

**REGULAR MEETING OF THE BOARD OF TRUSTEES
COMPTON CREEK MOSQUITO ABATEMENT DISTRICT
TO BE HELD AT
COMPTON UNIFIED SCHOOL DISTRICT HEADQUARTERS
501 S. SANTA FE AVE. COMPTON, CA 90221**

10:00 AM THURSDAY JANUARY 11, 2018

AGENDA

Each item on the agenda, no matter how described, shall be deemed to include any appropriate motion, whether to adopt a minute motion, payment of any bill, approval of any matter or action, or any other action. Items listed "For Information" or "For Discussion" may also be subject of an "action" taken by the Board at the same meeting.

1. DETERMINATION OF A QUORUM

2. PLEDGE OF ALLEGIANCE

3. ADDITIONAL ITEMS TO THE AGENDA

Determine the need to add items to the agenda. In order for the Board to add an item to the agenda, it must make a determination that: (a) the item came to the attention of the Board after posting the agenda; (b) that there is a need for immediate action to be taken by the Board. If these two tests are met, the Board may add an item in question to the agenda for consideration consistent with provisions of the Brown Act.

4. PUBLIC COMMENTS

5. CONSENT CALENDAR

Consent Calendar items are considered routine by the Board of Trustees and will be adopted in one motion. There are no separate discussions of these items unless a Board member so requests, in which event the item will be removed from the Consent Calendar and considered separately immediately following action on the remaining items.

A. MINUTES OF THE MEETING OF DECEMBER 13, 2017

Staff Recommendation: Approve the minutes of the District's previous meeting as submitted. An audio recording of this meeting is available at the District Office.

B. BUDGETARY STATEMENTS FOR NOV 2017

Staff Recommendation: Approve this budgetary statement as submitted.

C. REQUISITIONS NUMBERS 22 THROUGH 24

Staff Recommendation: Approve requisitions as submitted. These requisitions are the documents explaining all the District's expenditures for the month of January 2018.

6. GENERAL MANAGER'S REPORT

7. NEW BUSINESS

- A. BOARD APPROVAL OF RESOLUTION 01-18, AUTHORIZING TRANSFER OF THREE HUNDRED THOUSAND DOLLARS (\$300,000) FROM RESERVES TO THE GENERAL FUND ACCOUNT – NUMBER 6151 - DISTRICT MODERNIZATION PROJECT - TO COVER COSTS ASSOCIATED WITH THE DISTRICT MODERNIZATION PROJECT.** Staff Recommendation: Approve this transfer. This transfer of funds was discussed at the previous Board meeting and will ensure adequate funding is available for this project.

8. SET DATE FOR THE NEXT MEETING

9. ADJOURNMENT

In compliance with the Americans with Disabilities Act (ADA), if special assistance is needed to participate in the Board meeting, please contact General Manager Mitchel R. Weinbaum at (310) 933-5321 for assistance to enable the District to make reasonable accommodations.

All public records relating to an item on this agenda are available for public inspection at the time the record is distributed to all, or a majority of all, members of the Board. Such records shall be available at the District office located at 1224 S. Santa Fe Ave. Compton, CA 90221

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MICAH ALI
BOARD PRESIDENT

MARGARET COMER
BOARD SECRETARY

**REGULAR MEETING OF THE BOARD OF TRUSTEES
COMPTON CREEK MOSQUITO ABATEMENT DISTRICT
TO BE HELD AT
COMPTON UNIFIED SCHOOL DISTRICT HEADQUARTERS
501 S. SANTA FE AVE. COMPTON, CA 90221**

10:00 AM WEDNESDAY FEBRUARY 21, 2018

AGENDA

Each item on the agenda, no matter how described, shall be deemed to include any appropriate motion, whether to adopt a minute motion, payment of any bill, approval of any matter or action, or any other action. Items listed "For Information" or "For Discussion" may also be subject of an "action" taken by the Board at the same meeting.

