped with bottles of soap, disposable gloves, homemade masks, and respirators, if needed, for spraying purposes. District staff are always masked and practice social distancing, including when working in the District shop and backyard.

RESOLUTIONS

There are two agenda items requiring Board approval:

1. **Overview** - The first item is a resolution to encumber 100,000 (one-hundred thousand) dollars in the District's reserve funds for the purchase of a vehicle for the District in the future.

Need - The first item is self-explanatory; the District will always have a need for safe vehicles with updated safety amenities. This action will ensure that we have ample earmarked funds when an upgrade is needed.

2. **Overview** – The second item is a resolution to encumber 350,000 (three-hundred fifty thousand) dollars for the District's Modernization Plan. Funds can be protected by designating them for specific items for District use.

Need - When this project was undertaken, the Board voted unanimously on Resolution 01-18, approving moving \$300,000 (three hundred thousand) dollars from District reserves to its operating budget to begin the project. After reviewing financial loaning statistics, the District has been on hold with this project. After review, I noticed that the \$300,000(three hundred thousand) had not been formally returned to the District's reserves. This resolution will formally return \$300,000 (three hundred thousand) in funds back to the District's

reserves and add \$50,000 (fifty thousand dollars) to this operating account so that the District can begin increasing this fund for the Modernization Plan.

SIGN ATTACHED ON FRONT OF DISTRICT HEADQUARTERS

The sign attached to District Headquarters had become old and dirty, and the lettering had begun to fade and peel off from the sign. After contacting sign makers and installers and receiving three bids, a company was chosen, and they have since made a new sign and installed it during the first week of July. The company produced a good quality sign, and it is viewable to the public.

BENEFIT ASSESSMENT

All documents necessary to process the Benefit Assessment for the fiscal year 2022-2023 have been completed, reviewed, approved, and uploaded to the District's account with Los Angeles County Auditor-Controller's Direct Assessment Unit. The District's Benefit Assessment charge will be on the 2022-2023 tax rolls.

CALIFORNIA SPECIAL DISTRICT ASSOCIATION (CSDA) ANNUAL CONFERENCE

All preparations have been made for members to attend the upcoming CSDA conference being held at the Marriott Resort and Spa in Palm Desert, California, from August 22-25, 2022. Conference registration, Hotel Rooms, and payment for the rooms have been confirmed.

MEETINGS AND CONFERENCES

There are no conferences scheduled until the beginning of next year, when the Mosquito & Vector Control Association of California will hold its annual conference from January 29 to February 1, 2023, at the Disneyland Hotel in Anaheim from January 29 to February 1, 2023. Additionally, the American Mosquito Control Association announced that they will hold their annual conference from February 27 to March 3, 2023, in Reno, NV.

Respectfully submitted:

Mitchel R. Weinbaum,
General Manager



Compton Creek Mosquito Abatement District
1224 South Santa Fe Ave. • Compton, CA 90221
Tel. / Fax: (310) 933-5321 • www.comptoncreekmad.org
e-mail: info@comptoncreekmad.org or comptoncreekmad@earthlink.net

TRUSTEES:

President

Micah Ali

County of Los Angeles

Vice President

Janna Zurita

County of Los Angeles

Board Secretary

Margaret D. Comer

County of Los Angeles

Trustee

John Shelton

City of Long Beach

Trustee

Jonathan Bowers

City of Compton

General Manager

Mitchel R. Weinbaum

MEMORANDUM

To: Board of Trustees
From: Mitchel R. Weinbaum, General Manager
Date: July 29, 2022
Subject: Update on Cleanup of the Compton Creek

Honorable Trustees:

During the July Board Meeting, there was a discussion around cleanup efforts impacting the Compton Creek and whether the US Army Corps of Engineers were ultimately responsible for ongoing maintenance in the creek. I am pleased to submit this memorandum containing clarifying updates to the Board's inquiries.

General Update

The District reached out to the US Army Corps of Engineers to confirm that they had the responsibility for cleaning up the Compton Creek in areas outside of the District's jurisdiction and to request maintenance efforts on the sections of the creek that are overgrown and clogged.

We discovered that the US Army Corps is indeed responsible for the Compton Creek, their jurisdiction begins at the south-end of the underground tunnels where the soft-bottom portion begins and continues south until it hits the 91 Freeway. On the other side, the City's jurisdiction starts at the north-end of the underground tunnels and continues north until it hits Greenleaf Blvd.

Further, we were pleased to hear that they had already allocated and approved \$1.9 million for cleanup over the next two years in their 2022-2023 budget. This \$1.9 million is part of a \$900 million package for LA County that will be expended over the next 10 years. From this total, there will be additional money for ongoing maintenance of the Compton Creek in the coming years. As part of this maintenance, they will be changing the grading in the Compton Creek to improve the overall flow of water.

The District includes the communities of:

Compton, East Rancho Dominguez, Enterprise, Mona Park, North Long Beach, Rosewood, West Rancho Dominguez and Willowbrook

They have also agreed to give the District a key to access their sections of the creek for testing and other matters that could arise.

Timeline and Next Steps

The actual cleanup of vegetation will not occur until September of 2023. However, as a short-term solution, maintenance crews who are slated to begin cleaning up debris in the creek in September 2022 will move accumulated silt to the side of the creek in order to establish a channel of flowing water through the Compton Creek.

The crews cannot start working any earlier since work is prohibited between June-August due to the nesting season of local birds.

:

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE COMPTON CREEK MOSQUITO ABATEMENT DISTRICT AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODY OF COMPTON CREEK MOSQUITO ABATEMENT DISTRICT PURSUANT TO AB 361.

RESOLUTION 09-2022

WHEREAS, the Compton Creek Mosquito Abatement District is committed to preserving and nurturing public access and participation in meetings of the Board of Trustees; and

WHEREAS, all meetings of the Compton Creek Mosquito Abatement District's legislative bodies are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950-54963), so that any member of the public may attend, participate, and watch the District's legislative bodies conduct their business; and

WHEREAS, the Brown Act, Government Code section 54953(e), makes provisions for remote teleconferencing participation in meetings by members of a legislative body, without compliances with the requirements of Government Code section 54953 (b)(3), subject to the existence of certain conditions; and

WHEREAS, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558; and

WHEREAS, a proclamation is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the jurisdiction that are within the District's boundaries, caused by natural, technological, or human-caused caused disasters; and

WHEREAS, it is further required that state or local officials have imposed or recommended measures to promote social distancing, or, the legislative body meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, Governor Newsom's Executive Order N-15-21 declaring a state of emergency remains active; and

WHEREAS, State and local officials (including the County of Los Angeles) continue to impose or recommend measures to promote social distancing; and

WHEREAS, the Board previously found that meetings of the legislative bodies of the Compton Creek Mosquito Abatement District may be conducted without compliance with paragraph (3) of subdivision (b) of Government Code section 54953, as authorized by subdivision (e) of section 54953; and

WHEREAS, pursuant to provisions of the Brown Act, meeting agendas are posted at the District's headquarters facility and on the District's website.

NOW, THEREFORE, THE BOARD OF TRUSTEES OF THE COMPTON CREEK MOSQUITO ABATEMENT DISTRICT DOES HEREBY FIND AND RESOLVE AS FOLLOWS:

Section 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. Governor Emergency Active, and Social Distancing Remains in Effect. The Board hereby confirms that the State of Emergency proclaimed by the governor remains active, the Board has reconsidered the circumstances of the State of Emergency, and State and local officials (including the County of Los Angeles) continue to impose or recommend measures to promote social distancing.

Section 3. Remote Teleconferencing Meetings. The General Manager and the Board of the Compton Creek Mosquito Abatement District are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution, including conducting open and public meetings in accordance with government Code section 54953 (e) and other applicable provisions of the Brown Act.

Section 4. Effective Date of Resolution. This Resolution shall take effect immediately upon its adoption and shall be effective for 30 days unless further extended by the Board upon the Board's adoption of a subsequent resolution in accordance with Government Code section 54953 (e) (3) to extend the time during which the legislative body of the Compton Creek Mosquito Abatement District may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

PASSED and ADOPTED by the Board of Trustees of the Compton Creek Mosquito Abatement District, this ____ day of August 2022, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN



901 W. Civic Center Dr., #160
Anaheim, CA 92703
Tel: 714-772-4744
Fax: 714-778-8907
Web: www.tahimcpas.com

July 25, 2022

Board of Trustees
Compton Creek Mosquito Abatement District
1224 South Santa Fe Avenue
Compton, CA 90221

Honorable Board Members:

We are pleased to confirm our understanding of the services we are to provide for Compton Creek Mosquito Abatement District for the year ended June 30, 2022.

Audit Scope and Objectives

We will audit the financial statements of governmental activities and the remaining fund information, including the disclosures, which collectively comprise the basic financial statements of Compton Creek Mosquito Abatement District as of and for the year ended June 30, 2022. Accounting standards generally accepted in the United States of America (GAAP) provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement Compton Creek Mosquito Abatement District's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to Compton Creek Mosquito Abatement District's RSI in accordance with auditing standards generally accepted in the United States of America (GAAS). These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by GAAP and will be subjected to certain limited procedures, but will not be audited:

1. Management's Discussion and Analysis

The objectives of our audit is to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and issue an auditor's report that includes our opinion about whether your financial statements are fairly presented, in all material respects, in conformity with GAAP. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements.

Auditor's Responsibilities for the Audit of the Financial statements and Single Audit

We will conduct our audit in accordance with GAAS and will include tests of accounting records and other procedures we consider necessary to enable us to express such an opinion. As part of an audit in accordance with GAAS and *Government Auditing Standards*, we exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements or noncompliance may not be detected by us, even though the audit is properly planned and performed in accordance with GAAS. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the government's ability to continue as a going concern for a reasonable period of time.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts and direct confirmation of receivables and certain assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will also request written representations from your attorneys as part of the engagement.

We may, from time to time and depending on the circumstances, use third-party service providers in serving your account. We may share confidential information about you with these service providers but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service providers.

Our audit of the financial statements does not relieve you of your responsibilities.

Audit Procedures – Internal Control

We will obtain an understanding of the government and its environment, including internal control relevant to the audit, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. An audit is not designed to provide assurance on internal control or to identify deficiencies in internal control. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards

We have identified the following significant risk of material misstatement as part of our audit planning:

- Risks associated with

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the government's compliance with provisions of applicable laws, regulations, contracts, and agreements. However, the

objective our audit will not be to provide an opinion on overall compliance, and we will not express such an opinion.

Other Services

We will also assist in preparing the financial statements of the government in conformity with accounting principles generally accepted in the United States of America based on information provided by you.

We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statements previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

You agree to assume all management responsibilities for the financial statement preparation services and any other nonattest services we provide; oversee the services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of the services; and accept responsibility for them.

Responsibilities of Management for the Financial Statements

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for designing, implementing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including monitoring ongoing activities; for the selection and application of accounting principles; and for the preparation and fair presentation of the financial statements in conformity with accounting principles generally accepted in the United States of America with the oversight of those charged with governance.

Management is responsible for making drafts of financial statements, all financial records, and related information available to us and for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers). You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) additional information that we may request for the purpose of the audit; and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about the financial statements and related matters.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and

pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws and regulations.

Engagement Administration, Fees, and Other

We understand that your employees will prepare all cash, accounts receivable, and other confirmations we request and will locate any documents selected by us for testing.

The audit documentation for this engagement is the property of Tahim and Associates, a Professional Corporation and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals, will be made available upon request and in a timely manner to the regulator or its designee. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Tahim and Associates, a Professional Corporation personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned party. This party may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

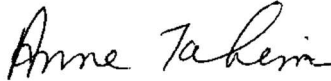
Anne Tahim is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them. We expect to begin our audit after the approval of the engagement letter and to complete and issue our reports by early November 2022. The timing of our final audit report will depend on when we receive the actuarial valuation prepared by CALPERS and your outside consultant. We will complete the report as soon as possible based upon the availability of this information. The State Controllers Report will be filed on a timely basis.

Our fee for these services will be \$10,050. The fee estimate is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs. Our invoices for these fees will be rendered at the completion of the audit and are payable on presentation.

Reporting

We will issue written reports upon completion of our audit of Compton Creek Mosquito Abatement District’s financial statements. Our report will be addressed to the Board of Trustees. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinion, add a separate section, or add an emphasis-of-matter or other-matter paragraph to our auditor’s report, or if necessary, withdraw from this engagement. If our opinion is other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed an opinion, we may decline to express an opinion or issue reports, or we may withdraw from this engagement.

We appreciate the opportunity to be of service to you and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy, and return it to us.



Tahim and Associates,
A Professional Corporation
Anaheim, California

RESPONSE:

This letter correctly sets forth the understanding of Compton Creek Mosquito Abatement District.

Management signature: _____

Title: _____

Date: _____

**A RESOLUTION OF
THE COMPTON CREEK MOSQUITO ABATEMENT DISTRICT
AUTHORIZING FUNDS IN THE DISTRICT'S RESERVE ACCOUNT
TO BE ENCUMBERED FOR THE PURCHASE OF A VEHICLE FOR DISTRICT USE**

RESOLUTION 10-2022

WHEREAS, the Compton Creek Mosquito Abatement District (the "District") is an independent special district formed and governed pursuant to Health and Safety Code Section 2000 et. Seq: and

WHEREAS, the jurisdiction and service areas of the District encompass the City of Compton, North Long Beach, and the unincorporated areas of East Rancho Dominguez, West Rancho Dominguez, Rosewood, Enterprise, Mona Park and Willowbrook of Los Angeles County; and

WHEREAS, the District is governed by a Board of Trustees representing the respective cities and the County of Los Angeles; and

WHEREAS, pursuant to Health and Safety Code 2040, the District is authorized to take all necessary steps or proper action to control mosquitoes and other vectors within the District boundaries or in territory not in the District but so situated that mosquito and other vectors may disperse into the District; and

WHEREAS, pursuant to Health and Safety Code section 2040(d), the District is further authorized to take any and all actions necessary for or incidental to the District's power to surveil, study, prevent, and abate mosquitoes and other vectors; and

WHEREAS, the District requires the tools and equipment necessary to continue its mission of providing mosquito control services to the residents; and

WHEREAS, the District requires vehicles to exercise its power and authority.

NOW, THEREFORE BE IT RESOLVED BY THE Board of Trustees of the Compton Creek Mosquito Abatement District as follows:

The Board of Trustees of the Compton Creek Mosquito Abatement District directs the General Manager to set aside and encumber funds in the amount of \$100,000 (one-hundred thousand) dollars of the District's reserve fund for the purchase of a vehicle for the District when required.

I, Margaret Comer, the undersigned Secretary of the Board of Trustees of the Compton Creek Mosquito Abatement District, hereby certify that I am the Secretary of said Special District, and the foregoing is a full, true, and correct copy of the Resolution passed by the Board of Trustees thereof at a meeting of said Board held on the day and at the place herein specified, and that said Resolution has never been revoked, rescinded, or set aside, and is now in full force and effect.

PASSED AND ADOPTED by the Board of Trustees of the Compton Creek Mosquito

Abatement District on August 8, 2022, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Micah Ali, Board President

Margaret Comer, Board Secretary

**A RESOLUTION OF
THE COMPTON CREEK MOSQUITO ABATEMENT DISTRICT
AUTHORIZING FUNDS IN THE DISTRICT'S RESERVE ACCOUNT
TO BE ENCUMBERED FOR THE DISTRICT'S MODERNIZATION PALN**

RESOLUTION 11-2022

WHEREAS, the Compton Creek Mosquito Abatement District (the "District") is an independent special district formed and governed pursuant to Health and Safety Code Section 2000 et. Seq: and

WHEREAS, the jurisdiction and services areas of the District encompass the City of Compton, North Long Beach, and the unincorporated areas of East Rancho Dominguez, West Rancho Dominguez, Rosewood, Enterprise, Mona Park, and Willowbrook of Los Angeles County; and

WHEREAS, the District is governed by a Board of Trustees representing the respective cities and the County of Los Angeles; and

WHEREAS, pursuant to Health and Safety Code 2040, the District is authorized to take all necessary steps or proper action to control mosquitoes and other vectors within the District boundaries or in territory not in the District but so situated that mosquitoes and other vectors may disperse into the District; and

WHEREAS, pursuant to Health and Safety Code section 2040(d), the District is further authorized to take any and all actions necessary for or incidental to the District's power to surveil, study, prevent, and abate mosquitoes and other vectors; and

WHEREAS, the District has been engaged in an extensive study of the viability of its existing Headquarters for long-term future use as well as the potential for modernizing the District's facilities to ensure the District will continue to discharge its public purposes into the future: and

WHEREAS, the District, at its Board meeting on March 8, 2016, unanimously voted to proceed with the District's Modernization Plan, which includes as a key component, replacing the District's original Headquarters structure; and

NOW, THEREFORE BE IT RESOLVED by the Board of Trustees of the Compton Creek Mosquito Abatement District as follows:

The Board of Trustees of the Compton Creek Mosquito Abatement District directs the General Manager to set aside and encumber funds in the amount of \$350,000 (three hundred-fifty thousand) dollars of the District's reserves funds for the District's Modernization Plan.

I, Margaret Comer, the undersigned Secretary of the Board of Trustees of the Compton Creek Mosquito Abatement District, hereby certify that I am the Secretary of said Special District, and the foregoing is a full, true, and correct copy of the Resolution passed by the Board of Trustees thereof at a meeting of said Board held on the day and at the place herein specified, and that said Resolution has never been revoked, rescinded, or set aside, and is now in full force and effect.

PASSED AND ADOPTED by the Board of Trustees of the Compton Creek Mosquito

Abatement District on August 8, 2022, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Micah Ali, Board President

:

Margaret Comer, Board Secretary



Compton Creek Mosquito Abatement District
1224 South Santa Fe Ave. • Compton, CA 90221
Tel. / Fax: (310) 933-5321 • www.comptoncreekmad.org
e-mail: info@comptoncreekmad.org or comptoncreekmad@earthlink.net

TRUSTEES:

President

Micah Ali
County of Los Angeles

Vice President

Janna Zurita
County of Los Angeles

Board Secretary

Margaret D. Comer
County of Los Angeles

Trustee

John Shelton
City of Long Beach

Trustee

Jonathan Bowers
City of Compton

General Manager

Mitchel R. Weinbaum

**REGULAR MEETING
OF THE BOARD OF TRUSTEES OF THE
COMPTON CREEK MOSQUITO ABATEMENT DISTRICT
TO BE HELD AND HOSTED BY
TELECONFERENCE AT THE FOLLOWING LOCATION:**

**COMPTON CREEK MOSQUITO ABATEMENT DISTRICT HEADQUARTERS
1224 S. SANTA FE AVE. COMPTON, CA 90221**

**TELECONFERENCE TELEPHONE NUMBER – 1-(605) 475-4855
ACCESS CODE NUMBER – 721557#**

10:45 AM MONDAY SEPTEMBER 12, 2022

AGENDA

Each item on the agenda, no matter how described, shall be deemed to include any appropriate motion, whether to adopt a minute motion, payment of any bill, approval of any matter or action, or any other action. Items listed "For Information" or "For Discussion" may also be subject of an "action" taken by the Board at the same meeting.

1. DETERMINATION OF A QUORUM

2. PLEDGE OF ALLEGIANCE

3. ADDITIONAL ITEMS TO THE AGENDA

Determine the need to add items to the agenda. In order for the Board to add an item to the agenda, it must make a determination that: (a) the item came to the attention of the Board after posting the agenda; (b) that there is a need for immediate action to be taken by the Board. If these two tests are met, the Board may add an item in question to the agenda for consideration consistent with provisions of the Brown Act.

4. PUBLIC COMMENTS

The District includes the communities of:

**Compton, East Rancho Dominguez, Enterprise, Mona Park, North Long Beach,
Rosewood, West Rancho Dominguez and Willowbrook**

5. **NEW BUSINESS**

A. **BOARD CONSIDERATION AND ACTION REGARDING RESOLUTION 12-2022, AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF LEGISLATIVE BODIES**

Staff Recommendation: Approve this Resolution. AB 361 authorizes continued use of teleconferencing for Board meetings in accordance with the Brown Act.

B. **BOARD CONSIDERATION AND ACTION REGARDING RESOLUTION 13-2022, APPROVAL OF AGREEMENT FOR ANNEXATION SURVEYOR SERVICES.**

Staff Recommendation: Approve this Resolution. This Resolution explains the need for the District requiring surveyor services, how the notice requiring services were distributed and the cost for the surveyor selected.

C. **BOARD CONSIDERATION AND ACTION REGARDING RESOLUTION 14-2022, AUTHORIZING TRANSFER OF FUNDS FROM DISTRICT RESERVES TO ITS OPERATIONS ACCOUNT TO COVER COSTS FOR THE DISTRICT ANNEXATION PROCESS.**

Staff Recommendation: Approve this Resolution, which will fund this step in the District's annexation process.

D. BOARD CONSIDERATION AND ACTION REGARDING RESOLUTION 15-2022, CREATING A NEW JOB DESCRIPTION, ASSISTANT TO THE GENERAL MANAGER AND TRANSFER FUNDS FROM DISTRICT RESERVES TO ITS OPERATING BUDGET TO COVER COSTS FOR THIS JOB POSITION.

Staff Recommendation: Approve this Resolution will cover costs associated with the District newly created job position.

6. CONSENT CALENDAR

Consent Calendar items are considered routine by the Board of Trustees and will be adopted in one motion. There are no separate discussions of these items unless a Board member so requests, in which event the item will be removed from the Consent Calendar and considered separately immediately following action on the remaining items.

A. MINUTES OF THE MEETING OF AUGUST 8, 2022

Staff Recommendation: Approve the minutes of the District's previous meeting as submitted. An audio recording of this meeting is available at the District Office.

B. FINANCIAL STATEMENT FOR JULY 2022

Staff Recommendation: Approve this financial statement as submitted.

C. REQUISITIONS NUMBERS 7 THROUGH 9

Staff Recommendation: Approve these requisitions as submitted. These requisitions are the documents explaining all the District's expenditures for the month of September 2022.

6. GENERAL MANAGER'S REPORT

7. SET DATE FOR THE NEXT MEETING

8. ADJOURNMENT

In compliance with the Americans with Disabilities Act (ADA), if special assistance is needed to participate in the Board meeting, please contact General Manager Mitchel R. Weinbaum at (310) 933-5321 for assistance to enable the District to make reasonable accommodations.

All public records relating to an item on this agenda are available for public inspection at the time the record is distributed to all, or a majority of all, members of the Board. Such records shall be available at the District office located at 1224 S. Santa Fe Ave. Compton, CA 90221

EXHAUSTION OF ADMINISTRATIVE REMEDIES – If you challenge a District action in court, you may be limited to raising only those issues you or someone else raised at the public meeting described in this notice, or in written correspondence delivered to the District Manager at, or prior to, the public meeting. Any written correspondence delivered to the General Manager before the District's final action on a matter will become a part of the administrative record.

MICAH ALI
BOARD PRESIDENT

MARGARET COMER
BOARD SECRETARY

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE COMPTON CREEK MOSQUITO ABATEMENT DISTRICT AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODY OF COMPTON CREEK MOSQUITO ABATEMENT DISTRICT PURSUANT TO AB 361.

RESOLUTION 12-2022

WHEREAS, the Compton Creek Mosquito Abatement District is committed to preserving and nurturing public access and participation in meetings of the Board of Trustees; and

WHEREAS, all meetings of the Compton Creek Mosquito Abatement District's legislative bodies are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950-54963), so that any member of the public may attend, participate, and watch the District's legislative bodies conduct their business; and

WHEREAS, the Brown Act, Government Code section 54953(e), makes provisions for remote teleconferencing participation in meetings by members of a legislative body, without compliances with the requirements of Government Code section 54953 (b)(3), subject to the existence of certain conditions; and

WHEREAS, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558; and

WHEREAS, a proclamation is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the jurisdiction that are within the District's boundaries, caused by natural, technological, or human-caused caused disasters; and

WHEREAS, it is further required that state or local officials have imposed or recommended measures to promote social distancing, or, the legislative body meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, Governor Newsom's Executive Order N-15-21 declaring a state of emergency remains active; and

WHEREAS, State and local officials (including the County of Los Angeles) continue to impose or recommend measures to promote social distancing; and

WHEREAS, the Board previously found that meetings of the legislative bodies of the Compton Creek Mosquito Abatement District may be conducted without compliance with paragraph (3) of subdivision (b) of Government Code section 54953, as authorized by subdivision (e) of section 54953; and

WHEREAS, pursuant to provisions of the Brown Act, meeting agendas are posted at the District's headquarters facility and on the District's website.

NOW, THEREFORE, THE BOARD OF TRUSTEES OF THE COMPTON CREEK MOSQUITO ABATEMENT DISTRICT DOES HEREBY FIND AND RESOLVE AS FOLLOWS:

Section 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. Governor Emergency Active, and Social Distancing Remains in Effect. The Board hereby confirms that the State of Emergency proclaimed by the governor remains active, the Board has reconsidered the circumstances of the State of Emergency, and State and local officials (including the County of Los Angeles) continue to impose or recommend measures to promote social distancing.

Section 3. Remote Teleconferencing Meetings. The General Manager and the Board of the Compton Creek Mosquito Abatement District are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution, including conducting open and public meetings in accordance with government Code section 54953 (e) and other applicable provisions of the Brown Act.

Section 4. Effective Date of Resolution. This Resolution shall take effect immediately upon its adoption and shall be effective for 30 days unless further extended by the Board upon the Board's adoption of a subsequent resolution in accordance with Government Code section 54953 (e) (3) to extend the time during which the legislative body of the Compton Creek Mosquito Abatement District may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

PASSED and ADOPTED by the Board of Trustees of the Compton Creek Mosquito Abatement District, this ____ day of September 2022, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN

**A RESOLUTION OF
THE COMPTON CREEK MOSQUITO ABATEMENT DISTRICT
APPROVING THE AGREEMENT FOR ANNEXATION SURVEYOR SERVICES**

RESOLUTION 13-2022

WHEREAS, the Compton Creek Mosquito Abatement District (the "District") is in the Process of annexing 11 separate, adjacent territories to the District's jurisdiction; and

WHEREAS, the annexation must be approved by the Local Agency Formation Commission for the County of Los Angeles ("LAFCO") and

WHEREAS, LAFCO requires certain geographic descriptions, mapping and other Information that are prepared by a California licensed surveyor; and

WHEREAS, the District does not have a licensed surveyor on staff, and as such, the District must contact with a licensed surveyor consultant to conduct the surveying services Required for the 11 annexations; and

WHEREAS, pursuant to Government Code section 4526 and 50360, the District is Authorized to contract with a licensed surveyor consultant for surveying services, so long as the District engages in a fair and competitive rather than formal bidding; and

WHEREAS, from August 15, 2022 through August 29, 2022, the District posted on its Website a Request for Qualifications and Proposals ("RFQ/P") and a proposed agreement Soliciting California licensed surveyors to submit and propose on conducting the annexation Surveying services; and

WHEREAS, the District directly sent the RFQ/P to three known surveyors (NV5, Psomas, And Cannon); and

WHEREAS, the District only received one proposal in an amount of \$32,886 (thirty-two thousand eight hundred and sixty-six dollars) from NV5, which is a qualified surveyor and whose proposal appears to be thorough and reasonable.

NOW, THEREFORE BE IT RESOLVED BY the Board of Trustees of the Compton Creek Mosquito Abatement District as follows:

The Board of Trustees of the Compton Creek Mosquito Abatement District directs the General Manager to enter into the Agreement for Independent Consultant/Professional Services By and Between the Compton Creek Mosquito Abatement District and NV5 in the amount of \$32,886 (thirty-two thousand, eight hundred sixty-six dollars:) for annexation surveyor services.

I, Margaret, the undersigned Secretary of the Board of Trustees of the Compton Creek Mosquito Abatement District, hereby certify that I am the Secretary of said Special District, and The foregoing is a full, true, and correct copy of the Resolution passed by the Board of Trustees Thereof at a meeting of said Board held on the day and at the place herein specified, and that And that said Resolution has never been revoked, rescinded, or set aside, and is now in full force and effect.

PASSED AND ADOPTED by the Board of Trustees of the Compton Creek Mosquito

Abatement District on September 12, 2022, by the following vote

AYES:

NOES:

ABSENT:

ABSTAIN:

Micah Ali, Board President

Margaret Comer, Board Secretary

**A RESOLUTION OF
THE COMPTON CREEK MOSQUITO ABATEMENT DISTRICT
AUTHORIZING THE TRANSFER OF FUNDS FROM DISTRICT RESERVES
TO THE DISTRICT’S OPERATIONS BUDGET TO COVER
COSTS FOR THE DISTRICT’S ANNEXATION PROCESS**

RESOLUTION 14-2022

WHEREAS, the Compton Creek Mosquito Abatement District (the “District”) is an independent special district formed and governed pursuant to Health and Safety Code section 2000 et. Seq; and

WHEREAS, the jurisdiction and service areas of the District encompass the City of Compton, North Long Beach, and the unincorporated areas of East Rancho Dominguez, West Rancho Dominguez, Rosewood, Enterprise, Mona Park and Willowbrook of Los Angeles County; and

WHEREAS, the District is governed by a Board of Trustees representing the respective cities and the County of Los Angeles; and

WHEREAS, pursuant to Health and Safety Code section 2040, the District is authorized to take all necessary steps or proper action to control mosquitoes and other vectors within the District boundaries or in territory not in the District but so situated that mosquito and other vectors may disperse into the District; and

WHEREAS, pursuant to Health and Safety Code section 2040(d), the District is further authorized to take any and all actions necessary for or incidental to the District’s power to

surveil, study, prevent, and abate mosquitoes and other vectors; and

WHEREAS, the District requires the services of a professional surveyor to provide geographic descriptions, maps and lists of assessor's parcel numbers that satisfy the Local Agency Formation Commission for the County of Los Angeles ("LAFCO"); and

WHEREAS, the District is seeking LAFCO's approvals of 11 annexations of certain territories to the District; and

WHEREAS, the District released a Request for Qualifications and Proposals seeking responses from surveyors to perform the annexation descriptions and mapping.

NOW, THEREFORE BE IT RESOLVED BY THE Board of Trustees of the Compton Creek Mosquito Abatement District as follows:

The Board of Trustees of the Compton Creek Mosquito Abatement District directs the General Manager to transfer \$33,000 (thirty-three thousand) from District reserves to its operational budget to hire a surveyor for the annexation process.

I, Margaret Comer, the undersigned Secretary of the Board of Trustees of the Compton Creek Mosquito Abatement District, hereby certify that I am the Secretary of said Special District, and the foregoing is a full, true, and correct copy of the Resolution passed by the Board of Trustees thereof at a meeting of said Board held on the day and at the place herein specified, and that said Resolution has never been revoked, rescinded, or set aside, and is now in full

force and effect.

PASSED AND ADOPTED by the Board of Trustees of the Compton Creek Mosquito

Abatement District on September 12, 2022, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Micah Ali, Board President

Margaret Comer, Board Secretary

EXHIBIT B

Comparison of Special District Executive-Level Salaries in Los Angeles County

To perform this analysis, district staff looked at executive-level compensation in non-enterprise districts located in Los Angeles County. As the Board is aware, non-enterprise districts rely on property taxes to fund their operations. This is in contrast to enterprise districts, which can charge their customers to fund the delivery of services.

To accurately compare CCMAD with other larger districts operating in the state, we noted the number of employees and constituents served. Obviously, larger districts will have more resources that can be used for compensation. It is important to note that CCMAD is listed as having 7 employees; however, this is misleading as it includes the 5 Trustees in this tally. Based on this comparison – the proposed salary for the newly created assistant to the general manager is well within the compensation parameters for a special district of our size in LA County.

Position	Agency	District Type	Salary (w/ Benefits)	# of Employees in Agency
General Manager	Greater LA County Vector Control District	Mosquito Abatement	\$207,006	173
Executive Director	LA County West Vector Control District	Mosquito Abatement	\$203,628	57
Assistant Director	LA County West Vector Control District	Mosquito Abatement	\$188,947	57
District Manager	San Gabriel Valley Mosquito and Vector Control District	Mosquito Abatement	\$193,058	80
General Manager	Compton Creek Mosquito Abatement District	Mosquito Abatement	\$123,200	7
District Manager	Antelope Valley Mosquito and Vector Control District	Mosquito Abatement	\$84,340	21
District Director	Palos Verdes Library District	Library	\$186,454	100
Deputy Director	Palos Verdes Library District	Library	\$150,483	100
District Director	Altadena Library District	Library	\$196,077	49
Assistant Library Director	Altadena Library District	Library	\$87,052	49
General Manager	Artesia Cemetery District	Cemetery	\$96,154	17
General Manager	Little Lake Cemetery District	Cemetery	\$39,826	8
District Manager	Antelope Valley Cemetery District	Cemetery	\$72,690	7

**A RESOLUTION OF
THE COMPTON CREEK MOSQUITO ABATEMENT DISTRICT
AUTHORIZING THE CREATION OF A NEW JOB POSITION FOR THE DISTRICT,
ASSISTANT TO THE GENERAL MANAGER AND TRANSFERRING FUNDS FROM DISTRICT
RESERVES TO ITS OPERATION BUDGET TO COVER COSTS
ASSOCIATED WITH THIS JOB DESCRIPTION**

RESOLUTION 15-2022

WHEREAS, the Compton Creek Mosquito Abatement District (the ‘District’) is an independent special district formed and governed pursuant to Health and Safety Code section 2000 et. Seq: and

WHEREAS, the jurisdiction and service areas of the District encompass the City of Compton, North Long Beach and the unincorporated areas of East Rancho Dominguez, West Rancho Dominguez, Rosewood, Enterprise, Mona Park, and Willowbrook of Los Angeles County; and

WHEREAS, the District is governed by a Board of Trustees representing the respective Cities and the County of Los Angeles; and

WHEREAS, pursuant to Health and Safety Code section 2040, the District is authorized to take all necessary steps or proper action to control mosquitoes and other vectors within the District boundaries or in territory not in the District but so situated that mosquito and other vectors may disperse into the District; and

WHEREAS, pursuant to Health and Safety Code section 2040(d), the District is further authorized to take all actions necessary for or incidental to the District’s power to

surveil, study prevent, and abate mosquitoes and other vectors; and

WHEREAS, the District's General Manager having announced after thirty-five (35) years of service with the District, he is planning to retire; and

WHEREAS, the District seeing the need for a new job description of Assistant to the General Manager, so that he/she may begin to learn the job of General Manager and help ensure a seamless transition from the retiring General Manager to the incoming General Manager; and

WHEREAS, NOW, THEREFORE BE IT RESOLVED BY THE Board of Trustees of the Compton Creek Mosquito Abatement District as follows:

The Board of Trustees of the Compton Creek Mosquito Abatement District authorizes the newly created job position of Assistant to the General Manager and directs the General Manager to transfer _____ from District reserves to its operational budget to cover costs associated with the hiring of an individual to fill the position of Assistant to the General Manager.

I, Margaret Comer, the undersigned Secretary of the Board of Trustees of the Compton Creek Mosquito Abatement District, hereby certify that I am the Secretary of said Special District, and the foregoing is a full, true, and correct copy of the Resolution passed by the Board of Trustees thereof at a meeting of said Board held on the day and at the place herein

specified, and that said Resolution has never been revoked, rescinded, or set aside, and is now
In full force and effect.

PASSED AND ADOPTED by the Board of Trustees of the Compton Creek
Mosquito abatement District on September 12, 2022, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Micah Ali, Board President

Margaret Comer, Board Sectary

MEMORANDUM

To: Board of Trustees
From: Mitchel R. Weinbaum, General Manager
Date: August 2, 2022
Subject: General Manager Job Posting Distribution Strategy

Honorable Trustees:

To facilitate a comprehensive and seamless process to recruit Compton Creek Mosquito Abatement District's next General Manager, we have developed the following job posting distribution strategy that encompasses the entire nation. This strategy will be enacted once the Board approves the General Manager Job Classification, included in the August Board Agenda.

Distribution Strategy

To ensure the broadest reach and distribution, the District will distribute the Job Classification request via the following mediums:

- The American Mosquito Control Association's (AMCA) national newsletter and job postings.
- The Mosquito and Vector Control Association of California's (MVCAC) newsletter and job postings.
- Local and Major Newspaper publications in California.
- The District's Social Media Accounts.
- The California Special District Association's (CSDA) newsletter and job postings.
- The National Association of County and City Health Officials' (NACCHO) newsletter and job postings.

If any Board Members have any questions or suggestions for additional distribution strategies, we would be more than willing to incorporate and include these suggestions.

COMPTON CREEK MOSQUITO ABATEMENT DISTRICT

MINUTES OF AUGUST 8, 2022

The meeting, by teleconference, was called to order at 10:49 a.m.

The following members were present for the meeting: Board President Ali, Vice-President Zurita, Board Secretary Comer and Trustees Shelton and Bowers.

General Manager Weinbaum was also present for the meeting.

PLEDGE OF ALLEGIANCE

Board President Ali led the members in the recital of the Pledge of Allegiance.

ADDITIONAL ITEMS TO THE AGENDA

There were none at this time.

PUBLIC COMMENTS

There were none at this time.

CONSENT CALENDAR

On motion by Ms. Zurita and seconded by Mrs. Comer, the Consent Calendar was opened for discussion. The Consent Calendar consisted of the minutes of the July 18, 2022, Board meeting, the financial statement for June 2022 and requisitions numbers 4 through 6. After discussion, the consent calendar was unanimously approved. A roll call vote was taken at this time: Trustee Bowers –yes, Trustee Shelton-yes, Board Secretary Comer-yes, Vice-President Zurita-yes, and Board President Ali-yes.

GENERAL MANAGER'S REPORT

General Manager Weinbaum presented an oral and written report. He explained that mosquito season is in full effect with District personnel working every day to find and suppress any mosquito-breeding that is found. He updated the Board on the new sign that was installed on District Headquarters, spoke about the work that was performed to have the District's benefit assessment included on tax rolls in the District and stated that steps have been completed for members to attend the California Special Districts Association 2022 annual conference.

NEW BUSINESS

The first item was Board consideration and action regarding Resolution 09-2022, authorizing remote teleconference meetings of legislative bodies. On motion by Mrs. Comer and seconded by Mr. Bowers, this item was opened for discussion. After discussion, the Board voted unanimously to approve this resolution. A roll call vote was taken at this time: Trustee Bowers –yes, Trustee Shelton-yes, Board Secretary Comer-yes, Vice-President Zurita-yes, and Board President Ali-yes.

The next item was Board consideration and action regarding the contract with the District's auditor, Ms. Ann Tahim, CPA. On motion by Ms. Zurita and seconded by Mrs. Comer, this item was opened for discussion. After all questions were asked and answered, the Board voted unanimously to approve this contract with Ms. Ann Tahim, CPA, to perform the District's 2021-2022 audit. A roll call vote was taken at this time: Trustee Bowers –yes, Trustee Shelton-yes, Board Secretary Comer-yes, Vice-President Zurita-yes, and Board President Ali-yes.

The next item of business was Board consideration of Resolution 10-2022, authorizing funds in the District's reserves to be encumbered for the purchase of a vehicle for District use. On motion by Ms. Zurita and seconded by Mr. Ali, this item was opened for discussion. It was asked why \$100,000, General Manager Weinbaum explained that with the cost of vehicles increasing each year, he wanted to ensure there is enough funding for this item. During this discussion, District finances were discussed relating to operations, reserves, and encumbrances. After discussion, the Board voted unanimously to approve this resolution. A roll call vote was taken at this time: Trustee Bowers –yes, Trustee Shelton-yes, Board Secretary Comer-yes, Vice-President Zurita-yes, and Board President Ali-yes.

The next item of business was Board consideration of Resolution 11-2022, authorizing funds in the District's reserves to be encumbered for the District's Modernization Plan (MP). On motion by Ms. Zurita and seconded by Mrs. Comer, this item was opened for discussion. General Manager Weinbaum explained the District approved the MP in 2018 and Resolution 01-2018 was passed, transferring \$300,000 from District reserves to a line item created in the District's operating budget for the MP. After preliminary work was completed, the Board realized that more funding would be required, and the MP was put on hold and the line item for this project was removed from the operating budget. This resolution formally transfers the \$300,000 to reserves and adds \$50,000 to the MP. After discussion, the Board voted unanimously to approve this resolution. A roll call vote was taken at this time: Trustee Bowers –yes, Trustee Shelton-yes, Board Secretary Comer-yes, Vice-President Zurita-yes, and Board President Ali-yes.

The date for the next meeting was set for September 12, 2022, at 10:45 a.m.

General Manager Weinbaum announced that after 35 years of service with the District, he is preparing to retire. He stated no date has been set until he speaks with representatives from the retirement system the District is a member of in a few days. He stated that he will keep Board members updated on dates as soon as they are known.

There being no further business, the meeting was adjourned at 11:17 a.m. on motion by Mrs. Comer, seconded by Ms. Zurita and unanimously approved. A roll call vote was taken at this time: Trustee Bowers-yes, Trustee Shelton-yes, Board Secretary Comer-yes, Vice President Zurita-yes, and Board President Ali-yes.