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4. PUBLIC COMMENTS

5. CONSENT CALENDAR

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A. MINUTES OF THE MEETING OF JANUARY 11, 2018

Staff Recommendation: Approve the minutes of the District's previous meeting as submitted. An audio recording of this meeting is available at the District Office.

B. BUDGETARY STATEMENTS FOR NOV & DEC 2017

Staff Recommendation: Approve these budgetary statements as submitted.

C. REQUISITIONS NUMBERS 22 THROUGH 24

Staff Recommendation: Approve requisitions as submitted. These requisitions are the documents explaining all the District's expenditures for the month of February 2018.

6. GENERAL MANAGER'S REPORT

7. NEW BUSINESS

8. SET DATE FOR THE NEXT MEETING

9. ADJOURNMENT

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**SPECIAL MEETING OF THE BOARD OF TRUSTEES
COMPTON CREEK MOSQUITO ABATEMENT DISTRICT
TO BE HELD AT
COMPTON UNIFIED SCHOOL DISTRICT HEADQUARTERS
501 S. SANTA FE AVE. COMPTON, CA 90221**

10:00 PM FRIDAY MARCH 9, 2018

AGENDA

Each item on the agenda, no matter how described, shall be deemed to include any appropriate motion, whether to adopt a minute motion, payment of any bill, approval of any matter or action, or any other action. Items listed "For Information" or "For Discussion" may also be subject of an "action" taken by the Board at the same meeting.

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A. MINUTES OF THE MEETING OF FEBRUARY 21, 2018

Staff Recommendation: Approve the minutes of the District's previous meeting as submitted. An audio recording of this meeting is available at the District Office.

B. BUDGETARY STATEMENT FOR JAN 2018

Staff Recommendation: Approve this budgetary statement as submitted.

C. REQUISITIONS NUMBERS 25 THROUGH 27

Staff Recommendation: Approve requisitions as submitted. These requisitions are the documents explaining all the District's expenditures for the month of March 2018.

6. GENERAL MANAGER'S REPORT

7. NEW BUSINESS

A. CONSIDERATION/ACTION REGARDING APPROVAL OF DISTRICT'S 2016-2017 ANNUAL FINANCIAL AUDIT.

Background: The District's auditor Mr. Eng will be in attendance to discuss and present the District's 2016-2017 financial audit for review, comment and Board approval.

8. SET DATE FOR THE NEXT MEETING

9. ADJOURNMENT

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COMPTON CREEK MOSQUITO ABATEMENT DISTRICT
TO BE HELD AT
COMPTON UNIFIED SCHOOL DISTRICT HEADQUARTERS
501 S. SANTA FE AVE. COMPTON, CA 90221**

10:30 AM WEDNESDAY APRIL 11, 2018

AGENDA

Each item on the agenda, no matter how described, shall be deemed to include any appropriate motion, whether to adopt a minute motion, payment of any bill, approval of any matter or action, or any other action. Items listed "For Information" or "For Discussion" may also be subject of an "action" taken by the Board at the same meeting.

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A. MINUTES OF THE MEETING OF MARCH 9, 2018

Staff Recommendation: Approve the minutes of the District's previous meeting as submitted. An audio recording of this meeting is available at the District Office.

B. BUDGETARY STATEMENT FOR JAN AND FEB 2018

Staff Recommendation: Approve these budgetary statements as submitted.

C. REQUISITIONS NUMBERS 28 THROUGH 30

Staff Recommendation: Approve requisitions as submitted. These requisitions are the documents explaining all the District's expenditures for the month of April 2018.

6. GENERAL MANAGER'S REPORT

7. NEW BUSINESS

8. SET DATE FOR THE NEXT MEETING

9. ADJOURNMENT

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COMPTON CREEK MOSQUITO ABATEMENT DISTRICT
TO BE HELD AT
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501 S. SANTA FE AVE. COMPTON, CA 90221**

10:00 AM WEDNESDAY MAY 9, 2018

AGENDA

Each item on the agenda, no matter how described, shall be deemed to include any appropriate motion, whether to adopt a minute motion, payment of any bill, approval of any matter or action, or any other action. Items listed "For Information" or "For Discussion" may also be subject of an "action" taken by the Board at the same meeting.

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A. MINUTES OF THE MEETINGS OF APRIL 11 & APRIL 25, 2018

Staff Recommendation: Approve the minutes of the District's previous meetings as submitted. An audio recording of these meetings are available at the District Office.

B. BUDGETARY STATEMENT FOR MARCH 2018

Staff Recommendation: Approve this budgetary statement as submitted.

C. REQUISITIONS NUMBERS 31 THROUGH 33

Staff Recommendation: Approve these requisitions as submitted. These requisitions are the documents explaining all the District's expenditures for the month of May 2018.

6. GENERAL MANAGER'S REPORT

7. NEW BUSINESS

A. BOARD APPROVAL OF THE DISTRICT'S PROPOSED BUDGET FOR FISCAL YEAR 2018-2019.

Staff Recommendation: Approve this Proposed Budget for fiscal year 2018-2019. The Proposed Budget is presented in May so the Board can examine, discuss and make recommendations for incorporation into the Amended Budget, which will be included on the agenda for approval at the June 2018 Public Hearing.

B. APPROVE RESOLUTION 02-18, APPROVING THE ANNEXATION OF 1730 PARCELS TO THE DISTRICT FOR MOSQUITO CONTROL.

Staff Recommendation: Approve this Resolution. This LAFCO and Los Angeles County approved annexation will ensure the District will receive funding for these parcels within the District boundaries. There is a one-time cost to the District of \$17,300.

C. MODERNIZATION PLANNING

Staff Recommendation: Discuss proposals for financing modernization program.

8. SET DATE FOR THE NEXT MEETING:

9. ADJOURNMENT

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**REGULAR MEETING AND PUBLIC MEETING OF
THE BOARD OF TRUSTEES OF THE
COMPTON CREEK MOSQUITO ABATEMENT DISTRICT
TO BE HELD AT
COMPTON UNIFIED SCHOOL DISTRICT HEADQUARTER'S
501 S. SANTA FE AVE. COMPTON, CA 90221**

10:00 AM WEDNESDAY JUNE 13, 2018

AGENDA

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- 2. PLEDGE OF ALLEGIANCE**
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The District includes the communities of:

Compton, East Rancho Dominguez, Enterprise, Mona Park, North Long Beach, Rosewood, West Rancho Dominguez and Willowbrook

TRUSTEES:

President

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County of Los Angeles

Vice President

Janna Zurita

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Board Secretary

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Trustee

John Shelton

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City of Compton

General Manager

Mitchel R. Weinbaum



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A. MINUTES OF THE MEETING OF MAY 9, 2018

Staff Recommendation: Approve the minutes of the District's previous meeting as submitted. An audio recording of this meeting is available at the District Office.

B. BUDGETARY STATEMENT FOR APRIL 2018

Staff Recommendation: Approve the budgetary statement as submitted.

C. REQUISITIONS NUMBERS 34 THROUGH 36

Staff Recommendation: Approve requisitions as submitted. These requisitions are the documents explaining all the District's expenditures for the month of June 2018.

6. GENERAL MANAGER'S REPORT

7. NEW BUSINESS

A.1 OPEN PUBLIC HEARING ON IMPLEMENTATION OF THE DISTRICT'S BENEFIT ASSESMENT FOR FISCAL YEAR 2018-2019

A.2 BOARD ACCEPTS PUBLIC COMMENTS PERTAINING TO THE IMPLEMENTATION OF THE BENEFIT ASSESMENT FOR FISCAL YEAR 2018-2019.

Pursuant to Government Code § 54954.3, this time is reserved for members of the public to address the Board relative to the Benefit Assessment, the Benefit Assessment Report and Resolution 03-18. There will be a three (3) minute time limit per speaker.