MICAH ALI
BOARD PRESIDENT

MARGARET COMER
BOARD SECRETARY

CRAMMER INC.
8020 2ND STREET
DOWNEY, CALIFORNIA 90241
(562) 923-9436


BOARD OF DIRECTORS
COMPTON CREEK MOSQUITO ABATEMENT DISTRICT
1224 SO. SANTA FE AVENUE
COMPTON, CA. 90221

GENTLEMEN:

WE HAVE COMPILED THE ACCOMPANYING BALANCE SHEET OF COMPTON CREEK MOSQUITO ABATEMENT DISTRICT A CALIFORNIA CORPORATION, AS OF JULY 31, 2022, AND THE RELATED INCOME STATEMENT FOR THE ONE MONTH THEN ENDED, IN ACCORDANCE WITH STANDARDS ESTABLISHED BY THE AMERICAN INSTITUTE OF CERTIFIED PUBLIC ACCOUNTANTS.

A COMPILATION IS LIMITED TO PRESENTING IN THE FORM OF FINANCIAL STATEMENTS INFORMATION THAT IS THE REPRESENTATION OF MANAGEMENT. WE HAVE NOT AUDITED OR REVIEWED THE ACCOMPANYING FINANCIAL STATEMENTS AND, ACCORDINGLY, DO NOT EXPRESS AN OPINION OR ANY OTHER FORM OF ASSURANCE ON THEM.

MANAGEMENT HAS ELECTED TO OMIT SUBSTANTIALLY ALL OF THE DISCLOSURES AND THE STATEMENTS OF CASH FLOWS REQUIRED BY GENERALLY ACCEPTED ACCOUNTING PRINCIPLES. IF THE OMITTED DISCLOSURES AND THE STATEMENTS OF CASH FLOWS WERE INCLUDED IN THE FINANCIAL STATEMENTS, THEY MIGHT INFLUENCE THE USER'S CONCLUSIONS ABOUT THE COMPANY'S FINANCIAL POSITION, RESULTS OF OPERATIONS, AND CASH FLOWS. ACCORDINGLY, THESE FINANCIAL STATEMENTS ARE NOT DESIGNED FOR THOSE WHO ARE NOT INFORMED ABOUT SUCH MATTERS.



August 16, 2022

COMPTON CREEK MOSQUITO ABATEMENT DISTRICT
Balance Sheet
As of July 31, 2022

Cash Basis

	<u>Jul 31, 22</u>
ASSETS	
Current Assets	
Checking/Savings	
1040 · Cash in County	852,093.56
1050 · B of A Checking Account	23,155.82
	<hr/>
Total Checking/Savings	875,249.38
Other Current Assets	
1401 · Taxes Receivable	30,138.35
1402 · Interest Receivable	1,114.09
	<hr/>
Total Other Current Assets	31,252.44
	<hr/>
Total Current Assets	906,501.82
Fixed Assets	
1510 · Land	13,014.00
1520 · Building	11,981.00
1560 · Furniture & Equipment	148,364.41
1570 · Capital Improvements	100,694.81
1580 · Construction in Progress	41,287.15
	<hr/>
Total Fixed Assets	315,341.37
	<hr/>
TOTAL ASSETS	<u><u>1,221,843.19</u></u>

COMPTON CREEK MOSQUITO ABATEMENT DISTRICT

Balance Sheet

As of July 31, 2022

Cash Basis

	<u>Jul 31, 22</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
2210 · Federal Withholding Taxes	2,840.58
2220 · State Withholding Taxes	-1,561.38
2240 · Accounts Payable	1,407.23
2340 · Deferred Revenues	23,468.09
2350 · Accrued Sick Leave	21,989.88
	<hr/>
Total Other Current Liabilities	48,144.40
	<hr/>
Total Current Liabilities	48,144.40
	<hr/>
Total Liabilities	48,144.40
Equity	
2750 · General Fixed Asset Fund	315,341.37
2800 · General Fund Balance	686,796.12
32000 · Retained Earnings	199,409.48
Net Income	-27,848.18
	<hr/>
Total Equity	1,173,698.79
	<hr/>
TOTAL LIABILITIES & EQUITY	<u>1,221,843.19</u>

COMPTON CREEK MOSQUITO ABATEMENT DISTRICT

Profit & Loss

Cash Basis

July 2022

	<u>Jul 22</u>	<u>% of Income</u>
Ordinary Income/Expense		
Income		
3001 · Taxes Current Secured	757.39	5.7%
3003 · Taxes Prior Secured	11,985.84	89.5%
3801 · Interest Income	655.56	4.9%
	<hr/>	<hr/>
Total Income	13,398.79	100.0%
	<hr/>	<hr/>
Net Ordinary Income	13,398.79	100.0%
	<hr/>	<hr/>
Net Income	<u>13,398.79</u>	<u>100.0%</u>

COMPTON CREEK MOSQUITO ABATEMENT DISTRICT

Profit & Loss

Cash Basis

July 2022

	Jul 22	% of Expense
Expense		
6100 · Salaries	13,465.00	32.6%
6102 · Trustee Funds	500.00	1.2%
6110 · FICA Expense	1,070.27	2.6%
6121 · Unemployment Insurance	1,054.00	2.6%
6131 · Laundry Expense	325.00	0.8%
6132 · Maintenance – Building	87.52	0.2%
6145 · Public Education	3,045.95	7.4%
6150 · Professional Services	3,869.96	9.4%
6162 · Gas, Oil, & Maintenance	759.93	1.8%
6172 · Utilities	420.64	1.0%
6180 · CalPers Retirement	882.70	2.1%
6190 · Insurance - General	15,766.00	38.2%
Total Expense	41,246.97	100.0%
Net Ordinary Income	-27,848.18	-67.5%
Net Income	-27,848.18	-67.5%



Compton Creek Mosquito Abatement District
 1224 South Santa Fe Ave. • Compton, CA 90221
 Tel. / Fax: (310) 933-5321 • www.comptoncreekmad.org
 e-mail: info@comptoncreekmad.org or comptoncreekmad@earthlink.net

September 12, 2022

TRUSTEES:

President
Micah Ali
County of Los Angeles

Vice President
Janna Zurita
County of Los Angeles

Board Secretary
Margaret D. Comer
County of Los Angeles

Trustee
John Shelton
City of Long Beach

Trustee
Jonathan Bowers
City of Compton

General Manager
Mitchel R. Weinbaum

REQUISITION #7
Sal & Bills 1st ½ Sept. 2022

<u>#</u>	<u>NAME</u>	<u>GROSS</u>	<u>FED TAX</u>	<u>STATE</u>	<u>FICA</u>	<u>PERS</u>	<u>CU</u>	<u>NET</u>
#6100	Mitchel R. Weinbaum	\$4812.50	\$775.00	\$325.00	\$368.16	\$332.22	\$350.00	\$ 2662.12
#6100	Claude R. Sparks	\$1920.00	\$225.00	\$ 32.00	\$147.85			\$ 1515.15
#6180	CalPERS (MRW + District)							\$ 773.57
	Mitchel R. Weinbaum							\$ 350.00
#6172	The Gas Co.							\$ 25.00
#6131	Cintas							\$ 100.00
#6132	US Bank (Fish Food, Cloud)							\$ 330.09
#6145	US Bank							\$ 29.00
#6171	US Bank (CSDA Conf.)							\$ 1236.97
#6172	US Bank							\$ 127.97
#6160	GLACVCD (Pesticides)							\$ 126.74
#6172	AT&T Mobility							\$ 110.00

APPROVED: Margaret D. Comer DATE 9/7/2022 Mitchel R. Weinbaum

The District includes the communities of:
 Compton, East Rancho Dominguez, Enterprise, Mona Park, North Long Beach,
 Rosewood, West Rancho Dominguez and Willowbrook



Compton Creek Mosquito Abatement District
 1224 South Santa Fe Ave. • Compton, CA 90221
 Tel. / Fax: (310) 933-5321 • www.comptoncreekmad.org
 e-mail: info@comptoncreekmad.org or comptoncreekmad@earthlink.net

September 12, 2022

TRUSTEES:

President
Micah Ali
 County of Los Angeles

Vice President
Janna Zurita
 County of Los Angeles

Board Secretary
Margaret D. Comer
 County of Los Angeles

Trustee
John Shelton
 City of Long Beach

Trustee
Jonathan Bowers
 City of Compton

General Manager
Mitchel R. Weinbaum

REQUISITION # 8
Trustee Fees, Sept. 2022

#6102	Micah Ali					
<u>GROSS</u>	<u>FED TAX</u>	<u>STATE TAX</u>	<u>FICA</u>		<u>NET</u>	
\$100.00	0	0	\$7.65	\$	92.35	
#6102	Janna Zurita					
<u>GROSS</u>	<u>FED TAX</u>	<u>STATE TAX</u>	<u>FICA</u>			
\$100.00	0	0	\$7.65	\$	92.35	
#6102	Margaret Comer					
<u>GROSS</u>	<u>FED TAX</u>	<u>STATE TAX</u>	<u>FICA</u>			
\$100.00	0	0	\$7.65	\$	92.35	
#6102	Jon Shelton					
<u>GROSS</u>	<u>FED TAX</u>	<u>STATE TAX</u>	<u>FICA</u>			
\$100.00	0	0	\$7.65	\$	92.35	
#6102	Jonathan Bowers					
<u>GROSS</u>	<u>FED TAX</u>	<u>STATE TAX</u>	<u>FICA</u>			
\$100.00	0	0	\$7.65	\$	92.35	

APPROVED: *Mitchel R. Weinbaum* DATE 9/12/22

The District includes the communities of:
 Compton, East Rancho Dominguez, Enterprise, Mona Park, North Long Beach,
 Rosewood, West Rancho Dominguez and Willowbrook



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September 30, 2022

TRUSTEES:

President
Micah Ali
 County of Los Angeles

Vice President
Janna Zurita
 County of Los Angeles

Board Secretary
Margaret D. Comer
 County of Los Angeles

Trustee
John Shelton
 City of Long Beach

Trustee
Jonathan Bowers
 City of Compton

General Manager
Mitchel R. Weinbaum

REQUISITION #9
 Sal & Bills 2nd ½ Sept. 2022

<u>#6100</u>	Mitchel R. Weinbaum						
<u>GROSS</u>	<u>FED TAX</u>	<u>STATE</u>	<u>FICA</u>	<u>PERS</u>	<u>CU</u>	<u>NET</u>	
\$4812.50	\$775.00	\$325.00	\$368.16	\$332.22	\$350.00	\$ 2662.12	
<u>#6100</u>	Claude R. Sparks						
<u>GROSS</u>	<u>FED TAX</u>	<u>STATE</u>	<u>FICA</u>				
\$2112.00	\$245.00	\$ 40.00	\$161.58			\$ 1665.42	
	Compton Creek MAD: #2200 - \$2020.00 #6110 - \$2168.00					\$ 4188.00	
	<u>#6180</u>	CalPERS (MRW + District)				\$ 773.57	
		Mitchel R. Weinbaum				\$ 350.00	
	<u>#6172</u>	Compton Water Dept.				\$ 86.21	
	<u>#6172</u>	SoCal Edison				\$ 80.54	
	<u>#6150</u>	Crammer & King Services				\$ 195.00	
	<u>#6145</u>	Kevin Trommer				\$ 3000.00	
	<u>#6121</u>	EDD - (UI)				\$ 93.00	
	<u>#2200</u>	EDD - State Tax)				\$ 2174.00	

APPROVED: _____ DATE / / _____

The District includes the communities of:
 Compton, East Rancho Dominguez, Enterprise, Mona Park, North Long Beach,
 Rosewood, West Rancho Dominguez and Willowbrook

COMPTON CREEK MOSQUITO ABATEMENT DISTRICT

GENERAL MANAGER’S REPORT FOR AUGUST 2022

WEATHER

Temperatures at Noon: High – 98 Low – 72 Average – 74

Days Clear – 21 Overcast – 2

Service Requests – 1 Rain – None

OPERATIONAL REPORT

The District's inspection and spraying operations continued throughout the month. District personnel are in the field each day inspecting known mosquito-breeding sources, searching for unknown sources, speaking with residents about their roles in preventing mosquitoes, and using chemical control where and if necessary.

The problems associated with neglected swimming pools remain minimal. This month, the District performed 6 swimming pool inspections, and none were found to be mosquito breeding sources.

Public areas of the District are always the priority focus of the District every month. Now that mosquito breeding has been found in the District's street gutters, box drains, and catch basins in certain areas, District personnel are putting most of their time and efforts into containing these sources. Virtually all streets in the District have some standing water, and these areas are of the most concern to the District. This month, 330 inspections and treatments were performed in these public areas.

District personnel performed one inspection of the Compton Creek and found no mosquito breeding. Water continues to flow freely, eliminating any chance for mosquito breeding to occur.

Regarding mosquito-borne diseases, West Nile virus (WNV) continues to increase throughout California. At the time of this writing, there were 35 human cases and 3 fatalities. There has been no evidence of WNV in the District and only a nominal amount in Los Angeles County. Most of the state's WNV infections originate in Butte County in Northern California.

MANAGER'S REPORT

The District has continued its public awareness campaign to promote public safety through effective mosquito control and shared public responsibility. Social media platforms are updated daily with information, stories, and examples of how to protect yourself from mosquitoes. District

personnel are also in the field every day distributing mosquito awareness literature that promotes the District's message directly to residents. Finally, when available, the District participates in City-wide events with an informational booth, literature about mosquitoes, and swag for all attendees.

COVID-19

Both District employees are fully vaccinated against the COVID-19 virus. However, as a health safeguard, District personnel continue to wear masks and gloves when out in public. District vehicles will continue to be equipped with bottles of soap, disposable gloves, homemade masks, and respirators, if needed, for spraying purposes. District personnel are always masked and practice social distancing, including when working in the District shop and backyard.

Benefit Assessment

All District paperwork necessary to implement the benefit assessment for the 2022-2023 fiscal year has been completed and uploaded to the Los Angeles County Auditor-Controller's website for processing. All information supplied by the District has been confirmed by the Auditor-Controller, and the District's benefit assessment will be included on the 2022-2023 tax rolls for collection.

Resolutions and other Documents for Board Approval:

1. *Overview* – Two years ago, the District began the process of annexing parcels to the Compton Creek Mosquito Abatement District (CCMAD) by hiring a surveyor to produce the required maps.

In July, the District was notified that after producing 8 of the 18 maps, its surveyor was abandoning the project. District counsel was engaged, and a Referral for Qualifications and Proposals (RFQ/P) was produced and sent to three surveyors and posted on the District website for two weeks. After reviewing the submitted proposals, the District has deemed the bid from NV5 Surveyors as being the best suited to meeting the needs of the District and is included in this month's Board Meeting Packet.

Need – The District requires the services of a new surveyor for its annexation process. District staff recommends the approval of Resolutions 13-2022 and 14-2022, approving a contract with NV5 Surveyors, and moving funds from District reserves to its operating account to cover the costs associated with this project, respectively.

Recommendation – District staff recommends the approval of Resolutions 13-2022 and 14-2022.

2. *Overview* – After 35 years, the General Manager is preparing to retire, and a qualified replacement will need to be found to ensure a seamless transition with minimal disruptions to District operations.

Need – Approval of this Job Position and Description, as outlined in Resolution 15-2022, will initiate the candidate search process, and cover the costs associated with filling this new position.

Recommendation – District staff recommends the approval of Resolution 15-2022.

Meetings and Conferences

Health concerns permitting, the Mosquito and Vector Control Association of California (MVCAC) will host its annual in-person conference in Sacramento from February 6-9, 2023. Additionally, the American Mosquito Control Association (AMCA) will host its annual in-person conference in Jacksonville, FL, from February 28 through March 4, 2023. The AMCA also announced that its next two annual conferences will be held in Dallas, TX, and Reno, NV.

Respectfully submitted,

Mitchel R. Weinbaum
General Manager



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TRUSTEES:

President

Micah Ali
County of Los Angeles

Vice President

Janna Zurita
County of Los Angeles

Board Secretary

Margaret D. Comer
County of Los Angeles

Trustee

John Shelton
City of Long Beach

Trustee

Jonathan Bowers
City of Compton

General Manager

Mit hel R. Weinbaum

**SPECIAL MEETING
OF THE BOARD OF TRUSTEES OF THE
COMPTON CREEK MOSQUITO ABATEMENT DISTRICT
TO BE HELD AND HOSTED BY
TELECONFERENCE AT THE FOLLOWING LOCATION:**

**COMPTON CREEK MOSQUITO ABATEMENT DISTRICT HEADQUARTERS
1224 S. SANTA FE AVE. COMPTON, CA 90221**

**TELECONFERENCE TELEPHONE NUMBER – 1-(605) 475-4855
ACCESS CODE NUMBER – 721557#**

12:00 PM MONDAY SEPTEMBER 26, 2022

AGENDA

Each item on the agenda, no matter how described, shall be deemed to include any appropriate motion, whether to adopt a minute motion, payment of any bill, approval of any matter or action, or any other action. Items listed "For Information" or "For Discussion" may also be subject of an "action" taken by the Board at the same meeting.

1. DETERMINATION OF A QUORUM

2. PLEDGE OF ALLEGIANCE

3. ADDITIONAL ITEMS TO THE AGENDA

Determine the need to add items to the agenda. In order for the Board to add an item to the agenda, it must make a determination that: (a) the item came to the attention of the Board after posting the agenda; (b) that there is a need for immediate action to be taken by the Board. If these two tests are met, the Board may add an item in question to the agenda for consideration consistent with provisions of the Brown Act.

4. PUBLIC COMMENTS

The District includes the communities of:
**Compton, East Rancho Dominguez, Enterprise, Mona Park, North Long Beach,
Rosewood, West Rancho Dominguez and Willowbrook**

5. NEW BUSINESS

A. BOARD CONSIDERATION AND ACTION REGARDING RESOLUTION 13-2022, APPROVAL OF AGREEMENT FOR ANNEXATION SURVEYOR SERVICES.

Staff Recommendation: Approve this Resolution. This Resolution explains the need for the District requiring surveyor services, how the notice requiring services were distributed and the cost for the surveyor selected.

B. BOARD CONSIDERATION AND ACTION REGARDING RESOLUTION 14-2022, AUTHORIZING TRANSFER OF FUNDS FROM DISTRICT RESERVES TO ITS OPERATIONS ACCOUNT TO COVER COSTS FOR THE SURVEYOR CONTRACT.

Staff Recommendation: Approve this Resolution, which will fund the District's contract for surveyor services.

C. BOARD CONSIDERATION AND ACTION REGARDING RESOLUTION 15-2022, CREATING A NEW JOB DESCRIPTION, ASSISTANT TO THE GENERAL MANAGER AND TRANSFERRING FUNDS FROM DISTRICT RESERVES TO ITS OPERATING BUDGET TO COVER COSTS FOR THIS JOB POSITION.

Staff Recommendation: Approve this Resolution which establishes a new job position and covers costs associated with the District's newly created job position.

**D. BOARD CONSIDERATION AND ACTION REGARDING RESOLUTION
16-2022 ADOPTING EMPLOYMENT AND HEALTH BENEFITS
ARRANGEMENTS.**

Staff Recommendation: Approve this resolution which defines employment wages and benefits for the Assistant to the General Manager, creates a pay scale for the General Manager and defines time parameters employees to receive Other Post Retirement Benefits.

6. SET DATE FOR THE NEXT MEETING

7. ADJOURNMENT

In compliance with the Americans with Disabilities Act (ADA), if special assistance is needed to participate in the Board meeting, please contact General Manager Mitchel R. Weinbaum at (310) 933-5321 for assistance to enable the District to make reasonable accommodations.

All public records relating to an item on this agenda are available for public inspection at the time the record is distributed to all, or a majority of all, members of the Board. Such records shall be available at the District office located at 1224 S. Santa Fe Ave. Compton, CA 90221

EXHAUSTION OF ADMINISTRATIVE REMEDIES – If you challenge a District action in court, you may be limited to raising only those issues you or someone else raised at the public meeting described in this notice, or in written correspondence delivered to the District Manager at, or prior to, the public meeting. Any written correspondence delivered to the General Manager before the District’s final action on a matter will become a part of the administrative record.

MICAH ALI
BOARD PRESIDENT

MARGARET COMER
BOARD SECRETARY

**A RESOLUTION OF
THE COMPTON CREEK MOSQUITO ABATEMENT DISTRICT
APPROVING THE AGREEMENT FOR ANNEXATION SURVEYOR SERVICES**

RESOLUTION 13-2022

WHEREAS, the Compton Creek Mosquito Abatement District (the "District") is in the Process of annexing 11 separate, adjacent territories to the District's jurisdiction; and

WHEREAS, the annexation must be approved by the Local Agency Formation Commission for the County of Los Angeles ("LAFCO") and

WHEREAS, LAFCO requires certain geographic descriptions, mapping and other Information that are prepared by a California licensed surveyor; and

WHEREAS, the District does not have a licensed surveyor on staff, and as such, the District must contact with a licensed surveyor consultant to conduct the surveying services Required for the 11 annexations; and

WHEREAS, pursuant to Government Code section 4526 and 50360, the District is Authorized to contract with a licensed surveyor consultant for surveying services, so long as the District engages in a fair and competitive rather than formal bidding; and

WHEREAS, from August 15, 2022, through August 29, 2022, the District posted on its Website a Request for Qualifications and Proposals ("RFQ/P") and a proposed agreement Soliciting California licensed surveyors to submit and propose on conducting the annexation Surveying services; and

WHEREAS, the District directly sent the RFQ/P to three known surveyors (NV5, Psomas, And Cannon); and

WHEREAS, the District only received one proposal in an amount of \$32,886 (thirty-two thousand eight hundred and sixty-six dollars) from NV5, which is a qualified surveyor and whose proposal appears to be thorough and reasonable.

NOW, THEREFORE BE IT RESOLVED BY the Board of Trustees of the Compton Creek Mosquito Abatement District as follows:

The Board of Trustees of the Compton Creek Mosquito Abatement District directs the General Manager to enter into the Agreement for Independent Consultant/Professional Services By and Between the Compton Creek Mosquito Abatement District and NV5 in the amount of \$32,886 (thirty-two thousand, eight hundred sixty-six dollars:) for annexation surveyor services.

I, Margaret, the undersigned Secretary of the Board of Trustees of the Compton Creek Mosquito Abatement District, hereby certify that I am the Secretary of said Special District, and The foregoing is a full, true, and correct copy of the Resolution passed by the Board of Trustees Thereof at a meeting of said Board held on the day and at the place herein specified, and that And that said Resolution has never been revoked, rescinded, or set aside, and is now in full force and effect.

PASSED AND ADOPTED by the Board of Trustees of the Compton Creek Mosquito

Abatement District on September 12, 2022, by the following vote

AYES:

NOES:

ABSENT:

ABSTAIN:

Micah Ali, Board President

Margaret Comer, Board Secretary

**A RESOLUTION OF
THE COMPTON CREEK MOSQUITO ABATEMENT DISTRICT
AUTHORIZING THE TRANSFER OF FUNDS FROM DISTRICT RESERVES
TO THE DISTRICT’S OPERATIONS BUDGET TO COVER
COSTS FOR THE DISTRICT’S ANNEXATION PROCESS**

RESOLUTION 14-2022

WHEREAS, the Compton Creek Mosquito Abatement District (the “District”) is an independent special district formed and governed pursuant to Health and Safety Code section 2000 et. Seq; and

WHEREAS, the jurisdiction and service areas of the District encompass the City of Compton, North Long Beach, and the unincorporated areas of East Rancho Dominguez, West Rancho Dominguez, Rosewood, Enterprise, Mona Park and Willowbrook of Los Angeles County; and

WHEREAS, the District is governed by a Board of Trustees representing the respective cities and the County of Los Angeles; and

WHEREAS, pursuant to Health and Safety Code section 2040, the District is authorized to take all necessary steps or proper action to control mosquitoes and other vectors within the District boundaries or in territory not in the District but so situated that mosquito and other vectors may disperse into the District; and

WHEREAS, pursuant to Health and Safety Code section 2040(d), the District is further authorized to take any and all actions necessary for or incidental to the District’s power to

surveil, study, prevent, and abate mosquitoes and other vectors; and

WHEREAS, the District requires the services of a professional surveyor to provide geographic descriptions, maps and lists of assessor's parcel numbers that satisfy the Local Agency Formation Commission for the County of Los Angeles ("LAFCO"); and

WHEREAS, the District is seeking LAFCO's approvals of 11 annexations of certain territories to the District; and

WHEREAS, the District released a Request for Qualifications and Proposals seeking responses from surveyors to perform the annexation descriptions and mapping.

NOW, THEREFORE BE IT RESOLVED BY THE Board of Trustees of the Compton Creek Mosquito Abatement District as follows:

The Board of Trustees of the Compton Creek Mosquito Abatement District directs the General Manager to transfer \$33,000 (thirty-three thousand) from District reserves to its operational budget to hire a surveyor for the annexation process.

I, Margaret Comer, the undersigned Secretary of the Board of Trustees of the Compton Creek Mosquito Abatement District, hereby certify that I am the Secretary of said Special District, and the foregoing is a full, true, and correct copy of the Resolution passed by the Board of Trustees thereof at a meeting of said Board held on the day and at the place herein specified, and that said Resolution has never been revoked, rescinded, or set aside, and is now in full force and effect.

PASSED AND ADOPTED by the Board of Trustees of the Compton Creek Mosquito

Abatement District on September 12, 2022, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Micah Ali, Board President

Margaret Comer, Board Secretary

September 12, 2022

Mitchell Weinbaum
General Manger
Compton Creek Mosquito Abatement District
1224 S. Santa Fe Ave.
Compton, CA 90221
info@comptoncreekmad.org

SUBJECT: Professional Surveying Services Metes & Bounds Plat & Legal Descriptions of Detachment \ Annexation Areas.

Dear Mitchell,

Per our conversation Professional Engineers & Land Surveyors do not normally deal with performance bonds as they are more structured for General Contractors. The time frame required for completion of the Plat & Legal Descriptions for the above mentioned projects will be 90 working days from receipt of executed contract.

Sincerely,
NV5



J Braley
Survey Manager



PN: P27622-0004876.00

September 13, 2012

To: Board of Trustees
From: Mitchel R. Weinbaum, General Manager

RE: Performance Bonds

At the September 12, 2012, Board meeting, questions were raised concerning performance bonds for surveyors. Does the surveyor the District is about to sign an Agreement for Services with carry a performance bond and does the previous surveyor hold a performance bond where the District can recoup losses of tax revenue.

I conferred with District counsel, and he stated "The surveyor would not be able to get a performance bond. Both performance and payment bonds are for construction projects not professional services like survey work", reference:

<https://www.californiacontractor-bonds/performance-bond/>

Attached with this memo is a note from the surveyor NV5 stating they do not have a performance bond.

One other question concerned length of this surveyor project. This answer is addressed by the surveyor in his letter to the Board.

**A RESOLUTION OF
THE COMPTON CREEK MOSQUITO ABATEMENT DISTRICT
AUTHORIZING THE CREATION OF A NEW JOB POSITION FOR THE DISTRICT,
ASSISTANT TO THE GENERAL MANAGER AND TRANSFERRING FUNDS FROM DISTRICT
RESERVES TO ITS OPERATION BUDGET TO COVER COSTS
ASSOCIATED WITH THIS JOB POSITION**

RESOLUTION 15-2022

WHEREAS, the Compton Creek Mosquito Abatement District (the ‘District’) is an independent special district formed and governed pursuant to Health and Safety Code section 2000 et. Seq: and

WHEREAS, the jurisdiction and service areas of the District encompass the City of Compton, North Long Beach and the unincorporated areas of East Rancho Dominguez, West Rancho Dominguez, Rosewood, Enterprise, Mona Park, and Willowbrook of Los Angeles County; and

WHEREAS, the District is governed by a Board of Trustees representing the respective Cities and the County of Los Angeles; and

WHEREAS, pursuant to Health and Safety Code section 2040, the District is authorized to take all necessary steps or proper action to control mosquitoes and other vectors within the District boundaries or in territory not in the District but so situated that mosquito and other vectors may disperse into the District; and

WHEREAS, pursuant to Health and Safety Code section 2040(d), the District is further authorized to take all actions necessary for or incidental to the District’s power to

surveil, study prevent, and abate mosquitoes and other vectors; and

WHEREAS, the District's General Manager having announced after thirty-five (35) years of service with the District, he is planning to retire; and

WHEREAS, the District seeing the need for a new job description of Assistant to the General Manager, so that he/she may begin to learn the job of General Manager and help ensure a seamless transition from the retiring General Manager to the incoming General Manager; and

WHEREAS, NOW, THEREFORE BE IT RESOLVED BY THE Board of Trustees of the Compton Creek Mosquito Abatement District as follows:

The Board of Trustees of the Compton Creek Mosquito Abatement District authorizes the newly created job position of Assistant to the General Manager and directs the General Manager to transfer _____ from District reserves to its operational budget to cover costs associated with the hiring of an individual to fill the position of Assistant to the General Manager.

I, Margaret Comer, the undersigned Secretary of the Board of Trustees of the Compton Creek Mosquito Abatement District, hereby certify that I am the Secretary of said Special District, and the foregoing is a full, true, and correct copy of the Resolution passed by the Board of Trustees thereof at a meeting of said Board held on the day and at the place herein

specified, and that said Resolution has never been revoked, rescinded, or set aside, and is now
In full force and effect.

PASSED AND ADOPTED by the Board of Trustees of the Compton Creek
Mosquito abatement District on September 12, 2022, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Micah Ali, Board President

Margaret Comer, Board Sectary

**A RESOLUTION OF
THE COMPTON CREEK MOSQUITO ABATEMENT DISTRICT
ADOPTING EMPLOYMENT AND HEALTH BENEFITS ARRANGEMENTS**

RESOLUTION 16-2022

WHEREAS, the Compton Creek Mosquito Abatement District (the "District") is an independent special district formed and governed pursuant to Health and Safety Code section 2000 et. Seq: and

WHEREAS, the jurisdiction and service areas of the District encompass the City of Compton, North Long Beach, and the unincorporated areas of East Rancho Dominguez, West Rancho Dominguez, Rosewood, Enterprise, Mona Park and Willowbrook of Los Angeles County; and

WHEREAS, the District is governed by a Board of Trustees representing the respective cities and the County of Los Angeles; and

WHEREAS, all full-time employees will be enrolled in the California Public Employees Retirement System (CalPERS) at the time of their hire and utilize the CalPERS miscellaneous plan of 2@60 for their retirement benefits; and

WHEREAS, the Board of Trustees approves and adopts the Employment and Post-Retirement Benefits summary attached as Exhibit B and Exhibit C; and

WHEREAS, the District will pay wages of \$37,500 (thirty-seven thousand five hundred) for 6 (six) months employment for the job description of Assistant to the General Manager; and

WHEREAS, the District will contribute up to \$1,000 (one thousand) dollars per month to the Assistant to the General Manager to cover health insurance costs; and

WHEREAS, when the Assistant to the General Manager job position expires, the Board will determine to promote this person to full-time General Manager and that individual will begin at the first step in the District's adopted salary scale; and

WHEREAS, employees must be employed full-time by the District for a minimum of twenty (20) years to qualify for Other Post-Employment Benefits.

NOW, THEREFORE BE IT RESOLVED BY THE Board of Trustees of the Compton Creek Mosquito Abatement District as follows:

The District adopts the wage and benefits summaries outlined in Exhibits B and C that are attached to this resolution for the District's new job description, Assistant to the General Manager, sets wages for 6 (six) months at \$37,000 (thirty-seven thousand), covers health insurance costs up to \$1,000 (one thousand) per month, defines the salary scale for the General Manager and defines the time parameters set forth in this resolution for employees to receive Other Post Retirement Benefits.

I, Margaret Comer, the undersigned Secretary of the Board of Trustees of the Compton Creek Mosquito Abatement District, hereby certify that I am the Secretary of said Special District, and the foregoing is a full, true, and correct copy of the Resolution passed by the Board of Trustees thereof at a meeting of said Board held on the day and at the place herein specified, and that said Resolution has never been revoked, rescinded, or set aside, and is now in full force and effect.

PASSED AND ADOPTED by the Board of Trustees of the Compton Creek Mosquito Abatement District on September 26, 2022, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Micah Ali, Board President

Margaret Comer, Board Secretary

EXHIBIT B

Comparison of Special District Executive-Level Salaries in Los Angeles County

To perform this analysis, district staff looked at executive-level compensation in non-enterprise districts located in Los Angeles County. As the Board is aware, non-enterprise districts rely on property taxes to fund their operations. This is in contrast to enterprise districts, which can charge their customers to fund the delivery of services.

To accurately compare CCMAD with other larger districts operating in the state, we noted the number of employees and constituents served. Obviously, larger districts will have more resources that can be used for compensation. It is important to note that CCMAD is listed as having 7 employees; however, this is misleading as it includes the 5 Trustees in this tally. Based on this comparison – the proposed salary for the newly created assistant to the general manager is well within the compensation parameters for a special district of our size in LA County.

Position	Agency	District Type	Salary (w/ Benefits)	# of Employees in Agency
General Manager	Greater LA County Vector Control District	Mosquito Abatement	\$207,006	173
Executive Director	LA County West Vector Control District	Mosquito Abatement	\$203,628	57
Assistant Director	LA County West Vector Control District	Mosquito Abatement	\$188,947	57
District Manager	San Gabriel Valley Mosquito and Vector Control District	Mosquito Abatement	\$193,058	80
General Manager	Compton Creek Mosquito Abatement District	Mosquito Abatement	\$123,200	7
District Manager	Antelope Valley Mosquito and Vector Control District	Mosquito Abatement	\$84,340	21
District Director	Palos Verdes Library District	Library	\$186,454	100
Deputy Director	Palos Verdes Library District	Library	\$150,483	100
District Director	Altadena Library District	Library	\$196,077	49
Assistant Library Director	Altadena Library District	Library	\$87,052	49
General Manager	Artesia Cemetery District	Cemetery	\$96,154	17
General Manager	Little Lake Cemetery District	Cemetery	\$39,826	8
District Manager	Antelope Valley Cemetery District	Cemetery	\$72,690	7

EXHIBIT C

Comparison of Special District Employee Benefits Package

Six Los Angeles County public agencies and one like-sized agency were contacted and provided information to inform the salary comparison, found in Exhibit B, and this benefits comparison document. Benefit packages (health insurance, eye, and vision coverage) vary; one agency pays 100% of any health insurance plan for their employees and all their dependents. All other agencies have a 'cafeteria' plan where employees are provided between \$800 and \$1100 per month for themselves and their dependents, with one agency providing up to \$1000 extra for two dependents. Employees can choose and purchase any health insurance plan on the private market or from CalPERS plans, Anthem Blue Cross, Kaiser, Health Net, and others.

Proposed Wage and Benefit Package for Assistant to the General Manager

Figures below represent costs for 6-month contract for Assistant to the General Manager job position:

Wages	\$37,500
California Public Employee Retirement System (CalPERS) (Enrolling employees in CalPERS is mandated by State Law. District costs are determined by CalPERS actuarial valuations and will vary each year).	\$3,413
Social Security (SS) + Medicare – District Cost (SS and Medicare costs are mandated, employer and employees each contribute 7.65 % of wages paid).	\$2,868.75
Health Insurance	\$6,000 (\$1,000/month)

Proposed Wage Scale for New General Manager

Below is a proposed 5-year salary step schedule. Each year, or step, represents a 5% yearly wage increase. Following the fifth year, future salary adjustments will reflect changes in the cost of living in Los Angeles County.

	Year/Step 1	Year/Step 2	Year/Step 3	Year/Step 4	Year/Step 5
Salary	\$85,000	\$89,250	\$93,712.50	\$98,398	\$103,318



Compton Creek Mosquito Abatement District
1224 South Santa Fe Ave. • Compton, CA 90221
Tel. / Fax: (310) 933-5321 • www.comptoncreekmad.org
e-mail: info@comptoncreekmad.org or comptoncreekmad@earthlink.net

**REGULAR MEETING
OF THE BOARD OF TRUSTEES OF THE
COMPTON CREEK MOSQUITO ABATEMENT DISTRICT
TO BE HELD AND HOSTED BY
TELECONFERENCE AT THE FOLLOWING LOCATION:**

**COMPTON CREEK MOSQUITO ABATEMENT DISTRICT HEADQUARTERS
1224 S. SANTA FE AVE. COMPTON, CA 90221**

**TELECONFERENCE TELEPHONE NUMBER – 1-(605) 475-4855
ACCESS CODE NUMBER – 721557#**

10:45 AM MONDAY OCTOBER 10, 2022

AGENDA

Each item on the agenda, no matter how described, shall be deemed to include any appropriate motion, whether to adopt a minute motion, payment of any bill, approval of any matter or action, or any other action. Items listed "For Information" or "For Discussion" may also be subject of an "action" taken by the Board at the same meeting.

- 1. DETERMINATION OF A QUORUM**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ADDITIONAL ITEMS TO THE AGENDA**

Determine the need to add items to the agenda. In order for the Board to add an item to the agenda, it must make a determination that: (a) the item came to the attention of the Board after posting the agenda; (b) that there is a need for immediate action to be taken by the Board. If these two tests are met, the Board may add an item in question to the agenda for consideration consistent with provisions of the Brown Act.

- 4. PUBLIC COMMENTS**

The District includes the communities of:
**Compton, East Rancho Dominguez, Enterprise, Mona Park, North Long Beach,
Rosewood, West Rancho Dominguez and Willowbrook**

5. CONSENT CALENDAR

Consent Calendar items are considered routine by the Board of Trustees and will be adopted in one motion. There are no separate discussions of these items unless a Board member so requests, in which event the item will be removed from the Consent Calendar and considered separately immediately following action on the remaining items.

A. MINUTES OF THE MEETINGS OF SEPTEMBER 12, 2022 AND SEPTEMBER 26, 2022.

Staff Recommendation: Approve the minutes of the District's previous meetings as submitted. An audio recording of this meeting is available at the District Office.

B. FINANCIAL STATEMENT FOR AUGUST 2022

Staff Recommendation: Approve this financial statement as submitted.

C. REQUISITIONS NUMBERS 10 THROUGH 12

Staff Recommendation: Approve these requisitions as submitted. These requisitions are the documents explaining all the District's expenditures for the month of October 2022.

6. GENERAL MANAGER'S REPORT

7. NEW BUSINESS

A. BOARD CONSIDERATION AND ACTION REGARDING RESOLUTION 17-2022, AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF LEGISLATIVE BODIES.

Staff Recommendation: Approve this resolution. Per AB 361, authorizes continued use of teleconferencing for Board meeting in accordance with the Brown Act.

B. BOARD TO REVIEW AND RECEIVE AND FILE SURVEYOR CONTRACT FOR COMPLETION OF MAPS FOR DISTRICT ANNEXATION

Staff Recommendation: Receive and file the surveyor contract with NV5 surveyors.

8. SET DATE FOR THE NEXT MEETING

9. ADJOURNMENT

In compliance with the Americans with Disabilities Act (ADA), if special assistance is needed to participate in the Board meeting, please contact General Manager Mitchel R. Weinbaum at (310) 933-5321 for assistance to enable the District to make reasonable accommodations.

All public records relating to an item on this agenda are available for public inspection at the time the record is distributed to all, or a majority of all, members of the Board. Such records shall be available at the District office located at 1224 S. Santa Fe Ave. Compton, CA 90221

EXHAUSTION OF ADMINISTRATIVE REMEDIES – If you challenge a District action in court, you may be limited to raising only those issues you or someone else raised at the public meeting described in this notice, or in written correspondence delivered to the District Manager at, or prior to, the public meeting. Any written correspondence delivered to the General Manager before the District's final action on a matter will become a part of the administrative record.

MICAH ALI
BOARD PRESIDENT

MARGARET COMER
BOARD SECRETARY

COMPTON CREEK MOSQUITO ABATEMENT DISTRICT

MINUTES OF SEPTEMBER 12, 2022

The meeting, by tele-conference, was called to order at 10:17 a.m.

The following members were present for the meeting: Board President Ali, Vice-President Zurita, Board Secretary Comer and Trustees Shelton and Mr. Bowers.

General Manager Weinbaum and Mr. Kevin Trommer were also present for the meeting.

PLEDGE OF ALLEGIANCE

Board President Ali led the members in the recital of the Pledge of Allegiance.

ADDITIONAL ITEMS TO THE AGENDA

There were none at this time.

PUBLIC COMMENTS

There were none at this time.

NEW BUSINESS

The first item was Board consideration and action regarding Resolution 12-2022, authorizing remote teleconference meetings of legislative bodies. On motion by Ms. Zurita and seconded by Mr. Shelton, this item was opened for discussion. After discussion, the Board voted unanimously to approve this resolution. A roll call vote was taken at this time: Trustee Bowers –yes, Trustee Shelton=yes, Board Secretary Comer=yes, Vice=President Zurita=yes and Board President Ali=yes.

The next item was Board consideration and action regarding Resolution 13-2022, approving the agreement for annexation surveyor services. On motion by Ms. Zurita and seconded by Mr. Bowers, this item was opened for discussion. General Manager Weinbaum explained how and why the District reached this position of a need for a new surveyor, noting that the previous surveyor had abandoned the job. General Manager Weinbaum explained the steps taken to hire a new surveyor to finish this project. Questions were asked concerning a provision in the surveyor contract that the General Manager could not answer at the time. After discussion, because more information was needed, agenda items 5B and 5C were pulled from the agenda.

The next item was Board consideration and action regarding Resolution 15-2022, creating a new job position and transferring funds from reserves to the operational budget to cover costs for this job position. On motion by Ms. Zurita and seconded by Mrs. Comer this item was opened for discussion. During discussion, the Board asked for more information regarding wages and benefits and item 5D was pulled from the agenda.

CONSENT CALENDAR

On motion by Ms. Zurita and seconded by Mrs. Comer the Consent Calendar was opened for discussion. The Consent Calendar consisted of the minutes of the August 8, 2022, Board meeting, the financial statement for July 2022 and requisitions numbers 7 through 9. After discussion, the consent calendar was unanimously approved. A roll call vote was taken at this time: Trustee Bowers–yes, Trustee Shelton–yes, Board Secretary Comer–yes, Vice-President Zurita–yes, and Board President Ali–yes.

GENERAL MANAGER’S REPORT

General Manager Weinbaum presented an oral and written report on District activities for the month. He reported on the low amount of mosquito-breeding found during inspections and the lack of resident service requests. He also reported on the increase of West Nile virus human cases throughout the State.

He reported that all District paperwork necessary to implement the benefit assessment for the 2022-2023 fiscal year has been completed and uploaded to the Los Angeles County Auditor-Controller's website for processing. All information supplied by the District has been confirmed by the Auditor-Controller, and the District's benefit assessment charge will be included on the 2022-2023 tax rolls for collection.

To address the items that were removed from this agenda, a Special Meeting was called for September 26, 2022, at 12 p.m. to address these issues.

The date for the next regular meeting was set for October 10, 2022, at 10:45 a.m.

There being no further business, the meeting was adjourned at 11:25 a.m. on motion by Mrs. Comer, seconded by Mr. Shelton and unanimously approved. A roll call vote was taken at this time: Trustee Bowers–yes, Trustee Shelton–yes, Board Secretary Comer–yes, Vice President Zurita–yes, and Board President Ali–yes.

MICAH ALI
BOARD PRESIDENT

MARGARET COMER
BOARD SECRETARY

COMPTON CREEK MOSQUITO ABATEMENT DISTRICT

MINUTES OF SEPTEMBER 26, 2022

The meeting, by tele-conference, was called to order at 12:07 p.m.

The following members were present for the meeting: Board President Ali, Vice-President Zurita, Board Secretary Comer and Trustees Shelton and Bowers.

General Manager Weinbaum and Mr. Kevin Trommer were also present for the meeting.

PLEDGE OF ALLEGIANCE

Board President Ali led the members in the recital of the Pledge of Allegiance.

ADDITIONAL ITEMS TO THE AGENDA

There were none at this time.

PUBLIC COMMENTS

There were none at this time.

NEW BUSINESS

The first item was Board consideration and action regarding Resolution 13-2022, approving the agreement for annexation surveyor services. On motion by Mrs. Comer and seconded by Ms. Zurita, this item was opened for discussion. During discussion, the General Manager was asked to provide copies of the surveyor's contract to the Board. After all questions were asked and answered, the Board voted unanimously to approve Resolution 13-2022. A roll call vote was taken at this time: Trustee Bowers –yes, Trustee Shelton=yes, Board Secretary Comer=yes, Vice=President Zurita=yes and Board President Ali=yes.

The next item was Board consideration and action regarding Resolution 14-2022, authorizing transfer of funds from District reserves to its operations account to cover costs for the surveyor contract, On motion by Mr. Shelton and seconded by Mrs. Comer, this item was opened for discussion. It was noted that the cost for this contract is \$32,886 (thirty-two thousand eight hundred and eighty-six). After discussion, the Board voted unanimously to approve Resolution 14-2022. A roll call vote was taken at this time: Trustee Bowers –yes, Trustee Shelton=yes, Board Secretary Comer=yes, Vice=President Zurita=yes and Board President Ali=yes.

The next item was Board consideration and action regarding Resolution 15-2022, creating a new job position, Assistant to the General Manual, and transferring funds from District reserves to its operating budget to cover costs for this job position. On motion by Ms. Zurita and seconded by Mrs. Comer this item was opened for discussion. Questions were asked about health insurance and when the new employee begins receiving this benefit and the General Manager was asked to research the law or policy that states employees must be enrolled in the

California Public Employees Retirement System. After all questions were asked and answered, the Board voted unanimously to approve Resolution 15-2022. After discussion, the Board voted unanimously to approve Resolution 14-2022. A roll call vote was taken at this time: Trustee Bowers –yes, Trustee Shelton=yes, Board Secretary Comer=yes, Vice=President Zurita=yes and Board President Ali=yes.

The next item was Board consideration and action regarding Resolution 16-2022, adopting employment and health benefits arrangements. On motion by Mr. Bowers and seconded by Mr. Ali, this item was opened for discussion. The General Manager explained that this resolution defines the wages and benefits of the Assistant to the General Manager’s six month contract and creates a salary schedule for the new General Manager. After all questions were asked and answered, the Board voted unanimously to approve Resolution 16-2022. A roll call vote was taken at this time: Trustee Bowers –yes, Trustee Shelton=yes, Board Secretary Comer=yes, Vice=President Zurita=yes and Board President Ali=yes.

There being no further business, the meeting was adjourned at 12:41 p.m. on motion by Mr. Bowers, seconded by Mr. Shelton and unanimously approved. A roll call vote was taken at this time: Trustee Bowers=yes, Trustee Shelton=yes, Board Secretary Comer=yes, Vice President Zurita=yes, and Board President Ali=yes.

MICAH ALI
BOARD PRESIDENT

MARGARET COMER
BOARD SECRETARY

CRAMMER INC.
8020 2ND STREET
DOWNEY, CALIFORNIA 90241
(562) 923-9436

BOARD OF DIRECTORS
COMPTON CREEK MOSQUITO ABATEMENT DISTRICT
1224 SO. SANTA FE AVENUE
COMPTON, CA. 90221

GENTLEMEN:

WE HAVE COMPILED THE ACCOMPANYING BALANCE SHEET OF COMPTON CREEK MOSQUITO ABATEMENT DISTRICT A CALIFORNIA CORPORATION, AS OF AUGUST 31, 2022, AND THE RELATED INCOME STATEMENT FOR THE ONE MONTH AND TWO MONTHS THEN ENDED, IN ACCORDANCE WITH STANDARDS ESTABLISHED BY THE AMERICAN INSTITUTE OF CERTIFIED PUBLIC ACCOUNTANTS.

A COMPILATION IS LIMITED TO PRESENTING IN THE FORM OF FINANCIAL STATEMENTS INFORMATION THAT IS THE REPRESENTATION OF MANAGEMENT. WE HAVE NOT AUDITED OR REVIEWED THE ACCOMPANYING FINANCIAL STATEMENTS AND, ACCORDINGLY, DO NOT EXPRESS AN OPINION OR ANY OTHER FORM OF ASSURANCE ON THEM.

MANAGEMENT HAS ELECTED TO OMIT SUBSTANTIALLY ALL OF THE DISCLOSURES AND THE STATEMENTS OF CASH FLOWS REQUIRED BY GENERALLY ACCEPTED ACCOUNTING PRINCIPLES. IF THE OMITTED DISCLOSURES AND THE STATEMENTS OF CASH FLOWS WERE INCLUDED IN THE FINANCIAL STATEMENTS, THEY MIGHT INFLUENCE THE USER'S CONCLUSIONS ABOUT THE COMPANY'S FINANCIAL POSITION, RESULTS OF OPERATIONS, AND CASH FLOWS. ACCORDINGLY, THESE FINANCIAL STATEMENTS ARE NOT DESIGNED FOR THOSE WHO ARE NOT INFORMED ABOUT SUCH MATTERS.



October 4, 2022

COMPTON CREEK MOSQUITO ABATEMENT DISTRICT

Balance Sheet

As of August 31, 2022

Cash Basis

	<u>Aug 31, 22</u>
ASSETS	
Current Assets	
Checking/Savings	
1040 · Cash in County	836,091.47
1050 · B of A Checking Account	<u>22,288.33</u>
Total Checking/Savings	858,379.80
Other Current Assets	
1401 · Taxes Receivable	30,138.35
1402 · Interest Receivable	<u>1,114.09</u>
Total Other Current Assets	<u>31,252.44</u>
Total Current Assets	889,632.24
Fixed Assets	
1510 · Land	13,014.00
1520 · Building	11,981.00
1560 · Furniture & Equipment	148,364.41
1570 · Capital Improvements	100,694.81
1580 · Construction in Progress	<u>41,287.15</u>
Total Fixed Assets	<u>315,341.37</u>
TOTAL ASSETS	<u><u>1,204,973.61</u></u>

COMPTON CREEK MOSQUITO ABATEMENT DISTRICT

Balance Sheet

Cash Basis

As of August 31, 2022

	<u>Aug 31, 22</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
2210 · Federal Withholding Taxes	2,840.58
2220 · State Withholding Taxes	1,607.02
2240 · Accounts Payable	1,407.23
2340 · Deferred Revenues	23,468.09
2350 · Accrued Sick Leave	21,989.88
	<hr/>
Total Other Current Liabilities	51,312.80
	<hr/>
Total Current Liabilities	51,312.80
	<hr/>
Total Liabilities	51,312.80
Equity	
2750 · General Fixed Asset Fund	315,341.37
2800 · General Fund Balance	686,796.12
32000 · Retained Earnings	196,979.08
Net Income	-45,455.76
	<hr/>
Total Equity	1,153,660.81
	<hr/>
TOTAL LIABILITIES & EQUITY	<u>1,204,973.61</u>

COMPTON CREEK MOSQUITO ABATEMENT DISTRICT

Profit & Loss

August 2022

Cash Basis

	<u>Aug 22</u>	<u>Jul - Aug 22</u>	<u>% of Income</u>
Ordinary Income/Expense			
Income			
3001 · Taxes Current Secured	3,860.47	4,617.86	61.1%
3002 · Taxes Current Unsecured	1,406.03	1,406.03	22.3%
3003 · Taxes Prior Secured	862.30	12,848.14	13.7%
3004 · Taxes Prior Unsecured	204.62	204.62	3.2%
3801 · Interest Income	-18.26	637.30	-0.3%
Total Income	<u>6,315.16</u>	<u>19,713.95</u>	<u>100.0%</u>
Net Ordinary Income	<u>6,315.16</u>	<u>19,713.95</u>	<u>100.0%</u>
Net Income	<u>6,315.16</u>	<u>19,713.95</u>	<u>100.0%</u>

COMPTON CREEK MOSQUITO ABATEMENT DISTRICT

Profit & Loss

August 2022

Cash Basis

	<u>Aug 22</u>	<u>Jul - Aug 22</u>	<u>% of Expense</u>
Expense			
6100 · Salaries	14,041.00	27,506.00	58.7%
6102 · Trustee Funds	500.00	1,000.00	2.1%
6110 · FICA Expense	1,112.41	2,182.68	4.7%
6121 · Unemployment Insuran...	330.00	1,384.00	1.4%
6131 · Laundry Expense	375.00	700.00	1.6%
6132 · Maintenance – Building	259.39	346.91	1.1%
6140 · Memberships	155.00	155.00	0.6%
6142 · Office Expense	174.45	174.45	0.7%
6145 · Public Education	3,063.90	6,109.85	12.8%
6150 · Professional Services	425.87	4,295.83	1.8%
6162 · Gas, Oil, & Maintenance	523.20	1,283.13	2.2%
6171 · Travel & Transportation	1,300.00	1,300.00	5.4%
6172 · Utilities	429.82	850.46	1.8%
6180 · CalPers Retirement	1,232.70	2,115.40	5.2%
6190 · Insurance - General	0.00	15,766.00	0.0%
Total Expense	<u>23,922.74</u>	<u>65,169.71</u>	<u>100.0%</u>
Net Ordinary Income	<u>-17,607.58</u>	<u>-45,455.76</u>	<u>-73.6%</u>
Net Income	<u>-17,607.58</u>	<u>-45,455.76</u>	<u>-73.6%</u>



Compton Creek Mosquito Abatement District
 1224 South Santa Fe Ave. • Compton, CA 90221
 Tel. / Fax: (310) 933-5321 • www.comptoncreekmad.org
 e-mail: info@comptoncreekmad.org or comptoncreekmad@earthlink.net

October 15, 2022

TRUSTEES:

President

Micah Ali

County of Los Angeles

Vice President

Janna Zurita

County of Los Angeles

Board Secretary

Margaret D. Comer

County of Los Angeles

Trustee

John Shelton

City of Long Beach

Trustee

Jonáthan Bowers

City of Compton

General Manager

Mitchel R. Weinbaum

REQUISITION #10

Sal & Bills 1st ½ Oct. 2022

<u>#</u>	<u>DESCRIPTION</u>	<u>GROSS</u>	<u>FED TAX</u>	<u>STATE</u>	<u>FICA</u>	<u>PERS</u>	<u>CU</u>	<u>NET</u>
#6100	Mitchel R. Weinbaum	\$4812.50	\$775.00	\$325.00	\$368.16	\$332.22	\$350.00	\$ 2662.12
#6180	CalPERS (MRW + District)							\$ 773.57
	Mitchel R. Weinbaum							\$ 350.00
#6172	The Gas Co.							\$ 28.09
#6131	Cintas							\$ 350.00
#6132	US Bank							\$ 57.11
#6145	US Bank							\$ 46.95
#6162	US Bank							\$ 141.35
#6171	US Bank							\$ 14.00
#6172	US Bank							\$ 132.97
#6145	Domain Networks							\$ 289.00
#6172	AT&T Mobility							\$ 110.00

APPROVED

Margaret D. Comer DATE / /

The District includes the communities of:
 Compton, East Rancho Dominguez, Enterprise, Mona Park, North Long Beach,
 Rosewood, West Rancho Dominguez and Willowbrook



Compton Creek Mosquito Abatement District
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October 10, 2022

TRUSTEES:

President
Micah Ali
County of Los Angeles

Vice President
Janna Zurita
County of Los Angeles

Board Secretary
Margaret D. Comer
County of Los Angeles

Trustee
John Shelton
City of Long Beach

Trustee
Jonathan Bowers
City of Compton

General Manager
Mitchel R. Weinbaum

REQUISITION # 11
Trustee Fees, Oct. 2022

#6102	Micah Ali				
<u>GROSS</u>	<u>FED TAX</u>	<u>STATE TAX</u>	<u>FICA</u>		<u>NET</u>
\$100.00	0	0	\$7.65	\$	92.35
#6102	Janna Zurita				
<u>GROSS</u>	<u>FED TAX</u>	<u>STATE TAX</u>	<u>FICA</u>		
\$100.00	0	0	\$7.65	\$	92.35
#6102	Margaret Comer				
<u>GROSS</u>	<u>FED TAX</u>	<u>STATE TAX</u>	<u>FICA</u>		
\$100.00	0	0	\$7.65	\$	92.35
#6102	Jon Shelton				
<u>GROSS</u>	<u>FED TAX</u>	<u>STATE TAX</u>	<u>FICA</u>		
\$100.00	0	0	\$7.65	\$	92.35
#6102	Jonathan Bowers				
<u>GROSS</u>	<u>FED TAX</u>	<u>STATE TAX</u>	<u>FICA</u>		
\$100.00	0	0	\$7.65	\$	92.35

APPROVED: _____

DATE: / /

The District includes the communities of:
 Compton, East Rancho Dominguez, Enterprise, Mona Park, North Long Beach,
 Rosewood, West Rancho Dominguez and Willowbrook



Compton Creek Mosquito Abatement District
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October 31, 2022

TRUSTEES:

President
Micah Ali
 County of Los Angeles

Vice President
Janna Zurita
 County of Los Angeles

Board Secretary
Margaret D. Comer
 County of Los Angeles

Trustee
John Shelton
 City of Long Beach

Trustee
Jonathan Bowers
 City of Compton

General Manager
Mitchel R. Weinbaum

REQUISITION #12
 Sal & Bills 2nd ½ Oct. 2022

<u>#</u>	<u>DESCRIPTION</u>	<u>GROSS</u>	<u>FED TAX</u>	<u>STATE</u>	<u>FICA</u>	<u>PERS</u>	<u>CU</u>	<u>NET</u>
#6100	Mitchel R. Weinbaum							
		\$4812.50	\$775.00	\$325.00	\$368.16	\$332.22	\$350.00	\$ 2662.12
Compton Creek MAD: #2200 - \$1550.00 #6110 - \$1549.14								\$ 3099.14
#6180	CalPERS (MRW + District)							\$ 773.57
	Mitchel R. Weinbaum							\$ 350.00
#6172	Compton Water Dept.							\$ 95.21
#6172	SoCal Edison							\$ 75.54
#6150	Crammer & King Services							\$ 195.00
#6145	Kevin Trommer							\$ 3000.00

APPROVED: _____ DATE / / _____

The District includes the communities of:
 Compton, East Rancho Dominguez, Enterprise, Mona Park, North Long Beach,
 Rosewood, West Rancho Dominguez and Willowbrook

COMPTON CREEK MOSQUITO ABATEMENT DISTRICT

GENERAL MANAGER’S REPORT FOR SEPTEMBER 2022

WEATHER

Temperatures at Noon: High – 103 Low – 72 Average – 76

Days Clear – 20 Overcast – 1

Service Requests – 1 Rain – None

OPERATIONAL REPORT

The District's inspection and spraying operations continued throughout the month. District personnel are in the field each day inspecting known mosquito-breeding sources, searching for unknown sources, speaking with residents about their roles in preventing mosquitoes, and using chemical control where and if necessary.

The problems associated with neglected swimming pools remain minimal. This month, the District performed 4 swimming pool inspections, and none were found to be mosquito breeding sources.

Public areas of the District are always the priority focus of the District every month. Now that mosquito breeding has been found in the District's street gutters, box drains, and catch basins in certain areas, District personnel are putting most of their time and efforts into containing these sources. Virtually all streets in the District have some standing water, and these areas are of the most concern to the District. This month, 331 inspections and treatments were performed in these public areas.

District personnel performed one inspection of the Compton Creek and found no mosquito breeding. Water continues to flow freely, eliminating any chance for mosquito breeding to occur.

Regarding mosquito-borne diseases, such as West Nile virus (WNV), historically, the late summer months produce the highest WNV results. After being bitten by a mosquito, it can take up to 6 to 8 weeks for the virus to take effect on humans, meaning that anyone impacted was bitten by a mosquito sometime in July or August, the warmest time of the summer throughout California and when mosquitoes are most prevalent. At the time of this writing, there are currently 81 human cases and 7 fatalities. There has been no evidence of WNV in the District and only a nominal amount in Los Angeles County. Most of the state's WNV infections originate in Tulare County in the San Joaquin Valley in Central California.

MANAGER'S REPORT

The District has continued its public awareness campaign to promote public safety through effective mosquito control and shared public responsibility. Social media platforms are updated daily with information, stories, and examples of how to protect yourself from mosquitoes. District personnel are also in the field every day distributing mosquito awareness literature that promotes the District's message directly to residents. Finally, when available, the District participates in City-wide events with an informational booth, literature about mosquitoes, and swag for all attendees.

COVID-19

Both District employees are fully vaccinated against the COVID-19 virus. However, as a health safeguard, District personnel continue to wear masks and gloves when out in public. District vehicles will continue to be equipped with soap bottles, disposable gloves, homemade masks, and respirators, if needed, for spraying purposes. District personnel are always masked and practice social distancing while working in the District shop and backyard.

Job Position Vacancy Announcement

Preparations are underway for the District to fill its new job position, Assistant to the General Manager. The Board previously reviewed the portals the District will be using for this job announcement, such as Indeed, District social media accounts, the Mosquito and Vector Control Association of California job vacancy list, and the American Mosquito Control Association's jobs board.

I have spoken with three General Managers, and they have agreed to sit on the interview panel, and a date will be set to conduct these interviews. After completion, the best applicant will be presented to the Board for their approval.

Meetings and Conferences

Health concerns permitting, the Mosquito and Vector Control Association of California (MVCAC) will host its annual in-person conference in Anaheim from January 29-February 19, 2023. Additionally, the American Mosquito Control Association (AMCA) will host its annual in-person conference in Reno, NV, from February 27 through March 3, 2023. The AMCA also announced that its next annual conference will be held in Dallas, TX.

Respectfully submitted,

Mitchel R. Weinbaum
General Manager

:

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE COMPTON CREEK MOSQUITO ABATEMENT DISTRICT AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODY OF COMPTON CREEK MOSQUITO ABATEMENT DISTRICT PURSUANT TO AB 361.

RESOLUTION 17-2022

WHEREAS, the Compton Creek Mosquito Abatement District is committed to preserving and nurturing public access and participation in meetings of the Board of Trustees; and

WHEREAS, all meetings of the Compton Creek Mosquito Abatement District's legislative bodies are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950-54963), so that any member of the public may attend, participate, and watch the District's legislative bodies conduct their business; and

WHEREAS, the Brown Act, Government Code section 54953(e), makes provisions for remote teleconferencing participation in meetings by members of a legislative body, without compliances with the requirements of Government Code section 54953 (b)(3), subject to the existence of certain conditions; and

WHEREAS, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558; and

WHEREAS, a proclamation is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the jurisdiction that are within the District's boundaries, caused by natural, technological, or human-caused caused disasters; and

WHEREAS, it is further required that state or local officials have imposed or recommended measures to promote social distancing, or, the legislative body meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, Governor Newsom's Executive Order N-15-21 declaring a state of emergency remains active; and

WHEREAS, State and local officials (including the County of Los Angeles) continue to impose or recommend measures to promote social distancing; and

WHEREAS, the Board previously found that meetings of the legislative bodies of the Compton Creek Mosquito Abatement District may be conducted without compliance with paragraph (3) of subdivision (b) of Government Code section 54953, as authorized by subdivision (e) of section 54953; and

WHEREAS, pursuant to provisions of the Brown Act, meeting agendas are posted at the District's headquarters facility and on the District's website.

NOW, THEREFORE, THE BOARD OF TRUSTEES OF THE COMPTON CREEK MOSQUITO ABATEMENT DISTRICT DOES HEREBY FIND AND RESOLVE AS FOLLOWS:

Section 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. Governor Emergency Active, and Social Distancing Remains in Effect. The Board hereby confirms that the State of Emergency proclaimed by the governor remains active, the Board has reconsidered the circumstances of the State of Emergency, and State and local officials (including the County of Los Angeles) continue to impose or recommend measures to promote social distancing.

Section 3. Remote Teleconferencing Meetings. The General Manager and the Board of the Compton Creek Mosquito Abatement District are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution, including conducting open and public meetings in accordance with government Code section 54953 (e) and other applicable provisions of the Brown Act.

Section 4. Effective Date of Resolution. This Resolution shall take effect immediately upon its adoption and shall be effective for 30 days unless further extended by the Board upon the Board's adoption of a subsequent resolution in accordance with Government Code section 54953 (e) (3) to extend the time during which the legislative body of the Compton Creek Mosquito Abatement District may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

PASSED and ADOPTED by the Board of Trustees of the Compton Creek Mosquito Abatement District, this ____ day of October 2022, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN

**AGREEMENT FOR
INDEPENDENT CONSULTANT/PROFESSIONAL SERVICES
BY AND BETWEEN
COMPTON CREEK MOSQUITO ABATEMENT DISTRICT
AND
NV5**

This Independent Consultant Agreement for Professional Services (“**Agreement**”) is made and entered into as of September 12, 2022 (“**Effective Date**”) by and between the **Compton Creek Mosquito Abatement District** (“**District**”) and NV5 (“**Consultant**”) (individually a “**Party**” or collectively the “**Parties**”).

RECITALS

WHEREAS, the District is authorized by Government Code section 4526 to select and contract for professional services of land surveying on the basis of demonstrated competence and professional qualifications for the satisfactory performance of the Services (defined below); and

WHEREAS, the District is authorized by Government Code section 53060 to select and contract for the furnishing of special services and advice in financial, economic, accounting, engineering, legal or administrative matters, if those persons are specially trained and experienced and competent to perform the special services required; and

WHEREAS, Consultant is specially trained, experienced, competent and duly licensed under the laws of the State of California to perform the Services pursuant to this Agreement.

AGREEMENT

NOW, THEREFORE, for good and sufficient consideration, receipt of which is acknowledged, the Parties agree as follows:

1. **Services.** The Consultant shall provide the services as described in **Exhibit “A”**, attached hereto and incorporated herein by this reference (“**Services**”). The Services will generally consist of the following:
 - 1.1. The Services shall be performed on the following project(s) / site(s) (“**Project**”):

Preparing geographic descriptions and maps of the 16 annexation/detachment areas, as required by the Local Agency Formation Commission, and to provide a list of the assessor’s parcel numbers for each annexation/detachment area,

as further described in the Consultant’s Project Scope attached hereto as **Exhibit “A”**.
 - 1.2. The Services may be changed, including terminated, in the same manner as the Project, as indicated herein, without changing in any way the remaining Services. The provisions of this Agreement shall apply to the Services, without regard to the status of the remaining Project component(s).
2. **Term.** Unless terminated or otherwise cancelled as permitted herein, the term of this Agreement shall be for the time Consultant completes the Services or 365 days following the effective date of this Agreement (“**Term**”).
3. **Submittal of Documents.** The Consultant shall not commence Services until Consultant has submitted, and the District has approved, the certificate(s) and affidavit(s), and the endorsement(s) of insurance required, as indicated below:

<u> X </u>	Signed Agreement
<u> X </u>	Workers' Compensation Certification
<u> X </u>	Insurance Certificates and Endorsements
<u> X </u>	W-9 Form
_____	Bonds (as required or requested by District)

4. **Compensation.** Consultant's fee for the performance of Services shall be on an hourly basis and/or a per unit basis, as indicated in **Exhibit "B"** (Prices for Services). District agrees to pay the Consultant for Services satisfactorily rendered pursuant to this Agreement a total fee not to exceed thirty-two thousand, eight hundred eighty-six dollars (32,886.00) The District shall pay Consultant according to the following terms and conditions:
 - 4.1. The Consultant shall submit a monthly itemized statement of Service charges and expenses to the District on the fifth (5th) day of each month. If Consultant performs Services for more than one site, Consultant shall prepare a separate, itemized statement for each site. The itemized statement shall reflect the hours spent by the Consultant in performing its Services on each task, and, if applicable, the statements shall reflect expenses and materials. The invoices shall contain a sufficiently detailed description of any task performed by Consultant. The itemized statement shall show the days and hours worked each workday Consultant performs Services for the previous month. District will permit a one (1) month grace period beyond this time for the Consultant to submit its invoice for a particular month's Services. No amounts shall be due or owed to the Consultant if it fails to submit an invoice to the District at or before the end of that grace period.
 - 4.2. Consultant must provide, to the District's satisfaction, appropriate substantiation for all Services performed on an hourly basis. Consultant shall properly support payment of all hourly services, as further described herein, for each invoice or application for payment submitted by Consultant for its Services. Failure to satisfy this requirement may result in Consultant's invoice or application for payment being rejected, at the District's discretion, until District approves Consultant's full compliance herewith.
 - 4.3. Payment for the Services shall be made for all undisputed amounts in monthly installment payments within thirty (30) days after the Consultant submits an itemized statement to the District for Services actually completed and after the District's written approval of the Services, or the portion of the Services for which payment is to be made.
 - 4.4. District-authorized work outside of the scope in **Exhibit "A"** or District-authorized reimbursables not included in the Consultant's Total Fee are "Extra Services." If the Consultant determines that Extra Services are necessary, then the Consultant may request from the District in writing the District's authorization to perform Extra Services. Any charges for Extra Services shall be paid by the District only upon certification that the claimed Extra Services were authorized, in writing, by the District and that the Extra Services have been satisfactorily completed. If any work is performed by the Consultant without prior written authorization by the District, the District will not be obligated to pay. Extra Services shall be requested, substantiated and paid as described in **Exhibit "B"**.
5. **Expenses.** District shall not be liable to Consultant for any costs or expenses paid or incurred by Consultant in performing the Services, except as follows:
 - 5.1. Not applicable
6. **Independent Contractor.** Consultant, in the performance of this Agreement, shall be and act as an independent contractor. Consultant understands and agrees that it and all of its employees shall not be considered officers, employees, agents, partners, or joint ventures of the District, and are not entitled to benefits of any kind or nature normally provided to employees of the District and/or to which District's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Worker's Compensation. Consultant shall assume full responsibility for payment of all federal, state, and local taxes or contributions, including unemployment insurance, social security and income taxes with respect to Consultant's employees. In the performance of the Services, Consultant is an independent contractor or business entity, with the sole authority for controlling and directing the performance of the details of Consultant's work, District being interested only in the results obtained.
7. **Not Used.**
8. **Designated Representatives.** Consultant shall coordinate with District personnel and/or its designated representatives as may be requested and desirable, including with other professionals employed by the District related to the Project.

9. **Materials.** Consultant shall furnish, at its own expense, all labor, materials, equipment, supplies and other items necessary to complete the Services, except as follows:

9.1. Not applicable

10. **Performance of Services.**

10.1. **Standard of Care.**

10.1.1. Consultant represents that Consultant has the qualifications and ability to perform the Services in a professional manner, without the advice, control or supervision of District. Consultant's Services will be performed, findings obtained, reports and recommendations prepared in accordance with generally and currently accepted principles and practices of its profession for services to California school districts. Consultant's Services will be performed with due care and in accordance with applicable law, code, rule, regulation, and/or ordinance.

10.1.2. Consultant hereby represents that it possesses the necessary professional capabilities, qualifications, licenses, skilled personnel, experience, expertise, and financial resources, and it has available and will provide the necessary equipment, materials, tools, and facilities to perform the Services in an efficient, professional, and timely manner, in accordance with the terms and conditions of the Agreement.

10.1.3. Consultant shall be responsible for the professional quality, technical accuracy, completeness, and coordination of the Services, and Consultant understands that the District relies upon such professional quality, accuracy, completeness, and coordination by Consultant in performing the Services.

10.1.4. Consultant shall ensure that any individual performing Services requiring a California license shall possess the appropriate license required by the State of California. All personnel shall have sufficient skill and experience to perform the Services assigned to them.

10.2. **Meetings.** In addition to all public hearings and meetings, Consultant agrees to participate in coordination meetings to discuss District strategies, timetables, implementations of Services, and any other issues deemed relevant to the Project.

10.3. **District Approval.**

10.3.1. The District has the right to inspect and supervise to secure satisfactory completion of the Services.

10.3.2. Prior to any documents being made public, Consultant shall provide in draft form to District staff and District legal counsel, all documents that it or its subconsultants prepare.

11. **Information.**

11.1. **Furnished by District.** Upon request by Consultant, District shall furnish Consultant any information and documents readily available to District that the Consultant determines may be of use to the Consultant in the performance of the Services. District shall rely upon Consultant to determine which information and documents may be of use to the Consultant in performance of the Services. District makes no representations with respect to the reliability, accuracy, or completeness of any information or documents furnished by the District. Consultant shall determine if it is appropriate to rely on the District furnished information or documents. Consultant shall determine if clarification, additional information, or additional data is needed, and if so, to seek it out.

11.2. **Furnished by Others.** Consultant is to obtain, utilizing its own personnel, any required information that has been developed by other public or private entities that are not under contract to District. Consultant shall

determine if it is appropriate to rely on the information or data developed by these other public or private entities. Consultant shall determine if clarification, additional information, or additional data is needed.

12. **Originality of Services.** Except as to standard generic details, Consultant agrees that all technologies, formulae, procedures, processes, methods, writings, ideas, dialogue, compositions, recordings, teleplays and video productions prepared for, written for, or submitted to the District and/or used in connection with this Agreement, shall be wholly original to Consultant and shall not be copied in whole or in part from any other source, except that submitted to Consultant by District as a basis for such services.
13. **Copyright/Trademark/Patent.** Consultant understands and agrees that all matters produced under this Agreement shall become the property of District and cannot be used without District's express written permission. District shall have all right, title and interest in said matters, including the right to secure and maintain the copyright, trademark and/or patent of said matter in the name of the District. Consultant consents to use of Consultant's name in conjunction with the sale, use, performance and distribution of the matters, for any purpose and in any medium.
14. **Audit.** Consultant shall establish and maintain books, records, and systems of account, in accordance with generally accepted accounting principles, reflecting all business operations of Consultant transacted under this Agreement. Consultant shall retain these books, records, and systems of account during the Term of this Agreement and for five (5) years thereafter. Consultant shall permit the District, its agent, other representatives, or an independent auditor to audit, examine, and make excerpts, copies, and transcripts from all books and records, and to make audit(s) of all billing statements, invoices, records, and other data related to the Services. Audit(s) may be performed at any time, provided that the District shall give reasonable prior notice to Consultant and shall conduct audit(s) during Consultant's normal business hours, unless Consultant otherwise consents. For a period of three (3) years after final payment under this Agreement, all expenditures of public funds in excess of ten thousand dollars (\$10,000) shall be subject to examination and audit by the State Auditor. The audit shall be confined to those matters connected with the performance of this Agreement, including, but not limited to, the costs of administering the Agreement.
15. **Termination.**
 - 15.1. **Without Cause by District.** District may, at any time, with or without reason, terminate this Agreement and compensate Consultant only for the Services satisfactorily rendered to the date of termination. Written notice by District shall be sufficient to stop further performance of Services by Consultant. Notice shall be deemed given when received by the Consultant, or no later than three (3) days after the day the notice was mailed, whichever is sooner.
 - 15.2. **Without Cause by Consultant.** Consultant cannot terminate this Agreement without cause.
 - 15.3. **With Cause by District.** District may terminate this Agreement upon giving of written notice of intention to terminate for cause. Cause shall include:
 - 15.3.1. Material violation of this Agreement by the Consultant; or
 - 15.3.2. Any act by Consultant exposing the District to liability to others for personal injury or property damage; or
 - 15.3.3. Consultant is adjudged a bankrupt, Consultant makes a general assignment for the benefit of creditors, or a receiver is appointed on account of Consultant's insolvency.

Written notice by District shall contain the reasons for such intention to terminate and unless within three (3) calendar days after that notice the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, this Agreement shall upon the expiration of the three (3) calendar days cease and terminate. In the event of this termination, the District may secure the services from another Consultant. If the expense, fees, and/or costs to the District exceeds the cost of providing the Services, the Consultant shall immediately pay the excess expense, fees, and/or costs to the District upon the receipt of the District's notice of these expenses, fees, and/or costs. The foregoing provisions are in addition to and not a limitation of any

other rights or remedies available to District.

- 15.4. **With Cause by Consultant.** Consultant may only terminate this Agreement after giving written notice of intention to terminate for cause and the expiration of the time to cure. Cause shall only include:

15.4.1. Material violation of this Agreement by the District; or

15.4.2. Failure of the District to timely pay undisputed Consultant invoices.

Written notice by Consultant shall contain the reasons for such intention to terminate and unless within thirty (30) calendar days after that notice the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, this Agreement shall upon the expiration of the thirty (30) calendar days cease and terminate. During the thirty (30) calendar days, the Consultant shall continue providing Services to the District until the Agreement ceases and terminates. In the event of this termination, the District may secure the Services from another Consultant.

- 15.5. **Documentation upon Termination.** Upon termination, Consultant shall provide the District with all documents produced, maintained or collected by Consultant pursuant to this Agreement, whether or not such documents are final or draft documents.

16. **Indemnification.** To the furthest extent permitted by California law, Consultant shall defend, indemnify, and hold free and harmless the District, its agents, representatives, officers, consultants, employees, trustees, volunteers, and attorneys (“**the indemnified parties**”) from any and all claims, demands, causes of action, costs, expenses, liability, loss, damage or injury of any kind, in law or equity (“**Claim**”), arising out of, pertaining to or relating to, in whole or in part, the negligence, recklessness, errors or omissions, or willful misconduct of Consultant, its officials, officers, employees, subcontractors, consultants, or agents directly or indirectly arising out of, connected with, or resulting from the performance of the Services, the Project, and/or this Agreement, including, without limitation, the payment of all consequential damages.

17. **Insurance.**

- 17.1. The Consultant shall procure and maintain at all times it performs any portion of the Services the following insurance with minimum limits equal to the amount indicated below.

17.1.1. **Commercial General Liability and Automobile Liability Insurance.** Commercial General Liability Insurance and any Auto Automobile Liability Insurance that shall protect the Consultant, the District, and the State from all claims of bodily injury, property damage, personal injury, death, advertising injury, and medical payments arising performing any portion of the Services. (Form CG 0001 and CA 0001, or forms substantially similar, if approved by the District.)

17.1.2. **Workers’ Compensation and Employers’ Liability Insurance.** Workers’ Compensation Insurance and Employers’ Liability Insurance for all of its employees performing any portion of the Services. In accordance with provisions of section 3700 of the California Labor Code, the Consultant shall be required to secure workers’ compensation coverage for its employees. If any class of employee or employees engaged in performing any portion of the Services under this Agreement are not protected under the Workers’ Compensation Statute, adequate insurance coverage for the protection of any employee(s) not otherwise protected must be obtained before any of those employee(s) commence performing any portion of the Services.

17.1.3. **Professional Liability (Errors and Omissions).** This insurance shall cover the Consultant and their Consultant(s) for two million dollars (\$2,000,000) aggregate limit, subject to no more than twenty-five thousand dollars (\$25,000) per claim deductible, with coverage to continue through completion of construction plus two (2) years thereafter. The policy must contain terms or endorsements extending coverage that requires the insurer to defend and indemnify for acts which happen before the effective date of the policy provided the claim is first made during the policy period.

Type of Coverage	Minimum Requirement
Commercial General Liability Insurance , including Bodily Injury, Personal Injury, Property Damage, Advertising Injury, and Medical Payments Each Occurrence General Aggregate	\$ 1,000,000 \$ 2,000,000
Automobile Liability Insurance - Any Auto Each Occurrence General Aggregate	\$ 1,000,000 \$ 2,000,000
Professional Liability	\$ 2,000,000
Workers Compensation	Statutory Limits
Employer's Liability	\$ 1,000,000

17.2. **Proof of Carriage of Insurance.** The Consultant shall not commence performing any portion of the Services until all required insurance has been obtained and certificates indicating the required coverage have been delivered in duplicate to the District and approved by the District. Certificates and insurance policies shall include the following:

17.2.1. A clause stating: "This policy shall not be canceled or reduced in required limits of liability or amounts of insurance until notice has been mailed to the District, stating date of cancellation or reduction. Date of cancellation or reduction shall not be less than thirty (30) days after date of mailing notice."

17.2.2. Language stating in particular those insured, extent of insurance, location and operation to which insurance applies, expiration date, to whom cancellation and reduction notice will be sent, and length of notice period.

17.2.3. An endorsement stating that the District and the State and their agents, representatives, employees, trustees, officers, consultants, and volunteers ("**Additional Insureds**") are named Additional Insureds under all policies except Workers' Compensation Insurance, Professional Liability, and Employers' Liability Insurance. The coverage shall contain no special limitations on the scope of protection afforded to the Additional Insureds. An endorsement shall also state that Consultant's insurance policies shall be primary to any insurance or self-insurance maintained by District.

17.2.4. All policies except the Professional Liability Policy shall be written on an occurrence form.

17.3. **Acceptability of Insurers.** Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A-VII, unless otherwise acceptable to the District.

18. **Assignment.** The obligations and liabilities of the Consultant pursuant to this Agreement shall not be assigned voluntarily by the Consultant nor assigned by operation of law, without express written consent of the District.

19. **Binding Contract.** This Agreement shall be binding upon the Parties hereto and upon their successors and assigns and shall inure to the benefit of the Parties and their successors and assigns.

20. **Compliance with Laws.** Consultant shall observe and comply with all rules and regulations of the governing board of the District and all federal, state, and local laws, ordinances and regulations. Consultant shall give all notices required by any law, ordinance, rule and regulation bearing on conduct of the Services, as indicated or specified. If Consultant observes that any of the Services is at variance with any such laws, ordinance, rules, or regulations, Consultant shall notify the District, in writing, and, at the sole option of the District, any necessary changes to the Services shall be made and this Agreement shall be appropriately amended in writing, or this Agreement shall be terminated effective upon Consultant's receipt of a written termination notice from the District. If Consultant performs any Services or work that is in violation of any laws, ordinances, rules or regulations, without first notifying the District of the violation, Consultant shall bear all costs arising therefrom.