The District includes the communities of:

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A.3. CLOSE THE PUBLIC HEARING ON IMPLEMENTATION OF THE DISTRICT'S BENEFIT ASSESSMENT FOR FISCAL YEAR 2018-2019.

The public meeting is closed so that the regular meeting can be reopened.

B. BOARD APPROVAL OF THE DISTRICT'S BENEFIT ASSESSMENT REPORT FOR FISCAL YEAR 2018-2019.

Staff Recommendation: Approve. This report is one of the legal documents describing the need for the Benefit Assessment for fiscal year 2018-2019.

C. BOARD APPROVAL OF RESOLUTION 03-18, PROPOSING A BENEFIT ASSESSMENT FOR MOSQUITO CONTROL.

Staff Recommendation: Approve. This Resolution is the legal document that the District utilizes each year to enact the Benefit Assessment. By approving this Resolution, the Benefit Assessment charge will remain at \$9.00 per parcel for fiscal year 2018-2019.

D. BOARD APPROVAL OF THE DISTRICT'S AMENDED BUDGET FOR FISCAL YEAR 2018-2019.

Staff Recommendation: Approve. The changes made by the Board at the May 9, 2018 Board meeting have been incorporated in this Amended Budget for 2018-2019. This is the document that describes the District's anticipated expenses for fiscal year 2018-2019.

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E. APPROVE RESOLUTION 04-18 AUTHORIZING THE DISTRICT TO ENTER INTO SERVICES AGREEMENT WITH THE DISTRICT'S CREDIT CARD BANK

Staff Recommendation: Approve this resolution. This is a requirement by the District's purchasing card new bank.

8. SET DATE FOR THE NEXT MEETING:

9. ADJOURNMENT

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**REGULAR MEETING OF THE BOARD OF TRUSTEES
COMPTON CREEK MOSQUITO ABATEMENT DISTRICT
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501 S. SANTA FE AVE. COMPTON, CA 90221**

10:00 AM WEDNESDAY JULY 25, 2018

AGENDA

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A. MINUTES OF THE MEETING OF JUNE 13, 2018

Staff Recommendation: Approve the minutes of the District's previous meeting as submitted. An audio recording of this meeting is available at the District Office.

B. BUDGETARY STATEMENT FOR MAY 2018

Staff Recommendation: Approve this budgetary statement as submitted

C. REQUISITIONS NUMBERS 1 THROUGH 3

Staff Recommendation: Approve requisitions as submitted. These requisitions are the documents explaining all the District's expenditures for the month of July 2018.

6. GENERAL MANAGER'S REPORT

A. BOARD TO REVIEW AND SIGN CONTRACT WITH THE DISTRICT'S AUDITOR, MR. HENRY P. ENG, CPA.

Staff Recommendation: Approve this contract in the amount of \$8,350.00. Mr. Eng is knowledgeable in all aspects of government audits and their related documents and has been performing these audits for more than 30 years. A request for bids was run in the Long Beach Press-Telegram in June and the District has received only one response and that was from Mr. Eng.

- B. BOARD TO REVIEW AND ACCEPT PROPOSAL FROM BUCKEYE SURVEYING & ENGINEERING TO PREPARE MAPS AND OTHER SURVEYING REQUIREMENTS FOR DISTRICT'S ANNEXATION PROJECT.** *Staff Recommendation:* Accept this proposal in the amount of \$7,950 from Buckeye Surveying & Engineering to prepare maps and geographic descriptions of property/parcels to be annexed to the District. This firm has many years of experience working with Los Angeles County Formation Commission in map and geographic description creation.

8. SET DATE FOR THE NEXT MEETING

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501 S. SANTA FE AVE. COMPTON, CA 90221**

10:00 AM WEDNESDAY AUGUST 22, 2018

AGENDA

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A. MINUTES OF THE MEETING OF JULY 25, 2018

Staff Recommendation: Approve the minutes of the District's previous meeting as submitted. An audio recording of this meeting is available at the District Office.