21. **Certificates/Permits/Licenses.** Consultant and all Consultant's employees or agents shall secure and maintain in force such certificates, permits and licenses as are required by law in connection with the furnishing of the Services. Except for any license or permits furnished by District, Consultant shall be fully responsible for identifying and obtaining all necessary licenses and permits for the timely prosecution of the Services.
22. **Anti-Discrimination.** It is the policy of the District that in connection with all work performed under contracts there be no discrimination against any employee engaged in the work because of race, color, ancestry, national origin, religious creed, physical disability, medical condition, marital status, sexual orientation, gender, or age and therefore the Consultant agrees to comply with applicable Federal and California laws including, but not limited to, the California Fair Employment and Housing Act beginning with Government Code Section 12900 and District policy. Consultant and each subconsultant shall comply with Chapter 1 of Division 2, Part 7 of the Labor Code, beginning with § 1720, and including §§ 1735, 1777.5 and 1777.6, forbidding discrimination, and §§ 1776, 1777.5 and 1777.6, concerning the employment of apprentices by Consultant or subconsultants. Willful failure to comply may result in penalties, including loss of the right to bid on or receive public works contracts. In addition, the Consultant agrees to require like compliance by all its subcontractor(s).
23. **Interaction with the Media and Public.** Consultant shall promptly refer all inquiries from the news media or public to District and shall not make any statements to the media or the public relating to the Services. If Consultant receives a complaint from a citizen or the community, Consultant shall promptly inform the District about the complaint.
24. **Taxes.** Consultant shall be liable and solely responsible for paying all required taxes and other obligations, including, but not limited to, federal and state income taxes and social security taxes payable in connection with the Services and this Agreement. Consultant agrees to release, indemnify, defend, and hold District harmless from and against any worker's compensation or any tax liability which District may incur to any Federal or State governments with jurisdiction as a consequence of this Agreement. All payments made to Consultant may be reported to the Internal Revenue Service.
25. **No Rights in Third Parties.** This Agreement does not create any rights in, or inure to the benefit of, any third party, except as expressly provided herein.
26. **District's Evaluation of Consultant and Consultant's Employees and/or Subcontractors.** The District may evaluate the Consultant in any way the District is entitled, pursuant to applicable law. The District's evaluation may include, without limitation:
 - 26.1. Requesting that District employee(s) evaluate the Consultant and the Consultant's employees and subcontractors and each of their performance.
 - 26.2. Announced and unannounced observance of Consultant, Consultant's employee(s), and/or subcontractor(s).
27. **Limitation of District Liability.** Other than as provided in this Agreement, District's financial obligations under this Agreement shall be limited to the payment of the compensation provided in this Agreement. Notwithstanding any other provision of this Agreement, in no event, shall District be liable, regardless of whether any claim is based on contract or tort, for any special, consequential, indirect or incidental damages, including, but not limited to, lost profits or revenue, arising out of or in connection with this Agreement for the Services performed.
28. **Disputes.** In the event of a dispute between the Parties as to performance of the Services, Agreement interpretation, or payment, the Parties shall attempt to resolve the dispute by negotiation and/or mediation, if agreed to by the Parties. Pending resolution of the dispute, Consultant shall neither rescind the Agreement nor stop performing the Services.
29. **Confidentiality.** The Consultant and all Consultant's agents, personnel, employee(s), and/or subcontractor(s) shall maintain the confidentiality of all information received in the course of performing the Services. Consultant understands that student records are confidential and agrees to comply with all state and federal laws concerning the maintenance and disclosure of student records. This requirement to maintain confidentiality shall extend beyond the termination of this Agreement.

30. **Employment with Public Agency.** Consultant, if an employee of another public agency, agrees that Consultant will not receive salary or remuneration, other than vacation pay, as an employee of another public agency for the actual time in which Services are actually being performed pursuant to this Agreement.
31. **Notice.** Any notice required or permitted to be given under this Agreement shall be deemed to have been given, served, and received if given in writing and either personally delivered or sent by overnight delivery service, addressed as follows:

<p>District: Compton Creek Mosquito Abatement District 1224 S. Santa Fe Ave. Compton, CA 90221 info@comptoncreekmad.org ATTN: Mitchell R. Weinbaum</p>	<p>Consultant: NV5 163 Technology Drive, Suite 100 Irvine, CA 92618 ATTN: J Braley www.NV5.com</p>
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Any notice personally given shall be effective upon receipt. Any notice sent by overnight delivery service shall be effective the business day next following delivery thereof to the overnight delivery service.

32. **Integration/Entire Agreement of Parties.** This Agreement constitutes the entire agreement between the Parties and supersedes all prior discussions, negotiations, and agreements, whether oral or written. This Agreement may be amended or modified only by a written instrument executed by both Parties.
33. **California Law.** This Agreement is entered into in California and shall be governed by and the rights, duties and obligations of the Parties, and shall be determined and enforced in accordance with the laws of the State of California. The Parties further agree that any action or proceeding brought to enforce the terms and conditions of this Agreement shall be maintained in the county in which the District’s administrative offices are located. Consultant waives any claim or right to remove an action on this Agreement to federal court.
34. **Waiver.** The waiver by either Party of any breach of any term, covenant, or condition herein contained shall not be deemed to be a waiver of such term, covenant, condition, or any subsequent breach of the same or any other term, covenant, or condition herein contained.
35. **Severability.** If any term, condition or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.
36. **Authority to Bind Parties.** Neither Party in the performance of any and all duties under this Agreement, except as otherwise provided in this Agreement, has any authority to bind the other to any agreements or undertakings.
37. **Attorney Fees/Costs.** Should litigation be necessary to enforce any terms or provisions of this Agreement, then each Party shall bear its own litigation and collection expenses, witness fees, court costs and attorney’s fees.
38. **Captions and Interpretations.** Paragraph headings in this Agreement are used solely for convenience and shall be wholly disregarded in the construction of this Agreement. No provision of this Agreement shall be interpreted for or against a Party because that Party, or its legal representative, drafted such provision, and this Agreement shall be construed as if jointly prepared by the Parties.
39. **Calculation of Time.** For the purposes of this Agreement, “days” refers to calendar days unless otherwise specified.
40. **Signature Authority.** Each Party has the full power and authority to enter into and perform this Agreement, and the person signing this Agreement on behalf of each Party has been properly authorized and empowered to enter into this Agreement.
41. **Counterparts.** This Agreement, and all amendments and supplements to it may be executed in counterparts, and all

counterparts together shall be construed as one document.

- 42. **Incorporation of Recitals and Exhibits.** The Recitals and each exhibit attached hereto are hereby incorporated herein by reference.
- 43. **Provisions Required by Law Deemed Inserted.** Each and every provision of law and clause required by law to be inserted in this Agreement shall be deemed to be inserted herein and this Agreement shall be read and enforced as though it were included herein.
- 44. **Incorporation of RFQ/RFP & Proposal and Interpretation of Documents.** The District’s Request for Qualifications and/or a Request for Proposal (“**RFQ/RFP**”), is hereby incorporated into this Agreement. If a conflict exists between this Agreement and the RFQ/RFP and/or the Consultant’s Response, this Agreement shall control over the RFQ/RFP, which shall control over Consultant’s Response.

IN WITNESS WHEREOF, the Parties have executed this Agreement on the date indicated below.

Dated: _____, 20__ Dated: _____, 20__

Compton Creek Mosquito Abatement District _____

Signature: _____ Signature: _____

Print Name: _____ Print Name: _____

Print Title: _____ Print Title: _____

Information regarding Consultant:

Consultant: _____

License No.: _____

Address: _____

Telephone: _____

Facsimile: _____

E-Mail: _____

- Type of Business Entity:
- ___ Individual
 - ___ Sole Proprietorship
 - ___ Partnership
 - ___ Limited Partnership
 - ___ Corporation, State: _____
 - ___ Limited Liability Company
 - ___ Other: _____

_____:
Employer Identification and/or Social Security Number

NOTE: Title 26, United States Code sections 6041 and IRS reporting rules require non-corporate recipients of \$600.00 or more to furnish their taxpayer identification number to the payer. These rules also provide that a penalty may be imposed for failure to furnish the taxpayer identification number. In order to comply with these rules, the District requires your federal tax identification number or Social Security number, whichever is applicable.

WORKERS' COMPENSATION CERTIFICATION

Labor Code Section 3700 in relevant part provides:

Every employer except the State shall secure the payment of compensation in one or more of the following ways:

- By being insured against liability to pay compensation by one or more insurers duly authorized to write compensation insurance in this State.

- By securing from the Director of Industrial Relations a certificate of consent to self-insure, which may be given upon furnishing proof satisfactory to the Director of Industrial Relations of ability to self-insure and to pay any compensation that may become due to its employees.

I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the work of this Agreement.

Date: _____

Name of Consultant or Company: _____

Signature: _____

Print Name and Title: _____

(In accordance with Article 5 – commencing at Section 1860, Chapter 1, part 7, Division 2 of the Labor Code, the above certificate must be signed and filed with the District prior to performing any work under this Agreement.)

EXHIBIT A
Services

**Exhibit B
Prices for Services**

1. **Hourly Rates-** The following rates, which include overhead, administrative cost and profit, shall be utilized for invoicing District for performance of Services and shall not be changed for the term of the Agreement.

Job Title	Hourly Rate
Survey Manager	\$225
Senior Survey Tech	\$153
Project Assistant	\$ 95

2. **Hourly Rates- EXTRA SERVICES.** The following rates, which include overhead, administrative cost and profit, shall be utilized in arriving at the fee for Extra Services on a per hour basis and shall not be changed for the term of the Agreement.

Job Title	Hourly Rate
Survey Manager	\$225
Senior Survey Tech	\$153
Project Assistant	\$ 95

3. **Billing for Extra Services.** Consultant shall bill the District for Extra Services as follows:

- 3.1. Extra Services shall be billed for on an hourly basis and per-item basis.
- 3.2 The District shall pay Consultant only for all undisputed amounts within thirty (30) days after Consultant submits an invoice to the District for Extra Services actually completed and after the District's written approval of the Extra Services, or the portion of the Extra Services for which payment is to be made.
- 3.3 Consultant must provide, to the District's satisfaction, appropriate substantiation for all Extra Services performed on an hourly basis. Consultant shall properly support payment of all hourly Services in each invoices, as specifically provided for in the "Compensation" section of this Agreement.



Compton Creek Mosquito Abatement District
1224 South Santa Fe Ave. • Compton, CA 90221
Tel. / Fax: (310) 933-5321 • www.comptoncreekmad.org
e-mail: info@comptoncreekmad.org or comptoncreekmad@earthlink.net

**REGULAR MEETING
OF THE BOARD OF TRUSTEES OF THE
COMPTON CREEK MOSQUITO ABATEMENT DISTRICT
TO BE HELD AND HOSTED BY
TELECONFERENCE AT THE FOLLOWING LOCATION:**

TRUSTEES:

President

Micah Ali

County of Los Angeles

Vice President

Janna Zurita

County of Los Angeles

Board Secretary

Margaret D. Comer

County of Los Angeles

Trustee

John Shelton

City of Long Beach

Trustee

Jonathan Bowers

City of Compton

General Manager

Mitchel R. Weinbaum

**COMPTON CREEK MOSQUITO ABATEMENT DISTRICT HEADQUARTERS
1224 S. SANTA FE AVE. COMPTON, CA 90221**

**TELECONFERENCE TELEPHONE NUMBER – 1-(605) 475-4855
ACCESS CODE NUMBER – 721557#**

10:45 AM MONDAY NOVEMBER 7, 2022

AGENDA

Each item on the agenda, no matter how described, shall be deemed to include any appropriate motion, whether to adopt a minute motion, payment of any bill, approval of any matter or action, or any other action. Items listed "For Information" or "For Discussion" may also be subject of an "action" taken by the Board at the same meeting.

1. DETERMINATION OF A QUORUM

2. PLEDGE OF ALLEGIANCE

3. ADDITIONAL ITEMS TO THE AGENDA

Determine the need to add items to the agenda. In order for the Board to add an item to the agenda, it must make a determination that: (a) the item came to the attention of the Board after posting the agenda; (b) that there is a need for immediate action to be taken by the Board. If these two tests are met, the Board may add an item in question to the agenda for consideration consistent with provisions of the Brown Act.

4. PUBLIC COMMENTS

The District includes the communities of:
**Compton, East Rancho Dominguez, Enterprise, Mona Park, North Long Beach,
Rosewood, West Rancho Dominguez and Willowbrook**

5. CONSENT CALENDAR

Consent Calendar items are considered routine by the Board of Trustees and will be adopted in one motion. There are no separate discussions of these items unless a Board member so requests, in which event the item will be removed from the Consent Calendar and considered separately immediately following action on the remaining items.

A. MINUTES OF THE MEETINGS OF OCTOBER 10, 2022.

Staff Recommendation: Approve the minutes of the District's previous meetings as submitted. An audio recording of this meeting is available at the District Office.

B. FINANCIAL STATEMENT FOR SEPTEMBER 2022

Staff Recommendation: Approve this financial statement as submitted.

C. REQUISITIONS NUMBERS 13 THROUGH 15

Staff Recommendation: Approve these requisitions as submitted. These requisitions are the documents explaining all the District's expenditures for the month of November 2022.

6. GENERAL MANAGER'S REPORT

7. NEW BUSINESS

A. BOARD CONSIDERATION AND ACTION REGARDING RESOLUTION 18-2022, AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF LEGISLATIVE BODIES.

Staff Recommendation: Approve this resolution. Per AB 361, authorizes continued use of teleconferencing for Board meeting in accordance with the Brown Act.

B. BOARD TO REVIEW AND RECEIVE AND FILE SURVEYOR CONTRACT FOR COMPLETION OF MAPS FOR DISTRICT ANNEXATION

Staff Recommendation: Receive and file the surveyor contract with NV5 surveyors.

C. BOARD CONSIDERATION AND ACTION REGARDING RESOLUTION 19-2022, APPROVING THE AGREEMENT FOR ANNEXATION SERVICES.

Staff Recommendation: Approve this Resolution. This Resolution explains the need for the District requiring surveyor services, how the notice requiring services were distributed and the cost \$35,532 (thirty-five thousand five hundred thirty-two) for surveyor services.

D. BOARD CONSIDERATION AND ACTION REGARDING RESCISSION OF RESOLUTION 13-2022

Staff Recommendation: Approve the rescission of this resolution, that approved surveyor services at the cost of \$32,886 (thirty-two thousand, eight hundred eighty-six).

**E. BOARD CONSIDERATION AND ACTION ON RESOLUTION 20-2022,
APPROVING A BUDGET AMENDMENT FOR FISCAL YEAR 2022-2023.**

Staff Recommendation: Approve this resolution which amends the fiscal year 2022-2023 budget to cover costs associated with the District's annexation plan.

7. SET DATE FOR THE NEXT MEETING

8. ADJOURNMENT

In compliance with the Americans with Disabilities Act (ADA), if special assistance is needed to participate in the Board meeting, please contact General Manager Mitchel R. Weinbaum at (310) 933-5321 for assistance to enable the District to make reasonable accommodations.

All public records relating to an item on this agenda are available for public inspection at the time the record is distributed to all, or a majority of all, members of the Board. Such records shall be available at the District office located at 1224 S. Santa Fe Ave. Compton, CA 90221

Compton Creek Mosquito Abatement District
Agenda Page 5, November 7, 2022

EXHAUSTION OF ADMINISTRATIVE REMEDIES – If you challenge a District action in court, you may be limited to raising only those issues you or someone else raised at the public meeting described in this notice, or in written correspondence delivered to the District Manager at, or prior to, the public meeting. Any written correspondence delivered to the General Manager before the District’s final action on a matter will become a part of the administrative record.

MICAH ALI
BOARD PRESIDENT

MARGARET COMER
BOARD SECRETARY

CRAMMER INC.
8020 2ND STREET
DOWNEY, CALIFORNIA 90241
(562) 923-9436

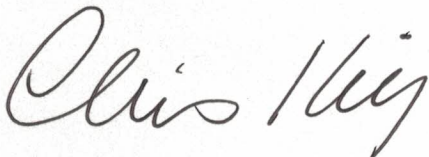
BOARD OF DIRECTORS
COMPTON CREEK MOSQUITO ABATEMENT DISTRICT
1224 SO. SANTA FE AVENUE
COMPTON, CA. 90221

GENTLEMEN:

WE HAVE COMPILED THE ACCOMPANYING BALANCE SHEET OF COMPTON CREEK MOSQUITO ABATEMENT DISTRICT A CALIFORNIA CORPORATION, AS OF SEPTEMBER 30, 2022, AND THE RELATED INCOME STATEMENT FOR THE ONE MONTH AND THREE MONTHS THEN ENDED, IN ACCORDANCE WITH STANDARDS ESTABLISHED BY THE AMERICAN INSTITUTE OF CERTIFIED PUBLIC ACCOUNTANTS.

A COMPILATION IS LIMITED TO PRESENTING IN THE FORM OF FINANCIAL STATEMENTS INFORMATION THAT IS THE REPRESENTATION OF MANAGEMENT. WE HAVE NOT AUDITED OR REVIEWED THE ACCOMPANYING FINANCIAL STATEMENTS AND, ACCORDINGLY, DO NOT EXPRESS AN OPINION OR ANY OTHER FORM OF ASSURANCE ON THEM.

MANAGEMENT HAS ELECTED TO OMIT SUBSTANTIALLY ALL OF THE DISCLOSURES AND THE STATEMENTS OF CASH FLOWS REQUIRED BY GENERALLY ACCEPTED ACCOUNTING PRINCIPLES. IF THE OMITTED DISCLOSURES AND THE STATEMENTS OF CASH FLOWS WERE INCLUDED IN THE FINANCIAL STATEMENTS, THEY MIGHT INFLUENCE THE USER'S CONCLUSIONS ABOUT THE COMPANY'S FINANCIAL POSITION, RESULTS OF OPERATIONS, AND CASH FLOWS. ACCORDINGLY, THESE FINANCIAL STATEMENTS ARE NOT DESIGNED FOR THOSE WHO ARE NOT INFORMED ABOUT SUCH MATTERS.



November 1, 2022

COMPTON CREEK MOSQUITO ABATEMENT DISTRICT

Balance Sheet

Cash Basis

As of September 30, 2022

	<u>Sep 30, 22</u>
ASSETS	
Current Assets	
Checking/Savings	
1040 · Cash in County	807,507.40
1050 · B of A Checking Account	<u>23,956.67</u>
Total Checking/Savings	831,464.07
Other Current Assets	
1401 · Taxes Receivable	30,138.35
1402 · Interest Receivable	<u>1,114.09</u>
Total Other Current Assets	<u>31,252.44</u>
Total Current Assets	862,716.51
Fixed Assets	
1510 · Land	13,014.00
1520 · Building	11,981.00
1560 · Furniture & Equipment	148,364.41
1570 · Capital Improvements	100,694.81
1580 · Construction in Progress	<u>41,287.15</u>
Total Fixed Assets	<u>315,341.37</u>
TOTAL ASSETS	<u><u>1,178,057.88</u></u>

COMPTON CREEK MOSQUITO ABATEMENT DISTRICT

Balance Sheet

Cash Basis

As of September 30, 2022

	<u>Sep 30, 22</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
2210 · Federal Withholding Taxes	2,743.76
2220 · State Withholding Taxes	2,329.02
2240 · Accounts Payable	1,407.23
2340 · Deferred Revenues	23,468.09
2350 · Accrued Sick Leave	21,989.88
	<hr/>
Total Other Current Liabilities	51,937.98
	<hr/>
Total Current Liabilities	51,937.98
	<hr/>
Total Liabilities	51,937.98
Equity	
2750 · General Fixed Asset Fund	315,341.37
2800 · General Fund Balance	686,796.12
32000 · Retained Earnings	196,979.08
Net Income	-72,996.67
	<hr/>
Total Equity	1,126,119.90
	<hr/>
TOTAL LIABILITIES & EQUITY	<u>1,178,057.88</u>

COMPTON CREEK MOSQUITO ABATEMENT DISTRICT

Profit & Loss

September 2022

Cash Basis

	<u>Sep 22</u>	<u>Jul - Sep 22</u>	<u>% of Income</u>
Ordinary Income/Expense			
Income			
3001 · Taxes Current Secured	0.00	4,617.86	0.0%
3002 · Taxes Current Unsecured	0.00	1,406.03	0.0%
3003 · Taxes Prior Secured	0.00	12,848.14	0.0%
3004 · Taxes Prior Unsecured	0.00	204.62	0.0%
3801 · Interest Income	714.10	1,351.40	100.0%
Total Income	714.10	20,428.05	100.0%
Net Ordinary Income	714.10	20,428.05	100.0%
Net Income	714.10	20,428.05	100.0%

COMPTON CREEK MOSQUITO ABATEMENT DISTRICT

Profit & Loss

September 2022

Cash Basis

	<u>Sep 22</u>	<u>Jul - Sep 22</u>	<u>% of Expense</u>
Expense			
6100 · Salaries	13,657.00	41,163.00	48.3%
6102 · Trustee Funds	500.00	1,500.00	1.8%
6110 · FICA Expense	1,084.00	3,266.68	3.8%
6121 · Unemployment Insuran...	0.00	1,384.00	0.0%
6131 · Laundry Expense	100.00	800.00	0.4%
6132 · Maintenance – Building	571.62	918.53	2.0%
6140 · Memberships	0.00	155.00	0.0%
6142 · Office Expense	0.00	174.45	0.0%
6145 · Public Education	3,029.00	9,138.85	10.7%
6150 · Professional Services	6,383.01	10,678.84	22.6%
6160 · Insecticides	126.74	126.74	0.4%
6162 · Gas, Oil, & Maintenance	492.89	1,776.02	1.7%
6171 · Travel & Transportation	958.97	2,258.97	3.4%
6172 · Utilities	469.08	1,319.54	1.7%
6180 · CalPers Retirement	882.70	2,998.10	3.1%
6190 · Insurance - General	0.00	15,766.00	0.0%
Total Expense	28,255.01	93,424.72	100.0%
Net Ordinary Income	-27,540.91	-72,996.67	-97.5%
Net Income	-27,540.91	-72,996.67	-97.5%



Compton Creek Mosquito Abatement District
 1224 South Santa Fe Ave. • Compton, CA 90221
 Tel. / Fax: (310) 933-5321 • www.comptoncreekmad.org
 e-mail: info@comptoncreekmad.org or comptoncreekmad@earthlink.net

November 15, 2022

TRUSTEES:

President
Micah Ali
 County of Los Angeles

Vice President
Janna Zurita
 County of Los Angeles

Board Secretary
Margaret D. Comer
 County of Los Angeles

Trustee
John Shelton
 City of Long Beach

Trustee
Jonathan Bowers
 City of Compton

General Manager
Mitchel R. Weinbaum

REQUISITION #13
 Sal & Bills 1st ½ Nov. 2022

	<u>#</u>		<u>FED TAX</u>	<u>STATE</u>	<u>FICA</u>	<u>PERS</u>	<u>CU</u>	<u>NET</u>
GROSS	#6100	Mitchel R. Weinbaum	\$775.00	\$325.00	\$368.16	\$332.22	\$350.00	\$ 2662.12
	#6180	CalPERS (MRW + District)						\$ 773.57
		Mitchel R. Weinbaum						\$ 350.00
	#6172	The Gas Co.						\$ 24.18
	#6131	Cintas						\$ 300.00
	#6132	US Bank						\$ 102.02
	#6145	US Bank (Job Ads)						\$ 1198.95
	#6162	US Bank						\$ 12.09
	#6172	US Bank						\$ 132.97

APPROVED: _____ DATE ___/___/_____

The District includes the communities of:
 Compton, East Rancho Dominguez, Enterprise, Mona Park, North Long Beach,
 Rosewood, West Rancho Dominguez and Willowbrook



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 e-mail: info@comptoncreekmad.org or comptoncreekmad@earthlink.net

November 7, 2022

TRUSTEES:

President
Micah Ali
 County of Los Angeles

Vice President
Janna Zurita
 County of Los Angeles

Board Secretary
Margaret D. Comer
 County of Los Angeles

Trustee
John Shelton
 City of Long Beach

Trustee
Jonathan Bowers
 City of Compton

General Manager
Mitchel R. Weinbaum

REQUISITION # 14
 Trustee Fees, Nov. 2022

#6102	Micah Ali				
<u>GROSS</u>	<u>FED TAX</u>	<u>STATE TAX</u>	<u>FICA</u>		<u>NET</u>
\$100.00	0	0	\$7.65	\$	92.35
#6102	Janna Zurita				
<u>GROSS</u>	<u>FED TAX</u>	<u>STATE TAX</u>	<u>FICA</u>		
\$100.00	0	0	\$7.65	\$	92.35
#6102	Margaret Comer				
<u>GROSS</u>	<u>FED TAX</u>	<u>STATE TAX</u>	<u>FICA</u>		
\$100.00	0	0	\$7.65	\$	92.35
#6102	Jon Shelton				
<u>GROSS</u>	<u>FED TAX</u>	<u>STATE TAX</u>	<u>FICA</u>		
\$100.00	0	0	\$7.65	\$	92.35
#6102	Jonathan Bowers				
<u>GROSS</u>	<u>FED TAX</u>	<u>STATE TAX</u>	<u>FICA</u>		
\$100.00	0	0	\$7.65	\$	92.35

APPROVED: _____ DATE ___/___/___

The District includes the communities of:
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 e-mail: info@comptoncreekmad.org or comptoncreekmad@earthlink.net

November 30, 2022

TRUSTEES:

President
Micah Ali
County of Los Angeles

Vice President
Janna Zurita
County of Los Angeles

Board Secretary
Margaret D. Comer
County of Los Angeles

Trustee
John Shelton
City of Long Beach

Trustee
Jonathan Bowers
City of Compton

General Manager
Mitchel R. Weinbaum

REQUISITION #15
 Sal & Bills 2nd ½ Nov. 2022

	<u>#6100</u>	Mitchel R. Weinbaum					
	<u>GROSS</u>	<u>FED TAX</u>	<u>STATE</u>	<u>FICA</u>	<u>PERS</u>	<u>CU</u>	<u>NET</u>
	\$4812.50	\$775.00	\$325.00	\$368.16	\$332.22	\$350.00	\$ 2662.12
Compton Creek MAD: #2200 - \$1550.00 #6110 – \$1549.14							\$ 3099.14
	<u>#6180</u>	CalPERS (MRW + District)					\$ 773.57
		Mitchel R. Weinbaum					\$ 350.00
	<u>#6172</u>	Compton Water Dept.					\$ 95.64
	<u>#6172</u>	SoCal Edison					\$ 100.74
	<u>#6150</u>	Crammer & King Services					\$ 195.00
	<u>#6145</u>	Kevin Trommer					\$ 3000.00

APPROVED: _____ DATE ___/___/_____

The District includes the communities of:
 Compton, East Rancho Dominguez, Enterprise, Mona Park, North Long Beach,
 Rosewood, West Rancho Dominguez and Willowbrook

COMPTON CREEK MOSQUITO ABATEMENT DISTRICT
GENERAL MANAGER'S REPORT FOR OCTOBER 2022

WEATHER

Temperatures at Noon: High – 78 Low – 56 Average – 68

Days Clear – 11 Overcast –10

Service Requests – One Rain – 1/4"

OPERATIONAL REPORT

The District's winter-time inspection and spraying program began this month. Since cooler temperatures aid in slowing or eliminating mosquito-breeding sources, the District's normal spraying operations are halted, and spraying is performed only when mosquito-breeding is found.

Inspections continue to be performed, and residents are continuously updated on steps they can take in helping to control mosquitoes throughout the District.

The problems with neglected swimming pools, usually a prime mosquito-breeding source, remained minimal during the month. We continue to see positive impacts from the cooperative efforts between the District and residents earlier this year, which allowed District personnel to drain the water from their neglected swimming pools. This month, no swimming pool inspections were performed.

Street gutters, box drains, and catch basins continue to receive our full attention. There is standing water on virtually every street in the District, with all of them having the potential to breed mosquitoes. This month, five mosquito-breeding sources were found, and they were treated at the time of the inspection.

Due to rain during the month, which flushes out any standing water, no inspections of the Compton Creek were performed.

Regarding mosquito-borne diseases, such as West Nile virus (WNV), historically, the late summer months produce the highest WNV results. After being bitten by a mosquito, it can take up to 6 to 8 weeks for the virus to take effect on humans, meaning that anyone impacted was bitten by a mosquito sometime in August or September, the warmest time of the summer throughout California and when mosquitoes are most prevalent. At the time of this writing, there are currently 99 human cases and 6 fatalities. There has been no evidence of WNV in the District and only a nominal amount in Los Angeles County. Most of the state's WNV infections originate in Tulare County in the San Joaquin Valley in Central California.

MANAGER'S REPORT

The District has continued its public awareness campaign to promote public safety through effective mosquito control and shared public responsibility. Social media platforms are updated daily with information, stories, and examples of how to protect yourself from mosquitoes. District personnel are also in the field every day distributing mosquito awareness literature that promotes the District's message directly to residents. Finally, when available, the District participates in City-wide events with an informational booth, literature about mosquitoes, and swag for all attendees.

COVID-19

Both District employees are fully vaccinated against the COVID-19 virus. However, as a health safeguard, District personnel continue to wear masks and gloves when out in public. District vehicles will continue to be equipped with soap bottles, disposable gloves, homemade masks, and respirators, if needed, for spraying purposes. District personnel are always masked and practice social distancing while working in the District shop and backyard.

Job Position Vacancy Announcement

The announcement for the District to fill its new job position, Assistant to the General Manager, has been published on various portals that the Board previously reviewed. The District will be using the following portals for the job announcement: Indeed, District social media accounts, the Mosquito and Vector Control Association of California job vacancy list, the California Special District Association jobs board, the Los Angeles Times, and NEOgov.

An interview panel consisting of three district managers has been arranged for the interview process, and questions for the interviewers are being refined.

Resolutions and other Documents for Board Approval and Rescission

- Surveyor Contract, the Board had two questions about this contract that needed more clarification:
 1. How many maps does the surveyor need to create?

Answer – After consulting with District counsel and the surveyor, it was determined that eleven maps need to be created.

2. On the surveyor agreement, item 2 – Term, it states, "consultant completes the services within 90 days or 365 days following the effective date of this agreement", with the question being if the surveyor stated completion in 90 days, why are 365 days mentioned?

Answer – surveyor stated 90 days for completion of the maps. The 365 days cover any delays that occur after the maps are submitted to the Local Agency Formation

Commission (LAFCO). Normally, LAFCO, after review, will ask for more information or other items regarding the maps, thus extending the timeline.

Annexation Timeline

I spoke with the Executive Director of LAFCO about a timeline regarding the District annexation plan.

During this discussion, I stated that it would be beneficial for agencies who are going through the annexation process for the first time, like the District, to have a guideline as to the steps of this process. To that end, he produced a document for the District that explained the timetable for the completion of this annexation plan of the District and this document will be included the Board meeting documents.

- Resolution 19-2022, this resolution approves the surveyor contract at the cost of \$35,532.

Need – The amount of the contract increased because of the need for 11 maps instead of 10. Resolution 13-2022 approved \$32,886 for the surveyor contract, and this new surveyor contract is for #35,532 for the completion of 11 maps for annexation.

- Resolution 13-2022, Resolution 19-2022 supersedes Resolution 13-2022 mitigating Resolution 13-2022 due to cost changes in the surveyor contract. I am asking the Board to rescind Resolution 13-2022.
- Resolution 20-2022, this resolution approves amending the fiscal year 2022-2023 operating budget to cover costs associated with the District's annexation plans. Resolution 14-2022 authorized the transfer of funds to cover costs associated with the District's annexation plans. This resolution approves amending the budget to show the movement of these funds.

Meetings and Conferences

Health concerns permitting, the Mosquito and Vector Control Association of California (MVCAC) will host its annual in-person conference in Anaheim from January 29-February 19, 2023.

Additionally, the American Mosquito Control Association (AMCA) will host its annual in-person conference in Reno, NV, from February 27 through March 3, 2023. The AMCA also announced that its next annual conference will be held in Dallas, TX.

Respectfully submitted,

Mitchel R. Weinbaum
General Manager

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE COMPTON CREEK MOSQUITO ABATEMENT DISTRICT AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODY OF COMPTON CREEK MOSQUITO ABATEMENT DISTRICT PURSUANT TO AB 361.

RESOLUTION 18-2022

WHEREAS, the Compton Creek Mosquito Abatement District is committed to preserving and nurturing public access and participation in meetings of the Board of Trustees; and

WHEREAS, all meetings of the Compton Creek Mosquito Abatement District's legislative bodies are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950-54963), so that any member of the public may attend, participate, and watch the District's legislative bodies conduct their business; and

WHEREAS, the Brown Act, Government Code section 54953(e), makes provisions for remote teleconferencing participation in meetings by members of a legislative body, without compliances with the requirements of Government Code section 54953 (b)(3), subject to the existence of certain conditions; and

WHEREAS, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558; and

WHEREAS, a proclamation is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the jurisdiction that are within the District's boundaries, caused by natural, technological, or human-caused caused disasters; and

WHEREAS, it is further required that state or local officials have imposed or recommended measures to promote social distancing, or, the legislative body meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, Governor Newsom's Executive Order N-15-21 declaring a state of emergency remains active; and

WHEREAS, State and local officials (including the County of Los Angeles) continue to impose or recommend measures to promote social distancing; and

WHEREAS, the Board previously found that meetings of the legislative bodies of the Compton Creek Mosquito Abatement District may be conducted without compliance with paragraph (3) of subdivision (b) of Government Code section 54953, as authorized by subdivision (e) of section 54953; and

WHEREAS, pursuant to provisions of the Brown Act, meeting agendas are posted at the District's headquarters facility and on the District's website.

NOW, THEREFORE, THE BOARD OF TRUSTEES OF THE COMPTON CREEK MOSQUITO ABATEMENT DISTRICT DOES HEREBY FIND AND RESOLVE AS FOLLOWS:

Section 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. Governor Emergency Active, and Social Distancing Remains in Effect. The Board hereby confirms that the State of Emergency proclaimed by the governor remains active, the Board has reconsidered the circumstances of the State of Emergency, and State and local officials (including the County of Los Angeles) continue to impose or recommend measures to promote social distancing.

Section 3. Remote Teleconferencing Meetings. The General Manager and the Board of the Compton Creek Mosquito Abatement District are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution, including conducting open and public meetings in accordance with government Code section 54953 (e) and other applicable provisions of the Brown Act.

Section 4. Effective Date of Resolution. This Resolution shall take effect immediately upon its adoption and shall be effective for 30 days unless further extended by the Board upon the Board's adoption of a subsequent resolution in accordance with Government Code section 54953 (e) (3) to extend the time during which the legislative body of the Compton Creek Mosquito Abatement District may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

PASSED and ADOPTED by the Board of Trustees of the Compton Creek Mosquito Abatement District, this ____ day of November 2022, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN

**AGREEMENT FOR
INDEPENDENT CONSULTANT/PROFESSIONAL SERVICES
BY AND BETWEEN
COMPTON CREEK MOSQUITO ABATEMENT DISTRICT
AND
NV5**

This Independent Consultant Agreement for Professional Services (“**Agreement**”) is made and entered into as of November 15, 2022, by and between the **Compton Creek Mosquito Abatement District** (“**District**”) and NV5 (“**Consultant**”) (individually a “**Party**” or collectively the “**Parties**”).

RECITALS

WHEREAS, the District is authorized by Government Code section 4526 to select and contract for professional services of land surveying on the basis of demonstrated competence and professional qualifications for the satisfactory performance of the Services (defined below); and

WHEREAS, the District is authorized by Government Code section 53060 to select and contract for the furnishing of special services and advice in financial, economic, accounting, engineering, legal or administrative matters, if those persons are specially trained and experienced and competent to perform the special services required; and

WHEREAS, Consultant is specially trained, experienced, competent and duly licensed under the laws of the State of California to perform the Services pursuant to this Agreement.

AGREEMENT

NOW, THEREFORE, for good and sufficient consideration, receipt of which is acknowledged, the Parties agree as follows:

1. **Services.** The Consultant shall provide the services as described in **Exhibit “A”**, attached hereto and incorporated herein by this reference (“**Services**”). The Services will generally consist of the following:
 - 1.1. The Services shall be performed on the following project(s) / site(s) (“**Project**”):

Preparing geographic descriptions and maps of the 11 annexation areas (9c, 9g, 9h, 9i, 9j, 9m, 9n, 9o, 9p, 9q, and 9r), as required by the Local Agency Formation Commission, and to provide a list of the assessor’s parcel numbers for each annexation area,

as further described in the Consultant’s Project Scope attached hereto as **Exhibit “A”**.
 - 1.2. The Services may be changed, including terminated, in the same manner as the Project, as indicated herein, without changing in any way the remaining Services. The provisions of this Agreement shall apply to the Services, without regard to the status of the remaining Project component(s).
2. **Term.** Unless terminated or otherwise cancelled as permitted herein, the term of this Agreement shall be for the time Consultant completes the Services within 90 days or 365 days following the effective date of this Agreement (“**Term**”).
3. **Submittal of Documents.** The Consultant shall not commence Services until Consultant has submitted, and the District has approved, the certificate(s) and affidavit(s), and the endorsement(s) of insurance required, as indicated below:

<u> X </u>	Signed Agreement
<u> X </u>	Workers' Compensation Certification
<u> X </u>	Insurance Certificates and Endorsements
<u> X </u>	W-9 Form

_____ Bonds (as required or requested by District)

Attachment 3

4. **Compensation.** Consultant's fee for the performance of Services shall be on an hourly basis and/or a per unit basis as indicated in **Exhibit "B"** (Prices for Services). District agrees to pay the Consultant for Services satisfactorily pursuant to this Agreement a total fee of thirty five thousand five hundred and thirty-two dollars (\$35,532.00) District shall pay Consultant according to the following terms and conditions:
 - 4.1. The Consultant shall submit a monthly itemized statement of Service charges and expenses to the District on the fifth (5th) day of each month. If Consultant performs Services for more than one site, Consultant shall prepare a separate, itemized statement for each site. The itemized statement shall reflect the hours spent by the Consultant in performing its Services on each task, and, if applicable, the statements shall reflect expenses and materials. The invoices shall contain a sufficiently detailed description of any task performed by Consultant. The itemized statement shall show the days and hours worked each workday Consultant performs Services for the previous month. District will permit a one (1) month grace period beyond this time for the Consultant to submit its invoice for a particular month's Services. No amounts shall be due or owed to the Consultant if it fails to submit an invoice to the District at or before the end of that grace period.
 - 4.2. Consultant must provide, to the District's satisfaction, appropriate substantiation for all Services performed on an hourly basis. Consultant shall properly support payment of all hourly services, as further described herein, for each invoice or application for payment submitted by Consultant for its Services. Failure to satisfy this requirement may result in Consultant's invoice or application for payment being rejected, at the District's discretion, until District approves Consultant's full compliance herewith.
 - 4.3. Payment for the Services shall be made for all undisputed amounts in monthly installment payments within thirty (30) days after the Consultant submits an itemized statement to the District for Services actually completed and after the District's written approval of the Services, or the portion of the Services for which payment is to be made.
 - 4.4. District-authorized work outside of the scope in **Exhibit "A"** or District-authorized reimbursables not included in the Consultant's Total Fee are "Extra Services." If the Consultant determines that Extra Services are necessary, then the Consultant may request from the District in writing the District's authorization to perform Extra Services. Any charges for Extra Services shall be paid by the District only upon certification that the claimed Extra Services were authorized, in writing, by the District and that the Extra Services have been satisfactorily completed. If any work is performed by the Consultant without prior written authorization by the District, the District will not be obligated to pay. Extra Services shall be requested, substantiated and paid as described in **Exhibit "B"**.
5. **Expenses.** District shall not be liable to Consultant for any costs or expenses paid or incurred by Consultant in performing the Services, except as follows:
 - 5.1. Not applicable.
6. **Independent Contractor.** Consultant, in the performance of this Agreement, shall be and act as an independent contractor. Consultant understands and agrees that it and all of its employees shall not be considered officers, employees, agents, partners, or joint ventures of the District, and are not entitled to benefits of any kind or nature normally provided to employees of the District and/or to which District's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Worker's Compensation. Consultant shall assume full responsibility for payment of all federal, state, and local taxes or contributions, including unemployment insurance, social security and income taxes with respect to Consultant's employees. In the performance of the Services, Consultant is an independent contractor or business entity, with the sole authority for controlling and directing the performance of the details of Consultant's work, District being interested only in the results obtained.
7. **Not Used.**

8. **Designated Representatives.** Consultant shall coordinate with District personnel and/or its designated representatives as may be requested and desirable, including with other professionals employed by the District related to the Project.
9. **Materials.** Consultant shall furnish, at its own expense, all labor, materials, equipment, supplies and other items necessary to complete the Services, except as follows:
 - 9.1. Not applicable.
10. **Performance of Services.**
 - 10.1. **Standard of Care.**
 - 10.1.1. Consultant represents that Consultant has the qualifications and ability to perform the Services in a professional manner, without the advice, control or supervision of District. Consultant's Services will be performed, findings obtained, reports and recommendations prepared in accordance with generally and currently accepted principles and practices of its profession for services to California school districts. Consultant's Services will be performed with due care and in accordance with applicable law, code, rule, regulation, and/or ordinance.
 - 10.1.2. Consultant hereby represents that it possesses the necessary professional capabilities, qualifications, licenses, skilled personnel, experience, expertise, and financial resources, and it has available and will provide the necessary equipment, materials, tools, and facilities to perform the Services in an efficient, professional, and timely manner, in accordance with the terms and conditions of the Agreement.
 - 10.1.3. Consultant shall be responsible for the professional quality, technical accuracy, completeness, and coordination of the Services, and Consultant understands that the District relies upon such professional quality, accuracy, completeness, and coordination by Consultant in performing the Services.
 - 10.1.4. Consultant shall ensure that any individual performing Services requiring a California license shall possess the appropriate license required by the State of California. All personnel shall have sufficient skill and experience to perform the Services assigned to them.
 - 10.2. **Meetings.** In addition to all public hearings and meetings, Consultant agrees to participate in coordination meetings to discuss District strategies, timetables, implementations of Services, and any other issues deemed relevant to the Project.
 - 10.3. **District Approval.**
 - 10.3.1. The District has the right to inspect and supervise to secure satisfactory completion of the Services.
 - 10.3.2. Prior to any documents being made public, Consultant shall provide in draft form to District staff and District legal counsel, all documents that it or its subconsultants prepare.
11. **Information.**
 - 11.1. **Furnished by District.** Upon request by Consultant, District shall furnish Consultant any information and documents readily available to District that the Consultant determines may be of use to the Consultant in the performance of the Services. District shall rely upon Consultant to determine which information and documents may be of use to the Consultant in performance of the Services. District makes no representations with respect to the reliability, accuracy, or completeness of any information or documents furnished by the District. Consultant shall determine if it is appropriate to rely on the District furnished information or documents. Consultant shall determine if clarification, additional information, or additional data is needed, and if so, to seek it out.