B. BUDGETARY STATEMENTS FOR JUNE 2018

Staff Recommendation: Approve this budgetary statement as submitted.

C. REQUISITIONS NUMBERS 4 THROUGH 6

Staff Recommendation: Approve requisitions as submitted. These requisitions are the documents explaining all the District's expenditures for the month of August 2018.

6. GENERAL MANAGER'S REPORT

7. NEW BUSINESS

8. SET DATE FOR THE NEXT MEETING

9. ADJOURNMENT

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MICAH ALI
BOARD PRESIDENT

MARGARET COMER
BOARD SECRETARY

**REGULAR MEETING OF THE BOARD OF TRUSTEES
COMPTON CREEK MOSQUITO ABATEMENT DISTRICT
TO BE HELD AT
COMPTON UNIFIED SCHOOL DISTRICT HEADQUARTERS
501 S. SANTA FE AVE. COMPTON, CA 90221**

9:30 AM WEDNESDAY SEPTEMBER 5, 2018

AGENDA

Each item on the agenda, no matter how described, shall be deemed to include any appropriate motion, whether to adopt a minute motion, payment of any bill, approval of any matter or action, or any other action. Items listed "For Information" or "For Discussion" may also be subject of an "action" taken by the Board at the same meeting.

1. DETERMINATION OF A QUORUM

2. PLEDGE OF ALLEGIANCE

3. ADDITIONAL ITEMS TO THE AGENDA

Determine the need to add items to the agenda. In order for the Board to add an item to the agenda, it must make a determination that: (a) the item came to the attention of the Board after posting the agenda; (b) that there is a need for immediate action to be taken by the Board. If these two tests are met, the Board may add an item in question to the agenda for consideration consistent with provisions of the Brown Act.

4. PUBLIC COMMENTS

5. CONSENT CALENDAR

Consent Calendar items are considered routine by the Board of Trustees and will be adopted in one motion. There are no separate discussions of these items unless a Board member so requests, in which event the item will be removed from the Consent Calendar and considered separately immediately following action on the remaining items:

A. MINUTES OF THE MEETING OF AUGUST 22, 2018

Staff Recommendation: Approve the minutes of the District's previous meeting as submitted. An audio recording of this meeting is available at the District Office.

B. BUDGETARY STATEMENTS FOR JULY 2018

Staff Recommendation: Approve this budgetary statement as submitted.

C. REQUISITIONS NUMBERS 7 THROUGH 9

Staff Recommendation: Approve requisitions as submitted. These requisitions are the documents explaining all the District's expenditures for the month of September 2018.

6. GENERAL MANAGER'S REPORT

7. NEW BUSINESS

A. BOARD TO REVIEW AND ACCEPT PROPOSAL/CONTRACT WITH RENOVATIONS WEST, INC. TO REMODEL DISTRICT GARAGE BY REMOVING OLD MATERIALS AND INSTALLING THIRTY (30) FEET OF SHELVING.

Staff Recommendation: Accept this proposal from Renovations West, Inc. for \$6,200 to remove materials re-arrange lockers and provide and install 30 feet of shelving.

8. SET DATE FOR THE NEXT MEETING

9. ADJOURNMENT

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**REGULAR MEETING OF THE BOARD OF TRUSTEES
COMPTON CREEK MOSQUITO ABATEMENT DISTRICT
1224 S. SANTA FE AVE. COMPTON, CA 90221
TO BE HELD AT
COMPTON UNIFIED SCHOOL DISTRICT HEADQUARTERS
501 S. SANTA FE AVE. COMPTON, CA 90221**

11:00 AM WEDNESDAY OCTOBER 17, 2018

AGENDA

Each item on the agenda, no matter how described, shall be deemed to include any appropriate motion, whether to adopt a minute motion, payment of any bill, approval of any matter or action, or any other action. Items listed "For Information" or "For Discussion" may also be subject of an "action" taken by the Board at the same meeting.