- 11.2. **Furnished by Others.** Consultant is to obtain, utilizing its own personnel, any required information that has been developed by other public or private entities that are not under contract to District. Consultant shall determine if it is appropriate to rely on the information or data developed by these other public or private entities. Consultant shall determine if clarification, additional information, or additional data is needed.
12. **Originality of Services.** Except as to standard generic details, Consultant agrees that all technologies, formulae, procedures, processes, methods, writings, ideas, dialogue, compositions, recordings, teleplays and video productions prepared for, written for, or submitted to the District and/or used in connection with this Agreement, shall be wholly original to Consultant and shall not be copied in whole or in part from any other source, except that submitted to Consultant by District as a basis for such services.
13. **Copyright/Trademark/Patent.** Consultant understands and agrees that all matters produced under this Agreement shall become the property of District and cannot be used without District's express written permission. District shall have all right, title and interest in said matters, including the right to secure and maintain the copyright, trademark and/or patent of said matter in the name of the District. Consultant consents to use of Consultant's name in conjunction with the sale, use, performance and distribution of the matters, for any purpose and in any medium.
14. **Audit.** Consultant shall establish and maintain books, records, and systems of account, in accordance with generally accepted accounting principles, reflecting all business operations of Consultant transacted under this Agreement. Consultant shall retain these books, records, and systems of account during the Term of this Agreement and for five (5) years thereafter. Consultant shall permit the District, its agent, other representatives, or an independent auditor to audit, examine, and make excerpts, copies, and transcripts from all books and records, and to make audit(s) of all billing statements, invoices, records, and other data related to the Services. Audit(s) may be performed at any time, provided that the District shall give reasonable prior notice to Consultant and shall conduct audit(s) during Consultant's normal business hours, unless Consultant otherwise consents. For a period of three (3) years after final payment under this Agreement, all expenditures of public funds in excess of ten thousand dollars (\$10,000) shall be subject to examination and audit by the State Auditor. The audit shall be confined to those matters connected with the performance of this Agreement, including, but not limited to, the costs of administering the Agreement.
15. **Termination.**
- 15.1. **Without Cause by District.** District may, at any time, with or without reason, terminate this Agreement and compensate Consultant only for the Services satisfactorily rendered to the date of termination. Written notice by District shall be sufficient to stop further performance of Services by Consultant. Notice shall be deemed given when received by the Consultant, or no later than three (3) days after the day the notice was mailed, whichever is sooner.
- 15.2. **Without Cause by Consultant.** Consultant cannot terminate this Agreement without cause.
- 15.3. **With Cause by District.** District may terminate this Agreement upon giving of written notice of intention to terminate for cause. Cause shall include:
- 15.3.1. Material violation of this Agreement by the Consultant; or
- 15.3.2. Any act by Consultant exposing the District to liability to others for personal injury or property damage; or
- 15.3.3. Consultant is adjudged a bankrupt, Consultant makes a general assignment for the benefit of creditors, or a receiver is appointed on account of Consultant's insolvency.

Written notice by District shall contain the reasons for such intention to terminate and unless within three (3) calendar days after that notice the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, this Agreement shall upon the expiration of the three (3) calendar days cease and terminate. In the event of this termination, the District may secure the services from another Consultant. If the expense, fees, and/or costs to the District exceeds the cost of providing the Services, the Consultant shall

immediately pay the excess expense, fees, and/or costs to the District upon the receipt of the District's notice of these expenses, fees, and/or costs. The foregoing provisions are in addition to and not a limitation of any other rights or remedies available to District.

- 15.4. **With Cause by Consultant.** Consultant may only terminate this Agreement after giving written notice of intention to terminate for cause and the expiration of the time to cure. Cause shall only include:

15.4.1. Material violation of this Agreement by the District; or

15.4.2. Failure of the District to timely pay undisputed Consultant invoices.

Written notice by Consultant shall contain the reasons for such intention to terminate and unless within thirty (30) calendar days after that notice the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, this Agreement shall upon the expiration of the thirty (30) calendar days cease and terminate. During the thirty (30) calendar days, the Consultant shall continue providing Services to the District until the Agreement ceases and terminates. In the event of this termination, the District may secure the Services from another Consultant.

- 15.5. **Documentation upon Termination.** Upon termination, Consultant shall provide the District with all documents produced, maintained or collected by Consultant pursuant to this Agreement, whether or not such documents are final or draft documents.

16. **Indemnification.** To the furthest extent permitted by California law, Consultant shall defend, indemnify, and hold free and harmless the District, its agents, representatives, officers, consultants, employees, trustees, volunteers, and attorneys ("**the indemnified parties**") from any and all claims, demands, causes of action, costs, expenses, liability, loss, damage or injury of any kind, in law or equity ("**Claim**"), arising out of, pertaining to or relating to, in whole or in part, the negligence, recklessness, errors or omissions, or willful misconduct of Consultant, its officials, officers, employees, subcontractors, consultants, or agents directly or indirectly arising out of, connected with, or resulting from the performance of the Services, the Project, and/or this Agreement, including, without limitation, the payment of all consequential damages.

17. **Insurance.**

- 17.1. The Consultant shall procure and maintain at all times it performs any portion of the Services the following insurance with minimum limits equal to the amount indicated below.

17.1.1. **Commercial General Liability and Automobile Liability Insurance.** Commercial General Liability Insurance and any Auto Automobile Liability Insurance that shall protect the Consultant, the District, and the State from all claims of bodily injury, property damage, personal injury, death, advertising injury, and medical payments arising performing any portion of the Services. (Form CG 0001 and CA 0001, or forms substantially similar, if approved by the District.)

17.1.2. **Workers' Compensation and Employers' Liability Insurance.** Workers' Compensation Insurance and Employers' Liability Insurance for all of its employees performing any portion of the Services. In accordance with provisions of section 3700 of the California Labor Code, the Consultant shall be required to secure workers' compensation coverage for its employees. If any class of employee or employees engaged in performing any portion of the Services under this Agreement are not protected under the Workers' Compensation Statute, adequate insurance coverage for the protection of any employee(s) not otherwise protected must be obtained before any of those employee(s) commence performing any portion of the Services.

17.1.3. **Professional Liability (Errors and Omissions).** This insurance shall cover the Consultant and their Consultant(s) for two million dollars (\$2,000,000) aggregate limit, subject to no more than twenty-five thousand dollars (\$25,000) per claim deductible, with coverage to continue through completion of construction plus two (2) years thereafter. The policy must contain terms or endorsements extending

coverage that requires the insurer to defend and indemnify for acts which happen before the effective date of the policy provided the claim is first made during the policy period.

Type of Coverage	Minimum Requirement
Commercial General Liability Insurance , including Bodily Injury, Personal Injury, Property Damage, Advertising Injury, and Medical Payments Each Occurrence General Aggregate	\$ 1,000,000 \$ 2,000,000
Automobile Liability Insurance - Any Auto Each Occurrence General Aggregate	\$ 1,000,000 \$ 2,000,000
Professional Liability	\$ 2,000,000
Workers Compensation	Statutory Limits
Employer's Liability	\$ 1,000,000

17.2. **Proof of Carriage of Insurance.** The Consultant shall not commence performing any portion of the Services until all required insurance has been obtained and certificates indicating the required coverage have been delivered in duplicate to the District and approved by the District. Certificates and insurance policies shall include the following:

17.2.1. A clause stating: "This policy shall not be canceled or reduced in required limits of liability or amounts of insurance until notice has been mailed to the District, stating date of cancellation or reduction. Date of cancellation or reduction shall not be less than thirty (30) days after date of mailing notice."

17.2.2. Language stating in particular those insured, extent of insurance, location and operation to which insurance applies, expiration date, to whom cancellation and reduction notice will be sent, and length of notice period.

17.2.3. An endorsement stating that the District and the State and their agents, representatives, employees, trustees, officers, consultants, and volunteers ("**Additional Insureds**") are named Additional Insureds under all policies except Workers' Compensation Insurance, Professional Liability, and Employers' Liability Insurance. The coverage shall contain no special limitations on the scope of protection afforded to the Additional Insureds. An endorsement shall also state that Consultant's insurance policies shall be primary to any insurance or self-insurance maintained by District.

17.2.4. All policies except the Professional Liability Policy shall be written on an occurrence form.

17.3. **Acceptability of Insurers.** Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A-VII, unless otherwise acceptable to the District.

18. **Assignment.** The obligations and liabilities of the Consultant pursuant to this Agreement shall not be assigned voluntarily by the Consultant nor assigned by operation of law, without express written consent of the District.

19. **Binding Contract.** This Agreement shall be binding upon the Parties hereto and upon their successors and assigns and shall inure to the benefit of the Parties and their successors and assigns.

20. **Compliance with Laws.** Consultant shall observe and comply with all rules and regulations of the governing board of the District and all federal, state, and local laws, ordinances and regulations. Consultant shall give all notices required by any law, ordinance, rule and regulation bearing on conduct of the Services, as indicated or specified. If Consultant observes that any of the Services is at variance with any such laws, ordinance, rules, or regulations, Consultant shall notify the District, in writing, and, at the sole option of the District, any necessary changes to the Services shall be made and this Agreement shall be appropriately amended in writing, or this Agreement shall be terminated effective upon Consultant's receipt of a written termination notice from the District. If Consultant performs any Services or work that is in violation of any laws, ordinances, rules or regulations, without first notifying the District of the violation, Consultant

shall bear all costs arising therefrom.

21. **Certificates/Permits/Licenses.** Consultant and all Consultant's employees or agents shall secure and maintain in force such certificates, permits and licenses as are required by law in connection with the furnishing of the Services. Except for any license or permits furnished by District, Consultant shall be fully responsible for identifying and obtaining all necessary licenses and permits for the timely prosecution of the Services.
22. **Anti-Discrimination.** It is the policy of the District that in connection with all work performed under contracts there be no discrimination against any employee engaged in the work because of race, color, ancestry, national origin, religious creed, physical disability, medical condition, marital status, sexual orientation, gender, or age and therefore the Consultant agrees to comply with applicable Federal and California laws including, but not limited to, the California Fair Employment and Housing Act beginning with Government Code Section 12900 and District policy. Consultant and each subconsultant shall comply with Chapter 1 of Division 2, Part 7 of the Labor Code, beginning with § 1720, and including §§ 1735, 1777.5 and 1777.6, forbidding discrimination, and §§ 1776, 1777.5 and 1777.6, concerning the employment of apprentices by Consultant or subconsultants. Willful failure to comply may result in penalties, including loss of the right to bid on or receive public works contracts. In addition, the Consultant agrees to require like compliance by all its subcontractor(s).
23. **Interaction with the Media and Public.** Consultant shall promptly refer all inquiries from the news media or public to District and shall not make any statements to the media or the public relating to the Services. If Consultant receives a complaint from a citizen or the community, Consultant shall promptly inform the District about the complaint.
24. **Taxes.** Consultant shall be liable and solely responsible for paying all required taxes and other obligations, including, but not limited to, federal and state income taxes and social security taxes payable in connection with the Services and this Agreement. Consultant agrees to release, indemnify, defend, and hold District harmless from and against any worker's compensation or any tax liability which District may incur to any Federal or State governments with jurisdiction as a consequence of this Agreement. All payments made to Consultant may be reported to the Internal Revenue Service.
25. **No Rights in Third Parties.** This Agreement does not create any rights in, or inure to the benefit of, any third party, except as expressly provided herein.
26. **District's Evaluation of Consultant and Consultant's Employees and/or Subcontractors.** The District may evaluate the Consultant in any way the District is entitled, pursuant to applicable law. The District's evaluation may include, without limitation:
 - 26.1. Requesting that District employee(s) evaluate the Consultant and the Consultant's employees and subcontractors and each of their performance.
 - 26.2. Announced and unannounced observance of Consultant, Consultant's employee(s), and/or subcontractor(s).
27. **Limitation of District Liability.** Other than as provided in this Agreement, District's financial obligations under this Agreement shall be limited to the payment of the compensation provided in this Agreement. Notwithstanding any other provision of this Agreement, in no event, shall District be liable, regardless of whether any claim is based on contract or tort, for any special, consequential, indirect or incidental damages, including, but not limited to, lost profits or revenue, arising out of or in connection with this Agreement for the Services performed.
28. **Disputes.** In the event of a dispute between the Parties as to performance of the Services, Agreement interpretation, or payment, the Parties shall attempt to resolve the dispute by negotiation and/or mediation, if agreed to by the Parties. Pending resolution of the dispute, Consultant shall neither rescind the Agreement nor stop performing the Services.
29. **Confidentiality.** The Consultant and all Consultant's agents, personnel, employee(s), and/or subcontractor(s) shall maintain the confidentiality of all information received in the course of performing the Services. Consultant understands that student records are confidential and agrees to comply with all state and federal laws concerning the

maintenance and disclosure of student records. This requirement to maintain confidentiality shall extend beyond the termination of this Agreement.

- 30. **Employment with Public Agency.** Consultant, if an employee of another public agency, agrees that Consultant will not receive salary or remuneration, other than vacation pay, as an employee of another public agency for the actual time in which Services are actually being performed pursuant to this Agreement.
- 31. **Notice.** Any notice required or permitted to be given under this Agreement shall be deemed to have been given, served, and received if given in writing and either personally delivered or sent by overnight delivery service, addressed as follows:

District: Compton Creek Mosquito Abatement District 1224 S. Santa Fe Ave. Compton, CA 90221 info@comptoncreekmad.org ATTN: Mitchell R. Weinbaum	Consultant: NV5 163 Technology Drive, Suite 100 Irvine, CA 92618 ATTN: J Braley www.NV5.com
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Any notice personally given shall be effective upon receipt. Any notice sent by overnight delivery service shall be effective the business day next following delivery thereof to the overnight delivery service.

- 32. **Integration/Entire Agreement of Parties.** This Agreement constitutes the entire agreement between the Parties and supersedes all prior discussions, negotiations, and agreements, whether oral or written. This Agreement may be amended or modified only by a written instrument executed by both Parties.
- 33. **California Law.** This Agreement is entered into in California and shall be governed by and the rights, duties and obligations of the Parties, and shall be determined and enforced in accordance with the laws of the State of California. The Parties further agree that any action or proceeding brought to enforce the terms and conditions of this Agreement shall be maintained in the county in which the District’s administrative offices are located. Consultant waives any claim or right to remove an action on this Agreement to federal court.
- 34. **Waiver.** The waiver by either Party of any breach of any term, covenant, or condition herein contained shall not be deemed to be a waiver of such term, covenant, condition, or any subsequent breach of the same or any other term, covenant, or condition herein contained.
- 35. **Severability.** If any term, condition or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.
- 36. **Authority to Bind Parties.** Neither Party in the performance of any and all duties under this Agreement, except as otherwise provided in this Agreement, has any authority to bind the other to any agreements or undertakings.
- 37. **Attorney Fees/Costs.** Should litigation be necessary to enforce any terms or provisions of this Agreement, then each Party shall bear its own litigation and collection expenses, witness fees, court costs and attorney’s fees.
- 38. **Captions and Interpretations.** Paragraph headings in this Agreement are used solely for convenience and shall be wholly disregarded in the construction of this Agreement. No provision of this Agreement shall be interpreted for or against a Party because that Party, or its legal representative, drafted such provision, and this Agreement shall be construed as if jointly prepared by the Parties.
- 39. **Calculation of Time.** For the purposes of this Agreement, “days” refers to calendar days unless otherwise specified.
- 40. **Signature Authority.** Each Party has the full power and authority to enter into and perform this Agreement, and the person signing this Agreement on behalf of each Party has been properly authorized and empowered to enter into this Agreement.

- 41. **Counterparts.** This Agreement, and all amendments and supplements to it may be executed in counterparts, and all counterparts together shall be construed as one document.
- 42. **Incorporation of Recitals and Exhibits.** The Recitals and each exhibit attached hereto are hereby incorporated herein by reference.
- 43. **Provisions Required by Law Deemed Inserted.** Each and every provision of law and clause required by law to be inserted in this Agreement shall be deemed to be inserted herein and this Agreement shall be read and enforced as though it were included herein.
- 44. **Incorporation of RFQ/RFP & Proposal and Interpretation of Documents.** The District's Request for Qualifications and/or a Request for Proposal ("**RFQ/RFP**"), is hereby incorporated into this Agreement. If a conflict exists between this Agreement and the RFQ/RFP and/or the Consultant's Response, this Agreement shall control over the RFQ/RFP, which shall control over Consultant's Response.

IN WITNESS WHEREOF, the Parties have executed this Agreement on the date indicated below.

Dated: _____, 20__ Dated: _____, 20__

Compton Creek Mosquito Abatement District

Signature: _____	Signature: _____
Print Name: _____	Print Name: _____
Print Title: _____	Print Title: _____

Information regarding Consultant:

Consultant: _____

License No.: _____

Address: _____

Telephone: _____

Facsimile: _____

E-Mail: _____

_____: _____
 Employer Identification and/or Social Security Number

NOTE: Title 26, United States Code sections 6041 and IRS reporting rules require non-corporate recipients of \$600.00 or more to furnish their taxpayer identification number to the payer. These rules also provide that a penalty may be imposed for failure to furnish the taxpayer identification number. In order to comply with these rules, the District requires your federal tax identification number or Social Security number, whichever is applicable.

Type of Business Entity:
 Individual
 Sole Proprietorship
 Partnership
 Limited Partnership
 Corporation, State: _____

____ Limited Liability Company
____ Other: _____

WORKERS' COMPENSATION CERTIFICATION

Labor Code Section 3700 in relevant part provides:

Every employer except the State shall secure the payment of compensation in one or more of the following ways:

- By being insured against liability to pay compensation by one or more insurers duly authorized to write compensation insurance in this State.

- By securing from the Director of Industrial Relations a certificate of consent to self-insure, which may be given upon furnishing proof satisfactory to the Director of Industrial Relations of ability to self-insure and to pay any compensation that may become due to its employees.

I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the work of this Agreement.

Date: _____

Name of Consultant or Company: _____

Signature: _____

Print Name and Title: _____

(In accordance with Article 5 – commencing at Section 1860, Chapter 1, part 7, Division 2 of the Labor Code, the above certificate must be signed and filed with the District prior to performing any work under this Agreement.)

EXHIBIT A
Services

**Exhibit B
Prices for Services**

1. **Hourly Rates-** The following rates, which include overhead, administrative cost and profit, shall be utilized for invoicing District for performance of Services and shall not be changed for the term of the Agreement.

Job Title	Hourly Rate
Survey Manager	\$225
Survey Senior Tech	\$153
Project Assistant	\$ 95

2. **Hourly Rates- EXTRA SERVICES.** The following rates, which include overhead, administrative cost and profit, shall be utilized in arriving at the fee for Extra Services on a per hour basis and shall not be changed for the term of the Agreement.

Job Title	Hourly Rate
Survey Manager	\$225
Senior Survey Tech	\$153
Project Assistant	\$ 95

3. **Billing for Extra Services.** Consultant shall bill the District for Extra Services as follows:

- 3.1. Extra Services shall be billed for on an hourly basis and per-item basis.
- 3.2 The District shall pay Consultant only for all undisputed amounts within thirty (30) days after Consultant submits an invoice to the District for Extra Services actually completed and after the District's written approval of the Extra Services, or the portion of the Extra Services for which payment is to be made.
- 3.3 Consultant must provide, to the District's satisfaction, appropriate substantiation for all Extra Services performed on an hourly basis. Consultant shall properly support payment of all hourly Services in each invoices, as specifically provided for in the "Compensation" section of this Agreement.

August 18, 2022

Mitchell R. Weinbaum
General Manager
Compton Creek Mosquito Abatement District (The District)
1224 S. Santa Fe Ave.
Compton, CA 90221
info@comptoncreekmad.org

Subject: Professional Surveying Services Metes & Bounds Plat & Legal Descriptions of Detachment \ Annexation Areas.

Dear Mitchell,

NV5, Inc (NV5) is pleased to present our proposal for Professional Survey Services for the above-referenced project.

This proposal covers the effort required to provide the requested survey for project area as shown in the below scope of work section and Exhibit A. NV5 has provided similar services for many agencies in the Southern California region. I have recently worked with LAFCO for an annexation for the City of Chino and understand the requirements for Plat & Legal description format.

NV5 is a provider of professional and technical engineering and consulting solutions to public and private sectors. We provide services through six business verticals: Testing, Inspection & Consulting; Infrastructure; Utility Services; Environmental Health Sciences; Buildings & Program Management; and Geospatial Technology. With offices located throughout the United States and with extensive resources to provide services locally, we strive to bring projects from inception to completion. Established in 1949, NV5 is a publicly-owned and traded national corporation incorporated in California with a combined staff of over 500 land surveyors, civil engineers and support staff.

This proposal is broken down into three sections:

1. Scope of Services
2. Proposed Compensation
3. Assumptions and Exclusions
4. Resume

This proposal will remain in effect for 90 days and is considered a Prevailing Wage project should any field work be needed. We appreciate the opportunity to provide this proposal and look forward to working with you. Please feel free to call me at (916) 837-2999

Sincerely,
NV5, Inc.



J Braley, PLS
Survey Manager
P27622-0004876



Paul Robotta, PLS
Director of Survey, VP

Based upon the information provided by The District and LAFCO we propose to provide the following services:

1.Scope of Services

Task 1.1: Project Research & Setup

NV5 will review project files from client and others, provide additional research and project setup. NV5 will provide necessary project coordination and office support to create the required Plats & Legal descriptions, closures, and necessary supporting documents.

Task 1.2: Plats & Legal Descriptions: See Exhibit C

NV5 will provide the following services for each area listed below, all plats and legal description will be per SBE & LAFCO standards included in the RFP.

Areas 9C, 9G, 9H, 9I, 9J, 9M, 9N, 9O, 9P, 9Q, 9R

- a. Define the limits of each area per provided KMZ file and verify with The District.
- b. Create Metes and Bounds Legal Description (Exhibit A) for each area tied to existing Maps & Deeds, and existing district documents
- c. Create a Map of above legal description (Exhibit B)
- d. Provide signed and sealed Plats and Legal descriptions, area closures, and record documents used in the creation of Exhibits A & B.

QA/QC and Project Management:

All work will be directed, overseen, and checked by a licensed Land Surveyor

2. Proposed Compensation

Our fees listed below will be considered a Lump Sum fee for the services listed above. NV5 will invoice monthly based upon time spent on each task and percent complete. NV5 anticipates a 90 working day schedule for completion of first drafts of Plats & Legal descriptions defined below.

We propose to provide the foregoing services for the following fees, and the Client agrees to compensate NV5 for such services as indicated below:

Fee Breakdown

Task 1.1	Project Research & Setup	\$	3,996.00
Task 1.2	Plats & Legal Descriptions Area 9c	\$	2,646.00
	Plats & Legal Descriptions Area 9g	\$	2646.00
	Plats & Legal Descriptions Area 9h	\$	2,646.00
	Plats & Legal Descriptions Area 9i	\$	2,646.00
	Plats & Legal Descriptions Area 9j	\$	2,646.00
	Plats & Legal Descriptions Area 9m	\$	3,096.00
	Plats & Legal Descriptions Area 9n	\$	2,646.00
	Plats & Legal Descriptions Area 9o	\$	3,096.00
	Plats & Legal Descriptions Area 9p	\$	3,006.00
	Plats & Legal Descriptions Area 9q	\$	2,556.00
	Plats & Legal Descriptions Area 9r	\$	3,906.00
	TOTAL FEE :	\$	35,532.00

3. Assumptions and Exclusions

1. Filing/recording any Records of Survey or Corner Records is excluded from the fixed fee portion of this proposal. Should any existing survey monuments shown on this survey be disturbed or destroyed, client is responsible for filing pertinent corner records with the appropriate agencies and will be considered an out-of-scope task.
- 2.. Utility investigations and pothole locations are excluded from this proposal.
3. Any item not specifically included in this proposal is specifically excluded.
4. This proposal is based on information from the Client that the project is a Prevailing Wage project in the State of California.

4. Proposed NV5 Team

This project is a series of Plat & Legal descriptions that will be completed by J Braley PLS Survey Manger for NV5 Irvine office. Please see Mr. Braley's resume below for more information. Plats and Legal descriptions after creation will be check by qualified survey staff prior to submittal to client.

Letters of reference are unusual for a survey firm but please feel free to contact one any of references provided below.

Kamyar Dibaj
Associate City Engineer
City of Garden Grove
kdibaj@ci.garden-grove.ca.us
714-741-5193

Nathaniel Holt
Chief Facilities Officer
Compton Unified School District
nholt@compton.k12.ca.us
310-438-9855 (Direct)

2022 PREVAILING WAGE RATE SHEET

Technical Services

Engineering Aide/Planning Aide_____	\$85.00/hour
Project Assistant_____	\$90.00/hour
Project Administrator_____	\$100.00/hour
CADD Technician I_____	\$105.00/hour
CADD Technician II_____	\$120.00/hour
CADD Technician III_____	\$140.00/hour
Sr. CADD Technician/Designer_____	\$153.00/hour
Design Supervisor_____	\$163.00/hour
GIS Technician I_____	\$105.00/hour
GIS Technician II_____	\$125.00/hour
GIS Analyst_____	\$142.00/hour
Senior GIS Analyst_____	\$175.00/hour

Professional

Junior Engineer / Planner / Scientist/Surveyor_____	\$125.00/hour
Assistant Engineer / Planner / Scientist/Surveyor_____	\$142.00/hour
Associate Engineer / Planner / Scientist / Surveyor_____	\$160.00/hour
Senior Engineer / Planner / Scientist/Surveyor_____	\$175.00/hour
Manager_____	\$225.00/hour
Associate_____	\$235.00/hour
Principal_____	\$262.00/hour

Field Survey

1-Person Survey Crew (Chain-Person)*_____	\$152.00/hour
1-Person Survey Crew (Party Chief)*_____	\$175.00/hour
2-Person Survey Crew*_____	\$300.00/hour
3-Person Survey Crew*_____	\$367.00/hour

* Field rates are based on "Prevailing Wage" as determined by the Department of Industrial Relations (DIR).
Rates are effective through December 31, 2022. If contract assignment extends beyond that date, a new rate schedule will be added to the contract. Litigation support will be billed at \$400.00 per hour.

EXPENSES:

Plotting and In-House Reproduction_____	1.10 x Cost
Subsistence_____	1.10 x Cost
Other Expenses - Including Subconsultants & Purchased Services through Subcontracts _	1.10 x Cost
GIS Web Hosting_____	1.10 x Cost
Mileage - Outside Local Area_____	Per Accepted IRS Rate

Annexation– Projected Timeline

Typical (non-controversial) proposals can take from 9-12 months to complete. The critical path item is the Negotiated Tax Transfer Resolution approved by the Board of Supervisors (BOS). The tax transfer resolution is sent to various affected agencies for their signature and then agenzized for BOS approval. LAFCO cannot agenzize a proposal until we receive the original Negotiated Tax Transfer Resolution from the BOS.

1. Application filed with LAFCO

January 2, 2023

2. Decision, Hearings, and Protest

If the BOS approves the Negotiated Tax Transfer Resolution in October, LAFCO can then agenzize the proposal for the next hearing in November.

LAFCO issues Notice of Public Hearing

- Landowners within district (GCS 56157(d))
- Landowners within 300' of district (GCS 56157(d))
- Registered voters within district (GCS 56157(f))
- Registered voters within 300' of district (GCS 56157(f))

At least 21 days before public hearing

Pursuant to GCS 56154

Commission Public Hearing

(Commission decision on proposed annexation)

November 2023

LAFCO issues notice of Protest Hearing

- Landowners within district (GCS 57025(b))
- Registered voters within district (GCS 57025(c))

At least 21 days before protest hearing

Pursuant to GCS 57025(a) → 56154

Written Protest Period

Must be at least 30 days

Commission Protest Hearing

(Commission decision on proposed annexation)

December 2023

3. Recordation

The Certificate of Completion is filed with the Registrar-Recorder/County Clerk after the Protest Hearing (December 2023).

**A RESOLUTION OF
THE COMPTON CREEK MOSQUITO ABATEMENT DISTRICT
APPROVING THE AGREEMENT FOR ANNEXATION SURVEYOR SERVICES**

RESOLUTION 19-2022

WHEREAS, the Compton Creek Mosquito Abatement District (the "District") is in the Process of annexing 11 separate, adjacent territories to the District's jurisdiction; and

WHEREAS, the annexation must be approved by the Local Agency Formation Commission for the County of Los Angeles ("LAFCO") and

WHEREAS, LAFCO requires certain geographic descriptions, mapping and other Information that are prepared by a California licensed surveyor; and

WHEREAS, the District does not have a licensed surveyor on staff, and as such, the District must contact with a licensed surveyor consultant to conduct the surveying services Required for the 11 annexations; and

WHEREAS, pursuant to Government Code section 4526 and 50360, the District is Authorized to contract with a licensed surveyor consultant for surveying services, so long as the District engages in a fair and competitive rather than formal bidding; and

WHEREAS, from August 15, 2022, through August 29, 2022, the District posted on its Website a Request for Qualifications and Proposals ("RFQ/P") and a proposed agreement Soliciting California licensed surveyors to submit and propose on conducting the annexation Surveying services; and

WHEREAS, the District directly sent the RFQ/P to three known surveyors (NV5, Psomas, And Cannon); and

WHEREAS, the District only received one proposal in an amount of \$35,532 (thirty-five thousand five hundred and thirty-two dollars) from NV5, which is a qualified surveyor and whose proposal appears to be thorough and reasonable.

NOW, THEREFORE BE IT RESOLVED BY the Board of Trustees of the Compton Creek Mosquito Abatement District as follows:

The Board of Trustees of the Compton Creek Mosquito Abatement District directs the General Manager to enter into the Agreement for Independent Consultant/Professional Services By and Between the Compton Creek Mosquito Abatement District and NV5 in the amount of \$35,532 (thirty-five thousand, five hundred thirty-two dollars) for annexation surveyor services.

I, Margaret, the undersigned Secretary of the Board of Trustees of the Compton Creek Mosquito Abatement District, hereby certify that I am the Secretary of said Special District, and The foregoing is a full, true, and correct copy of the Resolution passed by the Board of Trustees Thereof at a meeting of said Board held on the day and at the place herein specified, and that And that said Resolution has never been revoked, rescinded, or set aside, and is now in full force and effect.

PASSED AND ADOPTED by the Board of Trustees of the Compton Creek Mosquito

Abatement District on November 7, 2022, by the following vote

AYES:

NOES:

ABSENT:

ABSTAIN:

Micah Ali, Board President

Margaret Comer, Board Secretary

**A RESOLUTION OF
THE COMPTON CREEK MOSQUITO ABATEMENT DISTRICT
APPROVING THE AGREEMENT FOR ANNEXATION SURVEYOR SERVICES**

RESOLUTION 13-2022

WHEREAS, the Compton Creek Mosquito Abatement District (the “District”) is in the process of annexing 11 separate, adjacent territories to the District’s jurisdiction; and

WHEREAS, the annexation must be approved by the Local Agency Formation Commission for the County of Los Angeles (“LAFCO”) and

WHEREAS, LAFCO requires certain geographic descriptions, mapping and other information that are prepared by a California licensed surveyor; and

WHEREAS, the District does not have a licensed surveyor on staff, and as such, the District must contact with a licensed surveyor consultant to conduct the surveying services required for the 11 annexations; and

WHEREAS, pursuant to Government Code section 4526 and 50360, the District is authorized to contract with a licensed surveyor consultant for surveying services, so long as the District engages in a fair and competitive rather than formal bidding; and

WHEREAS, from August 15, 2022, through August 29, 2022, the District posted on its website a Request for Qualifications and Proposals (“RFQ/P”) and a proposed agreement soliciting California licensed surveyors to submit and propose on conducting the annexation surveying services; and

WHEREAS, the District directly sent the RFQ/P to three known surveyors (NV5, Psomas, and Cannon); and

WHEREAS, the District only received one proposal in an amount of \$32,886 (thirty-two thousand eight hundred and eighty-six dollars) from NV5, which is a qualified surveyor and whose proposal appears to be thorough and reasonable.

NOW, THEREFORE BE IT RESOLVED BY the Board of Trustees of the Compton Creek Mosquito Abatement District as follows:

The Board of Trustees of the Compton Creek Mosquito Abatement District directs the General Manager to enter into the Agreement for Independent Consultant/Professional Services By and Between the Compton Creek Mosquito Abatement District and NV5 in the amount of \$32,886 (thirty-two thousand, eight hundred eighty-six dollars) for annexation surveyor services.

I, Margaret, the undersigned Secretary of the Board of Trustees of the Compton Creek Mosquito Abatement District, hereby certify that I am the Secretary of said Special District, and The foregoing is a full, true, and correct copy of the Resolution passed by the Board of Trustees Thereof at a meeting of said Board held on the day and at the place herein specified, and that And that said Resolution has never been revoked, rescinded, or set aside, and is now in full force and effect.

PASSED AND ADOPTED by the Board of Trustees of the Compton Creek Mosquito

Abatement District on September 26, 2022, by the following vote

AYES:

NOES:

ABSENT:

ABSTAIN:

Micah Ali, Board President

Margaret Comer, Board Secretary

**A RESOLUTION OF THE COMPTON CREEK MOSQUITO ABATEMENT DISTRICT
APPROVING A BUDGET AMENDMENT FOR FISCAL YEAR 2022-2023**

RESOLUTION 20-2022

WHEREAS, the Compton Creek Mosquito Abatement District (the "District") is an independent special district formed and governed pursuant to Health and Safety Code section 2000 et. Seq: and

WHEREAS, the District having authorized by resolution, the transfer of funds from District reserves to its operating budget to cover costs relating to the District's annexation plan: and

WHEREAS, the District having authorized by resolution, the transfer of funds from District reserves to its operating budget to cover costs relating to hiring a person for the newly created job position of Assistant to the General Manager.

WHEREAS, the approved fiscal year 2022-2023 budget will need to be amended to reflect the funds that were transferred from reserves to the operating account of the budget.

NOW, THEREFORE BE IT RESOLVED BY THE Board of Trustees of the Compton Creek Mosquito Abatement District as follows:

The Board of Trustees of the Compton Creek Mosquito Abatement District directs the General Manager to transfer \$35,532 (thirty-five thousand, five-hundred thirty-two dollars) from the District's reserves to its operational budget for the Surveyor Costs, and to amend the fiscal year 2022-2023 budget to reflect this transfer.

I, Margaret Comer, the undersigned Secretary of the Board of Trustees of the Compton Creek Mosquito Abatement District, hereby certify that I am the Secretary of said Special District, and the foregoing is a full, true, and correct copy of the Resolution passed by the Board of Trustees thereof at a meeting of said Board held on the day and at the place herein specified, and that said Resolution has never been revoked, rescinded, or set aside, and is now in full force and effect.

PASSED AND ADOPTED by the Board of Trustees of the Compton Creek Mosquito Abatement District on November 7, 2022, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Micah Ali, Board President

Margaret Comer, Board Secretary

To: Board of Trustees
From: Mitchel R. Weinbaum, General Manager

Subject: Amended Budget for Fiscal Year 2022-2023 – Adopted June 13, 2022

Amended November 7, 2022

Honorable Trustees:

Attached you will find the Amended Budget and other related budget documents for fiscal year 2022-2023. This balanced, Proposed Budget continues to build on the excellent work that the Board has undertaken in recent years to protect the public's health from mosquito-borne diseases. By increasing the frequency, quality, and overall number of avenues for our public education outreach, we have taken definitive strides toward our goal of reaching all residents throughout the District.

This newly Amended Budget for fiscal year 2022-2023 reflects changes to cover costs associated with hiring a surveyor for the District's annexation plans. The amount moved from reserves to account number 6150 – Professional Services, is in the amount of \$36,000 (thirty-six thousand).

COMPTON CREEK MOSQUITO ABATEMENT DISTRICT
ESTIMATED BUDGET 2022 – 2023 ADOPTED JUNE 13, 2022
AMENDED NOVEMBER 7, 2022

Wages and Benefits.....	\$	140,000
Maintenance & Operations.....		284,200
Capital Outlay.....		<u>0</u>
	\$	435,250

Estimated Budget & Reserves

Estimated Budget.....	\$	435,250
Restricted Reserves.....		50,000
Assigned Reserves.....		<u>300,000</u>
	\$	785,200

Funds to be Raised by Taxes

Estimated Budget & Reserves.....	\$	785,200
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Less Estimated Cash – 06/30/22.....	\$	744,041
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Estimated Revenue from Property		
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Taxes.....	\$	150,000
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Amount to be raised by the Benefit Assessment.....	\$	207,000
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Total to be raised by taxes and other sources.....	\$	357,000
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To continue the building out of the District’s reserves and after having kept the Benefit Assessment (BA) charge the same the previous seven years, it is proposed that the BA be kept at \$9.00 per parcel this fiscal year.

Please note: The Benefit

AMENDED BUDGET 2022-2023
ADOPTED JUNE 1, 2022

AMENDED – NOVEMBER 7, 2022

<u>ACCOUNT NUMBER</u>	<u>YEARLY SALARY</u>	<u>POSITION</u>
#6100	\$ 115,500 \$ 24.00 per hour	MANAGER SEASONAL \$ 140,000.00

	MAINTENANCE and OPERATIONS	2021-2022	2022-2023
#6102	TRUSTEE FEES	\$ 6,000.00	6,000.00
#6110	FICA	12,500.00	10,800.00
#6111	HEALTH INSURANCE	00	6,000.00
#6120	WEST NILE VIRUS	10,000.00	10,000.00
#6121	UNEMPLOYMENT INSURANCE	1,250.00	1,300.00
#6130	MAINTENANCE OF EQUIPMENT	600.00	1,500.00
#6131	LAUNDRY	3,400.00	3,300.00
#6132	MAINTENANCE of BUILDING	2,000.00	12,200.00
#6140	MEMBERSHIPS, DUES	6,400.00	6,700.00
#6141	MISCELLANEOUS	400.00	400.00
#6142	OFFICE EXPENSE	3,300.00	5,000.00
#6143	MVCAC RESEARCH FEES	500.00	500.00
#6145	PUBLIC EDUCATION	35,000.00	35,000.00
#6150	PROFESSIONAL SERVICES	54,500.00	112,500.00
#6151	DISTRICT MODERNIZATION PROJECT	00	00

#6157	VACATION REIMBURSEMENT	4,000.00	4,000.00
#6160	INSECTICIDES	500.00	500.00
#6162	GAS, OIL & VEHICLE MAINT.	10,000.00	12,000.00
#6165	SCIENTIFIC	500.00	500.00
#6170	TAX COLLECTION EXPENSE	13,000.00	13,000.00
#6171	TRAVEL & TRANSPORTATION	21,000.00	21,000.00
#6172	UTLITIES	4,000.00	4,000.00
#6180	PERS – RETIREMENT	11,000.00	11,000.00
#6190	INSURANCE – GENERAL	15,500.00	18,000.00
#6191	INSURANCE – RETRO ADJUSTMENTS	00	00
#6195	EQUIPMENT PURCHASE	<u>00</u>	<u>00</u>
		\$ 353,100.00	\$ 435,200.00

#6100**SALARIES**

No increase for the General Manager.

The Seasonal Technician has assumed additional responsibilities and he did not receive an increase last year. I propose a two dollar (2) an hour increase to twenty-four (24) per hour.

General Manager:	\$ 115,500
Seasonal:	\$ 24.00
	x <u>990 hours</u>
	\$ 23,760
Total:	\$ 115,500
	+ <u>23,760</u>
	\$139,260 rounded off to \$140,000
	\$ 140,000 required for this account.

#6102**TRUSTEE FEES**

California Health & Safety Code, Section 2030 reads as follows:

- (a) The members of the board of trustees shall serve without compensation.
- (b) The members of the board of trustees may receive their actual and necessary travelling and incidental expenses incurred while on official business. In lieu of paying for actual expenses, the board of trustees may by resolution provide for the allowance and payment to each trustee a sum not to exceed one hundred dollars (\$100) per month for expenses incurred while on official business. A trustee may waive the payments permitted by this subdivision.
- (c) Notwithstanding subdivision (a), the secretary of the board of trustees may receive compensation in an amount determined by the board of trustees.
- (d) Reimbursement for these expenses is subject to Sections 53232.2 and 53232.3 of the Government Code.

\$ 6000 required for this account.

#6110

FICA

This amount is dependent on employees and Trustee compensation. Employers are federally obligated to pay 7.65% of all employee salaries to this fund.

\$ 140,000.00
 x 7.65%
\$ 10,710.00 rounded off to \$10,800

\$ 10,800 required for this account

#6120

WEST NILE VIRUS

This account is dedicated to any extra operational funds needed for control and surveillance of the West Nile virus. I recommend that the Board continue this funding for the foreseeable future while the West Nile virus threat is with us.

\$ 10,000 required for this account.

#6121

UNEMPLOYMENT INSURANCE

This amount is determined by each employee's first \$7,000.00 earned in the calendar year. This amount is then multiplied by a percentage factor determined by the State's Employment Development Dept. This year's percentage factor, at the time of this writing remains the same at 6.2%, however with unemployment claims at record levels, an across the board increase may ensue. A 2% increase is added to current levels

\$ 20,000.00 – subject wages
 x 6.2%
\$ 1,240.00 rounded to \$1,300

\$ 1,300 required for this account.

#6130**MAINTENANCE OF EQUIPMENT**

Anticipated expenses for 2022-2023:

Computer service	\$	1000.00
Typewriter service		400.00
Copy Machine service		<u>100.00</u>
	\$	1,500.00

\$ 1,500 required for this account.

#6131**LAUNDRY**

The District has a contract with Cintas through 2024. When obtaining quotes from uniform companies last year, Cintas was by far the lowest, one of the reasons being that the District has been with Cintas for so long.

Last fiscal year, the District spent \$3,000 on this account. An anticipated 7% increase in rate will bring the total to:

\$ 3,000.00	\$ 3,000.00
<u>X 7%</u>	<u>+ 210.00</u>
\$ 210.00	\$ 3,210.00 rounded to 3,300.00

\$ 3,300 required for this account.

#6132**MAINTENANCE OF BUILDING**

A one-time issue needs to be addressed; a bird exclusion cage needs to be constructed over the fishpond.

Bird exclusion cage	\$	10,000.00
Building alarm + permit		900.00
Fire bottle service		300.00
Fish food		500.00
Miscellaneous		<u>500.00</u>
	\$	12,200.00

\$ 12,200 required for this account.

#6140 MEMBERSHIPS, DUES

MVCAC corporate dues fluctuate each year. Dues are determined by a member's operational expenses for the prior fiscal year multiplied by a factor determined by the Association, .009%.

MVCAC Corporate membership dues	\$	3,600.00
AMCA memberships		500.00
Calif. Special District Assn.		1,400.00
NACCHO		800.00
Employees' State Health Certificates		375.00
LAFCO		<u>150.00</u>
	\$	6,700.00

\$ 6,700 required for this account.

#6141 MISCELLANEOUS

This account is for items or other expenditures that are not covered in the rest of the budget. The amount remains the same as last year,

\$ 400 required for this account.

#6142 OFFICE EXPENSE

Anticipated expenses for 2022-2023:

Computer supplies/programs/fees	\$	600.00
Postage		400.00
Toner for printer		1,000.00
Printing/copying/paper		250.00
Internet/Telephones		2,200.00
Bottled water		100.00
Office supplies		<u>250.00</u>
	\$	4,795.00

\$ 5,000 required for this account.

#6143 MVCAC RESEARCH FEES

In 2021-2022, the Mosquito Research Program (MRP) that was supported by the State and the UC was discontinued. At times, the District has donated \$500 for research fees.

\$ 500 required for this account.

#6145

PUBLIC EDUCATION

Funding the District’s PE efforts, its number one step in controlling mosquitoes is a priority and should include but not be limited to the following:

Printing – educational materials	\$	34,000.00
Other undetermined materials		<u>1,000.00</u>
	\$	35,000.00

\$ 35,000 required for this account.

#6150

PROFESSIONAL SERVICES

Last year, the District budgeted \$50,300 for this account and spent \$17,780. One-time costs associated with the District annexation plan are included in the account.

Anticipated expenses for 2022-2023:

Surveyor	\$	36,000.00
Auditor		10,000.00
Accountant		2,400.00
Attorney, Consultants		42,000.00
Newspaper publishing		1,500.00
LA County Assessor		1,500.00
Board of Equalization		15,800.00
Training classes/webinars		300.00
CalPERS – GASB 68 & 74/75		2500.00
Safe Deposit Box		<u>75.00</u>
	\$	112,075.00 =

\$ 112,500 required for this account.

#6157

VACATION & SICK LEAVE REIMBURSEMENT

This account is dedicated to paying for unused vacation and/or sick leave for the District’s General Manager as per the District’s Policy Manual. District policy is to buy back vacation and sick leave hours at half-rate.

\$5,000 required for this account.

#6160

INSECTICIDES

Last year, the District spent \$500 in this account. The cost of pesticide expenses will be same as the prior fiscal year \$500

\$500 required for this account.

#6162

GAS, OIL & VEHICLE MAINTENANCE

The price of fuel and oil fluctuates rapidly. The District has two new vehicles that are maintained regularly so that they function properly and safely. Still, there are unforeseen circumstances, breakdowns, tires, etc.

Last year, the District budgeted \$11,500 in this account and spent \$8,600. Staff proposes raising the amount to reflect the increase in fuel and maintenance.

\$12,000 required for this account.

#6165

SCIENTIFIC EXPENSES

The District will again perform surveillance operations this year. Shipping materials, equipment to operate the mosquito traps, materials to test dead birds are some of the regular supplies that will be needed throughout the mosquito breeding season.

\$ 500 required for this account.

#6170

TAX COLLECTION EXPENSE

Last year the County charged \$11,800 for Tax Collection expenses. This year this account needs to be raised to reflect actual costs.

\$ 13,000 required for this account.

#6171

TRAVEL & TRANSPORTATION

The District belongs to four organizations, the Mosquito & Vector Control Association of California, (MVCAC), the American Mosquito Control Association, (AMCA), the California Special District Association, (CSDA) and the National Association of City and County Health Officers (NACCHO) who hold annual conferences throughout the year. Per District policy, members and the General Manager are allotted \$3,500 for travel to these conferences.

The following is a list of anticipated travel for 2022-2023:

July 2022	NACCHO Annual Conference,
Aug 24-27, 2022	CSDA Annual Conference
Jan-31 - Feb. 2, 2023	MVCAC Annual Conference Disneyland
Feb 26-Mar 5, 2023	AMCA Annual Conference Salt Lake City, UT
April 2023	MVCAC Legislative Day Sacramento
May 2023	AMCA Legislative Days Washington DC

\$ 21,000 required for this account.

#6172

UTILITIES

Last year, the District budgeted \$4,000 and spent \$3,710. This account will Remain the same to reflect actual costs.

\$ 4,000 required for this account.

#6180

PERS – RETIREMENT

As per CalPERS, the District's contribution rate for 2022-2023, will be 9.3% of affected payroll.

\$ 115,500
X 9.3%
\$ 10,741.50

\$11,000 required for this account.

#6190

INSURANCE – GENERAL

Beginning in 1990. for insurances other than health, the District has been a member of self-insured group consisting of other mosquito and vector control districts, the Vector Control Joint Powers Agency (VCJPA).

For 2021-2022, the District will have a small increase of 4.86%. The District's insurance policies premiums for 2021-2022:

Workers Compensation	\$	7,396
Liability		4,500
Auto Physical Damage		188
Property		380
General Fund		<u>3,673</u>
	\$	16,137 rounded to 16,500.00

\$ 16,500 required for this account.

#6191

INSURANCE – RETROSPECTIVE ADJUSTMENTS

The District's insurance, Vector Control Joint Powers Agency (VCJPA,) after annual actuary valuations performed has stated there will not be a retrospective for the fiscal year.

#6195

EQUIPMENT PURCHASE

No equipment purchases anticipated for the year



Compton Creek Mosquito Abatement District
1224 South Santa Fe Ave. • Compton, CA 90221
Tel. / Fax: (310) 933-5321 • www.comptoncreekmad.org
e-mail: info@comptoncreekmad.org or comptoncreekmad@earthlink.net

**REGULAR MEETING
OF THE BOARD OF TRUSTEES OF THE
COMPTON CREEK MOSQUITO ABATEMENT DISTRICT
TO BE HELD AND HOSTED BY
TELECONFERENCE AT THE FOLLOWING LOCATION:**

TRUSTEES:

President
Micah Ali
County of Los Angeles

Vice President
Janna Zurita
County of Los Angeles

Board Secretary
Margaret D. Comer
County of Los Angeles

Trustee
John Shelton
City of Long Beach

Trustee
Jonathan Bowers
City of Compton

General Manager
Mitchel R. Weinbaum

**COMPTON CREEK MOSQUITO ABATEMENT DISTRICT HEADQUARTERS
1224 S. SANTA FE AVE. COMPTON, CA 90221**

**TELECONFERENCE TELEPHONE NUMBER – 1-(605) 475-4855
ACCESS CODE NUMBER – 721557#**

10:45 AM MONDAY DECEMBER 12, 2022

AGENDA

Each item on the agenda, no matter how described, shall be deemed to include any appropriate motion, whether to adopt a minute motion, payment of any bill, approval of any matter or action, or any other action. Items listed "For Information" or "For Discussion" may also be subject of an "action" taken by the Board at the same meeting.

1. DETERMINATION OF A QUORUM

2. PLEDGE OF ALLEGIANCE

3. ADDITIONAL ITEMS TO THE AGENDA

Determine the need to add items to the agenda. In order for the Board to add an item to the agenda, it must make a determination that: (a) the item came to the attention of the Board after posting the agenda; (b) that there is a need for immediate action to be taken by the Board. If these two tests are met, the Board may add an item in question to the agenda for consideration consistent with the provisions of the Brown Act.

4. PUBLIC COMMENTS

The District includes the communities of:

**Compton, East Rancho Dominguez, Enterprise, Mona Park, North Long Beach,
Rosewood, West Rancho Dominguez and Willowbrook**

5. GENERAL MANAGER'S REPORT

6. CLOSED SESSION

**Public Employee Appointment/Employment:
Assistant To The General Manager**

**Conference with Labor Negotiator
Agency designated representative: Board President
Unrepresented employee: Assistant to the General Manager**

7. NEW BUSINESS

**A. BOARD CONSIDERATION AND ACTION REGARDING RESOLUTION
21-2022, AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF
LEGISLATIVE BODIES.**

Staff Recommendation: Approve this resolution. Per AB 361,
authorizes continued use of teleconferencing
for Board meeting in accordance with the
Brown Act.

**B. CONSIDERATION/ACTION REGARDING APPROVAL OF DISTRICT'S
2021-2022 ANNUAL FINANCIAL AUDIT.**

Background: The District's auditor, Ms. Ann Tahim, CPA will be
available by phone to discuss and present the District's
2021-2022 financial audit for review, comment and
Board approval.

C. BOARD DISCUSSION REGARDING THE DISTRICT'S LEGISLATIVE BODY RETURNING TO LIVE IN-PERSON MEETINGS IN ACCORDANCE WITH THE RALPH M. BROWN ACT AND ASSEMBLY BILL 2449.

D. BOARD APPROVAL OF A FIVE-YEAR CONSULTANT CONTRACT WITH BUILDING BLOCK STRATEGIES LLC FOR STRATEGY, SOCIAL MEDIA, AND EDUCATION COMMUNICATIONS, CONTENT AND ADMINISTRATIVE SERVICES FOR THE DISTRICT.

Staff Recommendation: Approve this contract for an amount of \$3,000 per month, not to exceed \$36,000. Services will assist the District in expanding its education and awareness campaigns in the community. Consultant also augments administrative operations and provides communications and policy strategy services.

E. BOARD CONSIDERATION AND ACTION REGARDING RESOLUTION 22-2022 ADOPTING EMPLOYMENT AND HEALTH BENEFITS ARRANGEMENTS FOR ASSISTANT TO THE GENERAL MANAGER.

Staff Recommendation: Approve this resolution which defines employment wages and benefits for the Assistant to the General Manager, creates a pay scale for the General Manager and defines the time parameters employees to receive Other Post Retirement Benefits.

**F. BOARD CONSIDERATION AND ACTION REGARDING RECISSION OF
RESOLUTION 16-2022**

Staff Recommendation: Approve the recission of this resolution, that approved the Assistant to the General Manager salary at \$75,000 (seventy-five thousand).

**G. BOARD CONSIDERATION AND ACTION REGARDING CONTRACT OF
EMPLOYMENT OF ASSISTANT TO GENERAL MANAGER**

7. CONSENT CALENDAR

Consent Calendar items are considered routine by the Board of Trustees and will be adopted in one motion. There are no separate discussions of these items unless a Board member so requests, in which event the item will be removed from the Consent Calendar and considered separately immediately following action on the remaining items.

A. MINUTES OF THE MEETINGS OF NOVEMBER 7, 2022

Staff Recommendation: Approve the minutes of the District's previous meetings as submitted. An audio recording of this meeting is available at the District Office.

B. FINANCIAL STATEMENT FOR OCTOBER 2022

Staff Recommendation: Approve this financial statement as submitted.

C. REQUISITIONS NUMBERS 16 THROUGH 18

Staff Recommendation: Approve these requisitions as submitted. These requisitions are the documents explaining all the District's expenditures for the month of December 2022.

8. SET DATE FOR THE NEXT MEETING

9. ADJOURNMENT

In compliance with the Americans with Disabilities Act (ADA), if special assistance is needed to participate in the Board meeting, please contact General Manager Mitchel R. Weinbaum at (310) 933-5321 for assistance to enable the District to make reasonable accommodations.

All public records relating to an item on this agenda are available for public inspection at the time the record is distributed to all, or a majority of all, members of the Board. Such records shall be available at the District office located at 1224 S. Santa Fe Ave. Compton, CA 90221

EXHAUSTION OF ADMINISTRATIVE REMEDIES – If you challenge a District action in court, you may be limited to raising only those issues you or someone else raised at the public meeting described in this notice, or in written correspondence delivered to the District Manager at, or prior to, the public meeting. Any written correspondence delivered to the General Manager before the District's final action on a matter will become a part of the administrative record.

MICAH ALI
BOARD PRESIDENT

MARGARET COMER
BOARD SECRETARY

COMPTON CREEK MOSQUITO ABATEMENT DISTRICT
GENERAL MANAGER'S REPORT FOR NOVEMBER 2022

WEATHER

Temperatures at Noon: High – 76 Low – 54 Average – 66

Days Clear – 10 Overcast –10

Service Requests – None Rain – Trace

OPERATIONAL REPORT

The District's winter-time inspection and spraying program continued this month. Since cooler temperatures aid in slowing or eliminating mosquito-breeding sources, the District's normal spraying operations are halted, and spraying is performed only when mosquito-breeding is found. Inspections continue to be performed, and residents are continuously updated on steps they can take in helping to control mosquitoes throughout the District.

The problems with neglected swimming pools, usually a prime mosquito-breeding source, remained minimal during the month. We continue to see positive impacts from the cooperative efforts between the District and residents earlier this year, which allowed District personnel to drain the water from their neglected swimming pools. This month, no swimming pool inspections were performed.

Street gutters, box drains, and catch basins continue to receive our full attention. There is standing water on virtually every street in the District, with all of them having the potential to breed mosquitoes. This month, two mosquito-breeding sources were found, and they were treated at the time of the inspection.

Due to rain during the month, which flushes out any standing water, no inspections of Compton Creek were performed.

Regarding mosquito-borne diseases, such as West Nile virus (WNV), historically, the late summer months produce the highest WNV results. After being bitten by a mosquito, it can take up to 6 to 8 weeks for the virus to take effect on humans, meaning that anyone impacted was bitten by a mosquito sometime in August or September, the warmest time of the summer throughout California and when mosquitoes are most prevalent. At the time of this writing, there are currently 120 human cases and 9 fatalities. There has been no evidence of WNV in the District and only a nominal amount in Los Angeles County. Most of the state's WNV infections originate in Tulare County in the San Joaquin Valley in Central California.

MANAGER'S REPORT

The District has continued its public awareness campaign to promote public safety through effective mosquito control and shared public responsibility. Social media platforms are updated daily with information, stories, and examples of how to protect yourself from mosquitoes. District personnel are also in the field every day distributing mosquito awareness literature that promotes the District's message directly to residents. Finally, when available, the District participates in City-wide events with an informational booth, literature about mosquitoes, and swag for all attendees.

COVID-19

Both District employees are fully vaccinated against the COVID-19 virus. However, as a health safeguard, District personnel continue to wear masks and gloves when out in public. District vehicles will continue to be equipped with soap bottles, disposable gloves, homemade masks, and respirators, if needed, for spraying purposes. District personnel are always masked and practice social distancing while working in the District shop and backyard.

Job Position Vacancy Announcement

The announcement for the District to fill its new job position, Assistant to the General Manager, was published on various portals that the Board previously reviewed. The District used the following portals for the job announcement: District social media accounts, the Mosquito and Vector Control Association of California job vacancy list, the California Special District Association jobs board, the Los Angeles Times, and NEOgov. The results of the job search will be discussed in closed session at the December 12, 2022, regular Board meeting.

Resolutions and other Documents for Board Approval and Rescission

- The District's 2021-2022 Financial Audit has been completed. The District's auditor was in the office during October compiling all data needed to complete this audit, and results showed the District has increased its financial position. The District auditor will be available during the meeting to address any questions the Board may have.
- Virtual meetings – AB 361, which allows for virtual meetings of legislative bodies, sunsets on February 28, 2023, unless the Governor declares another state of emergency. AB 2449 takes effect on January 1, 2023, and provides a new, limited teleconference authorization for directors facing extenuating circumstances. Copies of AB 2449 updates provided by legal counsel of the Mosquito and Vector Control Association of California (MVCAC) are included in the Board meeting documents.
- Resolution 22-2022 - This document supersedes Resolution 16-2022, which set the salary for the Assistant to the General Manager and allows for an increase in salary to \$95,000 (ninety-five thousand) per year.

- Resolution 16-2022 – This resolution originally set the salary scale for the Assistant to the General at \$75,000 (seventy-five thousand). Approval of Resolution 22-2022 provides for a higher pay scale and voids Resolution 16-2022, which will now need to be rescinded.
- Employment Contract for the Assistant to the General Manager – This contract was written by District counsel and needs Board approval of the person who will fill the position of Assistant to the General Manager.

The Employment Risk Management Authority (ERMA) is part of the Vector Control Joint Powers Agency (VCJPA), the District's insurance provider, and works to ensure that agencies receive their mandated risk training every two years. Consisting of sexual harassment and ethics training. District Board members and management will need to attend either in-person or view videos provided by ERMA in 2023 to keep current. California Government Code Section 12950.1 and Senate Bill 778 requires the District to receive 2-hour AB 1825-compliant training for supervisory employees and 1-hour SB 1343-compliant training for non-supervisory employees. District staff will work to obtain these videos for all District Trustees and personnel for viewing.

Meetings and Conferences

Health concerns permitting, the Mosquito and Vector Control Association of California (MVCAC) will host its annual in-person conference in Anaheim from January 29-February 19, 2023. Additionally, the American Mosquito Control Association (AMCA) will host its annual in-person conference in Reno, NV, from February 27 through March 3, 2023. The AMCA also announced that its next annual conference will be held in Dallas, TX. The AMCA will be holding its Washington DC days on May 15-17, 2023, where attendees will receive updates on mosquito and vector issues and to arrange meetings with legislators to discuss issues. If anybody would like to attend, please let me know.

Respectfully submitted,

Mitchel R. Weinbaum
General Manager

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE COMPTON CREEK MOSQUITO ABATEMENT DISTRICT AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODY OF COMPTON CREEK MOSQUITO ABATEMENT DISTRICT PURSUANT TO AB 361.

RESOLUTION 21-2022

WHEREAS, the Compton Creek Mosquito Abatement District is committed to preserving and nurturing public access and participation in meetings of the Board of Trustees; and

WHEREAS, all meetings of the Compton Creek Mosquito Abatement District's legislative bodies are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950-54963), so that any member of the public may attend, participate, and watch the District's legislative bodies conduct their business; and

WHEREAS, the Brown Act, Government Code section 54953(e), makes provisions for remote teleconferencing participation in meetings by members of a legislative body, without compliances with the requirements of Government Code section 54953 (b)(3), subject to the existence of certain conditions; and

WHEREAS, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558; and

WHEREAS, a proclamation is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the jurisdiction that are within the District's boundaries, caused by natural, technological, or human-caused caused disasters; and

WHEREAS, it is further required that state or local officials have imposed or recommended measures to promote social distancing, or, the legislative body meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, Governor Newsom's Executive Order N-15-21 declaring a state of emergency remains active; and

WHEREAS, State and local officials (including the County of Los Angeles) continue to impose or recommend measures to promote social distancing; and

WHEREAS, the Board previously found that meetings of the legislative bodies of the Compton Creek Mosquito Abatement District may be conducted without compliance with paragraph (3) of subdivision (b) of Government Code section 54953, as authorized by subdivision (e) of section 54953; and

WHEREAS, pursuant to provisions of the Brown Act, meeting agendas are posted at the District's headquarters facility and on the District's website.

NOW, THEREFORE, THE BOARD OF TRUSTEES OF THE COMPTON CREEK MOSQUITO ABATEMENT DISTRICT DOES HEREBY FIND AND RESOLVE AS FOLLOWS:

Section 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. Governor Emergency Active, and Social Distancing Remains in Effect. The Board hereby confirms that the State of Emergency proclaimed by the governor remains active, the Board has reconsidered the circumstances of the State of Emergency, and State and local officials (including the County of Los Angeles) continue to impose or recommend measures to promote social distancing.

Section 3. Remote Teleconferencing Meetings. The General Manager and the Board of the Compton Creek Mosquito Abatement District are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution, including conducting open and public meetings in accordance with government Code section 54953 (e) and other applicable provisions of the Brown Act.

Section 4. Effective Date of Resolution. This Resolution shall take effect immediately upon its adoption and shall be effective for 30 days unless further extended by the Board upon the Board's adoption of a subsequent resolution in accordance with Government Code section 54953 (e) (3) to extend the time during which the legislative body of the Compton Creek Mosquito Abatement District may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

PASSED and ADOPTED by the Board of Trustees of the Compton Creek Mosquito Abatement District, this ____ day of December 2022, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

**COMPTON CREEK MOSQUITO
ABATEMENT DISTRICT
FINANCIAL STATEMENTS
JUNE 30, 2022**

COMPTON CREEK MOSQUITO ABATEMENT DISTRICT

JUNE 30, 2022

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INDEPENDENT AUDITORS' REPORT

Board of Trustees
Compton Creek Mosquito Abatement District
Compton, California

Report on Financial Statements

We have audited the accompanying financial statements of the governmental activities of the General Fund of the Compton Creek Mosquito Abatement District (the District), as of and for the year ended June 30, 2022, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including assessment of the risks of material misstatement of the financial statement, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion of the effectiveness of the District's internal control. Accordingly, we express no such opinion. An audit

also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and the General Fund of the Compton Creek Mosquito Abatement District as of June 30, 2022, and the respective changes in financial position thereof and the respective budgetary comparison of the General Fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplemental Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consists of inquires of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquires, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because of the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.



Tahim and Associates,
A professional corporation
Santa Ana, California

November 4, 2022

COMPTON CREEK MOSQUITO ABATEMENT DISTRICT
Management's Discussion and Analysis
For the Year Ending June 30, 2022

As management of the Compton Creek Mosquito Abatement District (District), we offer readers of the District's financial statements this narrative overview and analysis of the financial activities and performance of the District for the fiscal year ended June 30, 2022. Please read it in conjunction with additional information that we have furnished in the accompanying basic financial statements, which follow this section.

Financial Highlights

- The District's net position increased 20.6% or \$292,926 to \$1,718,214 because of this year's operations and increase in pension income.
- During the year, the District's property taxes, and benefits assessment revenue increased by 0.5% or \$1,810 to \$383,267.
- Total revenues from all sources increased 1.2% or \$4,612 to \$389,942, from the prior year, which is primarily the result of increased assessment and miscellaneous income.
- Total expenses decreased 68.4% or \$210,116 to \$97,015 due to decreased expenditures relating to public education campaign and increased pension income.
- Total cost for the District's general fund programs was under the 2022 adopted final budget by 29.3% or \$104,107 due to funds allocated for the decreased costs related to the District's Public Education campaign, the District's professional services expense, and the travel and transportation expense.

Using This Financial Report

This annual report consists of a series of financial statements. The Statement of net position and the Statement of Activities provide information about the activities and performance of the District using accounting methods similar to those used by private sector companies. The Statement of net position includes all of the District's investments in resources (assets) and the obligations to creditors (liabilities). It also provides the basis for computing a rate of return, evaluating the capital structure of the District, and assessing the liquidity and financial flexibility of the District. All of the current year's revenue and expenses are accounted for in the Statement of Activities. This statement measures the success of the District's operations over the past year and can be used to determine the District's net operating reserves and credit worthiness.

District Activities

The District is an independent special district, organized since 1927 to specifically control mosquitoes. The District amplified its efforts to fight West Nile virus beginning in 2003 when the virus first appeared in California, and is now working to identify and control the invasive Asian tiger

mosquito in the likely event it reaches the District boundaries. District personnel modified techniques and enhanced disease surveillance and increased source identification and treatment efforts and realigned areas to attain operational efficiencies.

Fiscal year 2017-2018 was a period of increased efforts in the District's Public Education program and a continued emphasis on controlling vector-borne diseases such as West Nile virus, identifying new emerging threats such as the Asian tiger mosquito, and dealing with new potential sources resulting from the widespread implementation of municipal water recapture devices.

The District continues to provide services and manage its funds prudently and judiciously based on mosquito control needs and the ability of the District to collect revenues from two principal sources: 1) property (benefit) assessments, and 2) shared distribution of the county's 1% property tax levy. Property assessment and property tax revenues are collected by the County Treasurer and received by the District according to a "disbursement schedule" administered by the County. The authorized General Reserve is utilized to defray District expenses between the beginning of a fiscal year and the time of distribution of the tax receipts in a fiscal year.

The General Manager reported to the Board on the deteriorating condition of the District's current headquarters' building. Termites, lack of heating and air conditioning, the need for a temperature-controlled pesticide building and the need to comply with current Americans with Disabilities Act building entry and usage requirements were some of the items named in the report. The Board elected to retain legal counsel to examine the feasibility of replacing the District's current structure and replacing it with a completely new structure.

Government-wide Financial Statements

Statement of Net position and Statement of Activities

One of the most important questions asked about the District's finances is, "Is the District better off or worse off as a result of this year's activities?" The Statement of net position and the Statement of Activities report information about the District in a way that helps answer this question. These statements include all assets and liabilities using the *accrual basis of accounting*, which is similar to the accounting used by most private sector companies. All of the current year's revenues and expenses are taken into account regardless of when the cash is received or paid.

These two statements report the District's *net position* and changes in them. Think of the District's net position – the difference between assets and liabilities – as one way to measure the District's financial health, or *financial position*. Over time, *increases or decreases* in the District's net position are one indicator of whether its *financial health* is improving or deteriorating. You will need to consider other non-financial factors; however, such as changes in the District's property tax and assessment base to assess the *overall health* of the District.

Governmental Funds Financial Statements

Balance Sheet and Statement of Revenues, Expenditures and Changes in Fund Balance

Governmental funds are used to account for essentially the same functions reported as *governmental activities* in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on *near term inflows and outflows of spendable resources*, as well as on *balances of spendable resources* available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for *governmental funds* with similar information presented for *governmental activities* in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures and changes in fund balance provide a reconciliation to facilitate this comparison between *governmental funds* and *governmental activities*.

Notes to the Basic Financial Statements

The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The notes to the basic financial statements can be found on page 13.

Other Information

The basic financial statements also present information concerning the District's budgetary information and compliance. The information can be found on page 12.

Government – Wide Financial Analysis

Condensed Statement of Net Position

	<u>2022</u>	<u>2021</u>	<u>Changes</u>
Assets:			
Current Assets	\$ 1,009,040	\$ 845,945	\$ 163,095
Capital Assets, net	68,553	82,826	(14,273)
Net Pension Asset	761,666	509,548	252,118
Deferred Outflow of Resources	<u>10,817</u>	<u>19,194</u>	<u>(8,377)</u>
Total Assets	<u>\$ 1,850,076</u>	<u>\$ 1,457,513</u>	<u>\$ 392,563</u>
Liabilities:			
Current liabilities	\$ 8,212	\$ 8,794	\$ (582)
Long Term Liabilities	25,322	21,990	3,332
Deferred Inflow of Resources	<u>98,328</u>	<u>1,441</u>	<u>96,887</u>
Total Liabilities	<u>\$ 131,862</u>	<u>\$ 32,225</u>	<u>\$ 99,637</u>
Net position:			
Invested in Capital Assets	\$ 68,553	\$ 82,826	\$ (14,273)
Unrestricted	<u>1,649,661</u>	<u>1,342,462</u>	<u>307,198</u>
Total Net Position	<u>\$ 1,718,214</u>	<u>\$ 1,425,288</u>	<u>\$ 292,926</u>

As noted earlier, net position may serve over time as a useful indicator of a government's financial position. In the case of the District, assets of the District exceeded liabilities by \$ 1,718,214. A portion of the District's net position, \$68,553, reflects its investment in capital assets. The District uses these capital assets for operations; consequently, these assets are *not* available for future spending. At the end of fiscal year 2022, the District reflected a positive balance in its unrestricted net position of \$1,649,661 that may be utilized in future years. The District receives the bulk of its funding from the Los Angeles Tax Collector at the end of December and April, which coincides with the property tax payment dates of December 10 and April 10.

Condensed Statement of Activities

	<u>2022</u>	<u>2021</u>	<u>Change</u>
Total: Revenues:	\$ 389,942	\$ 385,330	\$ 4,612
Total Expenditures:	<u>97,016</u>	<u>307,131</u>	<u>(210,115)</u>
Change in net position	292,926	78,199	214,727
Net position – beginning of period	<u>1,425,288</u>	<u>1,347,089</u>	<u>78,199</u>
Net position – end of period	<u>\$ 1,718,214</u>	<u>\$ 1,425,288</u>	<u>\$ 292,926</u>

The statement of activities shows how the District’s net position changed during the fiscal year. In the case of the District, net position increased by \$292,926 during the fiscal year ended June 30, 2022.

General Fund Budgetary Highlights

The final actual expenditures for the General Fund at year-end were \$104,017 less than budgeted. The variance is a result of the District’s conservative and prudent budgeting policies. Actual revenues were greater than the anticipated budget by \$24,948. The General Fund budget to actual comparison schedule can be found on page 12.

Capital Asset Administration

Changes in capital assets for the year were as follows:

	<u>Balance</u> <u>2021</u>	<u>Additions</u>	<u>Deletions</u>	<u>Balance</u> <u>2022</u>
Non-depreciable assets	\$ 54,302	\$ -	\$ -	\$ 54,302
Depreciable assets	261,039	-	-	261,039
Accumulated depreciation	<u>(232,515)</u>	<u>(14,273)</u>	<u>-</u>	<u>(246,788)</u>
Total capital assets, net	<u>\$ 82,826</u>	<u>\$ (14,273)</u>	<u>\$ -</u>	<u>\$ 68,553</u>

At the end of fiscal year 2022, the District’s invested in capital assets amounted to \$68,553 (net of accumulated depreciation). This investment in capital assets includes buildings and improvements, vehicles, equipment, machinery and furniture and fixtures.

Conditions Affecting Current Financial Position

West Nile Virus is now pandemic to Southern California and to date the District has been able to control the spread of this disease. However, in future years, this disease, as well as other vector-borne diseases being introduced into Southern California by newly introduced invasive mosquito species, may potentially require much greater expenditures to suppress spreading disease throughout the District, thus creating the need to increase property assessments to fund major disease outbreaks.

In 2016, the District voted unanimously to begin the District Modernization Program consisting of demolishing District headquarters and replacing it with a new building. Planning, architectural designs and building and land valuations have been performed and work continues towards completion. This project has been temporarily shelved as a result of the ongoing COVID-19 pandemic.

The Board set aside \$300,000 (three hundred thousand) of the District's reserve funds – through resolution – in order to fund costs of the District's Modernization Program project. However, to date, only a small amount of funds has been expended for this project and our focus was sidelined during the year due mainly to the time and efforts needed in dealing with the invasive *Aedes* mosquito that is now endemic in the District as well as safety precautions and constituent trepidation around COVID-19. Further, once the COVID-19 pandemic has subsided – hopefully in the current fiscal year – we will resume pursuing the District's modernization program.

This invasive mosquito species requires the extra expenditure of funds to meet the increased demand of resident service requests, namely through increased personnel and chemicals. Further, this invasive species displays a different breeding and habitat preference that mandates a separate treatment and prevention plan. Plans have been created to address this issue in the near and future years.

Increased District exposure to the public is essential to disseminate the District message of public safety through increased public awareness and the District took these necessary steps which is shown in the increased amount of the District's Public Education Program.

The invasive *Aedes* mosquito is now endemic in the District and increased public awareness is essential in working to control mosquitoes. The District is already experienced in this matter as public awareness and education is the District's first step in its Integrated Mosquito Management Program, which is approved by the State of California's Department of Public Health. We have funded a variety of such programs, including biannually creating and distributing direct mailers to all residences in the District, employing a billboard advertising campaign, and hosting/staging a "Compton Creek Mosquito/Earth Day Jazz Festival."

The District has only one full-time employee subject to the CalPERS employee benefits programs. When a new full-time employee is hired to assume the General Manager's responsibilities (when he retires), they will be subject to rules established by CalPERS relative to current benefit programs.

Requests for Information

The District's basic financial statements are designed to present users with a general overview of the District's finances and to demonstrate the District's accountability. If you have any questions about the report or need additional information, please contact the District's General Manager, Mitchel R. Weinbaum, at the Compton Creek Mosquito Abatement District, 1224 S. Santa Fe Avenue, Compton, CA 90221 or (310) 933-5321.

COMPTON CREEK MOSQUITO ABATEMENT DISTRICT
STATEMENT OF NET POSITION AND GOVERNMENTAL FUND BALANCE SHEET
JUNE 30, 2022

	<u>General Fund</u>	<u>Adjustments</u>	<u>Statement of Net Position</u>
Assets:			
Cash on deposit with County Treasurer	\$ 877,484	\$ -	\$ 877,484
Cash in bank	27,029		27,029
Taxes receivable	37,883		37,883
Interest receivable	2,294		2,294
Prepaid OPEB costs		64,349	64,349
Capital assets, net of accumulated depreciation		68,553	68,553
Net Pension Asset		761,666	761,666
Deferred Outflows of Resources:			
Deferred OPEB Outflows			
Deferred Pension Outflows		10,817	10,817
Total Assets and Deferred Outflows	<u>\$ 944,690</u>	<u>\$ 905,385</u>	<u>\$ 1,850,076</u>
Liabilities:			
Current Liabilities:			
Accounts payable	\$ 8,212	\$ -	\$ 8,212
Long Term Liabilities:			
Compensated absences		25,322	25,322
Total Liabilities	<u>8,212</u>	<u>25,322</u>	<u>33,534</u>
Deferred Inflows of Resources:			
Deferred tax revenue	31,461	(31,461)	-
Deferred OPEB Inflows		14,124	14,124
Deferred Pension Inflows		84,204	84,204
Total Deferred Inflows of Resources	<u>31,461</u>	<u>66,867</u>	<u>98,328</u>
Total Liabilities and Deferred Inflows	<u>39,673</u>	<u>92,189</u>	<u>131,862</u>
Fund Balances/Net Assets:			
Fund Balances:			
Unassigned	905,018	(905,018)	-
Total Fund Balances	<u>905,018</u>	<u>(905,018)</u>	<u>-</u>
Total Liabilities and Fund Balances	<u>\$ 944,690</u>	<u>\$ (812,829)</u>	<u>\$ 131,862</u>
Net Assets:			
Invested in capital assets, net of related debt		68,553	68,553
Unrestricted		1,649,661	1,649,661
Total Net Assets		<u>\$ 1,718,214</u>	<u>\$ 1,718,214</u>

See Independent Accountants' Audit Report and Accompanying Notes to the Financial Statements.

**COMPTON CREEK MOSQUITO ABATEMENT DISTRICT
STATEMENT OF ACTIVITIES AND GOVERNMENTAL
FUND REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
YEAR ENDED JUNE 30, 2022**

	<u>General Fund</u>	<u>Adjustments</u>	<u>Statement of Activities</u>
Revenues:			
Property taxes	\$ 375,273	\$ 7,994	\$ 383,266
Interest	4,803		4,803
Misc. Income	1,872	-	1,872
Total Revenues	381,948	7,994	389,941
Expenditures:			
Salaries	138,008	3,332	141,340
Retirement	10,932	(163,758)	(152,826)
Postemployment benefits		(7,664)	(7,664)
Trustee fees	6,000		6,000
Payroll Tax	13,210		13,210
State Unemployment Insurance	1,221		1,221
Insurance	13,397		13,397
Maintenance - building and equipment	5,973		5,973
Laundry	3,641		3,641
Memberships	3,081		3,081
Professional services	20,778		20,778
Office Expenses	1,090		1,090
Public Education	6,685		6,685
Gas, Oil and Maintenance	7,399		7,399
Travel and transportation	1,570		1,570
Utilities	5,009		5,009
Tax collection	12,235		12,235
Insecticides	605		605
Fixed Assets	-		-
Depreciation	-	14,273	14,273
Total Expenditures	250,833	(153,818)	97,015
Excess (Deficiency) of Revenues Over (Under) Expenditures	131,115	161,811	292,926
Fund Balance/Net Assets:			
Beginning of year	773,903	651,384	1,425,287
End of year	\$ 905,018	\$ 813,196	\$ 1,718,214

See Independent Accountants' Audit Report and Accompanying Notes to the Financial Statements.

**COMPTON CREEK MOSQUITO ABATEMENT DISTRICT
BUDGETARY COMPARISON STATEMENT
GENERAL FUND
YEAR ENDED JUNE 30, 2022**

	<u>Budget Amounts</u>		<u>Actual Amounts</u>	<u>Variance with Final Budget Positive (Negative)</u>
	<u>Original</u>	<u>Final</u>		
Budgetary Fund Balance, July 1	\$ 773,903	\$ 773,903	\$ 773,903	\$ -
Resources (Inflows):				
Property taxes	357,000	357,000	\$ 375,273	18,273
Interest	-	-	4,803	4,803
Miscellaneous Income	-	-	1,872	1,872
Amounts Available for Appropriation	1,130,903	1,130,903	1,155,851	24,948
Charges to Appropriation (Outflow):				
Salaries	139,500	139,500	138,008	1,492
Retirement	11,000	11,000	10,932	68
Trustee fees	6,000	6,000	6,000	-
Payroll tax	12,500	12,500	13,210	(710)
State unemployment insurance	1,250	1,250	1,221	29
Insurance (General)	15,500	15,500	13,397	2,104
Maintenance - building	2,000	2,000	5,973	(3,973)
Maintenance - equipment	600	600	-	600
Laundry	3,400	3,400	3,641	(241)
Memberships	6,400	6,400	3,081	3,319
Professional services	54,500	54,500	20,778	33,723
Office expense	3,300	3,300	1,090	2,210
Public education	35,000	35,000	6,685	28,315
Gas, oil and vehicle maintenance	10,000	10,000	7,399	2,601
Travel and transportation	21,000	21,000	1,570	19,430
Utilities	4,000	4,000	5,009	(1,009)
Miscellaneous	400	400	-	400
Tax collection	13,000	13,000	12,235	765
Insecticides	500	500	605	(105)
MVCAC research	500	500	-	500
West Nile Virus	10,000	10,000	-	10,000
Vacation Reimbursement	4,000	4,000	-	4,000
Scientific equipment	500	500	-	500
Purchase of Fixed Assets	-	-	-	-
Total Charges to Appropriations	354,850	354,850	250,833	104,017
Budgetary Fund Balance, June 30	\$ 776,053	\$ 776,053	\$ 905,018	\$ 128,965

See Independent Accountants' Audit Report and Accompanying Notes to the Financial Statements.

COMPTON CREEK MOSQUITO ABATEMENT DISTRICT
Notes to the Financial Statements
June 30, 2022

Note 1: Organization and Summary of Significant Accounting Policies

a. Description of the Reporting Entity

The Compton Creek Mosquito Abatement District (the "District") is organized and operated under a fund accounting concept. The records are maintained on a modified cash basis. At year-end, the records are converted to an accrual basis for statement purposes. The budget to actual comparison for revenues and expenditures is presented on the accrual basis upon which the District's budget is prepared.

The General Fund's primary source of revenue is property taxes and benefit assessments levied on real and personal property within the District and interest revenue earned on cash deposited with the County Treasurer. All operating expenses and capital improvements are paid from the General Fund.

In fiscal year 1981-82, the District adopted a method of accounting for property tax revenue in accordance with generally accepted accounting principles which indicates that property tax revenues are recognized when they are "due, or past due and receivable within the current period or expected to be collected soon enough thereafter to be used to pay liabilities of the current period. Such time thereafter shall not exceed 60 days." The District therefore recognizes as property tax revenue all property taxes receivable for which receipt is expected within 60 days of fiscal year-end. Property taxes receivable not expected to be received within 60 days are designated as deferred revenue.

The District implemented the provisions of GASB Statement No. 34, which requires a new financial statement presentation, beginning in fiscal year 2003-2004. The details of the reporting model are stated in the following paragraphs.

b. Government-Wide and Fund Financial Statements

The government-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all activities of the Compton Creek Mosquito Abatement District.

c. Measurement Focus, Basis of Accounting and Financial Statement Presentation

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied.

Note 1: Organization and Summary of Significant Accounting Policies - Continued

Governmental fund financial statements are reported using the current financial resources measurements focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

Taxes and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. Only the portion of special assessments receivable due within the current fiscal period is susceptible to accrual as revenue of the current period. All other revenue items are measurable and available only when the government receives cash.

The District reports the following major governmental funds:

The General Fund is the general operating fund of the District. All general tax receipts and fee revenue not allocated by law, Board policy or contractual agreement to other funds are accounted for in the General Fund. General Fund expenditures include operations traditionally associated with activities, which are not required to be accounted for, or paid by another fund.

Private-sector standards of accounting and financial reporting issued prior to December 1989, generally are followed in the government-wide fund financial statements to the extent that those standards do not conflict with or contradict guidance of the Governmental Accounting Standards Board.

When both restricted and unrestricted resources are available for use, it is the government's policy to use restricted resources first, and then unrestricted resources as they are needed.

d. Assets, Liabilities and Net Assets or Equity

Cash and Investments

All cash and investments of the District are invested by the County Treasurer. Investments are reported at fair value.

See Independent Accountants' Audit Report.

Note 1: Organization and Summary of Significant Accounting Policies - Continued

Receivables and Payables

All trade and property tax receivable are shown net of allowance for uncollectible.