1. DETERMINATION OF A QUORUM

2. PLEDGE OF ALLEGIANCE

3. ADDITIONAL ITEMS TO THE AGENDA

Determine the need to add items to the agenda. In order for the Board to add an item to the agenda, it must make a determination that: (a) the item came to the attention of the Board after posting the agenda; (b) that there is a need for immediate action to be taken by the Board. If these two tests are met, the Board may add an item in question to the agenda for consideration consistent with provisions of the Brown Act.

4. PUBLIC COMMENTS

5. CONSENT CALENDAR

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A. MINUTES OF THE MEETING OF SEPTEMBER 5, 2018

Staff Recommendation: Approve the minutes of the District's previous meeting as submitted. An audio recording of this meeting is available at the District Office.

B. FINANCIAL STATEMENT FOR JULY AND AUGUST 2018

Staff Recommendation: Approve these financial statements as submitted

C. REQUISITIONS NUMBERS 10 THROUGH 12

Staff Recommendation: Approve requisitions as submitted. These requisitions are the documents explaining all the District's expenditures for the month of October 2018.

6. GENERAL MANAGER'S REPORT

7. NEW BUSINESS

A. BOARD TO REVIEW AND ACCEPT PROPOSAL FROM SOCIAL JUSTICE LEARNING INSTITUTE (SJLI) TO PRODUCE AND CO-HOST WITH THE DISTRICT A COMPTON CREEK MOSQUITO/ EARTH DAY JAZZ FESTIVAL IN COMPTON IN APRIL 2019.

Staff Recommendation: Approval this proposal for SJLI to conduct this event with the District for \$30,000. This event will replace Mosquito Day and allow the District to engage more of the District's residents in educating them to better sustain their community.

B. BOARD TO REVIEW AND ACCEPT PROPOSAL FROM SPECIALITY DOORS AUTOMATION (SDA) TO MOTORIZE THE FRONT GATE ON THE DISTRICT PROPERTY.

Staff Recommendation: Approve this proposal to motorize the front gate at a cost of \$5,909.56. Motorization and refurbishment of the front gate will aid in the modernization of the District headquarters.

C. BOARD TO REVIEW AND ACCEPT PROPOSAL FROM VORTEX DOOR COMPANY TO CONSTRUCT AND INSTALL A NEW SLIDING DOOR ON THE EAST-SIDE OF THE DISTRICT HEADQUARTERS BUILDING.

Staff Recommendation: Approve this proposal to construct and install a new sliding door at a cost of \$8,987.95. The existing door is sixty years old, its parts are worn out and replacement is the best option for the District.

D. BOARD APPROVAL TO REPLACE GENERAL MANAGER'S PICK-UP TRUCK WITH NEW PICK-UP TRUCK WITH A PRICE CAP OF \$45,000.

Staff Recommendation: Approve this purchase. The existing District vehicle is six years old, has been in a major accident and is in the need of repairs. It is time sell this vehicle while full value can be received.

**E. REPORT FROM MEMBERS WHO ATTENDED THE 2018 CALIFORNIA
SPECIAL DISTRICT ASSOCIATION ANNUAL CONFERENCE.**

8. SET DATE FOR THE NEXT MEETING:

9. ADJOURNMENT

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**REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE
COMPTON CREEK MOSQUITO ABATEMENT DISTRICT
1224 S. SANTA FE AVE. COMPTON, CA 90221
TO BE HELD AT
COMPTON UNIFIED SCHOOL DISTRICT HEADQUARTERS
501 S. SANTA FE AVE. COMPTON, CA 90221**

10:00 AM WEDNESDAY NOVEMBER 14, 2018

AGENDA

Each item on the agenda, no matter how described, shall be deemed to include any appropriate motion, whether to adopt a minute motion, payment of any bill, approval of any matter or action, or any other action. Items listed "For Information" or "For Discussion" may also be subject of an "action" taken by the Board at the same meeting.