Under California Law, property taxes are assessed and collected by the counties up to 1% of assessed value, plus other increases approved by voters. Taxes are levied on July 1 and are payable in two installments on December 10 and April 10. The property taxes go into a pool and are allocated to the cities and special districts based on a complex formula. Property tax revenue is recognized in the fiscal year for which the taxes have been levied providing they become available. Available means then due, or past due and receivable within the current period, and collected within the current period or expected to be collected soon enough thereafter to be used to pay liabilities of the current period. The Compton Creek Mosquito Abatement District accrues revenue only for those taxes, which are received within 60 days after year-end.

Prepaid Costs

Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items in both government-wide and fund financial statements. It is the District's policy to report the fund balances in the governmental fund types as nonspendable for amounts equal to the prepaid items in the fund-level statements, since these amounts are not available for appropriation.

Capital Assets

Capital assets, which include property, plant, and equipment, are reported in the applicable governmental or business-type activities columns in the government-wide financial statements. Capital assets are defined by the District as assets with an initial, individual cost of more than \$500 and an estimated useful life more than one year. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized.

Major outlays for capital assets and improvements are capitalized as projects are

Note 1: Organization and Summary of Significant Accounting Policies - Continued

constructed. Interest incurred during the construction phase of capital assets of business-type activities is included as part of the capitalized value of the assets constructed.

Property, plant, and equipment of the primary government, as well as the component units, are depreciated using the straight-line method over the following estimated useful lives:

<u>Assets</u>	<u>Years</u>
Structure and improvements	60
Computer equipment	5
Automotive equipment	5
Furniture, fixture, and other equipment	5

Compensated Absences

Sick leave is payable when an employee is unable to work because of illness. The District's policy grants employees 12 days, 96 hours, of sick pay per year. Any sick leave earned above 176 hours is compensated to the employee at a rate of 50%. The total amount of liability for unused sick pay benefits are accrued when incurred in the Statement of Net Position. The District utilizes its General Fund in the governmental fund financial statements to account for the short-term portion of its liability. The short-term portion is determined to be the amount due to employees for future absences, which is attributable to services already rendered, and which is expected to be paid during the next fiscal year. All unused sick leave is compensated upon termination.

The District grants the Manager 20 days or 160 hours of vacation a year. Vacation pay is payable to employees at the time a vacation is taken. The employee can accumulate up to 160 hours of unused vacation. Any unused vacation of more than 160 hours is compensated to the employee.

e. Reconciliation of Government-Wide and Fund Financial Statements

The governmental fund balance sheet includes reconciliation between fund balance - governmental funds and net assets of governmental activities as reported in the government-wide statement of net position. A reconciliation of Governmental Fund balances to net position is as follows:

Note 1: Organization and Summary of Significant Accounting Policies - Continued

Governmental Funds-Ending Fund Balances	\$ 905,018
Capital Assets:	
Capital Assets, Not Being Depreciated	54,302
Capital Assets, Being Depreciated	261,039
Accumulated Depreciation	<u>(246,788)</u>
	<u>68,553</u>
Deferred Inflows and Outflows:	
Deferred revenue recognized as current revenue, since revenue recognition is not based upon availability criteria	31,461
Deferred postemployment benefits outflows	(14,124)
Deferred pension Inflows	(84,204)
Deferred pension Outflows	10,817
	<u>(56,050)</u>
Other Adjustments	
Net Pension Asset	761,666
Compensated absences not payable in the current year	(25,322)
Prepaid postemployment benefits	64,349
	<u>800,693</u>
Net adjustment to increase fund balances of governmental funds to arrive at Statement of Net Assets	<u>813,196</u>
Government -Wide Statement of Net Position- Total Net Assets	<u>\$ 1,718,214</u>

Explanation of certain differences between the governmental fund statement of revenues, expenditures and changes in fund balances and the government-wide statement of activities:

See Independent Accountants' Audit Report.

Note 1: Organization and Summary of Significant Accounting Policies - Continued

The governmental fund statement of revenues, expenditures and changes in fund balances includes reconciliation between net changes in fund balances - of total governmental funds and changes in net assets of governmental activities as reported in the government-wide statement of activities. The reconciliation of the changes in fund balance with the changes in net position is as follows:

Government Funds-Changes in Fund Balance	\$ 131,115
Capital outlay which is capitalized rather than expensed	<u>-</u>
Depreciation expense	(14,273)
Deferred revenue recognized as current revenue, since revenue recognition is not based upon availability criteria	7,994
Compensated absences reported in the Statement of Activities, not requiring additional expenditure in the governmental funds	(3,332)
Postemployment benefits	7,664
Recognition of Pension Asset	<u>163,758</u>
Net adjustments to increase net changes in fund balances of Governmental Funds to arrive at changes in the Statement of Activities	<u>161,811</u>
Statement of Activitiy-Changes in Net Position	\$ 292,926

f. Pensions

For the purpose of measuring the net pension liability, deferred outflows and inflows of resources related to pensions, and pension expense, information about the fiduciary net position and additions to and deductions from the fiduciary net position have been determined on the same basis as they are reported by the CalPERS Financial Office. For this purpose, benefit payments are recognized when currently due and payable in accordance with the benefit terms. Investments are reported at fair value. CalPERS audited financial statements are publicly available reports that can be obtained from CalPERS.

GASB 68 requires that the reported results must pertain to liability and asset information within certain defined timeframes. For this report, the following timeframes are used.

Note 1: Organization and Summary of Significant Accounting Policies - Continued

Valuation Date	June 30, 2020
Measurement Date	June 30, 2021
Measurement Period	July 1, 2020, to June 30, 2021

Note 2: Stewardship, Compliance and Accountability

a. General Budget Policies

The Board of Trustee's approves each year's preliminary budget submitted by the District Manager prior to the beginning of the new fiscal year. The Board conducts public hearings prior to adoption of the final budget on or before October 1 of each year. The Board, where required during the period, also approves supplemental appropriations. In most cases, expenditures may not exceed appropriations at the department level. All operating budget appropriations lapse at the fiscal year end.

b. Budget Basis of Accounting

Budgets for governmental funds are adopted on a basis consistent with generally accepted accounting principles (GAAP).

Note 3: Cash and Investments

As of June 30, 2022, cash and investments were reported in the accompanying financial statements as follows:

Cash on deposit with County Treasurer	\$ 877,484
Cash in bank	<u>27,029</u>
Total	<u><u>\$ 904,513</u></u>

The District maintains a cash and investment pool that is available for use in the general fund. The District has adopted an investment policy that authorizes it to invest with the County Treasurer or a bank.

Deposits

On June 30, 2022, the total carrying amounts of the District's deposits with banks were \$27,029 and the bank balance was \$27,029.

. Note 3: Cash and Investments - Continued

The California Government Code requires California banks and savings and loan associations to secure an entity's deposits by pledging government securities with a value of 110% of an entity's deposits. California law also allows financial institutions to secure an entity's deposits by pledging first trust deed mortgage notes having a value of 150% of an entity's total deposits. The entity's Treasurer may waive the collateral requirement for deposits which are fully insured up to \$250,000 by the FDIC. The collateral for deposits in federal and state-chartered banks is held in safekeeping by an authorized Agent of Depository recognized by the State of California Department of Banking. The collateral for deposits with savings and loan associations is generally held in safekeeping by the Federal Home Loan Bank in San Francisco, California as an Agent of Depository. These securities are physically held in an undivided pool for all California public District depositors. Under Government Code Section 53655, the placement of securities by a bank or savings and loan association with an "Agent of Depository" has the effect of perfecting the security interest in the name of the local governmental agency. Accordingly, all collateral held by California Agents of Depository are held for, and in the name of, the local governmental agency.

Disclosures Relating to Interest Rate Risk

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value is to changes in market interest rates. One of the ways that the District manages its exposure to interest rate risk is by maintaining a significant portion of District investments in short-term investments with the County investment pool, which provides adequate cash flow and liquidity as needed for operations. On June 30, 2022, the District's funds were invested in accounts held by the investment institutions at various interest rates. There are no investments with a maturity date exceeding than one year thereby minimizing the risk of lower interest rates.

Cash on deposit with County Treasurer cannot be assigned a credit risk category because the District does not own specific securities. However, the County Treasurer's policies and practices regarding the credit and market risks have been determined acceptable to the District's investment policies.

	<u>Fair Value</u>
Cash on deposit with Los Angeles County Treasurer	<u>\$ 877,484</u>

Note 3: Cash and Investments - Continued

GASB Statement No. 31

The District adopted GASB Statement No. 31, Accounting and Financial Reporting for Certain Investments and for External Investment Pools. GASB Statement No. 31 establishes fair value standards for investments and accordingly, the District reports its investments at fair value in the balance sheet. All investment income, including changes in the fair value of investments, is recognized as revenue in the operating statement.

Custodial Credit Risk

The custodial credit risk for deposits is the risk that, in the event of the failure of a depository financial institution, a government will not be able to recover deposits or will not be able to recover collateral securities that are in the possession of an outside party.

The custodial credit risk for investments is the risk that, in the event of the failure of the counterparty to a transaction, a government will not be able to recover the value of investment or collateral securities that are in the possession of an outside party.

As of June 30, 2022, the District's deposits were under the bank's FDIC limit and therefore were not exposed to custodial credit risk. The banks are required to collateralize the District's deposits by pledging government securities, as previously described under "Deposits."

Concentration of Credit Risk

The District's investment policy does not impose restrictions for certain types of investments with any one issuer, however GASB Statement No. 40 requires a separate disclosure if any single issuer comprises more than 5% of the total investment value. As of June 30, 2022, all the District's deposits were with the Bank of America and the County of Los Angeles.

Investment in LA County Pooled Surplus Investments (LA County Pool)

The District is an involuntary participant in the Los Angeles County Pooled Surplus Investments (LA County Pool) which is under the direct authority of the Los Angeles Treasurer and Tax Collector and governed by the California Government Code. The fair value of the District's investment in this pool is reported in the accompanying

Note 3: Cash and Investments - Continued

financial statements at amounts based upon the District's pro-rata share of the fair value provided by LA County for the entire LA County Pooled Surplus Investment portfolio (in relation to the amortized cost of the portfolio). The balance available for withdrawal is based on the accounting records maintained by the Los Angeles County Auditor Controller, which are recorded on an amortized cost basis.

Note 4: Capital Assets

Capital asset activity for the year ended June 30, 2022, was as follows:

	Beginning			Ending
	Balance	Increases	Decreases	Balance
Governmental Activities:				
Capital assets, not being depreciated:				
Land	\$ 13,014	\$ -	\$ -	\$ 13,014
Construction in Progress	41,288	-	-	41,288
Total Capital Assets, Not Being Depreciated	<u>54,302</u>	<u>-</u>	<u>-</u>	<u>54,302</u>
Capital assets, being depreciated:				
Building and improvements	112,676	-	-	112,676
Furniture, fixtures and equipment	148,363	-	-	148,363
Total Capital Assets, Being Depreciated	<u>261,039</u>	<u>-</u>	<u>-</u>	<u>261,039</u>
Less accumulated depreciation:				
Building and improvements	(57,534)	(3,904)	-	(61,438)
Furniture, fixtures and equipment	(174,981)	(10,369)	-	(185,350)
Total Accumulated Depreciation	<u>(232,515)</u>	<u>(14,273)</u>	<u>-</u>	<u>(246,788)</u>
Total Capital Assets, Being Depreciated, Net	<u>28,524</u>	<u>(14,273)</u>	<u>-</u>	<u>14,251</u>
Governmental Activities				-
Capital Assets, Net	<u>\$ 82,826</u>	<u>\$ (14,273)</u>	<u>\$ -</u>	<u>\$ 68,553</u>

Note 5: Pension Plan Obligations

The District contributes to the California Public Employees' Retirement System (CalPERS), an agent multiple-employer public employee retirement system that acts as a

Note 5: Pension Plan Obligations - Continued

common investment and administrative agent for participating public entities within the State of California.

All full-time District employees participate in CalPERS. Benefits vest after five years of service. District employees who retire at or after the age of sixty with five years of credited service are entitled to an annual retirement benefit, payable monthly for life, in an amount equal to two percent per year of employment, of their average salary during their last 36 months of employment. The District, through CalPERS, also provides death and disability benefits. These benefit provisions and all other requirements are established by state statute and action of the District's Board of Trustees.

District employees are required to contribute seven percent of their annual salary to CalPERS. The District's Board of Trustees passed Board Resolution 03-06 which sets forth the District's position on employee contributions to the Plan. The resolution allows for the District to make the contribution on behalf of its employees if the District retains its super funded status with CalPERS. The District is required to contribute the remaining amounts necessary to fund the benefits for its members using the actuarial basis adopted by the CalPERS Board of Administration.

General Information about the Pension Plan

Plan description - The Plan is a cost-sharing multiple-employer defined benefit pension plan administered by the California Public Employees' Retirement System (CalPERS).

Benefits provided – Eligible employees are provided a "2% at 60" retirement benefit formula. The monthly retirement allowance is determined by age at retirement, years of service credit, and final compensation. The basic benefit is 2% of final compensation for each year of credited service upon retirement at age 60. If retirement is earlier than age 60, the percentage of final compensation decreases for each quarter year of attained age. If the retirement is deferred beyond age 60, the percentage of final compensation increases for each quarter year to age 63.

Contributions – Section 20814(c) of the California Public Employees' Retirement Law requires that the employer contribution rates for all public employers be determined on an annual basis by the actuary and shall be effective on the July 1 following notice of a change in the rate. The total plan contributions are determined through the CalPERS' annual actuarial process. For public agency cost-sharing plans covered by either the Miscellaneous or Safety risk pools, the Plan's actuarially determined rate is based on the estimated amount necessary to pay the Plan's allocated share of the risk pool's costs of benefits earned by employees during the year, and any unfunded accrued liability. The employer is required to contribute the difference between the actuarially determined rate

Note 5: Pension Plan Obligations - Continued

and the contribution rate of employees. For the measurement period ended June 30, 2021, the active employee contribution rate is 7.00% of annual pay. The average employer’s contribution rate is 8.346% of annual payroll. Employer contribution rates may change if plan contracts are amended.

Pension Liabilities, Pension Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions – On June 30, 2022, the District reported an asset of \$761,666 for its proportionate share of the net pension liability. The net pension liability was measured as of June 30, 2021, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date. The District’s proportion of the net pension liability was based on a projection of the District’s long-term share of contributions to the pension plan relative to the projected contributions of all participating special districts, actuarially determined.

For the year ended June 30, 2022, the District recognized pension income of \$163,758. On June 30, 2022, the District reported deferred outflows of resources of \$10,817 and deferred inflow of resources of \$84,204.

Actuarial assumptions – For the period ended June 30, 2022, the total pension liability was determined by rolling forward the June 30, 2021, total pension liability. The June 30, 2022, total pension liabilities were based on the following actuarial methods and assumptions:

Valuation Date	June 30, 2020
Actuarial Cost Method	Entry Age Normal in accordance with the GASB 68
Asset Valuation Method	Actuarial Value of Assets
Actuarial Assumptions:	
Inflation	2.50%
Salary Increases	Varies by Entry Age and Service
Investment Rate of Return	7.15% net of investment and administrative expenses
Mortality Rate Table	Based on the 2010 CalPERS experience study
Payroll Growth	2.50%
Retirement Age	Based on the 2010 CalPERS experience study

Note 6: Postemployment Healthcare Benefits

During the year, the District implemented Governmental Accounting Standards Board pronouncement 75 (GASB 75) which requires the recording of the total actuarially determined liability of future postemployment benefits instead of the actuarial liability of the required annual payments that GASB 45 previously required. A prior period adjustment was made to record the effects on prior years. GASB 75 requires that the reported results must pertain to liability and asset information within certain defined timeframes. For this report, the following time frames are used.

Valuation Date	June 30, 2021
Measurement Date	June 30, 2021
Measurement Period	July 1, 2021, to June 30, 2022

Plan Description

The District provides other postemployment benefits (OPEB) through the Public Employees’ Medical and Hospital Care Act (PEMHCA), an agent multiple-employer defined benefit health-care plan administered by the California Public Employees Retirement System (PERS). The plan provides lifetime healthcare insurance for eligible retirees and their spouses. The plan does not issue a publicly available financial report.

Funding Policy

On August 1, 2011, the District opened a nonrefundable trust account with CalPERS, California Employers Retiree Benefit Trust Fund (CERBT), and has made contributions to this account to pre-fund these benefits. This fund covers the OPEB benefits for all full-time, vested District employees.

Employees Covered

As of the June 30, 2021, actuarial valuation, the following current and former employees were covered by the benefit terms under the plan:

Active Employees	1
Inactive Employees Receiving Benefits	0
Inactive Employees Entitled to But Not Receiving Benefits	0

Note 6: Postemployment Healthcare Benefits - Continued

Actuarial Assumptions

The following assumptions were used in the June 30, 2021, valuation.

Discount Rate	6.50%
Inflation	2.63%
Payroll Increases	2.50% per year
Trend	4.00% per year

OPEB Expense (Income)

The following items comprise the OPEB Expense (Income) for the year:

Service Cost	\$ -
Interest on Total OPEB Liability	4,094
Investment Income	(28,699)
Administrative Expense	<u>37</u>
OPEB Expense (Income)	<u><u>\$ (24,568)</u></u>

Changes in OPEB Liability

Because Compton Creek Mosquito Abatement District concluded that it would be too expensive and time-consuming to rerun prior valuations under GASB 75, the District used Paragraph 244 of GASB 75 for the transition. Consequently, to determine the beginning Net OPEB Liability (NOL), we used a "roll-back" technique. The following table shows the results of the roll-back.

Note 6: Postemployment Healthcare Benefits - Continued

Changes in Net OPEB Liability as of June 30, 2021

	<u>Total OPEB Liability</u>	<u>Fiduciary Net Position</u>	<u>Fiduciary Net Position</u>
Roll back balance at June 30, 2020	<u>\$ 59,375</u>	<u>\$ 99,156</u>	<u>\$ (39,781)</u>
Service Cost	-	-	-
Interest on TOL/Return on FNP	4,094	27,256	(23,162)
Employer Contributions	-	-	-
Employee Contributions	-	-	-
Experience (Gains)/Losses	(4,700)	-	(4,700)
Investment Income	-	-	-
Administrative Expense	-	(37)	37
Changes in Assumptions	3,257	-	3,257
Other	-	-	-
Net Change during 2020-21	<u>2,651</u>	<u>27,219</u>	<u>(24,568)</u>
Balance at June 30, 2021	<u>\$ 62,026</u>	<u>\$ 126,375</u>	<u>\$ (64,349)</u>

Deferred Inflows and Outflows

Certain types of TOL charges are subject to deferral, as are investment gains and losses. On June 30, 2022, the District had Deferred OPEB Inflows of \$14,124.

Note 7 Fund Equity

In the fund financial statements, government funds report the following fund balance classifications:

Nonspendable includes amounts that cannot be spent because they are either (a) not in spendable form or (b) legally or contractually required to be maintained intact.

Restricted includes amounts that are constrained on the use of resources by either (a) external creditors, grantors, contributors, or laws of regulations of other governments or (b) by law through constitutional provisions or enabling legislation.

Committed includes amounts that can only be used for specific purposes pursuant to constraints imposed by formal action of the government's highest authority, the Board of Trustees. The formal action that is required to be taken to establish, modify or rescind a fund balance commitment is through Board resolution. The governing board has adopted, by various resolutions, commitments of fund equity in the follow amounts.

Note 7 Fund Equity - Continued

<u>Purpose</u>	<u>Amount</u>
District Modernization Project	\$300,000

Assigned includes amounts that are constrained by the government’s intent to be used for specific purposes but are neither restricted nor committed. The Board of Trustees is authorized to assign amounts to a specific purpose.

Unassigned includes the residual amounts that have not been restricted, committed, or assigned to specific purposes.

An individual governmental fund could include Nonspendable resources and amounts that are restricted or unrestricted (committed, assigned or unassigned) or any combination of those classifications. Restricted or unrestricted amounts are considered spent when expenditure is incurred for purposes for which both restricted and unrestricted fund balance is available, and amounts are considered to have been spent when expenditure is incurred for purposes for which amounts in any of those unrestricted fund balance classifications can be used.

Note 8: Risk Management

The District is exposed to various risks of loss related to torts, theft of, damage to and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The District, as a member of the Vector Control Joint Powers Authority (VCJPA) participates in self-insured pools to manage the potential liabilities that may occur from the previously named sources. The VCJPA is a consortium of thirty-five mosquito abatement and/or vector control districts in the State of California. The VCJPA’s purpose is to arrange and administer programs of self-insured losses and to purchase excess or group insurance coverage. The day-to-day business is handled by a risk management group contracted by the VCJPA. The District participates in the liability and property programs of the VCJPA as follows:

- General and auto liability, public officials and employees’ errors and omissions
- Workers’ compensation
- Property damage
- Auto physical damage
- Business travel (optional insurance policy)
- Group fidelity (optional insurance policy)

Note 8: Risk Management - Continued

The District is covered for the first \$1,000,000 of each general liability claim and \$500,000 of each workers compensation claim through the VCJPA. The District has the right to receive dividends, if declared by the Board of Directors for a program year in which the District participated, and the obligation to pay assessments based on a formula which, among other expenses, charges the District's account for liability losses under \$10,000 and worker's compensation losses under \$25,000. The VCJPA participates in an excess pool which provides general liability coverage from \$1,000,000 to \$29,000,000 and in an excess pool which provides worker's compensation coverage over \$500,000 to \$5,000,000 and purchases excess insurance above \$5,000,000 up to the statutory limit. The VCJPA can be contacted directly for additional financial information.

Settled claims have not exceeded any of the coverage amounts in any of the last three fiscal years and there were no reductions in the District's insurance coverage during the year ended

June 30, 2022, liabilities are recorded when it is probable that a loss has been incurred and the amount of the loss can be reasonably estimated net of the respective insurance coverage. Liabilities include an amount for claims that have been incurred but not reported (IBNR). There were no IBNR claims payables as of June 30, 2022.

Note 9: COVID-19 Pandemic

The District is assessing the effects the ongoing COVID-19 outbreak will have on the District and its business and operations. The degree of impact to the District's finances and operations is difficult to predict due to the evolving nature of the COVID-19 pandemic, including uncertainties relating to (i) the ultimate extent of the geographic spread of the virus; (ii) the duration and severity of the outbreak; (iii) the extent of the disruption to or decline in the local and global economies and financial markets; (iv) the degree to which business closures, increased unemployment, housing foreclosures and or other economic consequences may negatively affect future property values in the District's service area and or the District's property tax levy receipts, and reduce the District's revenues; (v) the extent to which a protracted disruption in the manufacturing or construction industry may affect supply chains or further delay construction schedules for, or the implementation of, the District's capital improvement programs; and (vi) what additional actions may be taken or required by governmental authorities to contain and respond to the outbreak and what costs or impacts of such actions may be. However, The District was deemed an essential service and continued to operate with minimal modification throughout the pandemic.

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MEMORANDUM

TO: BKS PUBLIC AGENCY CLIENTS

DATE: NOVEMBER 29, 2022

RE: ANNUAL NEW LAWS UPDATE FOR 2022-2023

This year, there were a number of important bills enacted involving the Brown Act, water, labor and employment, construction and public works, the environment, and housing and development. This memorandum summarizes these new bills and recommended actions to comply with their requirements.

With the Governor expected to rescind the COVID-19 emergency declaration in February 2023, many local agencies are reconsidering their options for remote participation in meetings. AB 2449 provides a new, limited teleconference authorization for directors facing extenuating circumstances. Unfortunately, the bill is convoluted and may prove difficult to implement for most agencies. The attached AB 2449 implementation guide provides more guidance.

Except as noted, these new laws take effect on January 1, 2023. If your agency has any specific questions about the bills discussed in this memorandum or would like help implementing any of the bills' requirements, please contact your primary BKS attorney.

Brown Act

AB 2449 – Teleconference Meetings

This bill updates the teleconference provisions in the Brown Act, including a new, limited teleconference authorization. It allows a director to attend a meeting by videoconference for “just cause” or “emergency circumstances” under certain circumstances. Attached is our AB 2449 implementation guide.

AB 2449 does not affect a governing board’s ability to continue meeting remotely under AB 361/COVID teleconference rules until the COVID-19 statewide emergency declaration is rescinded (expected February 28, 2023). AB 2449 also does not affect the long-standing (pre-COVID) Brown Act teleconference rules that allow teleconferencing from a noticed, public location. AB 2449’s provisions will sunset on December 31, 2025 unless extended.

The Brown Act, as amended by AB 2449, will allow for teleconference meetings in four situations: (1) under the longstanding, pre-COVID rules (which require posting agendas at all teleconference locations, allowing members of the public to participate from any teleconference location, and at least a quorum of the directors participating from locations within the agency boundaries); (2) in a proclaimed state of emergency (the COVID emergency probably will terminate at the end of February); (3) by a governing board member for good cause; and (4) by a governing board member in emergency circumstances. The third and fourth situations are further addressed in the attached AB 2449 implementation guide.

AB 2647 – Public Availability of Late Additions to Board Packets

This bill revises the Brown Act provisions on public distribution of agendas and board packets. The most significant change concerns documents provided to at least a majority of directors less than 72 hours before the meeting. Under existing laws, these so-called “late additions” to the board packet must be made immediately available for public inspection at the agency’s office. But a recent Court of Appeal decision, *Sierra Watch v. Placer County* (2021) 69 Cal.App.5th 1, states that documents are not “immediately available” if they are distributed to a majority of the board at a time when the agency’s office is closed. This bill tries to address *Sierra Watch* case by allowing a local agency to do *either* of the following:

- **Physical Inspection:** The local agency may make the late addition documents immediately available for public inspection at the agency’s office. The address of the agency’s office must be listed on the agenda. Under the *Sierra Watch* case, this option is not available if documents are sent to directors outside of business hours.
- **Website Posting and Physical Inspection:** The local agency may immediately post the late addition documents on its website in a way that makes clear the documents related to an agenda item for an upcoming meeting. The website address must be listed on the agenda. The agency must also make physical copies available at its office the next business day. This option is not available unless (a) the agency has already released a staff report or similar document summarizing the item and staff recommendations at least 72 hours before the meeting, and (b) the physical copies made available at the agency’s office will be available for at least 24 hours before the meeting.

This League of Cities-sponsored bill is a well-meaning attempt to address the *Sierra Watch* case, but it will be very difficult for agencies to consistently and properly implement the internet posting option above. We recommend that agencies do the following:

- Continue to make late addition documents to the Board packet available for physical inspection at the agency’s office;
- Adopt a policy or practice that in the 72-hour period before a meeting, late addition documents may only be distributed to directors during business hours; and,

- Make late addition documents available through other means (e.g., website, email, or in print at the meeting) as desirable to the agency, but without relying on the website posting method created by AB 2647.

SB 1100 – Disorderly Conduct at Meetings

This bill clarifies how a governing board may handle extremely disruptive participants at public meetings. It confirms that an agency may, after a warning, remove an individual intentionally engaging in behavior that substantially impairs or renders infeasible the orderly conduct of the meeting. No warning is required when the individual gets into a physical altercation or threatens to do so.

Public Records Act

There were no significant Public Records Act bills this session. However, agencies should be aware that a 2021 bill, AB 473, goes into effect January, 1, 2023 and will reorganize and renumber the Act now commencing with Government Code section 7290 rather than Government Code section 6250. AB 473 did not amend the substantive requirements of the Public Records Act.

Water

AB 2142 – Turf Replacement Rebate Tax Exemption

This bill creates a new state tax exemption for rebates, vouchers, or other financial incentives provided by public water systems as defined in Health and Safety Code section 116275 for participation in a turf replacement water conservation program. AB 2142 exempts turf replacement rebates or payments received by a public water system customer from being included in the customer’s gross income in tax years 2022 through 2026. The purpose is to increase the attractiveness of replacing lawn with drought-resistant landscaping and other alternatives.

AB 2505 – Water Theft Fines by Irrigation Districts

This bill authorizes irrigation districts organized under the Irrigation District Law to adopt ordinances imposing fines and penalties for water theft in violation of district rules. The bill allows fines of up to \$1,300 for repeated meter-tampering violations and up to \$3,000 for other repeat violations.

SB 230 – Constituents of Emerging Concern in Drinking Water Program

Constituents of Emerging Concern (“CECs”) are a diverse group of chemicals or microorganisms that are not currently regulated in drinking water. This bill creates the Constituents of Emerging Concern in Drinking Water Program within the State Water Board. The program’s mission will be to improve the knowledge of CECs in drinking water, including their occurrence, transport, treatment, and effects on public health. The bill also creates a Science Advisory Panel for CECs and a CEC Action Fund within the State Treasury to fund further work on CECs.

SB 1157 – Indoor Water Use Efficiency Standards

This bill imposes more stringent indoor residential water use standards than under existing law. The bill reduces standards in stages until January 1, 2030 when the final standard will be 42 gallons per capita per day. The bill also requires additional studies by the Department of Water Resources (“DWR”) and State Water Board on impacts on water affordability and potential variances from the standards. In his signing message, Governor Newsom encouraged the State Water Board to create variances in the standards, including a variance to reflect local investments in recycled water and infrastructure. It is expected that associations like ACWA and their members will be very engaged on SB 1157 implementation issues going forward.

SB 1205 – Water Availability Analysis and Climate Change

This bill requires the State Water Board to develop and adopt regulations to govern how water right applicants must account for climate change effects in analyzing the availability of water for appropriation. The regulations will consider drought extremes, floods, and groundwater-surface water interactions among other issues. The bill states the State Water Board may not delay processing or approving water right applications while the regulations are being developed.

Notably, the SB 1205 regulations only affect applications for new water rights. They do not affect existing water rights issued by the State Water Board.

SB 1254 – Liability Protection for Appointed Drinking Water System Administrators

This bill deals with the administration of troubled public water systems that either (a) have been ordered by the State Water Board to consolidate, or (b) serve disadvantaged communities and consistently fail to provide adequate affordable, safe drinking water. For such systems, the State Water Board may, among other things, appoint an administrator to provide administrative, technical, operational, legal or managerial support. This bill removes one obstacle to finding willing, qualified administrators by providing liability protection to these administrators. Specifically, appointed administrators are not liable for claims by past or existing ratepayers for claims that arose pre-appointment or occurred despite the administrator’s good faith, reasonable effort, and due care in administration of the water system.

SB 1372 – SGMA and Groundwater Rights

This bill makes a minor change to SGMA in anticipation of many groundwater sustainability plans being approved by DWR in the next year. The bill provides that approval of a plan by DWR shall not be construed as DWR determining or otherwise opining that the allocation of groundwater pumping rights in the plan is consistent with rights to groundwater.

Labor and Employment

AB 152 – COVID-19 Supplemental Paid Sick Leave

Prior bills in 2021 and 2022 provided up to 40 hours of COVID-19 supplemental paid sick leave for covered employees. This extended the sunset date of this provisions from September 30, 2022 to December 31, 2022.

AB 1751 – COVID-19 Presumption

Existing law creates a presumption that death or illness from COVID-19 is covered by workers compensation for employees who test positive within 14 days after working onsite at a place of employment. This bill extended the presumption’s sunset date from January 1, 2023 to January 1, 2024.

AB 1041 – California Family Rights Act Extension

The California Family Rights Act (“CFRA”) requires California public agencies and private employers with five or more employees to grant employee requests to take up to 12 workweeks in any 12-month period for family care and medical leave. The CFRA defines eligible family members for whom an employee may take CFRA leave. This bill extends this class of people to any blood relative or person with whom the employee has the “equivalent of a family relationship,” which the bill refers to as a “designated person.” To curb potential abuse, employers may limit the employee to CFRA leave for one designated person per 12-month period.

AB 2188 – Employment Discrimination Related to Cannabis Use

Beginning January 1, 2024, this bill will make it unlawful for an employer to base employment decisions based on off-the-job cannabis use under certain circumstances. There are exceptions for employees in the building and construction trades and work involving federal government background investigations. The bill does not apply to on-the-job cannabis use or impairment.

AB 2693 – COVID-19 Exposures in the Workplace

This bill changes the COVID-19 exposure notification requirements for employers. Among other changes, employers will have the option to post a notice of a potential COVID-19 exposure at the worksite rather than providing written notice to employees. The notice must be posted within one day of the employer receiving a notice of potential exposure and remain posted for at least 15 calendar days. The notice must state:

- The dates on which an employee with a confirmed case of COVID-19 was on the worksite premises within the infectious period as defined by law;
- The location of the exposure;
- Contact information for employees to receive information regarding COVID-19-related benefits;

- Contact information for employees to receive the employer’s cleaning and disinfection plan.

SB 931 – Deterring Union Membership

Existing law prohibits a public employer from deterring or discouraging public employees from certain organizing activities. This bill will allow an employee organization to file a claim with the Public Employment Relations Board (“PERB”) alleging a violation of these prohibitions. PERB will be authorized to assess civil penalties of up to \$1,000 per affected employee (up to \$100,000 in total) as well as attorney fees and costs.

SB 1044 – Employer Retaliation for Emergency Conditions

This bill prohibits employers from taking or threatening adverse action against employees for refusing to report to, or leaving, a workplace due to emergency conditions at the workplace. Emergency conditions include, among other things, conditions of disaster or extreme peril but do not include a health pandemic.

SB 1127 – Reduction in Compensation Decision Timelines for Workers’ Compensation

For most workers’ compensation claims, this bill cuts the amount of time that employers have to investigate whether a claimed workplace injury is subject to workers’ compensation. It will also significantly expand the penalties on employers who “unreasonably delay” decisions on presumptive claims, such as COVID-19 exposure claims.

This bill received strong opposition from employers and insurers but was ultimately signed by the Governor. These interests expect to focus on this bill during workers’ compensation reform discussions in 2023.

SB 1162 – Salary and Wage Disclosures

This bill requires public agencies to update their hiring and employee data retention practices. It requires public and private employers with 15 or more employees to include a pay scale in all job postings, whether posted directly or through a third party. The bill also requires employers to maintain records of job title and wage history for each employee until three years after the end of employment.

Construction and Public Works

AB 1851 – Prevailing Wage for Hauling

This bill will require prevailing wage to be paid for hauling of materials used for paving, grading, and fill on public works projects.

AB 2463 – Prevailing Wage Exemption for Volunteer Work

Existing law exempts from prevailing wage bona fide volunteers for public agencies and certain non-profits. This bill extends the exemption’s sunset date from January 1, 2024 to January 1, 2031.

AB 2953 – Street and Highway Maintenance

Beginning January 1, 2024, this bill will require local agencies with jurisdiction over streets and highways to use recycled materials and new technologies described in the Caltrans standard specifications. The bill exempts cities and special districts with a population of less than 25,000 people. Local agencies that do not have jurisdiction over streets and highways should expect to be impacted by these new standards when they conduct projects within public streets and highways.

SB 991 – Progressive Design-Build

Progressive design-build is an alternative to the traditional design-bid-build procurement process required by California law. It refers to a project delivery process in which both the design and construction of a project are procured from a single entity that is selected through a qualifications-based selection at the earliest feasible stage of the project.

This bill authorizes local agencies, until January 1, 2029, to award progressive design-build contracts for up to 15 public works projects in excess of \$5 million cost per project. The projects must treat, pump, store, or convey water, wastewater, recycled water, advanced treat water, or be a supporting facility for these types of water. The bill also contains many provisions concerning contractor selection and award of the progressive design-build contract and for reporting on those projects.

Environment

AB 1817 - PFAS in Textiles

As part of the legislative response to so-called “forever chemicals,” beginning January 1, 2025, this bill will prohibit the sale of new textile articles containing per- and polyfluoroalkyl substances, or PFAs.

SB 852 – Climate Resilience Districts

This bill authorizes local agencies, or a combination of local agencies, to form a climate resilience district for the purpose of raising funding for projects to address climate change mitigation, adaptation, or resilience. The district will be considered an enhanced infrastructure financing district. These districts are eligible to receive a share of property and sales tax, as well as revenue generated by the district’s infrastructure.

Housing and Development

AB 2221 – Accessory Dwelling Units (ADUs)

This bill builds on the many legislative actions on ADUs in recent years. As relevant to special districts, this bill now requires any special district that denies a request to serve an ADU respond with written comments within 60 days of receiving a completed application for service. The written comments must include a list of items that are defective or deficient and description of how the application can be remedied. All agencies should

update their new connection policies to include this expedited timeline for reviewing and acting on applications to serve ADUs.

AB 2536 – Connection Fees and Capacity Charges

This bill makes a minor update to the rules regarding setting of connection fees and capacity charges. This bill requires a local agency, prior to levying a new fee or capacity charge or approving an increase in an existing fee or capacity charge, to evaluate the amount of the fee or capacity charge. The evaluation must include evidence to support that the fee or capacity charge does not exceed the estimated reasonable cost of providing service. The bill also requires all information constituting the evaluation to be made publicly available at least 14 days prior to the meeting to adopt the new or increased fee or capacity charge.

This bill's requirements reflect existing practices used by most local agencies that prepare nexus studies to support new or increased connection fees or capacity charges. However, agencies should observe the new requirement to publicly release the nexus study at least 14 days in advance of the meeting to adopt the fee or charge.

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AB 2449 “Good Cause” and “Emergency Circumstances” Remote Meeting Participation Implementation Guide

This guide may be used by agency governing boards and other legislative bodies subject to the Brown Act (e.g., standing committees; collectively “governing boards”) to evaluate and implement individual governing board member notices and requests to remotely participate in a meeting under the “good cause” and “emergency circumstances” rules authorized by AB 2449 (Stats. 2022, ch. 285). It assumes that there is no proclaimed statewide or local state of emergency and the governing board member is not meeting under the longstanding, pre-COVID teleconference rules (which require posting agendas at all teleconference locations, allowing members of the public to participate from any teleconference location, and at least a quorum of the directors participating from locations within the agency boundaries).

For all types of teleconference meetings, meeting via teleconference is allowed only if the governing board elects to use it. An individual governing board member cannot insist on meeting via teleconference if the governing board does not approve it. Furthermore, because of the burdens and limits associated with meeting for good cause or emergency circumstances under AB 2449 (outlined below), a governing board could limit the members’ teleconference meeting options to the pre-COVID teleconference rules. Additionally, a governing board could determine that all meetings will be conducted in person and without any remote participation by video- or tele-conference.

Step 1 Will at least a quorum of the governing board participate from a single, physical location identified on the agenda and open to the public?

This is a requirement for any governing board member to participate remotely under AB 2449.

Step 2 Will the public be allowed to attend and participate in the meeting remotely?

The public also must be allowed to attend and participate in the meeting by either: (1) a two-way audiovisual platform, such as Zoom, GoToMeeting, or MS Teams; or (2) a two-way telephone conference **and** a live webcast of the meeting. The instructions for participating by one of these means must be included on the meeting agenda.

A governing board meeting involving both in-person and remote participation under these requirements (which is sometimes referred to a hybrid meeting) can involve technical challenges and limitations and, to be done well, sometimes requires investment in new

technology. AB 2449 does not require a governing board to allow or implement these types of hybrid meetings or to webcast its meetings.

If the meeting agenda does not allow remote participation by the public, then AB 2449 cannot be used. Thus, agencies that would like to permit its governing board members to use AB 2449's procedures should consider maintaining an on-going technical capability to conduct hybrid meetings and the required instructions on meeting agendas.

Step 3 Is there “just cause” for the member to participate remotely?

AB 2449 defines “just cause” to mean any of the following circumstances: (A) a childcare or caregiving need of a child, parent, grandparent, grandchild, sibling, spouse, or domestic partner that requires them to participate remotely; (B) a contagious illness that prevents a member from attending in person; (C) a need related to a physical or mental disability that cannot otherwise be accommodated by the local agency; or (D) travel while on official business of the legislative body or another state or local agency.

The member requesting to participate remotely for just cause must: (A) notify the governing board at the earliest opportunity of the possible need to participate remotely; (B) publicly disclose at the meeting, before any action is taken, whether any other individuals 18 years of age or older are present in the room at the remote location with the member, and the general nature of the member's relationship with any such individuals; and (C) participate through both audio and visual technology.

If there is no just cause, then proceed to the next step to determine if remote participation for “emergency circumstances” is possible.

Step 4 Are there “emergency circumstances” for the member to participate remotely?

AB 2449 defines “emergency circumstances” to mean a physical or family medical emergency that prevents a member from attending in person.

The member requesting to participate remotely for emergency circumstances must: (A) request that the governing board allow the member to participate remotely due to emergency circumstances; (B) provide a general description (around 20 words or less) of the emergency circumstances, without disclosing confidential personal medical information; (C) publicly disclose at the meeting, before any action is taken, whether any other individuals 18 years of age or older are present in the room at the remote location with the member, and the general nature of the member's relationship with any such individuals; and (D) participate through both audio and visual technology.

Step 5 Has the member requesting remote participation exceeded the AB 2449 limit for remote participation?

AB 2449 limits how often a governing board member may participate remotely under AB 2449. Which threshold applies depends on the board's meeting schedule and the basis for remote participation.

Governing boards that meet fewer than 10 times per calendar year

- No more than two AB 2449 remote participation meetings per year.

Governing boards that meet 10 or more times per calendar year

- No more than three consecutive months of AB 2449 remote participation;
- No more than 20% of the legislative body's regular meetings for a calendar year may be by AB 2449 remote participation; and,
- No more than two AB 2449 remote participation meetings per year for "just cause."

Each governing board that allows remote participation under AB 2449 should carefully track when such requests are granted and for which board member to ensure that a member does not exceed these limits.

Step 6 Has the governing board taken action to approve the remote participation for emergency circumstances?

A request to participate remotely for just cause (Step 3) does not require express governing board action or approval if the governing board otherwise allows members to remotely participate.

If the request for remote participation is for emergency circumstances (Step 4), then the request requires governing board approval. If there was time for the request to be placed on the published agenda (72 hours for regular meetings, 24 hours for special meetings), then the request should be placed at the beginning of the meeting agenda and considered for approval by the governing board in the usual manner. It requires a majority vote.

If the request came too late to be placed on the published agenda, then the governing board may add the request to the agenda, using the existing Brown Act procedure for adding items to the agenda, by: (A) finding the request arose after publication of the agenda and that there is an urgent need to take action on the request, and (B) approving the addition by a two-thirds vote. Once the request is added to the agenda, the request must be approved by the governing board legislative body by a majority vote in the usual manner.

In determining majority and two-thirds votes under this process, the governing board should not count the absent board member in the quorum or vote.

Result If all of the prior steps are satisfied, the requesting member may participate in the meeting remotely.

At the beginning of the meeting, the board member participating remotely should be asked to disclose whether any other individual 18 years of age or older is present in the room at the remote location with the member and, if yes, the general nature of the member's relationship with any such individual(s). As with any teleconference meeting, all votes taken during the meeting must be by rollcall.

To: Consultant

From: Mitchel R. Weinbaum
General Manager, Compton Creek Mosquito Abatement District

RE: Agreement and Statement of Work

Date: October 7, 2020

AGREEMENT AND STATEMENT OF WORK

This Agreement and Statement of Work is entered between the Compton Creek Mosquito Abatement District (CCMAD) and Building Block Strategies LLC (Consultant). All terms and conditions are defined below.

Consultant will provide the following monthly services to CCMAD:

1. Creating and organizing content for CCMAD's outreach, educational, and protection awareness campaigns – including social media, quarterly newsletter, and District communications to residents.
2. Assisting with administrative functions as needed, including, but not limited to, updating CCMAD's website, maintaining their technological accounts, and preparations for monthly Board meetings.
3. Providing policy and communications strategy as well as corresponding content pieces for District-led initiatives before the local, county, state, and federal governmental bodies.
4. Creating talking points and presentation materials for CCMAD to utilize at conferences, workshops, and community events.

TERM OF AGREEMENT

This agreement is for 5 (five) years, commencing January 1, 2023 and ending December 31, 2028.

FEES FOR SERVICES

By the seventh day of each month, Consultant shall submit a written monthly invoice summarizing the services performed under this agreement for that monthly period. Fees for the above defined services will be \$3,000 (three thousand) per month payable at the end of each month.

OTHER NON-DEFINED SERVICES

If additional services are requested that are not listed in the above-mentioned statement of work, CCMAD and Consultant will discuss, define and agree to those services and fees in writing, as an amendment to this agreement, before any new services are approved.

TERMINATION

Either party hereto may terminate this agreement for failure to adequately perform services outlined in the scope of work given 10 (ten) days written notice.

INDEPENDENT CONTRACTOR

Consultant, in the performance of this agreement, shall be and act as an independent Contractor. Consultant understands and agrees that he shall not be considered an officer, employee, agent, partner, or a joint venture of CCMAD, and is not entitled to benefits of any kind or nature normally provided to the CCMAD's employees and/or to which CCMAD's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Workers' Compensation. Consultant shall assume full responsibility for payment of all federal, state, and local taxes or contributions, including unemployment insurance, social security and income taxes. In the performance of the services, Consultant is an independent contractor with the sole authority for controlling and directing the performance of the details of the services, CCMAD being interested only in the results obtained.

INTELLECTUAL PROPERTY

To the fullest extent available by law, CCMAD shall be the sole owner of all work product (in tangible and electronic forms) generated by Consultant under this agreement. Consultant hereby assigns all work product generated under this agreement to CCMAD who shall have the right to use such work product free of restrictions and cost.

INDEMNIFICATION

To the fullest extent permitted by law, Consultant shall defend, indemnify, protect, and hold harmless CCMAD, its Governing Board, each member of the Board, and its officers, agents, and employees from and against any and all actions, assessments, counts, citations, claims, liens, costs, damages, demands,

judgments, liabilities (legal, administrative or otherwise), losses, notices, expenses, fines, penalties, proceedings, responsibilities, violations, attorney's and consultants' fees and causes of action ("Claims") resulting from, arising out of, pertaining to, or relating to, in whole or in part, the conduct or omission of Consultant in: (a) performing the services; (b) failing to comply in material respects with federal, state, and local laws and regulations applicable to the services; (c) causing bodily injury or death of persons, or damage to or destruction of property; and (d) CCMAD's reasonable reliance upon the use of data or other information provided or delivered by Consultant per this agreement. The indemnification specified herein excludes Consultant's liability as to the active or sole negligence or willful misconduct of CCMAD. The foregoing shall include without limitation, reasonable attorneys' fees, experts' fees and costs, investigation expenses and costs incurred by CCMAD, and any defense afforded pursuant to this Section will be provided by counsel acceptable to CCMAD. This obligation shall apply during the term and shall survive any termination of this agreement and is in addition to any other rights or remedies that CCMAD may have under the law or under this agreement.

NO ASSIGNMENT

Consultant is prohibited from assigning any of its rights or obligations under this agreement, and any attempt at such assignment will be void without the prior written consent of CCMAD.

COMPLIANCE WITH LAWS

Consultant shall observe and comply with all rules and regulations of CCMAD's Governing Board and all federal, state, and local laws, ordinances and regulations. Consultant shall give all notices required by any law, ordinance, rule and regulation bearing on conduct of the services under this agreement. If Consultant observes that any of the services required by this agreement is at variance with any such laws, ordinance, rules or regulations, Consultant shall notify CCMAD, in writing, and, at the sole option of CCMAD, any necessary changes to the services shall be made and this agreement shall be appropriately amended in writing, or this agreement shall be terminated effective upon Consultant's receipt of a termination notice from CCMAD. If Consultant performs any work that is in violation of any laws, ordinances, rules or regulations, without first notifying CCMAD of the violation, Consultant shall bear all costs arising therefrom.

INTEGRATION/ENTIRE AGREEMENT OF THE PARTIES

This agreement constitutes the entire agreement between the parties hereto and supersedes all prior discussions, negotiations, and agreements, whether oral or written. This agreement may be amended or modified only by a written instrument executed by both parties hereto.

GOVERNING LAW

This agreement shall be interpreted and enforced according to the laws of the State of California. If any part of this agreement is found to be invalid by a court of competent jurisdiction, the remainder of the provisions shall remain in full force and effect and shall in no way be affected, impaired, or invalidated. Any action to enforce this agreement shall be brought in the Superior Court of Los Angeles, and no party shall have the right to change venue or to remove an action to federal court.

NO WAIVER

The waiver by either party hereto of any breach of any term, covenant, or condition herein contained shall not be deemed to be a waiver of such term, covenant, condition, or any subsequent breach of the same or any other term, covenant, or condition herein contained.

AUTHORITY TO BIND PARTIES

Neither party in the performance of any and all duties under this agreement, except as otherwise provided in this agreement, has any authority to bind the other to any agreements or undertakings.

RIGHTS IN THIRD PARTIES

This agreement does not create any rights in, or inure to the benefit of, any third party.

COUNTERPARTS

This agreement and all amendments and supplements to it may be executed in counterparts, and all counterparts together shall be construed as one document.

Mitchel R. Weinbaum
General Manager
Compton Creek MAD

Consultant
Kevin Trommer
Building Block Strategies LLC

**A RESOLUTION OF
THE COMPTON CREEK MOSQUITO ABATEMENT DISTRICT
ADOPTING EMPLOYMENT AND HEALTH BENEFITS ARRANGEMENTS**

RESOLUTION 22-2022

WHEREAS, the Compton Creek Mosquito Abatement District (the "District") is an independent special district formed and governed pursuant to Health and Safety Code section 2000 et. Seq: and

WHEREAS, the jurisdiction and service areas of the District encompass the City of Compton, North Long Beach, and the unincorporated areas of East Rancho Dominguez, West Rancho Dominguez, Rosewood, Enterprise, Mona Park and Willowbrook of Los Angeles County; and

WHEREAS, the District is governed by a Board of Trustees representing the respective cities and the County of Los Angeles; and

WHEREAS, all full-time employees will be enrolled in the California Public Employees Retirement System (CalPERS) at the time of their hire and utilize the CalPERS miscellaneous plan of 2@60 for their retirement benefits; and

WHEREAS, the Board of Trustees approves and adopts the Employment and Post-Retirement Benefits summary attached as Exhibit B and Exhibit D; and

WHEREAS, the District will pay wages of \$47,500 (forty-seven thousand five hundred) for 6 (six) months employment for the job description of Assistant to the General Manager; and

WHEREAS, the District will contribute up to \$1,000 (one thousand) dollars per month to the Assistant to the General Manager to cover health insurance costs; and

WHEREAS, when the Assistant to the General Manager job position expires, the Board will determine to promote this person to full-time General Manager and that individual will begin at the first step in the District's adopted salary scale; and

WHEREAS, employees must be employed full-time by the District for a minimum of twenty (20) years to qualify for Other Post-Employment Benefits.

NOW, THEREFORE BE IT RESOLVED BY THE Board of Trustees of the Compton Creek Mosquito Abatement District as follows:

The District adopts the wage and benefits summaries outlined in Exhibits B and C that are attached to this resolution for the District's new job description, Assistant to the General Manager, sets wages for 6 (six) months at \$47,000 (forty-seven thousand), covers health insurance costs up to \$1,000 (one thousand) per month, defines the salary scale for the General Manager and defines the time parameters set forth in this resolution for employees to receive Other Post Retirement Benefits.

I, Margaret Comer, the undersigned Secretary of the Board of Trustees of the Compton Creek Mosquito Abatement District, hereby certify that I am the Secretary of said Special District, and the foregoing is a full, true, and correct copy of the Resolution passed by the Board of Trustees thereof at a meeting of said Board held on the day and at the place herein specified, and that said Resolution has never been revoked, rescinded, or set aside, and is now in full force and effect.

PASSED AND ADOPTED by the Board of Trustees of the Compton Creek Mosquito Abatement District on December 12, 2022, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Micah Ali, Board President

Margaret Comer, Board Secretary

EXHIBIT D

Comparison of Special District Employee Benefits Package

Six Los Angeles County public agencies and one like-sized agency were contacted and provided information to inform the salary comparison, found in Exhibit B, and this benefits comparison document. Benefit packages (health insurance, eye, and vision coverage) vary; one agency pays 100% of any health insurance plan for their employees and all their dependents. All other agencies have a 'cafeteria' plan where employees are provided between \$800 and \$1100 per month for themselves and their dependents, with one agency providing up to \$1000 extra for two dependents. Employees can choose and purchase any health insurance plan on the private market or from CalPERS plans, Anthem Blue Cross, Kaiser, Health Net, and others.

Proposed Wage and Benefit Package for Assistant to the General Manager

Figures below represent costs for 6-month contract for Assistant to the General Manager job position:

Wages	\$95,000
California Public Employee Retirement System (CalPERS) (Enrolling employees in CalPERS is mandated by State Law. District costs are determined by CalPERS actuarial valuations and will vary each year).	\$4,417
Social Security (SS) + Medicare – District Cost (SS and Medicare costs are mandated, employer and employees each contribute 7.65 % of wages paid).	\$
Health Insurance	\$6,000 (\$1,000/month)

Proposed Wage Scale for New General Manager

Below is a proposed 5-year salary step schedule. Each year, or step, represents a 5% yearly wage increase. Following the fifth year, future salary adjustments will reflect changes in the cost of living in Los Angeles County.

	Year/Step 1	Year/Step 2	Year/Step 3	Year/Step 4	Year/Step 5
Salary	\$100,000	\$105,000	\$110,250	\$115,762	\$121,550

**A RESOLUTION OF
THE COMPTON CREEK MOSQUITO ABATEMENT DISTRICT
ADOPTING EMPLOYMENT AND HEALTH BENEFITS ARRANGEMENTS**

RESOLUTION 16-2022

WHEREAS, the Compton Creek Mosquito Abatement District (the "District") is an independent special district formed and governed pursuant to Health and Safety Code section 2000 et. Seq: and

WHEREAS, the jurisdiction and service areas of the District encompass the City of Compton, North Long Beach, and the unincorporated areas of East Rancho Dominguez, West Rancho Dominguez, Rosewood, Enterprise, Mona Park and Willowbrook of Los Angeles County; and

WHEREAS, the District is governed by a Board of Trustees representing the respective cities and the County of Los Angeles; and

WHEREAS, all full-time employees will be enrolled in the California Public Employees Retirement System (CalPERS) at the time of their hire and utilize the CalPERS miscellaneous plan of 2@60 for their retirement benefits; and

WHEREAS, the Board of Trustees approves and adopts the Employment and Post-Retirement Benefits summary attached as Exhibit B and Exhibit C; and

WHEREAS, the District will pay wages of \$37,500 (thirty-seven thousand five hundred) for 6 (six) months employment for the job description of Assistant to the General Manager; and

WHEREAS, the District will contribute up to \$1,000 (one thousand) dollars per month to the Assistant to the General Manager to cover health insurance costs; and

WHEREAS, when the Assistant to the General Manager job position expires, the Board will determine to promote this person to full-time General Manager and that individual will begin at the first step in the District's adopted salary scale; and

WHEREAS, employees must be employed full-time by the District for a minimum of twenty (20) years to qualify for Other Post-Employment Benefits.

NOW, THEREFORE BE IT RESOLVED BY THE Board of Trustees of the Compton Creek Mosquito Abatement District as follows:

The District adopts the wage and benefits summaries outlined in Exhibits B and C that are attached to this resolution for the District's new job description, Assistant to the General Manager, sets wages for 6 (six) months at \$37,000 (thirty-seven thousand), covers health insurance costs up to \$1,000 (one thousand) per month, defines the salary scale for the General Manager and defines the time parameters set forth in this resolution for employees to receive Other Post Retirement Benefits.

I, Margaret Comer, the undersigned Secretary of the Board of Trustees of the Compton Creek Mosquito Abatement District, hereby certify that I am the Secretary of said Special District, and the foregoing is a full, true, and correct copy of the Resolution passed by the Board of Trustees thereof at a meeting of said Board held on the day and at the place herein specified, and that said Resolution has never been revoked, rescinded, or set aside, and is now in full force and effect.

PASSED AND ADOPTED by the Board of Trustees of the Compton Creek Mosquito Abatement District on September 26, 2022, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Micah Ali, Board President

Margaret Comer, Board Secretary

EMPLOYMENT AGREEMENT BETWEEN COMPTON CREEK MOSQUITO ABATEMENT DISTRICT AND

This EMPLOYMENT AGREEMENT (“Agreement”) is entered into between the Compton Creek Mosquito Abatement District (the “District”) and _____

RECITALS

WHEREAS, District wishes to engage the services of _____ as the Assistant to the General Manager (“Assistant General Manager”) of the District and to induce _____ to remain in such position on the terms and conditions set forth in this Agreement;

WHEREAS, _____ is familiar with the position's legal requirements, industry standards and responsibilities; and

WHEREAS, _____ represents and warrants that he/she has the skill and ability to serve in such position and wishes to accept such employment on the terms and conditions set forth in this Agreement.

NOW, THEREFORE, in consideration of the above recitals and the mutual covenants herein contained, the parties hereto agree as follows:

I. TERM OF EMPLOYMENT

The District hereby employs _____ (hereinafter “_____” or “Assistant General Manager”) in the position of Assistant General Manager for the District for the period from _____ through _____ unless sooner terminated in accordance with Paragraph XIV or XV of this Agreement. Nothing in this Agreement shall prevent, limit, or otherwise interfere with the right of the District to, at any time and in its sole discretion, terminate the services of _____ subject to the conditions of this Agreement. There is no express or implied promise made to _____ for any form of continued employment. This Agreement is the sole and exclusive basis for an employment relationship between _____ and the District.

II. SALARY

_____ salary shall be seven thousand nine hundred and sixteen and 67/100 dollars (\$7,916.67) per month. At any time, the Board of Trustees of the District (“Board of Trustees” or “Board”) may take action to increase the compensation provided for in this Agreement.

III. DUTIES

_____ shall perform the duties of Assistant General Manager, as set forth in the District’s job description (a copy of which is attached hereto), and/or such other duties as directed by the District’s Board of Trustees. _____ shall exercise the powers and perform the services required of the position of Assistant General Manager of the District, as specified in the District’s Personnel Policy Manual “Policies And Procedures” (the “Policies And Procedures”), as they currently or may in the future exist. These services shall include, without limitation, assist the General manager in the following duties: implementing Board-approved policies and procedures; directing the work of the District’s professional, technical, and clerical personnel; overseeing training for new employees and existing staff in relation to

new rules, regulations, and procedures; administering the Board approved annual budget; and overseeing agendas and meeting schedules of the Board of Trustees and its committees.

IV. OUTSIDE PROFESSIONAL ACTIVITIES

_____ shall devote all or substantially all of his/her time and attention during the District's normal business hours to performing his duties as Assistant General Manager. Upon prior written authorization from the Board, _____ may undertake outside approved professional activities, including consulting, speaking, and writing, which do not conflict with _____'s employment with the District. Time spent performing such outside professional activities shall be charged to vacation leave and shall not interfere with _____'s job performance as Assistant General Manager. _____ shall not engage in any activity, consulting service, or enterprise, for compensation or otherwise, that is actually or potentially in conflict with, or inimical to, his duties and responsibilities of the District. The Assistant General Manager shall also be subject to the conflict-of-interest provisions of the California Government Code and any conflict of interest code applicable to the Assistant General Manager's District employment

V. PERFORMANCE OBJECTIVES

The Board may meet with _____ and establish _____'s performance objectives under this Agreement.

VI. EVALUATION

The Board may evaluate _____ in six (6) months. _____ shall cooperate with all reasonable requests of the Board in the evaluation process including, for example, providing the Board with proposed goals and objectives for the ensuing year. The failure, if any, of the Board to evaluate _____ shall be of no legal consequence. The District's policies or regulations, if any, governing administrative evaluations shall not apply to _____.

VII. SICK LEAVE

_____ shall be entitled to six (6) days of leave of absence for illness or injury, with full pay for each full fiscal year of service. These days may be accrued up to a maximum of six (6) days, after which additional days may accrue but additional days in excess of six (6) days of full pay leave shall be days of fifty percent (50%) pay. Unused days (full-pay or 50%-pay) shall not be subject to cashout at any time, except upon conclusion of employment. Unused accrued sick days will be credited if _____ is permanently hired.

VIII. FRINGE BENEFITS

_____ shall receive the following fringe benefits: Enrollment in CalPERS, use of District vehicle to and from work to his residence, six (6) month buy-out if _____ is terminated.

IX. EXPENSE REIMBURSEMENT; PROFESSIONAL ORGANIZATIONS

The District shall reimburse _____ for all actual and necessary expenses incurred by him within the scope of his/her employment, which expenses must be approved by the Board in advance. The District shall pay _____'s annual memberships in the following professional organizations: American Mosquito Control Association 3.

X. SERVICE PERIOD

_____ shall render six (6) months of full and regular service to the District. _____ is a full-time exempt employee. _____ shall devote the time necessary to adequately perform the duties of Assistant General Manager. The parties expect that a minimum of forty (40) hours per week during normal business hours, as well as additional time outside of the normal business hours, will be required to satisfy this requirement. Toward that end, _____ shall be allowed reasonable flexibility in setting his/her own office hours (subject to revision by the Board), provided that the schedule of such hours provides adequate availability to the Board of Trustees and District staff during normal business hours and for the performance of District business.

XI. VACATION

_____ shall be entitled to accrue five (5) working days of vacation with pay, in addition to paid holidays for the days set forth in the District's Policies And Procedures. _____ shall accrue vacation at the rate of _____ hours per pay period of employment beginning on _____ and _____ shall be entitled to accrue vacation up to a maximum of two years' vacation (i.e., 40 days). Accrued but unused vacation shall be paid out upon conclusion of employment but may not be cashed out prior to conclusion of employment. Any accrued unused vacation time will be credited if _____ hired permanently.

XII. APPLICABLE LAW

This Agreement is subject to all applicable laws of the State of California, and District rules, regulations and policies, all of which are made a part of the terms and conditions of this Agreement as though set forth herein.

XIII. INTERACTIVE PROCESS WHEN ACCOMMODATION NEEDED

_____ shall advise the District in writing should he/she requires any accommodation to allow him/her to perform the essential functions of his/her position.

XIV. TERMINATION DURING TERM OF AGREEMENT

(a) Cause. The District may terminate this Agreement for cause for misconduct, including but not limited to dishonesty, malfeasance, or misfeasance, or for failure by _____ to substantially perform any of the duties or responsibilities as set forth in this Agreement, or for performing them unsatisfactorily. In addition, the District may terminate this Agreement for breach of contract if it determines in its sole discretion that _____ has: (1) engaged in any conduct involving moral turpitude, or which results in serious damage to the reputation of the District; or (2) violated any fiduciary duty owed to the District.

(b) Process For Dismissal For Cause. In the event the District intends to terminate this Agreement for cause during the term of the Agreement, _____ shall have the right to receive notice of the reasons for the possible termination and shall be given an opportunity to address the Board of Trustees regarding the reasons for the termination, prior to the District taking action to terminate the Agreement. _____ may address the Board of Trustees either personally or through his/her representative; however, if _____ chooses to be represented

and/or accompanied by legal counsel, _____ shall assume the cost of his/her legal expenses. The decision of the District to terminate this Agreement shall be final.

(c) Disability. Should _____ be unable to serve in his/her position due to physical and/or mental conditions, upon expiration of the sick leave entitlement and upon written evaluation by a licensed physician designated by the District indicating the inability of _____ to perform the essential functions of his position, with or without accommodation, the District may terminate this Agreement.

(d) Death. The death of _____ terminates this Agreement immediately. In such event, all salary and other monetary amounts due to _____ at the time of death shall be paid to _____'s estate.

(e) Mutual Consent. This Agreement may be terminated at any time by mutual consent of the District and _____.

(f) Unilateral Termination by _____. Notwithstanding any other provisions of this Agreement, _____ shall have the option to terminate this Agreement by providing the District with written notice of intent to terminate. This notice shall be provided no less than fifteen (15) calendar days prior to termination. _____ and the District may agree to a termination notice of less than fifteen (15) calendar days.

(g) Notification Upon Seeking Other Employment. _____ shall immediately notify the District in the event he/she becomes a final candidate for other employment.

(h) Unilateral Termination by the District. Notwithstanding any other provision of this Agreement, the District, at its sole discretion, shall, upon thirty (30) calendar days written notice, have the option of terminating this Agreement for any reason (i.e., without cause of a hearing). If the District elects to terminate the Agreement without cause, it shall pay _____, in a lump sum payment, within fifteen (15) calendar days of notice of termination, an amount equal to one (1) months' salary or the salary for the remainder of the Agreement, whichever is less. The calculation for purposes of this lump-sum payment shall be based on the salary in effect on the date of the notice of termination. This provision is intended to comply with the requirements governing maximum cash settlement as set forth in Government Code sections 53260 et seq., which prohibits settlements in excess of 18 months' pay. In addition, pursuant to California Government Code section 53243 et seq., if this Agreement is terminated, any cash settlement related to the termination that _____ may receive from the District shall be fully reimbursed by _____ to the District if _____ is convicted of a crime involving an abuse of his office or position.

XV. MODIFICATION, TERMINATION, AND EXPIRATION OF AGREEMENT

The parties may also modify or terminate this Agreement by mutual consent, in writing.

XVI. LIMITATIONS ON CASH SETTLEMENTS

The provisions of Government Code section 53260 et seq. apply to this Agreement. Specifically, in the event this Agreement is terminated, and the termination is challenged as being unlawful, the maximum cash settlement that _____ may receive shall be an amount equal to the monthly salary multiplied

by the number of months left on the unexpired term of the Agreement. However, if the unexpired term of the Agreement is greater than eighteen (18) months, the maximum cash settlement shall be an amount equal to the monthly salary multiplied by eighteen (18). This language is included only to comply with the requirements of Government Code section 53260 et seq., and does not entitle _____ to eighteen (18) months' pay upon separation from employment.

XVII. GENERAL PROVISIONS

(a) Severability. If any term of provision of this Agreement shall, to the extent, be held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining terms and provisions of the Agreement shall continue in effect.

(b) Construction. This Agreement shall not be construed more strongly against either party regardless of who is responsible for its preparation.

(c) Modification. This Agreement cannot be changed or supplemented orally. It may be modified or superseded only by a written instrument executed by both parties.

(d) Entire Agreement. This Agreement constitutes the entire agreement and understanding between the parties. There are no oral understandings terms, or conditions, and neither party has relied upon any representation, expressed, or implied, not contained in these documents. All prior understanding, terms, or conditions are deemed merged into these documents. This Agreement is intended to supersede all prior agreements and addenda, including the District's Policies And Procedures (where there is a conflict).

(e) Assignment. This Agreement is not assignable by either District or _____.

(f) Waiver of Breach. The waiver by District of a breach of any provision of this Agreement by _____ shall not operate or be construed as a waiver of a subsequent breach by _____.

Date

COMPTON CREEK MOSQUITO ABATEMENT DISTRICT

By _____
Micah Ali, Board President Date

APPROVED AS TO FORM: Orbach Huff & Henderson LLP

By _____
David M. Huff

COMPTON CREEK MOSQUITO ABATEMENT DISTRICT

MINUTES OF NOVEMBER 7, 2022

The meeting, by teleconference, was called to order at 10:48 a.m.

The following members were present for the meeting: Board President Ali, Vice-President Zurita, Board Secretary Comer and Trustees Shelton and Bowers.

General Manager Weinbaum and Mr. Kevin Trommer were also present at the meeting.

PLEDGE OF ALLEGIANCE

Board President Ali led the members in the recital of the Pledge of Allegiance.

ADDITIONAL ITEMS TO THE AGENDA

There were none at this time.

PUBLIC COMMENTS

There were none at this time.

CONSENT CALENDAR

On motion by Mr. Shelton and seconded by Mrs. Comer, the Consent Calendar was opened for discussion. The Consent Calendar consisted of the minutes of the October 10, 2022 Board meeting, the financial statement for September 2022 and requisitions numbers 13 through 15. After discussion, the consent calendar was unanimously approved. A roll call vote was taken at this time: Trustee Bowers –yes, Trustee Shelton-yes, Board Secretary Comer-yes, Vice-President Zurita-yes, and Board President Ali-yes.

GENERAL MANAGER'S REPORT

General Manager Weinbaum provided an oral and written report on District activities for the month. After discussion, on motion by Mr. Bowers and seconded by Mrs. Comer, the Manager's Report for October 2022 was received and filed. A roll call vote was taken at this time: Trustee Bowers –yes, Trustee Shelton-yes, Board Secretary Comer-yes, Vice-President Zurita-yes, and Board President Ali-yes.

NEW BUSINESS

The first item was Board consideration and action regarding Resolution 18-2022, authorizing remote teleconference meetings of legislative bodies. On motion by Mr. Zurita and seconded by Mrs. Comer, this item was opened for discussion. After discussion, the Board voted unanimously to approve this resolution. A roll call vote was taken at this time: Trustee Bowers –yes, Trustee Shelton-yes, Board Secretary Comer-yes, Vice-President Zurita-yes, and Board President Ali-yes

The next item was Board consideration and action regarding Resolution 19-2022, approving the agreement for annexations services. On motion by Mrs. Comer and seconded by Ms. Zurita, this item was opened for discussion. The timeline of the entire annexation process was discussed, with Board members noting the number of steps and time needed to accomplish the annexation process. After discussion, the Board voted unanimously to approve Resolution 19-2022, agreeing to the surveyor contract in the amount of \$35,532 (thirty-five thousand five hundred thirty-two). A roll call vote was taken at this time: Trustee Bowers –yes, Trustee Shelton-yes, Board Secretary Comer-yes, Vice-President Zurita-yes, and Board President Ali-yes.

The next item was for the Board to review and receive and file the surveyor contract for completion of maps for District annexation. On motion by Ms. Zurita and seconded by Mrs. Comer, this item was opened for discussion. After review, the Board voted unanimously to accept the surveyor contract. A roll call vote was taken at this time: Trustee Bowers –yes, Trustee Shelton-yes, Board Secretary Comer-yes, Vice-President Zurita-yes, and Board President Ali-yes.

The next item was Board considered and action regarding rescission of Resolution 13-2022. On motion by Ms. Zurita and seconded by Mrs. Comer, this item was opened for discussion. During discussion, it was explained to the Board because the cost for surveyor changed and Resolution 19-2022 was passed, this resolution was made void. After discussion, the Board voted unanimously to rescind Resolution 13-2022. A roll call vote was taken at this time: Trustee Bowers –yes, Trustee Shelton-yes, Board Secretary Comer-yes, Vice-President Zurita-yes, and Board President Ali-yes.

The next item was Board consideration and action on Resolution 20-2022, approving a budget amendment on fiscal year 2022-2023 budget. On motion by Comer and seconded by Ms. Zurita, this item was opened for discussion. The General Manager explained that Resolution 14-2022 moved funds from District reserves to its operating budget to cover annexation costs and this Resolution, 20-2022, is the approval of the amended budget after these funds were moved from reserves to the operating budget. After discussion, the Board voted unanimously to approve Resolution 20-2022. A roll call vote was taken at this time: Trustee Bowers –yes, Trustee Shelton-yes, Board Secretary Comer-yes, Vice-President Zurita-yes, and Board President Ali-yes.

At this time, the General Manager was asked to include on future agendas, updates on the search for someone to fill the Assistant to the General Manager job position. The General Manager stated this will be included on all future agendas.

The date for the next meeting was set for December 12, 2022, at 10:45 a.m.

There being no further business, the meeting was adjourned at 11:05 a.m. on motion by Mr. Shelton, seconded by Ms. Zurita and unanimously approved. A roll call vote was taken at this time: Trustee Bowers-yes, Trustee Shelton-yes, Board Secretary Comer-yes, Vice President Zurita-yes, and Board President Ali-yes.

MICAH ALI
BOARD PRESIDENT

MARGARET COMER
BOARD SECRETARY

CRAMMER INC.
8020 2ND STREET
DOWNEY, CALIFORNIA 90241
(562) 923-9436

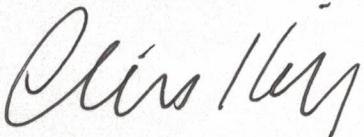
BOARD OF DIRECTORS
COMPTON CREEK MOSQUITO ABATEMENT DISTRICT
1224 SO. SANTA FE AVENUE
COMPTON, CA. 90221

GENTLEMEN:

WE HAVE COMPILED THE ACCOMPANYING BALANCE SHEET OF COMPTON CREEK MOSQUITO ABATEMENT DISTRICT A CALIFORNIA CORPORATION, AS OF OCTOBER 31, 2022, AND THE RELATED INCOME STATEMENT FOR THE ONE MONTH AND FOUR MONTHS THEN ENDED, IN ACCORDANCE WITH STANDARDS ESTABLISHED BY THE AMERICAN INSTITUTE OF CERTIFIED PUBLIC ACCOUNTANTS.

A COMPILATION IS LIMITED TO PRESENTING IN THE FORM OF FINANCIAL STATEMENTS INFORMATION THAT IS THE REPRESENTATION OF MANAGEMENT. WE HAVE NOT AUDITED OR REVIEWED THE ACCOMPANYING FINANCIAL STATEMENTS AND, ACCORDINGLY, DO NOT EXPRESS AN OPINION OR ANY OTHER FORM OF ASSURANCE ON THEM.

MANAGEMENT HAS ELECTED TO OMIT SUBSTANTIALLY ALL OF THE DISCLOSURES AND THE STATEMENTS OF CASH FLOWS REQUIRED BY GENERALLY ACCEPTED ACCOUNTING PRINCIPLES. IF THE OMITTED DISCLOSURES AND THE STATEMENTS OF CASH FLOWS WERE INCLUDED IN THE FINANCIAL STATEMENTS, THEY MIGHT INFLUENCE THE USER'S CONCLUSIONS ABOUT THE COMPANY'S FINANCIAL POSITION, RESULTS OF OPERATIONS, AND CASH FLOWS. ACCORDINGLY, THESE FINANCIAL STATEMENTS ARE NOT DESIGNED FOR THOSE WHO ARE NOT INFORMED ABOUT SUCH MATTERS.



December 4, 2022

COMPTON CREEK MOSQUITO ABATEMENT DISTRICT
Balance Sheet
As of October 31, 2022

Cash Basis

	<u>Oct 31, 22</u>
ASSETS	
Current Assets	
Checking/Savings	
1040 · Cash in County	791,751.27
1050 · B of A Checking Account	<u>20,099.29</u>
Total Checking/Savings	811,850.56
Other Current Assets	
1401 · Taxes Receivable	30,138.35
1402 · Interest Receivable	<u>1,114.09</u>
Total Other Current Assets	<u>31,252.44</u>
Total Current Assets	843,103.00
Fixed Assets	
1510 · Land	13,014.00
1520 · Building	11,981.00
1560 · Furniture & Equipment	148,364.41
1570 · Capital Improvements	100,694.81
1580 · Construction in Progress	<u>41,287.15</u>
Total Fixed Assets	<u>315,341.37</u>
TOTAL ASSETS	<u><u>1,158,444.37</u></u>

COMPTON CREEK MOSQUITO ABATEMENT DISTRICT
Balance Sheet
As of October 31, 2022

Cash Basis

	<u>Oct 31, 22</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
2210 · Federal Withholding Taxes	1,654.90
2220 · State Withholding Taxes	805.02
2240 · Accounts Payable	1,407.23
2340 · Deferred Revenues	23,468.09
2350 · Accrued Sick Leave	21,989.88
	<hr/>
Total Other Current Liabilities	49,325.12
	<hr/>
Total Current Liabilities	49,325.12
	<hr/>
Total Liabilities	49,325.12
	<hr/>
Equity	
2750 · General Fixed Asset Fund	315,341.37
2800 · General Fund Balance	686,796.12
32000 · Retained Earnings	196,979.08
Net Income	-89,997.32
	<hr/>
Total Equity	1,109,119.25
	<hr/>
TOTAL LIABILITIES & EQUITY	<u>1,158,444.37</u>

COMPTON CREEK MOSQUITO ABATEMENT DISTRICT

Profit & Loss

October 2022

Cash Basis

	Oct 22	Jul - Oct 22	% of Income
Ordinary Income/Expense			
Income			
3001 · Taxes Current Secured	0.00	4,617.86	0.0%
3002 · Taxes Current Unsecured	0.00	1,406.03	0.0%
3003 · Taxes Prior Secured	0.00	12,848.14	0.0%
3004 · Taxes Prior Unsecured	0.00	204.62	0.0%
3801 · Interest Income	965.59	2,316.99	100.0%
Total Income	965.59	21,393.64	100.0%
Net Ordinary Income	965.59	21,393.64	100.0%
Net Income	965.59	21,393.64	100.0%

COMPTON CREEK MOSQUITO ABATEMENT DISTRICT

Profit & Loss

October 2022

Cash Basis

	<u>Oct 22</u>	<u>Jul - Oct 22</u>	<u>% of Expense</u>
Expense			
6100 · Salaries	9,625.00	50,788.00	53.6%
6102 · Trustee Funds	500.00	2,000.00	2.8%
6110 · FICA Expense	908.77	4,175.45	5.1%
6121 · Unemployment Insuran...	93.00	1,477.00	0.5%
6131 · Laundry Expense	350.00	1,150.00	1.9%
6132 · Maintenance – Building	57.11	975.64	0.3%
6140 · Memberships	0.00	155.00	0.0%
6142 · Office Expense	38.19	212.64	0.2%
6145 · Public Education	3,335.95	12,474.80	18.6%
6150 · Professional Services	1,190.78	11,869.62	6.6%
6160 · Insecticides	0.00	126.74	0.0%
6162 · Gas, Oil, & Maintenance	582.35	2,358.37	3.2%
6171 · Travel & Transportation	14.00	2,272.97	0.1%
6172 · Utilities	388.39	1,707.93	2.2%
6180 · CalPers Retirement	882.70	3,880.80	4.9%
6190 · Insurance - General	0.00	15,766.00	0.0%
Total Expense	17,966.24	111,390.96	100.0%
Net Ordinary Income	-17,000.65	-89,997.32	-94.6%
Net Income	-17,000.65	-89,997.32	-94.6%



Compton Creek Mosquito Abatement District
 1224 South Santa Fe Ave. • Compton, CA 90221
 Tel. / Fax: (310) 933-5321 • www.comptoncreekmad.org
 e-mail: info@comptoncreekmad.org or comptoncreekmad@earthlink.net

December 15, 2022

TRUSTEES:

President
Micah Ali
County of Los Angeles

Vice President
Janna Zurita
County of Los Angeles

Board Secretary
Margaret D. Comer
County of Los Angeles

Trustee
John Shelton
City of Long Beach

Trustee
Jonathan Bowers
City of Compton

General Manager
Mitchel R. Weinbaum

REQUISITION #16
 Sal & Bills 1st ½ Dec. 2022

<u>#</u>	<u>DESCRIPTION</u>	<u>GROSS</u>	<u>FED TAX</u>	<u>STATE</u>	<u>FICA</u>	<u>PERS</u>	<u>CU</u>	<u>NET</u>
<u>#6100</u>	Mitchel R. Weinbaum							
		\$4812.50	\$775.00	\$325.00	\$368.16	\$332.22	\$350.00	\$ 2662.12
<u>#6180</u>	CalPERS (MRW + District)							\$ 773.57
	Mitchel R. Weinbaum							\$ 350.00
<u>#6172</u>	The Gas Co.							\$ 31.45
<u>#6131</u>	Cintas							\$ 375.00
#6172	AT&T Mobility							\$ 110.00
<u>#6145</u>	US Bank							\$ 46.95
<u>#6162</u>	US Bank							\$ 84.90
<u>#6172</u>	US Bank							\$ 132.97
<u>#6140</u>	CSDA (Annual Dues)							\$ 1790.00

APPROVED

Margaret D. Comer DATE 12/6/2022 *Mitchel R. Weinbaum*

The District includes the communities of:
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 Rosewood, West Rancho Dominguez and Willowbrook



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December 12, 2022

TRUSTEES:

President
Micah Ali
 County of Los Angeles

Vice President
Janna Zurita
 County of Los Angeles

Board Secretary
Margaret D. Comer
 County of Los Angeles

Trustee
John Shelton
 City of Long Beach

Trustee
Jonathan Bowers
 City of Compton

General Manager
Mitchel R. Weinbaum

REQUISITION # 17

Trustee Fees, Dec. 2022

#6102	Micah Ali				
<u>GROSS</u>	<u>FED TAX</u>	<u>STATE TAX</u>	<u>FICA</u>		<u>NET</u>
\$100.00	0	0	\$7.65	\$	92.35
#6102	Janna Zurita				
<u>GROSS</u>	<u>FED TAX</u>	<u>STATE TAX</u>	<u>FICA</u>		
\$100.00	0	0	\$7.65	\$	92.35
#6102	Margaret Comer				
<u>GROSS</u>	<u>FED TAX</u>	<u>STATE TAX</u>	<u>FICA</u>		
\$100.00	0	0	\$7.65	\$	92.35
#6102	Jon Shelton				
<u>GROSS</u>	<u>FED TAX</u>	<u>STATE TAX</u>	<u>FICA</u>		
\$100.00	0	0	\$7.65	\$	92.35
#6102	Jonathan Bowers				
<u>GROSS</u>	<u>FED TAX</u>	<u>STATE TAX</u>	<u>FICA</u>		
\$100.00	0	0	\$7.65	\$	92.35

APPROVED

DATE 12/16/2022

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December 31, 2022

TRUSTEES:

President
Micah Ali
 County of Los Angeles

Vice President
Janna Zurita
 County of Los Angeles

Board Secretary
Margaret D. Comer
 County of Los Angeles

Trustee
John Shelton
 City of Long Beach

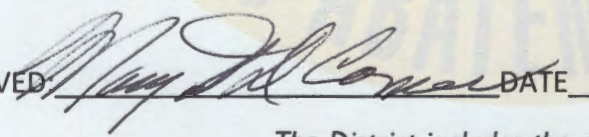
Trustee
Jonathan Bowers
 City of Compton

General Manager
Mitchel R. Weinbaum

REQUISITION #18

Sal & Bills 2nd ½ Dec. 2022

	<u>#6100</u>	Mitchel R. Weinbaum						<u>NET</u>
	<u>GROSS</u>	<u>FED TAX</u>	<u>STATE</u>	<u>FICA</u>	<u>PERS</u>	<u>CU</u>		
	\$4812.50	\$775.00	\$325.00	\$368.16	\$332.22	\$350.00		\$ 2662.12
Compton Creek MAD: #2200 -	\$1550.00						#6110 -	\$ 3099.14
	<u>#6180</u>	CalPERS (MRW + District)						\$ 773.57
		Mitchel R. Weinbaum						\$ 350.00
	<u>#6172</u>	Compton Water Dept.						\$ 91.91
	<u>#6172</u>	SoCal Edison						\$ 85.73
	<u>#6150</u>	Crammer & King Services						\$ 195.00
	<u>#6145</u>	Kevin Trommer						\$ 3000.00

APPROVED:  DATE: / /

The District includes the communities of:
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