1. DETERMINATION OF A QUORUM

2. PLEDGE OF ALLEGIANCE

3. ADDITIONAL ITEMS TO THE AGENDA

Determine the need to add items to the agenda. In order for the Board to add an item to the agenda, it must make a determination that: (a) the item came to the attention of the Board after posting the agenda; (b) that there is a need for immediate action to be taken by the Board. If these two tests are met, the Board may add an item in question to the agenda for consideration consistent with provisions of the Brown Act.

4. PUBLIC COMMENTS

5. CONSENT CALENDAR

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- A. **MINUTES OF THE MEETING OF OCTOBER 17, 2018**
Staff Recommendation: Approve the minutes of the District's previous meeting as submitted. An audio recording of this meeting is available at the District Office.

- B. **FINANCIAL STATEMENT FOR SEPTEMBER 2018**
Staff Recommendation: Approve this financial statement as submitted

- C. **REQUISITIONS NUMBERS 13 THROUGH 16**
Staff Recommendation: Approve requisitions as submitted. These requisitions are the documents explaining all the District's expenditures for the month of November 2018.

6. **GENERAL MANAGER'S REPORT**

7. **NEW BUSINESS**

A. **CONSIDERATION/ACTION REGARDING APPROVAL OF DISTRICT'S 2017-2018 ANNUAL FINANCIAL AUDIT.**

Background: The District's auditor Mr. Henry P. Eng, CPA will be in attendance to discuss and present the District's 2017-2018 financial audit for review, comment and Board approval.

8. SET DATE FOR THE NEXT MEETING:

9. ADJOURNMENT

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COMPTON CREEK MOSQUITO ABATEMENT DISTRICT
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10:00 AM WEDNESDAY DECEMBER 19, 2018

AGENDA

Each item on the agenda, no matter how described, shall be deemed to include any appropriate motion, whether to adopt a minute motion, payment of any bill, approval of any matter or action, or any other action. Items listed "For Information" or "For Discussion" may also be subject of an "action" taken by the Board at the same meeting.

1. DETERMINATION OF A QUORUM

2. PLEDGE OF ALLEGIANCE

3. ADDITIONAL ITEMS TO THE AGENDA

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4. PUBLIC COMMENTS

5. CONSENT CALENDAR

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A. MINUTES OF THE MEETING OF NOVEMBER 14, 2018

Staff Recommendation: Approve the minutes of the District's previous meeting as submitted. An audio recording of this meeting is available at the District Office.

B. FINANCIAL STATEMENT FOR OCTOBER 2018

Staff Recommendation: Approve this financial statement as submitted.

C. REQUISITIONS NUMBERS 17 THROUGH 19

Staff Recommendation: Approve these requisitions as submitted. These requisitions are the documents explaining all the District's expenditures for the month of December 2018.

6. GENERAL MANAGER'S REPORT

7. NEW BUSINESS

A. BOARD APPROVAL TO RENEW ONE YEAR CONTRACT WITH THE DISTRICT'S CONTENT WRITER WITH AN INCREASE IN FEES.

Staff Recommendation: Approve this contract with an increase in the monthly retainer from \$1,000 to \$2,000. The consultant's rate is below market value and their services are needed to assist the District in expanding its education and awareness campaigns in the community.

**B. BOARD CONSIDERATION/APPROVAL OF CONTRACT
WITH CTI ENVIRONMENTAL TO PERFORM A FISH
BIOASSAY AND Ph TEST ON THE DISTRICT'S FISHPOND.**

Staff Recommendation: Approve this contract with CTI, an environmental hygienist company, for an amount not to exceed \$2,300 in order to perform bioassay and pH tests on the water in the District's fishponds to screen for possible toxicants.

8. SET DATE FOR THE NEXT MEETING

9. ADJOURNMENT

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